

President's Report to the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

OCTOBER 2014 | DR. KEVIN BOYS, PRESIDENT

Small Campus Targeted Workforce Expansion Pool Review Meeting

The Executive Team met with Ohio Board of Regents Chancellor John Carey and his staff to discuss the Southern State proposal submitted this summer. We were encouraged to hear that we submitted a very competitive proposal which made it to the second round of evaluation. Our emphasis was clearly on raising the educational attainment in Adams County. Although we had included significant information on workforce development, we were encouraged to get as specific as possible, seek more specific commitments from industry partners, and cast a wider net beyond the population and commercial base of Adams County in order to strengthen the proposal further. Due to the strength of the proposal and its importance to Adams County, we were encouraged not to necessarily wait for the next round of capital funding but to seek other funding sources as well. They supplied us with some resources to begin this effort.

For future state-policy discussions, I raised the ongoing challenges that small colleges face with funding larger projects within the new method of distributing the state's capital dollars.

Resolution to Sell Property

You will recall Mia Yaniko from the Attorney General's office met with the Board last year regarding the sale of South Campus. She advised that the Board consider and approve the resolution that appears on the board meeting agenda prior to the actual sale. The resolution is included in your packet.

Appalachian Gateway Guild

A group of dedicated artists in the area have formed the Appalachian Gateway Guild and are in the process of filing all the necessary documentation to become a tax-exempt organization. They have developed bi-laws and established officers. In order to continue the arts programming (especially the ceramics) that has largely occurred out of the Appalachian



Gateway Center, I am recommending that the Board consider the enclosed resolution authorizing the College to make a donation of equipment and remaining materials to the Guild. The resolution is enclosed.

Ohio Board of Regents Trustee Conference

Chancellor Carey invites and encourages all trustees of Ohio’s public universities and colleges to attend this year’s trustee conference to be held at Columbus State Community College. If you are able to attend any or all of the conference, please let Robin Lashley know so that she can assist with arrangements.

Who: Ohio Board of Regents, partnered with the Association of Governing Boards (AGB), the Inter-University Council of Ohio, and the OACC

What: Trustee Conference -- “Effective Governance for Institutional Success”

Where: Columbus State Community College’s Workforce Development Center

When: Monday, November 17

2:00 p.m. (Pre-conference Workshop)

6:00 p.m. (Conference Reception)

Tuesday, November 18

8:00 a.m. to 4:30 p.m. (Conference Day)

Upcoming Events

Board members are invited and encouraged to attend any of the following upcoming events:

OCTOBER

10.10.14 **Connect to College Day (First-Choice Friday)**

9 am-12 pm | Central Campus

10.11.14 **Men’s Soccer Team vs. Cleary University**

1 pm | Central Campus

10.13.14 **Men's Soccer Team vs. Kentucky Christian University**
4 pm | Central Campus

NOVEMBER

11.07-11.08 **SSCC Theatre Presents "The Importance of Being Earnest"**
7:30 pm | Central Campus

11.09.14 **SSCC Theatre Presents "The Importance of Being Earnest"**
3:30 pm | Central Campus

11.14.14 **Connect to College Day (First-Choice Friday)**
9 am-12 pm | North Campus

President's Activities and Involvement

Since my last report, I have been involved in the following meetings and events:

- Highland County Chamber of Commerce Executive Committee Meeting
- Connect to College Day at Brown County Campus
- University of Cincinnati - Dean Larry Johnson's Back-To-School BBQ
- Hillsboro Rotary Club Meeting
- Transportation Industry Forum at Cincinnati State Middletown Campus
- HSTW SW Ohio Board of Directors Meeting/Work Session and Administrator Kickoff
- Meeting with Antioch University President and Representatives
- Emergency Operating Plan Meeting with JH Consulting
- Pre-Audit Meeting with Millhuff-Stang, CPA, Inc.
- Small Campus Targeted Workforce Expansion Proposal Discussion at Ohio Board of Regents
- Meeting with SOCHE President
- Rural Community College Alliance (RCCA) Conference in Prescott, AZ
- OACC Government Relations Conference Call
- Buckeye Association of School Administrators (BASA) Fall Conference in Columbus
- Community Colleges of Appalachia (CCA) Board Meeting Teleconference
- WSRW Interviews with Willard Parr
- Ohio Means Jobs – Highland County Dress for Success Overview
- SSCC Executive Team Pre-Strategic Planning Kick-off

ACADEMIC AFFAIRS

Microsoft Certification in Computer Science, Office Information Technology and Business

The Computer Science, Office Information Technology, and many of the Business programs began requiring students in various office application courses to complete the official Microsoft Office Certification (MOS) exam upon completion of their courses. The courses relating to the exams being offered currently are: Microsoft (2013) Access, Outlook, PowerPoint, Excel, and Word. The Office Information Technology program is the only program requiring students to complete all five Microsoft Office certification exams.

