

AGENDA ITEM IV
November 14, December 3, 10, 18, 2007 MINUTES

for the

Board of Trustees
February 13, 2008, Meeting

**SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
November 14, 2007**

The Southern State Community College Board of Trustees' meeting was held in Room 115 in the Training Resource Center on the Central Campus of Southern State Community College on Wednesday, November 14, 2007.

Call to Order and Roll Call

At 6:00 p.m., Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Mr. Paul Hall, Chair
Mr. Willis Herdman
Mr. Ernest McFarland (left during Executive Session)
Mr. Dan Mongold
Mr. Rory Ryan
Mr. Ralph Shell
Mr. James Ward, Vice Chair (arrived during President's Report)

Absent:

Ms. Patricia Griffiths

Approval of Agenda

Mr. McFarland moved and Mr. Herdman seconded that the Agenda be approved as presented. All were in favor.

07.68

Approval of Minutes

Mr. Mongold moved and Mr. McFarland seconded that the Minutes of the October 18, 2007, Meeting be accepted.

YES, Minutes:

Ms. Ayres
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Shell

07.69

Monitoring Confirmation

President's Report. In addition to her attached written report (Attachment A), President Stout:

- Introduced Dr. Peggy Chalker, the new Director for the South Campus.
- Indicated she enjoyed the presentation of *Bloody Poetry* held early this month.
- Reported she met Tuesday with the presidents of Ohio University, Rio Grande and Shawnee. They are preparing a proposal for the Chancellor on how southeastern Ohio could best support the objectives of the University System of Ohio.

Report from the Vice President of Business and Finance. (Attachment B). Mr. Buck provided copies of the Audit Report for July 1, 2006 through June 30, 2007.

Mr. Herdman moved and Ms. Ayres seconded that the President's Report and the Report from the Vice President of Business and Finance be accepted. Roll Call Vote was as follows:

YES, President's and VP of Business and Finance Reports:

Ms. Ayres

Mr. Hall

Mr. Herdman

Mr. McFarland

Mr. Mongold

Mr. Ryan

Mr. Shell

Mr. Ward

07.70

New Student Intake Model

Lisa Copas, Enrollment Coordinator, described Southern State Community College's new Student Orientation program. She provided a summary of this year's sessions and distributed a new Student Orientation brochure.

Bill Worpenberg, Assistant Professor of Mathematics, spoke to the Board about student placement and assessment at Southern State Community College.

Board Terms—County Rotation

A discussion of county rotation of trustees was held as terms will be ending for three trustees in May of 2008. It was pointed out that the next county to have only one trustee should rotate to Brown as discussed earlier (May 2008 Board Meeting). It was noted that from 1975 through 2000, Adams County was the only county that had one representative with the other four counties having two. In 2001, rotations began with the first going to Clinton County. It was hoped that all five counties would take their turn in having one trustee; however, because of resignations before terms ended, the rotations did not happen as was hoped. It was suggested that if a vacancy occurs before a term ends, then that particular vacancy should be filled and not rotated to the next county until that particular six-year term has ended. Trustee McFarland will prepare a rotation chart and share it with the Board at the next regular meeting.

**Executive Session: Negotiations, Compensation of Public Employee
and Employment of Public Employee**

At 6:31 p.m., Mr. Herdman moved and Ms. Ayres seconded that the Board go into Executive Session for the reasons listed above. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Shell
Mr. Ward

07.71

Regular Session

At 8:24 p.m., Mr. Herdman moved and Mr. Ryan seconded that the Board come out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Shell
Mr. Ward

07.72

Approval of Salary Increases for Full-time Non-Faculty Employees

Mr. Shell moved and Mr. Ward seconded that this Item be tabled until sometime in the future. Roll Call Vote was as follows:

YES, Table Salary Increases:

Ms. Ayres
Mr. Hall
Mr. Herdman
Mr. Mongold
Mr. Ryan
Mr. Shell
Mr. Ward

07.73

Next Meeting

Mr. Shell moved and Mr. Mongold seconded that the Board will meet in December if necessary to discuss the arbitrators report. If we do not have the arbitrator's report by the normal December meeting time, then the next meeting will be postponed until January. All were in favor.

07.74

Other

The Board recognized the students who were observing the meeting as part of their Leadership Class.

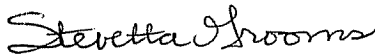
Adjournment

At 6:37 p.m., Mr. Herdman moved and Ms. Ayres seconded that the meeting be adjourned. All were in favor.

07.75

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•November 14, 2007•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms

Attachments:

- A. President's Report
- B. Vice President of Business and Finance Report

SOUTHERN STATE COMMUNITY COLLEGE

AGENDA ITEM IV.A
PRESIDENT'S REPORT
November 2007

for the

Board of Trustees
November 14, 2007, Meeting



Memorandum

To: SSCC Board of Trustees
From: Sherry Stout, President
Date: November 9, 2007
Subject: President's Report for the November 14, 2007, Board Meeting

SSCC Partnerships

Recently, the Chancellor requested an update on the locations owned by the state colleges as well as additional locations where classes are offered through partnerships. When combining our credit course offerings with our non-credit programs, the College provides training in approximately 41 different locations. The attached list identifies our training sites. (See attachment pages 1 and 2.)

GEAR UP Funds

The Ohio Board of Regents awarded the College \$10,000 to support "College by Seventh," a GEAR UP initiative. The funds are to be used for campus visits, student mentoring, PSEO advising, and other activities that further the aspiration of students to attend college. Southern State is one of seven colleges in the state to receive this type of funding. Our GEAR UP site is located in West Union.

George Carver's Retirement

George Carver announced his retirement planned for the end of autumn quarter. George is currently an Associate Professor of general studies, physics, and mathematics. Attached is a copy of his retirement letter and a letter from one of his students describing his contributions to student learning. (See attachment pages 3 and 4.) George began teaching at Southern State in January of 1993 and will be greatly missed by all. He will be joining his wife Vickie at their new home in Bowling Green, Ohio. A special event is being planned to honor George for his years of service.

Ohio Watercolor Society

The Ohio Watercolor Society's 30th Annual Touring Exhibition is on display beginning November 5 through November 28 at the College's Appalachian Gateway Center. An Open House was held on Thursday, November 8. In addition, the Sandy Cooper Pence exhibition of "Plein-air Paintings" continues to be on display in the South Campus Learning Resources Center. James "Skip" Werline's work in organizing both of these events is consistent with the outstanding efforts we have come to rely on him for in promoting an exceptional fine arts program.

Mysteries of the Maya

We recently hosted "Mysteries of the Maya: Temples, Tombs, and Tablets" at the Central Campus on October 29. Dr. E. Christian Wells from the University of South Florida discussed how archaeologists have recently made several amazing discoveries in the tropical jungles of Central America that promise to unravel some long-standing mysteries of the Ancient Maya. Dr. Don Storer, chemistry professor, organized the event and arranged for Dr. Wells to meet a number of community members, college classes, and area high school students and teachers. During Dr. Wells' presentation he referred to Southern State as a sister institution and praised the research work conducted by the college. Attached is a copy of the e-mail Dr. Wells sent following his presentation praising our institution. (See attachment page 5.) I anticipate a continued relationship between the University of South Florida and SSCC and look forward to sharing future research initiatives. Special thanks to Dr. Storer in his efforts to expand student learning by inviting world-renowned researchers to our college community.

