

AGENDA ITEM III  
CONSIDERATION OF MINUTES

for the

Board of Trustees  
March 11, 2009, Meeting

SOUTHERN STATE COMMUNITY COLLEGE  
MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
January 26, 2009

The regular monthly meeting of the Southern State Community College Board of Trustees was held in room 115 in the Training Resource Center on the Central Campus of Southern State Community College on Monday, January 26, 2009.

Call to Order and Roll Call

At 10:00 a.m., Chairman Ward called the meeting to order. Roll Call was as follows:

<b>Present:</b>	<b>Absent:</b>
Ms. Kay Ayres	None
Mr. Donald Gephart	
Ms. Patricia Griffiths	
Mr. Paul Hall (arrived during Monitoring Confirmation)	
Mr. John B. Houser	
Mr. Rory Ryan	
Mr. Ralph Shell, Vice Chairman	
Mr. James Ward, Chairman	
Dr. Vicki Wilson	

Consideration of Agenda

Vice Chairman Shell moved and Trustee Gephart seconded that the Agenda be approved as presented. All were in favor.

09.00

Consideration of Minutes

Trustee Wilson moved and Trustee Ryan seconded that the Minutes of the December 10, 2008, Meeting be adopted. Roll Call Vote was as follows:

**YES, Minutes:**  
Ms. Ayres  
Mr. Gephart  
Ms. Griffiths  
Mr. Houser  
Mr. Ryan  
Mr. Shell  
Mr. Ward  
Dr. Wilson

09.01

## Monitoring Confirmation

### *President's Report*

The following items were added to the President's January 2009 written report to the Board of Trustees.

*Enrollment.* After clearing records, enrollment is up 11.65 percent in headcount and 13.3 percent in credit hours as compared to last winter quarter. It's possible these figures could change slightly. It was noted part of the College's enrollment growth is due to the overall economy.

*Clinton County CEDS Committee.* The President will be serving on the Clinton County CEDS Committee, which is a part of the economic study for Clinton County.

*Introduction of New Employees.* Mindy Markey, Director of Human Resources, began January 6, 2009. Coby Long, Southern State's new faculty member in the education department, began fall quarter.

*Discussion Item.* A discussion was held about the national emergency grant as it relates to the training of DHL's dislocated workers. Southern State's assistance in this effort was reported.

### *Vice President of Business and Finance Report*

The following items in the December 2008 Financial Reports were highlighted.

- A 2009 revised budget was included in the Financial Report for the Board's consideration.
  - The revised budget reflected a small adjustment in the net and in the revenue was a \$175,000 student fee adjustment, which is a 7.2 percent increase over 2008 revenue.
  - The *Other Income* line item is primarily driven by earnings on investments. The \$70,000 deficit that appears is because this initial budget was estimated last April when earnings were over 3 percent, and now earnings are at 1 percent.
  - The *Grants and Contracts* line item is Access Challenge. The \$88,109 deficit reflects an estimated 10 percent adjustment. Access Challenge was not protected as was state subsidy. The Chancellor made a two-year compact with higher education in 2008-2009 to protect state subsidy if tuition was not increased. The estimated 10 percent adjustment in Access Challenge could be reduced by as much as \$18,000 if the College meets its 3 percent efficiency goals.
- Of the bookstore sales, 12 to 13 percent were used books, which is an estimated \$40,000 to \$50,000 savings to students. It was noted the Finance Committee met on January 20.

Trustee Ryan moved and Trustee Griffiths seconded that the President's Report and the Vice President of Business and Finance Report be accepted. Roll Call Vote was as follows:

YES, President's and Vice President of Business and Finance Reports:

Ms. Ayres

Mr. Gephart

Ms. Griffiths

Mr. Hall

Mr. Houser

Mr. Ryan

Mr. Shell

Mr. Ward

Dr. Wilson

09.02

### Next Meeting

The next Regular meeting of the Board of Trustees will be held on March 11, 2009, in room 115 in the Training Resource Center.

### Adjournment

At 10:19 a.m., the Board of Trustees began their planning session.

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•January 26, 2009•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted

Stevetta Grooms