

SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
October 8, 2008

The regular monthly meeting of the Southern State Community College Board of Trustees was held in Room 115 in the Training Resource Center of Southern State Community College on Wednesday, October 8, 2008.

Call to Order and Roll Call

At 5 p.m., Chairman Ward called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Mr. Donald Gephart
Ms. Patricia Griffiths
Mr. Paul Hall
Mr. John B. Houser
Mr. Rory Ryan
Mr. Ralph Shell, Vice Chairman
Mr. James Ward, Chairman

Absent:

Dr. Vicki Wilson

Consideration of Agenda

Trustee Ayres moved and Trustee Griffiths seconded the Agenda be approved as presented. All were in favor.

08.53

Consideration of Minutes

Trustee Gephart moved and Vice Chairman Shell seconded that the Minutes of the September 10, 2008, Meeting be approved. Roll Call Vote was as follows:

YES, Minutes:

Ms. Ayres
Mr. Gephart
Ms. Griffiths
Mr. Hall
Mr. Houser
Mr. Ryan
Mr. Shell
Mr. Ward

08.54

A recommendation was made that it is not necessary to attach the monthly President's Report and the Vice President of Business and Finance Report to the Minutes. The Board seemed to be in agreement on this recommendation.

Monitoring Confirmation

President's Report

The President added the following information to the October 2008 written report (attached) to the Board.

Enrollment. As reported by the Registrar's office, headcount is up 3.9 percent (2,532 students) and FTE is up 4.4 percent (1842.92). The state average is 5 percent.

Direct Lending. SSCC is a Direct Lending Institution and has been since 1992, so that eliminates dealings with the lending institutions.

Broadband Initiative. The Governor has initiated a program called Connect Ohio to provide broadband access. Representatives from Southern State have attended the meetings that have taken place in its region.

New P.R. Director. Kris Cross, SSCC's new P.R. Director, was introduced.

Publications. The 2008 Community Report, 2008-09 Advertising Campaign designs and the *Prospects* newsletter were highlighted.

Short-Term Training. Dr. Ryan McCall, Vice President of Academic Affairs, described a new program he is creating called Skills Training Employment Program. STEP would give students an opportunity to earn anywhere from 80 to 200 hours. Depending on the area of study, students could complete the majority of their coursework at their own pace. It is a certificate program that could be transferred into an associate's degree.

Accountability Report. The President distributed copies of Southern State's Accountability Report to the Board for approval. The report must be submitted to the Ohio Association of Community College no later than November 3, 2008. OACC will submit it along with the other 22 college reports together to Chancellor Fingerhut by November 30, 2008. Dr. Stout explained the report and the process used to prepare the report. Concern was expressed for the lack of time the administration had to prepare the report as well as the lack of time the board had to review the report. Time will be set aside at the next meeting for questions and discussion after the Board has had adequate time to review the report; if needed, adjustments can be made.

Trustee Hall moved and Trustee Griffiths seconded that the Accountability Report be submitted. Roll Call Vote was as follows:

Accountability Report	
YES:	No:
Mr. Gephart	Ms. Ayres
Ms. Griffiths	Mr. Ryan
Mr. Hall	Mr. Ward
Mr. Houser	
Mr. Shell	

08.55

Vice President of Business and Finance Report

Mr. Buck commented about the September 30, 2008, Financial Reports (attached). The Governor had to cut a number of agencies 4 $\frac{3}{4}$ percent. He exempted a big portion of our funding, the student share of instruction (the SSI) but the College did receive cuts in three areas:

1. Access Challenge was cut \$40,009, but in regards to the enrollment increase we budgeted 2.5 percent. Year to date, for summer/fall, our enrollment is up 2.74 percent. If we increase at least another $\frac{1}{2}$ percent, we should be able to compensate with this additional enrollment growth for this 4 $\frac{3}{4}$ percent cut in Access Challenge.
2. The grant for the Miami Trace Post Secondary Project pilot project was cut. It was a \$75,000 budget and they cut 4 and $\frac{3}{4}$ percent off of that and our piece of it is only 40 percent as we share those funds, 40 percent to the college and 60 percent to the school district.
3. Jobs Challenge will receive a cut of \$16,856.

