

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

MARCH 12, 2014 MEETING

The Southern State Community College Board of Trustees met Wednesday, March 12, 2014 at North Campus, 1850 Davids Drive, Wilmington, Ohio.

At 12:01 p.m., Chair Boedeker called the meeting to order. Roll Call Vote was as follows:

Present:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Vicki Wilson
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.12

Consideration of Agenda

Trustee Wilson moved to amend the agenda, adding “and compensation of personnel” to the end of item XII. The amended item would read: “Executive Session for the purpose of discussing collective bargaining and compensation of personnel.” Trustee Pell seconded the motion. All were in favor that the amended March 12, 2014 agenda be approved.

Yes, approval of amended March 12, 2014 agenda:

Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Vicki Wilson
Trustee Donald Moore
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.13

Consideration of Minutes

Trustee Wilson moved and Trustee Pell seconded that the February 2-3, 2014 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, approval of February 2-3 Minutes:

Trustee Leilani Popp

Absent:

Trustee Larry Anderson

Trustee Vicki Wilson
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

Trustee Michelle Cimis
Trustee Paul Hall

14.14

2014 Committee Assignments

Chair Boedeker brought attention to the 2014 Committee Assignments, included in the board packets. No changes were made. He also commented on the intention behind the time and location changes for some of the 2014 board meetings.

14.15

Monitoring Confirmation

President's Report

President Boys commented on a few items in addition to his written report, including an entrepreneurship program sponsored by Southern State, Grow! Highland County, which was recently featured in *Community College Entrepreneur*. He commended Russ Brewer and Sharon Bedard for their efforts in that endeavor. He also invited the Board to the upcoming ACCT Governance Institute for Student Success, the All-College meeting on March 14, commended Dr. J.R. Roush for laying the groundwork for stronger College Credit Plus programming, and recognized Dr. Ryan McCall for his work as part of the SSI group and Student Success Data Team with program funding to hopefully be approved soon.

President Boys also introduced John Joy, North Campus Director and Dean of Workforce Development and Community Services, and expressed his appreciation for Mr. Joy's willingness to serve in dual leadership roles.

14.16

North Campus Update

As part of his North Campus update, Mr. Joy highlighted several successful programs, including the health and human services program with strong enrollment and potentially expanding services, and the engineering aviation maintenance program. He commended Amy McClellan for her part in the program's success, and shared statistics of the group's high GPAs and high interest in the air frame and power plant certification for the Fall semester. He also recognized Karen Davis for her work with the Ohio Means Internships and Co-Ops Grant, discussed plans to improve enrollment with a focus on bio-technology and a logistics program

for area manufacturers, promoting and educating the AG community regarding command aerial systems with Sinclair Community College, the possibility of a non-credit general aviation ground school, and an upcoming "Guard Care" event on August 9-10 created by the Ohio National Guard and local medical professionals. Mr. Joy also highlighted the daycare program, with enrollment up 10% over the same period last year and has received their 6th straight 100% compliant inspection from the State of Ohio.

14.17

Financial Reports

In addition to the November, December, January and February Financial Reports, Mr. Jim Buck discussed the Mt. Orab project budget, including the use of bond funds, bid savings, change orders and the contingency fund. He also commented on the construction progress, and the possibility of moving in furniture sometime in June. The original move-in date was projected to be August 13, 2014. He mentioned a high level of community interest in the project, and Dr. Peggy Chalker has already arranged several tours of the property.

14.18

Chair Boedeker moved and Trustee Wilson seconded to approve the March 2014 President's Report and Financial Reports. Roll Call Vote was as follows:

Yes, approval of President and Financial Reports:

Trustee Vicki Wilson
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.19

Finance Committee Report

On behalf of the Finance Committee, Trustee Wilson and Mr. Jim Buck presented a revised 2014 budget, with a \$1.4 million reduction in expenses. A reasonably balanced budget was explained, utilizing the College auxiliary fund, postponing equipment purchases, and lowering utility costs, rather than enforcing lay-offs. Preparations are being made for the 2015 budget, with attempts to identify further savings, but also preparing for a 10% decline, due to recent trends. Discussion also ensued about an upcoming \$100 annual increase in tuition, which would be about a 2.5% increase a year for full-time students.

President Boys added that a competitive proposal for the Adams County project will be

submitted to the Chancellor next week, and the process for gathering support letters is well underway. Southern State is pledging a match of \$1.5 million in the proposal (largely based on the sale of the South Campus property), and if accepted, along with the Capital Bill and Small Campus pool funds, there could be a groundbreaking as early as August 2014.