Bloody Poetry

The SSCC Theatre Department will present *Bloody Poetry* on November 9, 10, and 11 in the Edward K. Daniels Auditorium on Central Campus. Jon Davidson, assistant professor of mathematics, created the music for the play. The music he wrote runs from solo instruments to chamber ensembles to full orchestra. Jon said he gets a lot of questions about how he does this. He explains as follows:

All the music is electronically produced. I'm using state of the art software, a program called Sibelius, on my 24 inch iMac. The software allows me to type or click in all the notes, fiddle with the dynamics, articulations and tempos, and select from a full range of instruments. It will even duplicate the reverb or echo of different sized concert halls. The sound is produced from tiny snippets of actual recordings of individual or ensemble instruments. The overall sound in some cases is nearly realistic, in others it's more obviously artificial, yet still a great sound. I was able to upgrade from what I was using last year for *The Crucible*, so the quality of sound production is the best I can do without a live orchestra.

OACC Subsidy Distribution Formula

The Controlling Board approved the OACC's subsidy distribution formula on Monday, October 29 without event. We are all set for our two-year college distribution formula for the coming year.

Customer Service Seminar

On November 2 the College, in partnership with the Highland County Chamber and the Highland County YMCA, hosted a customer service seminar providing information on how to evaluate and improve organizations' customer service. Many Southern State employees participated in the seminar.

Ethics Training

The Governor's legal counsel provided the following clarification regarding ethics training for our Trustees:

1. Even though some portions of the Executive Order do not apply to community college trustees they still need to take ethics training.
2. If a trustee is required to receive ethics training for another job that falls under Executive Order 1 and both jobs fall under the Order, the trustee only needs to comply with the more rigorous of the requirements. So as long as the person has completed the training for the position which, as between the two, requires more training, that person will be in full compliance with the Order.

SSCC Communications Office Received Awards

Annie Rankin, director of Communications, and Elizabeth Burkard, coordinator of Communications, received two Medallion awards from the National Council for Marketing and Public Relations District III annual competition. They received a gold award for the "Novelty Item" category and a bronze award for the 2007-09 Catalog (Division A). The Medallion Awards is an annual, regional competition that recognizes outstanding achievement in marketing communications for community, junior and technical colleges.

These latest awards make twelve Medallions earned by the Communications Office since 2002. Past winning entries included the talents of Nicole Roades who served as director/dean of the department from 2001-2006.

NCMPR District III serves Illinois, Indiana, Michigan, Ohio, Wisconsin and Ontario. This year, the Medallion awards committee received more than 400 entries, reporting 2007 as the most competitive ceremony to date.

"Green" Campus Initiative

Leona Purdin, administrative assistant for the Communications Office, has been working diligently on recycling efforts at Central Campus. Each week she assembles recyclable materials for pickup. Since she began this initiative, the Recycling Center has received countless bags of shredded paper, numerous boxes and a host of printed materials. Thanks to Leona's efforts, SSCC is a little closer to being green!

Safe Trick or Treat

This was the sixth year for Safe Trick or Treat sponsored by Students in Action. The event organizers reported that over 1,300 goblins came to collect treats that were provided by over 40 vendors representing area businesses and civic organizations.

Choose Ohio First Scholarship Program

Dr. Ryan McCall, vice president for Academic Affairs, has worked to join three partnerships to apply for Choose Ohio First Scholarship grants. As a result of these partnerships, Southern State will be working with all OACHE higher education

institutions: Wright State University, University of Dayton, Central State University, Wittenberg University, Edison Community College, Sinclair Community College and Clark State Community College. In all, we will be working with almost 30 institutions on this project. Choose Ohio First is a two-year \$100 million investment that targets universities and colleges recruiting Ohio residents into current STEM programs, supporting the increased success of students in those fields, and making substantive improvements to the pipeline of STEM students and STEM educators. Awards are used strictly for individual student tuition scholarships.

While preparing the grant information, Ryan discovered that 205 of the 405 graduates from last year were in a STEM discipline. In addition, 37 percent of our fall quarter students are currently in a STEM major or track. Ryan pointed out that through normal and specialized recruitment and in collaboration with existing high school programs (dual enrollment, Tech Prep, etc.) it is expected that the number of students enrolled in STEM disciplines will increase. As this happens, the percentage of the graduates will increase at a similar rate.

Worpenberg Presents at 33rd Annual American Mathematics Association Conference

Bill Worpenberg, assistant professor of mathematics, recently presented at the 33rd American Mathematics Association of Two-Year Colleges (AMATYC) Annual Conference in Minneapolis, Minnesota. A member of the organization since 1992, Bill frequently presents during their national gatherings and has held leadership positions in the association including chairperson for the Assessment and Placement Committee. This conference typically hosts 1000-1200 attendees throughout the four day event. Bill coordinated his presentation at this year's conference to focus on self-directed placement which he was instrumental in implementing for SSCC. Hosting over 100 people in his session, the current AMATYC Assessment and Placement Committee Chair invited Bill back for the 34th Annual Conference to provide a more comprehensive overview of his work.

The American Mathematical Association of Two-Year Colleges was founded in 1974. It is the only organization exclusively devoted to providing a national forum for the improvement of mathematics instruction in the first two years of college. AMATYC has approximately 2,500 individual members and more than 100 institutional members in the United States and Canada. AMATYC provides professional development opportunities for educators interested in the first two years of collegiate mathematics instruction through an annual conference, summer institutes, traveling workshops, publications and projects.

Southern State Joins the League for Innovation

Southern State recently applied for membership into the League of Innovation which is a world renowned organization specifically committed to improving community colleges through innovation, experimentation, and institutional transformation. The League which was founded in 1968, serves nationally and internationally as a catalyst, project incubator, and experimental laboratory for community colleges around the world.

Southern State's recent interest in the League relates specifically to the College and Career Transition Initiative (CCTI). This initiative is a perfect tie in to the College's strategic goal 2.1 which is to effectively use partnerships with businesses and other institutions of higher education to become more responsive to student needs and workforce demands. The CCTI was developed to enhance the role of community college in easing student transitions and improve academic performance between secondary and postsecondary education. The College's involvement in the CCTI positions SSCC as a leader in improving transitions and the development of career pathways. Further, it allows the College to receive timely strategic communications and other valuable resources to improve our development of pathways.

SSCC Permanent Art Collection

The College has collected 40 pieces of art that is displayed in the Appalachian Gateway Center and has approximately 200 pieces of artwork in the entire SSCC collection. An average of 10-15 new pieces are added to the collection annually. Louie Mays and Skip Werline are developing a visual data/digital media project that will place the art on the OhioLINK Web site so that they can be shared with other colleges. The Permanent Art Collection is supported through the SSCC Foundation.