This endeavor began Fall Semester 2013 while still teaching Microsoft Office 2010 applications. To stay current with technology, the department decided to upgrade to Microsoft Office 2013 for Fall Semester 2014. The new office application will be taking a project-based approach rather than specific task- and knowledge-based approach offered in the 2010 certification test, so all new textbooks, curriculum, and course content had to be developed in conjunction with the change to Microsoft Office 2013.

Utilizing the Microsoft Office 2010 version required students to certify on various knowledge-based tasks within the simulation-based software. Having our own testing center and proctors allowed us to schedule students in our own Certiport-approved testing center in Hillsboro. We received a Perkins grant that allowed students the opportunity to work with the GMetrix simulation testing to understand the question flow of a nationally recognized certification test. We were able to then provide vouchers through our bookstore that could be used in our own testing center.

Within the first year, we have set up a testing center, hired proctors, setup a process for our bookstore to order vouchers, received funding through a Perkins Grant to install a GMetrix site license to help students with simulation testing, and had one faculty member successfully complete the Microsoft Excel certification. Faculty changed curriculum to require students to participate in a certification test at the end of their courses. With all those changes in one year, 27 students out of 97 students managed to achieve 31 Microsoft Office certifications.

These students can now add the Microsoft Office Specialist (MOS) credentials on their resumes indicating to potential employers their expertise and knowledge in the certified application.

Math Faculty Participating in Statewide Committees

Linda Chamblin is serving on Subgroup 1 - New and Alternative Pathways for the University System of Ohio (USO) Mathematics Chairs/Leads Network Subgroups and Committees. This committee is dedicated to improving student success in entry-level math courses by better aligning these courses to academic programs, deemphasizing College Algebra as a default math course, and finding more efficient ways to prepare students for college-level math courses.

Jon Davidson is serving on Subgroup 4 - Data Collection, Analysis, & Sharing for the University System of Ohio (USO) Mathematics Chairs/Leads Network Subgroups and Committees. This committee is working on common measurements in collecting data that will help us assess improvements in student success and to share that information and analysis.

Linda and Jon are to be commended for their work in finding ways to improve student success in mathematics across the state. This is another example of Southern State faculty, staff, and administration taking a leading role in guiding the direction of higher education in the state of Ohio.

Workforce Development and Community Services

Truck Driving Academy

John Joy, Ed Mullins (TDA training Manager) and I attended a kick-off event September 16 to launch the Cincinnati State Middletown Campus location that will offer CDL training. In partnership with Cincinnati State, an open house for potential CDL drivers was held, preceded by an industry forum. The open house drew about 15 people interested in the CDL training. The industry forum drew freight companies large and small, and from as far away as Atlanta, Ga. Excellent feedback and suggestions were received from the people in the industry, and the information is being summarized and

distributed. From the feedback, additional action items will be identified and acted upon by the Cincinnati State/Southern State team to better support and supply the transportation industry with the professionals they so badly need.

Enrollment for August was 16, which equals the average for the month the previous two years. September enrollment is 25, which is 10 ahead of the average for the month the previous two years.

Eddie Mullins will be doing some customized training for the Hillman fastener group in October.

Workforce Development ✓

On September 11, Tom Smith, SSCC Agriculture Faculty Member, and John Joy met with representatives from Sinclair Community College to further the partnership with the Unmanned Aerial Systems program and Sinclair. Specifically, this meeting focused on use of UAS in Agriculture, and how the schools might structure offerings in the coming semesters to increase interest and enrollment in this new and promising career field.

Continuing Education, Community Services, & Departmental Notes ✓

The non-credit Dental Assisting program began on September 22 with nine students enrolled. A new curriculum partner, Condensed Curriculum International, is providing the training materials for the course. The instructor, Beth Brown, has taught previously and has received excellent student feedback.

Notification was received from USDA that the Grow Highland small business facilitation project was funded again. A new program facilitator is expected to be in place on or near October 1.