Trustee Wilson moved and Trustee Pell seconded to approve the revised budget and tuition increase as reported by the Finance Committee. Roll Call Vote was as follows:

Yes, approval of Revised 2014 Budget:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Vicki Wilson
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.20

Approval of 2014 Strategic Goals

President Boys presented the amended 2014 Strategic Goals, with Bold Step 5 added, which reads to "Initiate Construction Process for Adams County Campus." He expanded that these goals not only serve as presidential goals, but also institutional goals for the College, promoting growth as individual employees and moving the institution forward. Trustee Popp moved and Trustee Moore seconded that revised 2014 Strategic Goals be adopted as presented. Trustee Moore also applauded the vision and offered full support of the goals. Roll Call Vote was as follows:

Yes, approval of Revised 2014 Goals:

Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Vicki Wilson
Trustee Donald Moore
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.21

Ceremonial Dedication of the Mt. Orab Campus Time Capsule

President Boys invited Kris Cross, Director of Public Relations, to explain and conduct the ceremonial dedication of the Mt. Orab campus time capsule, which is slated to be opened in 2075, marking the 100 year anniversary of the College. She explained the two functions of the time capsule: to commemorate the Mt. Orab Campus, as well as honor South Campus. The time capsule submissions included many unique items and memorabilia from South Campus, several photos, and personal notes from the staff and faculty. A group photo was taken as well,

to include as part of the day of dedication.

14.22

Mt. Orab Campus Signage

Mr. Jim Buck introduced Derick Stadge of BHDP Architecture and Dave Williams of KAP Signs to discuss various sign options for the Mt. Orab campus. Mr. Williams presented several options including ticker-tape and monumental signs, and fielded questions regarding lighting, size, location, cost, payback, etc. Trustee Pell commented on the importance of good signage, as in the near future, more and more traffic will be pushed East on Highway 32. Mr. Buck encouraged questions and feedback. Trustee Wilson recommended that the Long-Term Planning/Facilities Committee be involved and provide a recommendation. All were in favor of Trustee Wilson's recommendation.

14.23

Student Success Data Team Update

Dr. Ryan McCall explained details of the Data Capacity Team, a small group of administration, staff, and faculty who have been participating in a grant project sponsored by the Ohio Association of Community Colleges (OACC). The grant's purpose is to help institutions with little or no institutional research capacity to find ways to improve their data collection and review process, aid the College in moving toward 100% performance funding, and make significant progress on the HLC Quality Initiative. The new funding formula requires 50% to be based on course completion, 25% on student success points, and the additional 25% on completion milestones. The team addresses questions such as how to reach out to students and make them feel at home, how to move them toward completion/transfer, how to help them into the workforce, improve student retention, as well as how to improve completion rates for online students. Dr. McCall shared several examples of data related to student success initiatives. The Team consists of a small group including James Bland, Bill Worpenberg, Dr. Ryan McCall, Katy Markey and Sharon Purvis. The large group includes Shirley Cornwell, Linda Chamblin, Dr. J.R. Roush, Karen Davis and Susan Long. The team is supported by a special consultant provided by the grant. A handout was provided to the Board.

14.24

AACT Legislative Summit and Rural Community College Alliance Update

Trustee Popp reviewed highlights of the ACCT Legislative Summit held in Washington D.C. from February 10 – February 13, 2014. The two main themes were "Stand up for Pell" and "Community College Skills for Success." Productive meetings were held with legislators,

Congressmen, Senators and White House officials with both the ACCT and the Rural Community College Alliance, regarding the Community College agenda. Feedback was very positive and supportive. Dr. Boys commented on how well-run the programs were, and encouraged the Board to continue to attend similar professional development events in the future, as it is a valuable investment.

14.25

Executive Session

At 2:02 p.m., Wednesday, March 12, 2014, Trustee Wilson moved and Trustee Popp seconded that the Board go into Executive Session concerning collective bargaining and compensation of personnel. Roll Call Vote was as follows:

Yes, Executive Session for purpose stated:

Trustee Leilani Popp
Trustee Vicki Wilson
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.26

At 2:35 p.m., Trustee Wilson moved and Trustee Pell seconded that the Board return to Regular Session. Roll Call Vote was as follows:

Yes, return to Regular Session:

Trustee Vicki Wilson
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Leilani Popp
Trustee Doug Boedeker, Chair

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

14.27

Resolution to Enter into a MOU with the SSEA and to Amend the College's Policy Information Manual

Trustee Wilson moved and Trustee Moore seconded that a resolution to authorize the President to enter into a Memorandum of Understanding with the Southern State Education Association to amend Article XVIII, Section 18.032 and to amend Section 10.4 of the College's Policy Information Manual to reflect a comparable one-time incentive be approved. Roll Call Vote was as follows:

Yes, approval of Resolution to Amend Policy Manual:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Leilani Popp

Absent:

Trustee Larry Anderson
Trustee Michelle Cimis
Trustee Paul Hall

Trustee Vicki Wilson
Trustee Doug Boedeker, Chair

14.28

Next Meeting

Next Meeting | 5:00 p.m., April 9, 2014 | Mt. Orab Campus Site and Hospice of Hope Ohio Valley |
215 Hughes Blvd., Mt. Orab, Ohio

14.29

Adjournment

At 2:40 p.m., Wednesday, March 12, 2014 Trustee Moore moved and Trustee Popp seconded that the meeting be adjourned. Mr. John Joy proceeded to give several Board Members a tour of the campus.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ March 12, 2014 \ meeting) in the President's office unless otherwise noted.



President



Chairman