Werline Exhibition

Skip Werline, assistant professor of fine arts, announced that he has been invited to a one-man exhibition in China and Taiwan scheduled for August 8 and 9, 2008. The exhibit is endorsed by the U.S. Government as a cultural exchange with China. The exhibit will travel to world class museums in three cities in China: Beijing, Shanghai, Hong Kong and three in Taiwan: Taipei, Taichung and Khaoshung and be open during the 2008 Summer Olympic Games in Beijing.

The University System of Ohio

Chancellor Fingerhut is in the process of posting the University System of Ohio's strategic plan for public comments at <http://universitysystem.ohio.gov/>. The plan can be found at the "Master Plan Forum" link. Throughout November the Chancellor plans to release each primary goal along with measurements proposed to gauge success.

Healthcare Job Fair Results

Jessica Wise, coordinator of Career Services, informed me the Job Fair went fabulously! We had approximately 270 high school students, SSCC students and graduates, and interested folks from the community participate in the event. Laurel Oaks, Greenfield McClain, Lynchburg, and White Oak high schools attended. All 18 exhibitor tables that were expected were filled. Feedback was positive from the employer representatives, and the workforce development link fit well with the educational piece. The final question Jessica was asked was, "When are we going to do this again?" In the evaluation, all responded they want to be included in similar future events. A copy of an article that appeared in *The Chamber News Line* about the event is attached to this report. (See attachment page 6.)

Corporate and Community Services

Attached to this document is the October 2007 report from Corporate and Community Services and the Center for Business and Industry. (See attachment pages 7 and 8.)

“Your Place” Presentations

Sue Evans and Rhonda Fannin presented or will present “Your Place for the Adult Learner” at the following conferences:

1. Women Work! National Conference Presentation in Arlington, VA
2. KnowHow2GotoCollege, Ohio College Access & Success Conference 2007 in Columbus
3. 2007 OACHE Conference
4. National College Access Conference 2007 in Los Angeles, CA
5. CCCEOPSA Fall Conference (37th College Conference) in San Diego, CA
6. Adult Higher Education Alliance Annual Conference in Dayton
7. 22nd Annual Careers Conference 2008 in Madison, WI

“Your Place for the Adult Learner” is a six credit hour class which provides support for individuals in life transition. It assists them in realizing their potential and empowers them to overcome obstacles and begin a life of self sufficiency. Classes focus on personal development, career development and employability, and educational and resource development. This program has received numerous accolades from other college representatives praising this program as a model.

International Presentation

Dr. Julie Krebs, coordinator of nursing instruction, had the opportunity to present her research related to the rural nurse work environment and structural empowerment at the 2007 International Nursing Administration Research Conference on October 11. Her mission was to improve patient outcomes, which she said is essential to develop and maintain a work environment supportive of nursing practice. Her research and presentation is a major contribution to assist leaders in improving the work environment.

Upcoming Events

SSCC Christmas Party – November 30
Foundation Event – December 6
Phi Theta Kappa Induction – November 18

sg

Attachments

Southern State Community College

Credit instruction

Central Campus	Hillsboro (college owned)
South Campus	Sardinia (college owned)
North Campus	Wilmington (college owned)
Fayette Campus	Washington Court House (college owned)
Lighthouse Youth	Bainbridge
Miami Trace H.S.	Washington C.H.
Washington C.H. H.S.	Washington C.H.
Blanchester H.S.	Blanchester
Clinton Massie H.S.	Clarksville

Non-credit instruction

Corporate and Community Services

Fayette County 1-Stop Youthbuild	Washington C. H., OH Washington C. H., OH Circleville, OH	Fayette Co Job & Fam Serv. Fayette Co. Comm. Action Pickaway Co. Comm Action
Pre-employment training Career retention/job advance Highland County 1-Stop	Georgetown, OH Wilmington, OH Hillsboro, OH	Brown Co. Job and Fam Servs. Clinton Co. Job & Family Serv Highland Co. JFS
Greenfield Research ABX Air Kelly Temporary Services Accel Temp Services	Greenfield, OH Wilmington OH Portsmouth, OH Hillsboro, OH	
Small Business Training	Winchester, OH	Enterprise Center (entrepreneurs)
Child Care Provider Training Highland County YMCA	Washington C. H., OH Hillsboro OH	Contract with Fayette JFS

TDA

1. CDL/Bus training	Piketon	State approved CDL
2. "	Wilmington	"
3. "	Sharonville/Great Oaks	partnership CDL training
4. "	Lebanon/Warren Career Center	same
5."	Xenia/Greene Co. Career Center	same

Center for Business and Industry

<u>Business</u>	<u>Location</u>	<u>Course(s)</u>
Turning Point	Hillsboro	Forklift Certification
Liberty Savings Bank	Wilmington, Dayton	Excel, Word, PowerPoint
National Cooperative Bank	Hillsboro	Basic and Intermediate Excel
Weastec	Hillsboro	Word, Excel, Internal Auditor*,
ISO Core Tools*		
General Electric	Peebles	Forklift Certification*
Technicolor Cinema Service	Wilmington	Word, Excel, Pivot Tables,
Customized French		
Workforce Services Unlimited	Wilmington/WCH	Intro to PC, Word, Excel,
Keyboarding		
Hobart Corporation	Hillsboro	Basic, Intermediate, Advanced
Excel, Customer Service		
YUSA Corporation	Washington C. H.	Outlook, Excel, Leadership, Quality Circle Team Dev.
Kautex Textron	Wilmington	Hydraulics, Pneumatics, Electrical Maint., Leadership
MACA Plastics	Winchester	Forklift Certification
New Sabina Ind.	Sabina	Access, Excel, Word, Intro to Computers

*Consortium of multiple businesses, e.g., area Honda suppliers, company and its contractors

ABLE

Brown County Library	Georgetown, OH
Woolard Elementary	Manchester, OH



12 September 2007

Dear President Stout,

I am submitting my resignation from Southern State Community College effective at the end of Fall Quarter 2007.

Sincerely,

A handwritten signature in cursive script that reads "George E. Carver".

George E. Carver
Associate Professor

Miyong Hughes
1240 Farmington Lane
Washington Court House, Ohio 43160-8927
9 September 2007

President Sherry Stout
Southern State Community College
100 Hobart Avenue
Hillsboro, Ohio 45133

Re: Letter of Appreciation Mr. George Carver

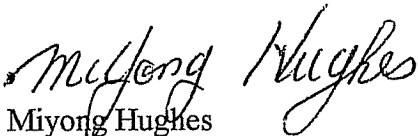
Dear Dr. Stout:

I would like to take this opportunity upon my transfer from SSCC to the Ohio State University, to express to you my appreciation for the superb instruction in mathematics and physics I received over the last few years by one of your professors, Mr. George Carver.