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Financial Aid ✓

Fall Semester Financial Aid Disbursements

The office has processed Fall Semester disbursements to include federal financial aid and scholarships exceeding \$4,350,000.

Financial aid will continue to be received throughout the semester as students complete the process.

Financial Aid Outreach

The financial aid office has presented to several College Success Classes since the start of the semester. Information is provided to new students on the requirements to receive and maintain financial aid in addition to financial literacy and student loan borrowing.

Presentations were also conducted at the Connect to College session held at the Mt. Orab campus.

Records/Registrar

Sharon Purvis, Amanda Thompson, and Linda Myers participated in a two-day training session for School Certifying Officials sponsored by the State Approving Agency and the Department of Veterans Affairs.

Report preparation is started for HEI reports for Summer 2014; the Fall Collection for IPEDS for Institutional Characteristics, Completions, and 12-month Enrollment; and the Student Clearinghouse for Fall Second Report. Reports have different deadlines with the last being due by October 15.

All diplomas have been mailed to students who were Summer Semester graduates.

Student Success Center

Connect to College

Connect to College was held at the Brown County Campus on Friday, September 12. Nineteen prospective students along with their guests and/or parents attended.

Connect to College will be held October 10 at the Central Campus. The Connect to College event is an opportunity for all prospective students or any individual beginning the college search to visit the SSCC campuses and learn about the college application process and college life.

In addition to the information sessions, which include college readiness, career and major exploration, financial aid, college success, the transfer process and other topics relevant to any and all who plan to go to college, SSCC's transfer partners will set up tables in the lobby and will talk to prospective students and parents about starting at Southern State and transferring to their four-year institutions. Several institutions, including Ohio State University, Lindsey Wilson, Wittenberg, and Wright State plan to participate in Connect to College.

Tutoring Center

Tutoring Sessions

Tutoring sessions for Fall Semester - through September 23:

— Tutor Requests	189
— One-on-one sessions	43
— Lab sessions	61
<i>Total</i>	104

Web Tutorial Sessions for Fall Semester

— Central	6
— Fayette	2
— Brown County	10
<i>Total</i>	18

Joe Gruber, Mentor Tutor in Math, will attend the College Readiness and Learning Association conference scheduled in Minneapolis in November.

The Tutoring Center has received notice that the renewal application for the International Tutor Training Program Certification has been approved, effective September 1, 2014 to September 1, 2017. This certification provides and monitors tutor training and tracking for all certified departments. Once the department is certified, tutors must complete Level 1 training (Certified Tutor). A tutor may then opt to pursue Level II (Advanced Tutor) training, and Level III (Master Tutor) training. A certified department recognizes the training and experience by awarding tutors who meet the criteria with a certificate which reflects the level and experience of training.

Five Accuplacer Test Prep Workshops for Math Placement have been scheduled. These workshops are for students who would like to improve their scores in an attempt to place in a higher level math. These workshops are conducted by Joe Gruber. Students desiring to retake the Writing/English portion will be able to schedule test prep with Heather Washburn.

Retention

Early Alerts

222 early alerts were submitted by 30 faculty and staff members.

AmeriCorps Coaches

Jade Hunt and Erin Kirker have visited 24 PSYC 1108 classes on all four campuses to distribute the Individual Plan for Academic Completion (IPAC) and have introduced themselves and AmeriCorps services to approximately 400 students. Additional student success workshops (aside from IPACs) have been completed as well. The coaches are scheduling one-on-one appointments to assist students with their own individual plans for degree completion.

The AmeriCorps 9/11 Remembrance project (which occurred on 9/10) went very well. Thirty-five students pledged to take time out of their day and remember the events of that day. Red Cross information sheets were also distributed, and the coaches teamed up with Operation Gratitude, handing out coloring pages and instructions on how to write and send thank you notes for soldiers and veterans to their foundation.

On September 11 and 12, the coaches traveled to Columbus for the second round of mandatory training. Coaches, statewide, shared their experiences as a coach as well as the different strategies being implemented in classes and during student meetings. On Friday, the coaches met with the College Guides program, and together the coaches created a culture-training workshop with lessons on how to help all types of non-traditional students. Tables were set up from all the different AmeriCorps programs in the state of Ohio which allowed for networking opportunities. Coaches were sworn in by the Lieutenant Governor. These events were held in conjunction with the 20-year anniversary celebration of AmeriCorps.

Advising Center

Advising Sessions

Advising Sessions (including emails and phones sessions from September 2-23)
— *Total* 156

Advisors continue to meet with students on warning and probation. Advisors have and will continue to make presentations at the Connect to Success informational sessions.

