

# Southern State Community College

## Board of Trustees Meeting

March 9, 2011

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The Regular monthly meeting of the Southern State Community College Board of Trustees was held Wednesday, March 9, 2011, in the Community Center on the College's Fayette Campus.

At 6 p.m., Vice Chairwoman Wilson called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Michelle Cimis  
Trustee Paul Hall  
Trustee Ben Houser  
Trustee Donald Moore  
Trustee Leilani Popp  
Trustee Vicki Wilson, Vice Chair

**Absent:**

Trustee Kay Ayres, Chair  
Trustee Rory Ryan

### Consideration of Agenda

Trustee Cimis moved and Trustee Houser seconded that the Revised Agenda before them be approved. All were in favor.

11.07

### Consideration of Minutes

Trustee Popp moved and Trustee Moore seconded that the January 23-24, 2011, Minutes be amended for renumbering purposes as presented. All were in favor.

11.08

Trustee Cimis moved and Trustee Popp seconded that the February 9, 2011, Minutes be adopted as presented. The motion carried with one abstention.

11.09

### Monitoring Confirmation

#### *President's Report*

President Boys thanked those in the audience for their presence at the meeting. In addition to his [written report](#), Dr. Boys:

- Introduced Ben Filla, Southern State’s new Coordinator of Distance Education, and stated that he looks forward to progress in distance education.
- Encouraged participation in the Coffee and Commerce sessions listed in his written report; the first Coffee and Commerce session will take place March 18.
- Directed the Board’s attention to the Total Baking Solutions section of his written report. He explained TBS manufactures industrial-sized ovens, and it is hoped that along with TBS, several baking-related companies will move into the Wilmington area and create new jobs. Southern State will be developing programs to provide the necessary training. A Department of Labor grant is being written and part of the funds will be directed toward program development. Dr. Boys thanked those involved in this project including Karyn Evans, Terri Limbert, Dr. Carry DeAtley and Dr. Ryan McCall. This project, he added, is in line with Southern State’s strategic vision in pursuing partnerships.

*Career Services Presentation.* President Boys introduced Tom Payton, Coordinator of Career Services, who delivered a presentation on [Career Services](#). Mr. Payton described the services offered to Southern State Community College students, alumni, employers as well as faculty and staff. Mr. Payton also highlighted the Career Services web site.

*Review Truck Driving Academy Data.* Dr. Boys shared with the Board a spreadsheet that listed historical operating statements for the TDA. Current enrollment figures and enrollment figures needed to cover the deficit were reported. A fee increase was not recommended, but Dr. Boys mentioned the possibility of exploring a future increase for those outside the Southern State Community College five-county service area. It seemed to be the consensus to continue to monitor the Truck Driving Academy.

### ***Vice President of Business and Finance Report***

In addition to his [written report](#), Vice President of Business and Finance Jim Buck stated, with spring quarter classes beginning March 28, registration seems somewhat slower than he had hoped. In response to a question about a \$63,674.68 YouCAN expenditure listed on exhibit 5 of 6, Mr. Buck explained this is scholarship money in the Foundation that, in working with the original donor, was transferred to the Ripley Union Lewis Huntington School District, a more appropriate fiscal agency. It became apparent that the majority of the recipients were not SSCC students, which is not in line with the Foundation’s Mission.

Trustee Hall moved and Trustee Cimis seconded that the President’s Report and the Vice President of Business and Finance Report be approved. All were in favor.

11.10

## **Approval of Board of Trustees Policy Manual**

A final draft of the Board Policy Manual was brought before the Board for consideration. Trustee Popp moved and Trustee Moore seconded that the Manual be approved as presented.

Dr. Boys expressed appreciation to members of the Board Policy Manual Committee—Chairwoman Ayres, Trustee Popp and Vice Chairwoman Wilson—for their work and stated this current iteration of the Manual has the Attorney General’s Office stamp of approval and will be filed with the Ohio Legislative Service Commission. He gave credit also to former Trustee Ralph Shell for the work he had completed on the Manual. Vice Chairwoman Wilson thanked the President and Secretary for their assistance.

All were in favor of approving the Board Policy Manual as presented.

11.11

## Finance Committee Report

As Chairman of the Finance Committee, Trustee Hall reported the Finance Committee met March 2 with President Boys and Vice President of Business and Finance Jim Buck. The Committee reviewed possible responses to various state funding scenarios in anticipation of the upcoming release of the Executive budget in mid March. The Finance Committee will be recommending a slight tuition increase in the future while keeping the tuition rate below the average of state community colleges in Ohio. The Committee also spent time reviewing data on the Truck Driving Academy. It was noted that more will be known about the state budget after the first of July when it will be finalized. The Finance Committee will meet again April 6.

## Next Meeting

The next meeting of the Board of Trustees is scheduled for 6 p.m., April 13, 2011, in the Appalachian Gateway Center on the South Campus.

## Adjournment

There being no further business, at 7 p.m., Trustee Houser moved and Trustee Cimis seconded that the meeting adjourned.

11.12

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES | March 9, 2011 | meeting) in the President's Office unless otherwise noted. The meeting was audio recorded as well.

  
Secretary

  
Chairman