During my studies at SSCC, I have had the pleasure of taking nine courses from Mr. Carver including advanced physics, calculus I, II, III, IV and differential equations. In each class, his excellent teaching methods, clear lectures and patience allowed me and many other students to not only learn, but master exceptionally difficult subjects. Mr. Carver's willingness to go out of his way to provide additional instruction before and after class, sacrificing his personal time for his students is the hallmark of his outstanding teaching method.

I have had the chance to take many classes from many good instructors in SSCC and also Metropolitan Community College in Omaha, Nebraska and it is my opinion that Mr. Carver is by far the best I have ever had. If an award for excellence in teaching exists at SSCC, I would sincerely recommend him to you for serious consideration.

Yours truly,


Miyong Hughes

From: Wells, Christian [mailto:cwells@cas.usf.edu]
Sent: Fri 11/2/2007 4:56 PM
To: Sherry Stout
Cc: Don Storer
Subject: letter of thanks

Dear Dr. Stout,

I would like to thank you and the faculty at Southern State Community College for your generous hospitality during my recent visit to Hillsboro. Don Storer had warned me that his colleagues and students were terrifically interested in the ancient Maya, and given the turnout for Monday evening's lecture, he was right! In addition to SSCC faculty, staff, and students, I had the pleasure of meeting a number of community members as well as area high school students and teachers—two of which (from Adams County) are from the very regions of Honduras that I spoke about!

The organization of the entire event was flawless and high class. SSCC is, without doubt, a first rate institution that provides higher education from a holistic perspective—much more than simply “just teaching the facts.” It was truly a pleasure to have been on your campus and meet your faculty and staff. With gratitude and warm regards,

Christian Wells

E. Christian Wells, Ph.D.
Assistant Professor & Graduate Director
Department of Anthropology
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Applying Anthropology. Making a Difference.
Established in 1967, the USF Anthropology Department was the first in the nation to establish M.A. and Ph.D. programs in Applied Anthropology. With 23 full-time faculty members, 18 affiliated faculty, and over 150 graduate students, it has since risen to national prominence as a premiere educational program offering advanced degrees in this rapidly expanding field and attracting students from around the world.

Welcome to the Newest Highland County Cham

President's Report for November 2007
Attachment Page 6



Jim Van Dyke's Automotive Center has opened a new location in Highland County. Located at 12041 SR 138 in Greenfield, **Jim Van Dyke's Automotive Center** is ready to handle all of your automotive repair needs. Contact owners/operators Jim or Merleen Van Dyke by calling (937) 981-9081. Pictured to the left is the Grand Opening/Ribbon Cutting held October 4, 2007.

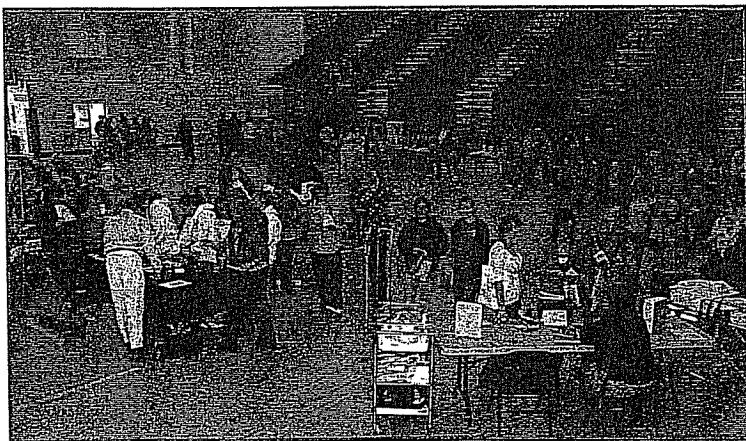
Penny's Tack Outlet opens its doors on Saturday, November 3rd followed by a Chamber Grand Opening/Ribbon Cutting at 12 noon on November 5, 2007. **Penny's Tack Outlet** is located at 13780 Pinhook Road in Hillsboro and is stocked with all of your horse tack and saddle needs. Contact owner Elizabeth Hewitt at (937) 588-2200.

The **Highland County Humane Society**, located at 9331 SR 124, Hillsboro serves the county's pet population and has animals ready for adoption. Contact Executive Director Sara Lukens and her staff at (937) 393-2110 for more information on how you can help support the **Highland County Humane Society**.

Medical Massage Center provides medical massage, therapeutic massage, wellness massage and relaxation massage at their location at 727 S. High Street in Hillsboro. Make plans to join the Open House on November 17th — contact owners Michelle Clark and Jenny Christman at (937) 393-0988 to see how **Medical Massage Center** can help you.

Kell Heating and Air Conditioning located at 2054 US 62, South of Hillsboro is owned and operated by Derick Kell. Specializing in HVAC sales, installation, and repairs for home and light commercial systems, you can reach **Kell Heating and Air Conditioning** at (937) 442-5635.

Healthcare Career Expo Helps Students Plan for the Future



As an additional Workforce Development initiative the Chamber recently partnered with **Southern State Community College**, the five Highland County high schools and **Great Oaks/Laurel Oaks** to sponsor a Healthcare Career Expo. Over 150 students with interests in healthcare careers spent time with representatives from **Highland District Hospital**, **Heartland of Hillsboro**, **Adena/Greenfield Area Medical Center**, **Crestwood Nursing Center**, **Laurels of Hillsboro**, **Edgewood Manor of Greenfield**, **Hospice of Hope** and others. Thanks to our healthcare partners in supporting the Chamber's efforts to align future workforce needs with our students so they can plan to fill the jobs you will have in the future. Thanks also to **South Central Power Company** for bottled water, **All Season's Catering** for preparing the food for the event and to **Southern State Community College** for sponsoring and hosting the event.

Holiday Happenings in Highland County

- Nov - December 23 - **Christmas at the Cabin** - Open daily (except Monday) 10:00am - 5:00pm. Located at 7757 Cave Road, Bainbridge.
- November 3-4 - **Artisan Folk Fair** - Fairfield Local School, Leesburg
- November 3 - **Jingle Bell Bazaar** - Hills & Dales Training Center, Hillsboro
- November 9-10 - **Holiday Open Houses** - Hillsboro Uptown Business Association. Kick off "Hillsboro-Opoly" and Red Carpet Promotion, Hillsboro.
- November 24 - **Hometown Christmas Bazaar** - Breakfast with Santa, Merchants Open House and Treasure Hunt, Greenfield.
- November 24 - **Holiday** - Bicentennial Parade, 5:00pm, Hillsboro.
- December 1 - **Christmas Parade**, 2:00, Greenfield.
- December 2 - **Tour of Homes**, Sponsored by Greenfield Historical Society. Merchants Open House - Greenfield.
- December 8 - **SATH** - **Breakfast with Santa**, High

Center for Business and Industry- October 2007

TURNING POINT- This month, we began quarterly forklift training for Turning Point participants. Training will take place through this fiscal year and will end in June of 2008. CBI has submitted a proposal to provide database development and training to employees of Turning Point and will also include Basic, Intermediate, and Advanced Excel 2003, and QuickBooks training. Computer training is expected to commence in January 2008 and complete in February.