Of these three cuts, only the first two will affect our general fund. The Jobs Challenge funding is run through grant funds and supports some of our auxiliary operations. The cut will impact the noncredit job training, but we are still 14 percent over fiscal year 2008.

The Daycare had an \$8500 year to date loss at the end of August, which was reduced by about \$2000 in September. During September the Daycare had to absorb a one-time annual adjustment due to overspending a federal grant, which to the extent of \$2700; therefore, the daycare operation for the month of September was in the black for \$4700. If things continue, this deficit will be erased inside of two months

In addition, Mr. Buck gave an update on the following.

Fayette Campus Project. The Board received copies of pictures of the Fayette Campus construction project. Mr. Buck described the pictures and stated the project is on schedule and moving along very well.

Hobart Drive. Hobart Drive is being surveyed to be extended, which would be a positive step for the college.

Lighting Project. The replacement of the parking lot lighting on Central Campus is moving along well.

Reed Money. In May, the Board approved allowing \$500,000 of the Reed money to be used to support the science portion of the construction project on Fayette Campus and we are now going to make that transfer of funds.

Bookstore Update. Approximately 10 percent of our total Bookstore sales were used books this fall. Last year it was less than 1 percent. If by the fifth week of this term we receive a list of the specific editions of all the books that will be used this year and next, we will have a major buyback at the end of fall, which will help our students.

Audit Committee. Before this evening's Board Meeting, the Audit Committee met with our auditors for a post audit conference. We will be receiving an unqualified audit report; there were no findings and no management statement. They had a minor reclassification on depreciation. Appreciation was expressed to the people who work in the Business Office, Registrar's Office and Financial Aid Office for a successful audit. The audit also encompasses the Foundation.

Vice Chairman Shell moved and Trustee Ayres seconded that the President's Report and the Vice President of Business and Finance Report be accepted. Roll Call Vote was as follows:

President's and Vice President of Business and Finance Reports

YES:

Ms. Ayres

Mr. Gephart

Ms. Griffiths

Mr. Hall

Mr. Houser

Mr. Ryan

Mr. Shell

Mr. Ward

08.56

Board Committee Assignments

Chairman Ward presented the Board Committee Assignments below and asked that each committee select its Chairman. He asked that the Personnel Committee meet to review the draft of the Board Policy Manual and make a recommendation to the full Board. Christa Metzger, Assistant Attorney General, had reported on the status of the Manual at the September Board Meeting and offered to work with the Personnel Committee on this assignment.

Nominating

Kay Ayres

Paul Hall

Jim Ward

Personnel

Paul Hall

Rory Ryan

Vicki Wilson

Finance

Kay Ayres

Ben Houser

Ralph Shell

Jim Ward

Facilities

Patty Griffiths

Ralph Shell

Vicki Wilson

Audit

Don Gephart

Rory Ryan

Long Range/Strategic Planning

Don Gephart

Patty Griffiths

Ben Houser

Executive Session

At 5:53 p.m., Trustee Hall moved and Trustee Ryan seconded that the Board go into Executive Session for the purpose of collective bargaining and employment of public employee(s). Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres

Mr. Gephart

Ms. Griffiths

Mr. Hall

Mr. Houser

Mr. Ryan

Mr. Shell

Mr. Ward

08.57

Regular Session

At 7:30 p.m., Trustee Griffiths moved and Vice Chairman Shell seconded that the Board return to Regular Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres

Mr. Gephart

Ms. Griffiths

Mr. Hall

Mr. Houser

Mr. Ryan

Mr. Shell

Mr. Ward

08.58

Next Meeting

The next Regular meeting of the Board of Trustees will be held on November 12, 2008.

Other

A brief discussion was held regarding possible training needs for casino workers should Issue 6 pass in the upcoming election. Assistant Attorney General Metzger will research this to see if there are issues related to the college training casino workers and report back to the Board.

Adjournment

At 7:31 p.m., Trustee Ayres moved and Vice Chairman Shell seconded that the meeting be adjourned. All were in favor.

08.59

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•October 8, 2008•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms

Attachments

- October President's Report
- September Financial Reports