

**Southern State Community College
Board of Trustees**

February 24, 2010, Regular Meeting

The regular monthly meeting of the Southern State Community College Board of Trustees was held in Room 106 on the Central Campus of Southern State Community College Wednesday, February 24, 2010.

Call to Order and Roll Call

At 6 p.m., Chairwoman Ayres called the meeting to order. Roll Call was as follows:

Present:

Trustee Kay Ayres, Chair
Trustee Patricia Griffiths
Trustee Paul Hall
Trustee Rory Ryan
Trustee Ralph Shell

Absent:

Trustee Ben Houser
Trustee James Ward
Trustee Vicki Wilson, Vice Chair

Consideration of Agenda

Trustee Hall moved and Trustee Griffiths seconded that *Consideration of a Tuition Increase* be added to the agenda. All were in favor.

10.07

Consideration of Minutes

Trustee Ryan moved and Trustee Shell seconded that the January 13, 2010, minutes be accepted. The minutes were tabled until the next meeting because not all trustees who attended the January meeting were able to attend the meeting this evening.

Monitoring Confirmation

President's Report

President Boys thanked the Board of Trustees and staff for their flexibility in rescheduling the meeting as we dealt with inclement weather conditions. In addition to his written report, Dr. Boys highlighted the following:

- The administrative team is preparing the budget for the new academic year by interacting with faculty and staff to determine the budget needs, some of which were shared with the Finance Committee earlier this evening. Work will continue in this effort.
- President Boys did present at the American Association of School Administrators annual meeting as scheduled despite inclement weather conditions. His first exposure to a college presidency was at an AASA meeting.
- Dr. Boys was featured in the Auditor of State's Best Practice newsletter recently; he will share a copy with the board.
- Trustees were invited to take part in the graduation of the Central Campus LPN class at 7 p.m. on March 19. The class consists of 18 students.

- The staff at both Patri-Tots facilities was commended for receiving a 100-percent compliance rating.
- President Boys introduced Dennis Bothel, Director of the College's Advising and Retention Services, who provided the following information.
 - The Advising and Retention Services office opened November 23, 2009 with the first student appointment on December 10. Since then 333 students have visited the Advising and Retentions Services office. Weekly advising sessions at Fayette, South and North campuses began the week of January 15.
 - On the retention side, 386 students attending winter quarter who were on academic warning/probation received letters inviting them to success workshops. The workshops address academic warning and probation, study skills, time management and stress management.
 - Other members of the Advising and Retention Services office could not attend this evening but include Rob Moffat and Fredricka Jenkins, Advisors; Rhonda Fannin and Joy Gilmore, Retention Specialists; and Andrea Stanley, Assistant.

Vice President of Business and Finance Report

The Vice President of Business and Finance directed the Board's attention to the last page of his written report, a Revised Budget for Fiscal Year 2010, for their consideration. In addition, he explained the Auditor of State has asked the college to select firms that we would like to receive an RFP to conduct SSCC's audit for the next five years. It was decided to send RFPs to those firms who have expressed an interest in conducting SSCC's audit. The Audit Committee will make a selection from the RFPs received.

Trustee Shell moved and Trustee Ryan seconded that the President's Report and the Vice President of Business and Finance Report be adopted. Roll Call Vote was as follows:

| | |
|--|---------------|
| YES, President's and Vice President of Business and Finance Reports: | |
| Trustee Ayres | Trustee Ryan |
| Trustee Griffiths | Trustee Shell |
| Trustee Hall | |

10.08

Consideration of Tuition Increase

On behalf of the Finance Committee, Trustee Hall, Chairman of the Finance Committee, motioned that:

The Board of Trustees approves a 3.5 percent tuition increase effective Spring Term 2010, and also approves to waive the implementation of this increase for the remainder of this academic year.

Trustee Shell seconded the motion. In a discussion that followed, it was pointed out that SSCC's tuition is the lowest in the state among non-levied schools. The tuition increase would mean an additional \$119 per year for a full-time student. It was verified that it would take another act by the Board of Trustees to implement the increase. Roll Call Vote was as follows:

YES, Tuition as Stated Above:

Trustee Ayres
Trustee Griffiths
Trustee Hall

Trustee Ryan
Trustee Shell

10.09

Acceptance of Trustee Gephart's Resignation

President Boys shared a letter from Trustee Gephart in which he stated his need to resign from the Board of Trustees for health reasons. Dr. Boys expressed sadness in receiving the letter and indicated he spoke with Trustee Gephart who explained to Dr. Boys that at this time he could not fulfill the responsibilities of a trustee and believed he should not occupy a seat that could be filled by someone who could fulfill those responsibilities. Chairwoman Ayres added Trustee Gephart made a real contribution to our board and that we will miss him and wish him the best of health and a full recovery and that perhaps another day he can rejoin us. Trustee Hall said he enjoyed Trustee Gephart's knowledge and ability; his passion for higher education is as strong as anyone he had ever met. Trustee Hall moved and Trustee Griffiths seconded, with regret, that Trustee Gephart's resignation be accepted. All were in favor.

10.10

Other

Regarding meeting with the legislators, Dr. Boys stated there did not seem to be a date when the majority of trustees could attend and that we might want to give some thought as to whether or not we should wait until the new trustee appointments are made.

It was pointed out the Governor has been notified of the vacancy left by Trustee Gephart as well as the Board's desire to have the schedule implemented for there to be two trustees representing Adams County at this juncture. This has been communicated to the Chancellor's Office as well.

Chairwoman Ayres appointed Trustee Houser to replace Trustee Gephart as Chairman on the Audit Committee. A revised Committee list follows.

Finance

Paul Hall, Chair
Vicki Wilson, Co Chair
Kay Ayres

Personnel

Patty Griffiths, Chair
Ben Houser, Co Chair
Rory Ryan
Jim Ward

Audit

Ben Houser, Chair
Patty Griffiths
Ralph Shell

Long-Range Planning

Vicki Wilson, Chair
Rory Ryan
Jim Ward

Nominating

Rory Ryan, Chair
Paul Hall
Vicki Wilson

Next Meeting

The next meeting of the Board of Trustees is scheduled April 14, 2010. The Long-Range Planning Committee will meet one hour before the full board meeting.

Adjournment

At 6:32 p.m., Trustee Shell moved and Trustee Hall seconded that the meeting be adjourned. All were in favor.

10.11

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES•February 24, 2010•meeting) in the president's office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted

A handwritten signature in cursive script that reads "Stevetta Grooms".

Stevetta Grooms