TECHNICOLOR CINEMA SERVICES- Computer software training continued this month at Technicolor in Wilmington. To date, we have provided 28 instruction hours in Excel class. Training is scheduled to complete in November.

R & L CARRIERS- CBI has begun software training for associates of R & L Carriers which will continue throughout November. Training with this contract will resume with two customized classes in January for employees in the Accounting department.

YUSA CORPORATION- Lock-out/Tag-out Safety training has commenced at YUSA in Washington Court House. Contract is for 28 hours of instruction for 42 employees of the plant.

Upcoming trainings and other business-

VENTURE PRODUCTIONS- Plans to provide a forklift certification class in Adams County were finalized. Three small businesses formed a training consortium to make training more affordable for each. Venture Productions will host the training with employees of Peebles Monument Company and Sizzlesticks participating.

MACA PLASTICS- CBI will provide associates of MACA Plastics with a forklift certification class early next month.

WEASTEC, INC- Weastec, on behalf of other area Honda suppliers, contacted CBI about providing a Blueprint reading class to the consortium group. A proposal was submitted for the group to review.

Dean's Report-Corporate and Community Services

Enterprise Center, Adams County-Russ Brewer was contacted in July by Donna Sue Groves, Southern Field Representative for the Ohio Arts Council, to help plan and implement a workshop for artists and crafters entitled Business of Art. The workshop was planned and presented by the Ohio Designer Craftsmen, Hocking College, the Ohio River Border Initiative, and the Ohio Arts Council.

The workshop was held on October 20-21 at Hocking College in Nelsonville, Ohio, and artists and crafters from Michigan, West Virginia, and Ohio participated in the two day workshop.

Besides assisting in the planning and implementation, Russ was also asked to present the second workshop session entitled The Business of Art. In that session, Russ presented information about why business planning and especially business plans are important to anyone in business. The session was well received and there were many questions from the participants concerning business plans. Russ received very favorable comments, and an invitation to participate in future activities.

In addition to the individual small business counseling services Russ conducted in October, he also presented to students at West Union Junior High information on the possibility of "Your Own Business" as a career choice.

Truck Driving Academy-Enrollments continued to increase, with 49 participants enrolled in CDL training for the month. We are pleased to report improved financials compared to a year ago, due in part to our increase in tuition. We are nearing completion of the move of the office to the Ag Center at Laurel Oaks; classes have been moved for almost a month. We are waiting on a piece of custom computer hardware to allow for the internet connectivity we need at the new office location. We have been contacted by Cuyahoga Community College to assist them in starting a Truck Driving Academy, and will be meeting with them in November to discuss how and if we might assist them.

Agency Partnerships- We are pleased to report we have agreed with Fayette County Job and Family Services on a budget for the federal fiscal year (Nov. 07 through Oct. 08) to provide One-Stop management services at our Fayette SSCC campus. Our Youthbuild program was recognized by Pickaway Community Action for recently constructing a sheltered bus stop for their transportation department. They disassembled the structure from Berger Hospital, poured concrete at the new location, and reassembled the bus stop. Rod Daniels, the program/construction supervisor is contracted through Southern State to provide construction and real work experience to at-risk youth in Fayette and Pickaway counties.

Non-Credit Revenue-I am excited and proud to announce that Southern State Community College placed 5th in the state for non-credit revenue reported to OBOR for the fiscal year ending June 30, 2007. We were behind four of the largest community colleges in the state. Over 70% of this revenue was generated by the Truck Driving Academy, with our Center for Business and Industry, Agency partnerships, and Continuing Education activities accounting for the remainder. I'd like to thank the Board, Staff and Faculty of SSCC for their support and work in making this possible. Additionally, the entire Corporate and Community Staff is congratulated for their hard work in making us one of the most successful non-credit operations of any community or branch college in the State of Ohio.

SOUTHERN STATE COMMUNITY COLLEGE

AGENDA ITEM IV.B
REPORT FROM VICE PRESIDENT
BUSINESS AND FINANCE
October 2007 Financial Reports

for the

Board of Trustees
November 14, 2007, Meeting



November 7, 2007

MEMORANDUM TO: Sherry Stout, President
The Board of Trustees

FROM: James Buck, Vice President Business and Finance

SUBJECT: October 31, 2007 Financial Reports

Please review the accompanying Financial Reports. If you have any questions or concerns, please call me at (937) 393-1971.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
 COMPARATIVE BUDGET REPORT
 FOUR MONTHS ENDED OCTOBER 31, 2007 (unaudited)

	FISCAL 08		FISCAL 07			
	ANNUAL BUDGET	10/31/07 Y-T-D	% OF BUDGET	10/31/06 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
REVENUE						
STATE SUBSIDY	5,142,572	1,714,420	33.3%	1,601,280	113,140	7.1%
STUDENT FEES	7,015,241	2,926,578	41.7%	2,820,749	105,829	3.8%
GRANTS & CONTRACTS	865,104	216,276	25.0%	202,259	14,017	6.9%
OTHER INCOME	300,000	136,507	45.5%	83,378	53,129	63.7%
TOTAL REVENUE	13,322,917	4,993,781	37.5%	4,707,666	286,115	6.1%
EXPENDITURES						
INSTRUCTIONAL	6,610,430	1,694,162	25.6%	1,746,553	(52,391)	-3.0%
RESEARCH	2,563	0	0.0%	0	0	#DIV/0!
COMMUNITY SERVICE	40,997	14,712	35.9%	19,750	(5,038)	-25.5%
ACADEMIC SUPPORT	1,819,259	652,949	35.9%	650,336	2,613	0.4%
STUDENT SERVICES	1,621,489	490,273	30.2%	487,548	2,725	0.6%
INSTITUTIONAL SUPPORT	1,466,519	479,014	32.7%	497,583	(18,569)	-3.7%
PLANT OPERATIONS	1,546,660	477,562	30.9%	504,403	(26,841)	-5.3%
SCHOLARSHIPS	315,000	208,630	66.2%	214,212	(5,582)	-2.6%
TOTAL EXPENDITURES	13,422,917	4,017,302	29.9%	4,120,385	(103,083)	-2.5%
ANNUAL SURPLUS/(DEFICIT)	(100,000)	976,479		587,281	389,198	66.3%
AUXILIARY TRANSFER	100,000	-		-	-	
SURPLUS/(DEFICIT)	-	976,479		587,281	389,198	66.3%