Advisors plan to conduct another Steps to Success arena advising day for each campus to encourage students to register early for Spring Semester.

Career and Counseling Services

There has been an upsurge in mental health clients in the first three weeks of September. Of the 58 appointments set, 72% had a mental health related component. The normal distribution is about even. Concerns have been related to grief, abuse of various forms, sexual orientation, depression, and life transitions.

Career & Counseling Services presented at six classes during the month. These included College Success and some English classes to discuss professionalism in the workplace relative to communications -- verbally and in writing. Some of the discussion concerned both verbal and nonverbal communication such as appearance. Other topics included

resumes and cover letters. As noted last month, the coordinator presented an introduction to "Personality and Career Choice" at the P-16 Career Expo on Fayette Campus to approximately 400 junior high school students. Copies of the presentation have been requested by Miami Trace schools for use in their classroom.

The department is working on consolidating materials on the job search process into a book along with the help of Nicholas Daulton from the North Campus who is illustrating and assisting with some of the editing and design work. The target date for completion is January 1, 2015.

Athletics

Men's Soccer

After trips to Pennsylvania, Virginia and North Carolina, Men's Soccer stands at 5-4.

Coach Thoroman closes in on 100 coaching victories.

The SSCC Shootout will be held on October 3 and 4, and the team is hoping for a victorious weekend, in hopes of capturing our own tournament.

Women's Basketball

Practice will begin on October 1, and the team has been conditioning for the entire month of September. There is still interest in others joining the team.

Men's Basketball

Practice will begin on October 1, and the team has been conditioning for the month of September. They have added two new faces to the team and everyone is gearing up for the start of the season.

Women's Softball

The Women's Softball team helped open fields on September 20. Turnout was good for this early in the school year.

Coach Ward has stated that more than 12 young ladies have shown interest in joining SSCC softball.

Women's Soccer

The Women's Soccer Head Coach position has been posted on the college's website. The search will be extended and advertised in the five county newspapers.

Athletic Department Overview

The Patriot Center floor looks amazing. The team work and effort in getting this project done so quickly has been exciting.

Currently, Men's Soccer, Men's Basketball, and Women's Basketball are going strong at this time. Our numbers for participation are up across the board in Athletics. We hope to increase those with adding Women's Soccer next year.

Things are off to a strong start this season.

INSTITUTIONAL ADVANCEMENT

Communications

Marketing | Public Relations | Web

Brown County Fair Opening Parade

A first for Southern State, the College sponsored a team of walkers in the most recent Brown County Fair Kickoff Parade. Thanks goes to Dr. Chalker and her committed team of volunteers and supporters and special thanks to part-time Engineering faculty

member, Erica Carpenter and her husband Joe, for their participation and his enthusiasm and spirit as “Patrick the Patriot.” Reports from walkers and candy distributors indicated that interest in the new campus remains high, and now Brown County is fully aware that Southern State is home of the Patriots.



Foundation

SSCC Foundation Receives Grant from The Honor Project Trust to Partially Support the Scholarship Portion of Wilmington Succeeds

A Cy Pres initiative to benefit Ohio, the Honor Project Trust is the result of a major class action lawsuit in which unclaimed funds were distributed to worthy, non-profit grant applicants across Ohio. The Southern State Foundation submitted a successful application to partially fund the scholarship portion of the Wilmington Succeeds Initiative. The grant award was \$4,750 which will be used to partially fund last-dollar scholarships to students applying through Wilmington Succeeds. Dr. Nicole Roades and guest travelled to Cleveland to receive the grant as part of a distribution ceremony at Cleveland’s Global Center. The Southern State Foundation was among several hundred recipients, yet among just a few from southern Ohio.

Dylan Phillip Wilson Memorial Scholarship Fund Adds Nathan Paeltz

Established in 2006 in memory of Dylan Phillip Wilson, a 1993 graduate of Georgetown High School, this scholarship was created to offer financial assistance to students from Georgetown High School attending Southern State. Recently, friends and family of Dylan experienced further loss when Dylan's long-time friend and fellow Georgetown High School graduate, Nathan Paeltz, also passed before his time. The Wilson family requested to update the scholarship fund to honor both of these outstanding young men.

The 2014 Dylan Phillip Wilson Memorial Scholarship was awarded to Kara White who is majoring in Arts & Sciences and attends classes in Brown County.