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6
CONSOLIDATED FUND BALANCE SHEETS
AS OF OCTOBER 31, 2007 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,933,483	928,351	2,068,184	11,824		(35,662)	64,383	4,970,563
ACCTS. RECEIVABLE-STUDENTS(NET)	783,230							783,230
ACCTS. RECEIVABLE - OTHER	514,327	56,532	94,665					665,524
NOTES RECEIVABLE				5,872				5,872
INVENTORIES	6,910	288,479						295,389
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	22,393	20,774				673,622		43,167
EQUIPMENT								673,622
BUILDINGS AND IMPROVEMENTS						16,473,580		16,473,580
OTHER ASSETS					12,318			12,318
TOTAL ASSETS	3,260,343	1,294,136	2,162,849	17,696	12,318	17,111,540	64,383	23,923,265
LIABILITIES AND FUND BALANCES								
ACCOUNTS PAYABLE	120,615							120,615
SALES TAX PAYABLE		597						597
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS	(10,000)							(10,000)
ACCRUED PAYROLL	85,013							85,013
ACCRUED EXPENSES			249,622					249,622
DEFERRED REVENUE	3,500					2,720,109		2,723,609
OTHER LIABILITIES	507,819							507,819
DEFERRED COMPENSATION								0
NET INVESTMENT IN PLANT						14,391,431		14,391,431
FUND BALANCE/HELD IN CUSTODY	2,553,396	1,293,539	1,913,227	17,696	12,318		64,383	5,854,559
TOTAL LIAB. AND FUND BALANCES	3,260,343	1,294,136	2,162,849	17,696	12,318	17,111,540	64,383	23,923,265

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6
 STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES
 FOR THE PERIOD ENDED OCTOBER 31, 2007 (unaudited)

	UNRESTRICTED		RESTRICTED		TOTAL	
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES						
TUITION, FEES, STUDENT CHARGES	2,926,578		2,926,578	0	0	2,926,578
STATE APPROPRIATION	1,714,420		1,714,420	0	0	1,714,420
FEDERAL GRANTS AND CONTRACTS			0	2,996,868	2,996,868	2,996,868
STATE GRANTS AND CONTRACTS	216,276		216,276	1,085,476	1,085,476	1,301,752
LOCAL GRANTS AND CONTRACTS			0	187,222	187,222	187,222
PRIVATE GIFTS, GRANTS & CONTRACTS			0	401,138	401,138	401,138
SALES AND SERVICES		1,453,639	1,453,639	0	0	1,453,639
OTHER SOURCES	136,507		136,507	0	0	136,507
TOTAL EDUCA./GEN. REVENUE	4,993,781	1,453,639	6,447,420	4,670,704	4,670,704	11,118,124
EXPENDITURES AND MANDATORY TRANSFERS						
EDUCATIONAL AND GENERAL	1,660,978		1,660,978	186,224	186,224	1,847,202
INSTRUCTIONAL	0		0	0	0	0
SEPARATELY BUDGETED RESEARCH						
PUBLIC SERVICE	14,712		14,712	1,161,327	1,161,327	1,176,039
ACADEMIC SUPPORT	652,949		652,949	14,027	14,027	666,976
STUDENT SERVICES	324,353		324,353	47,267	47,267	371,620
INSTITUTIONAL SUPPORT	479,014		479,014	0	0	479,014
OPERATION/MAINTENANCE OF PLANT	477,562		477,562	0	0	477,562
SCHOLARSHIPS AND FELLOWSHIPS	208,630		208,630	3,470,603	3,470,603	3,679,233
TOTAL EDUCA./GEN. EXPENDITURES	3,818,198	0	3,818,198	4,879,448	4,879,448	8,697,646
AUXILIARY ENTERPRISES		1,245,189	1,245,189		0	1,245,189
TRANSFERS	199,104	0	199,104	(199,104)	(199,104)	0
TOTAL EXPENDITURES/TRANSFERS	4,017,302	1,245,189	5,262,491	4,680,344	4,680,344	9,942,835
NET INCREASE IN FUND BALANCES	976,479	208,450	1,184,929	(9,640)	(9,640)	1,175,289

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6
AUXILIARY OPERATIONS
FOR FOUR MONTHS ENDED OCTOBER 31, 2007 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	722,141	128,466	599,306	5,857	1,455,770
DISCOUNTS	172		(2,303)		(2,131)
COST OF SALES	534,598				534,598
GROSS MARGIN	187,715	128,466	597,003	5,857	919,041
ADMINISTRATIVE & GENERAL EXPENSES					
FACULTY FULL-TIME			99,372		99,372
FACULTY PART-TIME			71,697	2,843	74,540
ADMINISTRATIVE SALARIES	9,688	12,267	27,184	1,389	50,528
PART-TIME ADMINISTRATIVE SALARIES			4,400		4,400
SUPPORT STAFF SALARIES	8,735				8,735
PART-TIME SUPPORT STAFF SALARIES	3,048	63,719	65,945	345	66,767
FRINGE BENEFITS ALLOCATED	8,773	18,524	2,425	9	93,587
OFFICE SUPPLIES	111	478	4,520	5	3,023
PROGRAM SUPPLIES		9,474	48,139		13,999
FUEL					48,139
PRINTING SUP./PHOTOCOPIING	4	721	2,915	187	3,827
TRAVEL-CONFERENCE REIMBURSEMENT			859		859
TRAVEL-MILEAGE REIMBURSEMENT	130	1,035	1,401		2,566
STUDENT TEST AND TRAVEL			36,542		36,542
SPECIAL EVENTS			74		74
ADVERTISING			30,221		30,221
TELEPHONE	1,488	1,763	9,744	79	12,995
DUES & SUBSCRIPTIONS				69	79
POSTAGE	10,450	79	1,041		11,639
COMPUTER SERVICES					0
FACILITY RENTAL			22,148		22,148
STAFF DEVELOPMENT		374			374
UTILITIES			2,680		2,680
LICENSE AND CERTIFICATES			21,608		21,608
OTHER PROFESSIONAL FEES			19,048	9	19,048
EQUIPMENT GREATER THAN \$50	961		81,880		82,841
TOTAL ADMIN. AND GENERAL EXPENSES	43,388	108,434	553,843	4,926	710,591
SURPLUS/(DEFICIT)	144,327	20,032	43,160	931	208,450

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 BID ITEMS AND EXPENDITURES OVER \$5,000
 OCTOBER 2007

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
OCT 1	PEARSON CUSTOMS PUBLICATIONS	144174	\$6,916.00	INVENTORY
OCT 4	HOUGHTON MIFFLIN COMPANY	144213	\$6,050.04	INVENTORY
OCT 4	J A MAJORS	144214	\$7,913.18	INVENTORY
OCT 4	MCGRAW HILL INC	144223	\$5,656.19	INVENTORY
OCT 4	DONALD A STORER	144236	\$5,189.01	PROFESSIONAL FEES
OCT 5	INNOVATIVE INTERFACES INC	144277	\$19,548.00	MAINTENANCE
OCT 5	OSU EXTENSION-BROWN COUNTY	144287	\$6,299.17	SALARY
OCT 5	RESERVE ACCOUNT	144290	\$10,000.00	POSTAGE
OCT 5	VON HOLTZBRINCK PUBLISHING	144297	\$8,302.00	INVENTORY
OCT 15	COMMUNITY ACTION OF SCIOTO COUNTY	144333	\$5,440.53	ONE STOP SHARED COSTS
OCT 15	NATIONAL BANK & TRUST CO	144346	\$6,000.00	TEST FEES
OCT 18	AMERICAN ELECTRIC POWER	145387	\$16,691.83	UTILITIES
OCT 18	MID-AMERICAN CLEANING CONTRACTORS INC	145440	\$18,932.48	PROFESSIONAL FEES
OCT 18	MODERN LEASING	145442	\$6,483.82	EQUIPMENT RENTAL
OCT 25	DAYTON POWER AND LIGHT CO	145641	\$7,773.03	UTILITIES
OCT 25	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	145650	\$5,732.69	INVENTORY
OCT 25	MIAMI TRACE LOCAL SCHOOL DISTRICT	145677	\$8,444.46	PROFESSIONAL FEES
OCT 25	PEAK OUTDOOR ADVERTISING	145694	\$7,195.00	ADVERTISING
OCT 25	ROB'S EQUIPMENT SERVICE LLC	145705	\$5,770.96	EQUIPMENT REPAIR
OCT 26	AMERICAN ELECTRIC POWER	145744	\$6,751.46	UTILITIES
OCT 26	OSU EXTENSION-BROWN COUNTY	145786	\$6,299.17	SALARY
OCT 31	INNOVATIVE INTERFACES INC	145842	\$9,250.00	LIBRARY SYSTEMS

TOTAL
 \$186,639.02
 =====

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS OCTOBER 2007

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
OCT 1	COLLEGE ADVANTAGE	\$1,600.00	SCHOLARSHIP
OCT 4	SPARGUR MEMORIAL	\$300.00	SCHOLARSHIP
OCT 4	MIAMI TRACE	\$400.00	SCHOLARSHIP
OCT 4	JB & GARNET WILSON	\$2,115.00	SCHOLARSHIP
OCT 11	COLLEGE ADVANTAGE	\$695.00	SCHOLARSHIP
OCT 16	GRAND CH OF OH OES	\$500.00	SCHOLARSHIP
OCT 16	MIAMI TRACE	\$750.00	SCHOLARSHIP
OCT 16	COLLEGE ADVANTAGE	\$250.00	SCHOLARSHIP
OCT 17	BROWN CO GENERAL HOSPITAL	\$2,750.00	SCHOLARSHIP
OCT 22	GR FIREFIGHTER	\$500.00	SCHOLARSHIP
OCT 25	COLLEGE ADVANTAGE	\$1,843.00	SCHOLARSHIP
OCT 30	GREAT SCOT SUPERMARKET	\$20.86	ABLE DONATION
OCT 30	WALKER COMMUNICATIONS	\$3,000.00	SCHOLARSHIP
TOTAL		\$14,723.86	

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 BALANCE SHEET
 AS OF OCTOBER 31, 2007 (unaudited)

ASSETS

Cash in Bank	159,663
Investments	
Cost Basis	2,163,757
Unrealized Gain	183,766
Market Value of Investments	2,347,523
Pledges Receivable	30,618
Other Assets	1,855
Total Assets	<u>2,539,659</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities

Total Liabilities

NET ASSETS

Unrestricted

Temporarily Restricted

Permanently Restricted

Total Net Assets

Total Liabilities and Net Assets

	-
	-
Unrestricted	12,374
Temporarily Restricted	80,899
Permanently Restricted	2,446,386
Total Net Assets	<u>2,539,659</u>
Total Liabilities and Net Assets	<u>2,539,659</u>

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 FINANCIAL REPORT
 PERIOD ENDING OCTOBER 31, 2007 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
PERMANENTLY RESTRICTED:					
Col. Pommet Scholarship Fund	50	373	(166)	19,930	20,187
Fifth Third Bank Fund	-	572	-	30,514	31,086
Hodson Fund	-	928	(332)	49,670	50,266
Igo Fund	48	211	(166)	11,250	11,343
Jacobson Fund	-	190	(500)	10,318	10,008
Ladrach Fund	120	178	-	9,473	9,771
General Contribution Fund	-	3,655	-	195,088	198,743
Beck Fund	-	124	-	6,610	6,734
Hottle Nursing Scholarship Fund	-	187	(333)	10,277	10,131
Barthel Art Scholarship Fund	-	232	-	12,386	12,618
Daniels Fund	-	244	(167)	13,081	13,156
Stephen Bennet Scholarship Fund	-	256	(167)	13,710	13,799
Gene Worthington BCRW Fund	-	508	(334)	27,242	27,416
Douglas & Susan Seipelt Fund	-	738	(167)	39,459	40,030
Highland County Fund	-	2,941	(1,999)	156,208	159,150
Bagshaw Enterprises KFC Fund	-	115	(200)	6,205	6,120
Paul Nelf Memorial Fund	-	451	(166)	24,109	24,394
Fender Scholarship Fund	5,000	614	(750)	25,976	30,840
Joyce Fender Family Scholarship Fund	-	281	(167)	1,360,758	1,366,248
Pence Patron Arts	100	2,851	-	152,180	155,131
YouCan Fund	780	1,694	(8,800)	100,876	94,550
Elks Club Scholarship Fund	-	437	(333)	23,447	23,551
Dylan Philip Wilson Memorial Fund	-	269	-	14,366	14,635
Storer Endowment	-	123	-	6,559	6,682
Brett Wightman Memorial Scholarship Fu	-	25	(333)	1,422	1,114
Lawrence & Gale Dukes Fund	-	1,360	(666)	72,807	73,501
SUBTOTAL	6,098	45,047	(15,746)	2,410,987	2,446,386
TEMPORARILY RESTRICTED:					
Appalachian Gateway Fund	-	64	-	3,426	3,490
Fayette Co. Schol. Fund	-	236	(4,154)	15,594	11,676
Performing Arts Fund	-	3	-	139	142
Weastec Fund	5,000	286	(1,993)	10,900	14,193
Hillsboro Ford Warner Fund	-	229	(1,077)	12,574	11,726
Cassner Foundation Fund	-	420	(5,500)	24,186	19,106
Patriot Center Capital Improvement	-	129	-	6,903	7,032
Dare WCH Schol	-	34	(750)	2,074	1,358
Leadership Highland Schol. Fund	-	95	-	5,076	5,171
Betty Chandler Hospice of Hope	-	129	-	6,876	7,005
SUBTOTAL	5,000	1,625	(13,474)	87,746	80,899
UNRESTRICTED	6,905	315	(6,016)	11,170	12,374
General Contribution Fund	6,905	315	(6,016)	11,170	12,374
SUBTOTAL	6,905	315	(6,016)	11,170	12,374
GRAND TOTAL	18,003	46,987	(35,236)	2,509,905	2,539,659

December 3, 2007, Minutes

**SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
December 3, 2007**

A special meeting of the Southern State Community College Board of Trustees was held in Room 115 in the Training Resource Center on the Central Campus of Southern State Community College on Monday, December 3, 2007.

Call to Order and Roll Call

At 6:00 p.m., Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Ms. Patricia Griffiths
Mr. Paul Hall, Chair
Mr. Willis Herdman
Mr. Ernest McFarland
Mr. Dan Mongold
Mr. Rory Ryan
Mr. James Ward, Vice Chair

Absent:

Mr. Ralph Shell

Approval of Agenda

Chairman Hall stated a report from the faculty needs to be added to the agenda before the Executive Session. Mr. Herdman moved and Mr. Mongold seconded that the agenda be accepted with the addition. All were in favor.

07.76

Report from Faculty

Ken Holiday, Southern State Education Association President, informed the Board that on Friday the SSEA received the arbitrator's report and scheduled a meeting today at 4 o'clock to discuss the report. Mr. Holliday said the SSEA held a vote, and the faculty voted to accept the arbitrator's report. There were many aspects they were not happy with, he added, but in order to move the process along they would like to accept the arbitrator's report.

**Executive Session: Collective Bargaining, Compensation
and Employment of Public Employees**

At 6:02 p.m., Ms. Ayres moved and Mr. Herdman seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Ward

07.77

Regular Session

At 9:24 p.m., Ms. Ayres moved and Mr. Herdman seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Ward

07.78

Chairman Hall made the following statement: Before making a decision for or against the arbitrator's ruling, the Board would like the negotiating team to meet with the faculty as soon as possible.

Adjournment

At 9:27 p.m., Mr. Herdman moved and Mr. Mongold seconded that the meeting be adjourned. All were in favor.

07.79

Respectfully submitted



Stevetta Grooms

December 10, 2007, Minutes

**SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
December 10, 2007**

A special meeting of the Southern State Community College Board of Trustees was held in Room 115 in the Training Resource Center on the Central Campus of Southern State Community College on Monday, December 10, 2007.

Call to Order and Roll Call

At 5:00 p.m., Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres (left during Executive Session)
Ms. Patricia Griffiths
Mr. Paul Hall, Chair
Mr. Willis Herdman
Mr. Ernest McFarland (arrived as Executive Session began)
Mr. Dan Mongold
Mr. Rory Ryan
Mr. James Ward, Vice Chair

Absent:

Mr. Ralph Shell

Approval of Agenda

Chairman Hall stated the faculty has asked to speak to the Board after Executive Session and a discussion of the Board of Trustee Nominating Committee should be added also. Mr. Herdman moved and Mr. Ward seconded that the agenda be approved with the two additions. All were in favor.

07.80

**Executive Session: Collective Bargaining, Compensation
and Employment of Public Employees**

At 5:02 p.m., Ms. Ayres moved and Ms. Griffiths seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. Mongold
Mr. Ryan
Mr. Ward

07.81

Regular Session

At 8:15 p.m., Ms. Griffiths moved and Mr. Mongold seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Ward

07.82

Report from Faculty

On behalf of the faculty, Bill Horne made the following statement: Mr. Chairman I have three speeches. I'm not sure which one to make yet. Since you haven't made any statement yourself, I'll make this one. We were happy to have looked at some things on insurance and discussed those things; however, the faculty did take a vote this afternoon based your situation tonight to start the process forward for strike. The vote was 38 to nothing. There are 49 faculty and although maybe some people on the team are a little cooler heads, some of the faculty are upset. I'll leave you with that thought. I don't know what you decided here tonight; I could have given one or two other speeches but that's the presentation I've been asked by the faculty to give you.

Nominating Committee

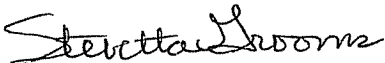
Chairman Hall stated the Nominating Committee (Kay Ayres, Chair; Paul Hall; Ernie McFarland) and the will be meeting to recommend officers for next year.

Adjournment

At 8:18 p.m., Mr. Herdman moved and Mr. McFarland seconded that the meeting be adjourned. All were in favor.

07.83

Respectfully submitted



Stevetta Grooms

December 18, 2007, Minutes

**SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE EMERGENCY MEETING
OF THE BOARD OF TRUSTEES
December 18, 2007**

An emergency meeting of the Southern State Community College Board of Trustees was held in Room 115 in the Training Resource Center on the Central Campus of Southern State Community College on Tuesday, December 18, 2007.

Call to Order and Roll Call

At 3:00 p.m., Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Ms. Patricia Griffiths
Mr. Paul Hall, Chair
Mr. Willis Herdman
Mr. Ernest McFarland
Mr. Dan Mongold (arrived during Executive Session)
Mr. Rory Ryan
Mr. James Ward, Vice Chair

Absent:

Mr. Ralph Shell

Approval of Agenda

Ms. Ayres moved and Mr. Herdman seconded that the agenda be approved with the two additions. All were in favor.

07.84

**Executive Session: Collective Bargaining, Compensation
and Employment of Public Employees**

At 3:05 p.m., Mr. Ward moved and Mr. Herdman seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Ryan
Mr. Ward

07.85

Regular Session

At approximately 5 p.m., Ms. Ayres moved and Mr. Ward seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Ward

07.86

Consideration of Agreement between SSCC/SSEA for the Period of 9-1-07 to 8/31/10

Vice Chairman Ward moved and Mr. Mongold seconded that the following Resolution be approved:

WHEREAS, the College has engaged in negotiations with the Southern State Education Association (“SSEA”); and

WHEREAS, the College and SSEA have reached tentative agreement on all issues to conclude negotiations (the “tentative agreement”); and

WHEREAS, the SSEA negotiating team has represented that it will recommend to its membership that the tentative agreement be ratified; and

WHEREAS, the President of the College recommends that the tentative agreement be approved by the Board; and

WHEREAS, the Board believes that approval of the tentative agreement and the execution of a collective bargaining agreement which incorporates the substance of the tentative agreement is in the best interest of the College;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the tentative agreement between the parties; and

BE IT FURTHER RESOLVED, that, conditioned on the membership of the SSEA ratifying the tentative agreement, the Board authorizes the President of the College to execute a Collective Bargaining Agreement with SSEA which is the same, in substance, as the tentative agreement heretofore approved; and

BE IT FURTHER RESOLVED, that the President of the College is authorized to take any and all actions needed to effectuate the foregoing resolutions.

Roll Call Vote was as follows:

YES, SSCC/SSEA Agreement:

Ms. Ayres
Ms. Griffiths
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Mongold
Mr. Ryan
Mr. Ward

07.87

Consideration of Salary Increases for Full-time Non-faculty Employees

Mr. McFarland moved and Ms. Ayres seconded that the Board of Trustees approves a 3% salary increases retroactive to July 1, 2007, for full-time non-faculty employees as recommended by the president also that the health insurance be retroactive to September 1, 2007. Roll Call Vote was as follows:

YES, Full-time Non-faculty Salary Increases:

Ms. Ayres	Mr. McFarland
Ms. Griffiths	Mr. Mongold
Mr. Hall	Mr. Ryan
Mr. Herdman	Mr. Ward

07.88

Adjournment

At approximately 5:15 p.m., Mr. Mongold moved and Mr. Herdman seconded that the meeting be adjourned. All were in favor.

07.89

Respectfully submitted

James E. Buck