

AUGUST 2015 | DR. KEVIN BOYS, PRESIDENT

#### **Sale of Former South Campus Update**

As this report is prepared, we are expecting to receive written notification from the buyer that all contingencies in the contract for sale have been satisfied and that the sale is ready to be scheduled for closing. The Governor's Deed has been requested, processed and received.

# **Approval of Higher Learning Commission Quality Initiative**

We were notified in late July that the Higher Learning Commission has reviewed and accepted our Quality Initiative Report. The *Quality Initiative Report Panel Review and Recommendation Form* is included in the packet. As you will recall, the Quality Initiative is an important part of the HLC's accreditation process and provides an opportunity for the college to identify a substantive issue for continuous improvement efforts within the reaccreditation cycle. Drs. McCall and Roades were instrumental in the preparation of this report. Many individuals were responsible for the effort expended carrying out the activities identified in the initiative.

#### **Terms Completed**

I am happy to report that I have completed my two-year terms serving as vice chair of the Ohio Association of Community Colleges and chair of its Presidents Council. During this tenure, I was privileged to serve at the Governor's request as co-chair of the Ohio Higher Education Funding Commission, as the co-chair of the search committee ultimately leading to the hiring of our new president/CEO, Mr. Jack Hershey, and finally as the chair of a work group charged with identifying a sustainable dues structure that garnered Governing Board support for an expanded Ohio Association of Community Colleges. I will continue to serve on the executive committee as past vice chair. I appreciate the SSCC Board for not only allowing me, but encouraging me, to assume a leadership role at the state level.

# **Southern State Community College Relay for Life Team**

Congratulations to the 2015 SSCC Relay for Life Team! The team's goal of \$5,000 was significantly surpassed and the team contributed over \$6,000 to this effort. The team was recognized with a 1st place in the small business category. The Highland County Relay for Life raised more than \$99,000, exceeding its goal as well. Cancer has touched us all in a variety of ways. These funds contribute to far-reaching support systems for cancer patients and vast research for more effective treatment. Special thanks to Dr. Gayle Mackay, Angie Moots, and Michelle Meddock for their hard work to coordinate the team's efforts!

# **Upcoming Events**

Board members are invited and encouraged to attend any of the following upcoming events:

#### **AUGUST**

08.13.15	Police Academy Graduation 7 pm   Community Center, Fayette Campus
08.29.15	Women's Soccer Team vs. Cederville-JV 1 pm   Central Campus
SEPTEMBER	
09.04.15	Men's Soccer Team vs. Appalachian Bible College 5 pm   Central Campus
09.09.15	Men's Soccer Team vs. Kentucky Christian-JV 4 pm   Central Campus
09.15.15	Women's Soccer Team vs. UC Clermont 4 pm   Central Campus
09.19.15	Women's Soccer Team vs. Elizabethtown College, KY 2 pm   Central Campus
09.26.15	Men's Soccer Team vs. Elizabethtown College, KY 2 pm   Central Campus

#### **President's Activities and Involvement**

Since my last report, I have been involved in the following meetings and events:

- Meeting with CEO of Clinton Memorial Hospital
- Buckeye Association of School Administrators Event
- OACC Annual Conference (Cleveland, OH)
- Community Colleges of Appalachia Annual Conference (Asheville, NC)
- Community Colleges of Appalachia Board of Directors Business Meeting (Asheville, NC)
- WSRW Interviews with Willard Parr
- SOCHE Board of Trustees Meeting & Executive Committee Meeting
- Annual Aviation Program Settlement Meeting
- Meeting with ZogoTech Representative
- Emergency Operations Plan-Final Planning Meeting
- Highland County Chamber of Commerce 25th Anniversary Event
- Regional School Psychologist Preparation Conference Call
- Presidential Series on Student Success Webinar
- Hillsboro Rotary Club Meetings
- Highland District Hospital Capital Campaign Feasibility Interview Conference Call
- OACC Student Success Center Perspective Interview
- Leadership Clinton Program Committee Meetings
- Full Measure Education Conference Call
- White House Call with Community College Presidents
- Highland County Chamber of Commerce Executive Board Meeting
- Meeting with Adams County/Ohio Valley School District Representatives
- Jobs for the Future Annual Conference (Ft. Lauderdale, FL)
- Clinton County Chamber of Commerce "Business After Hours" Community Event
- Energize Clinton County and CC Chamber Meeting regarding "Maker Space"
- Speaker of the House Cliff Rosenberger's College Affordability Event
- Meeting with Ohio Leaders and Secretary of Labor, Thomas Perez (Washington, D.C.)
- Meeting with SHP Leading Design Representative
- "High Schools That Work" Board Meeting
- New Student Orientation Brown County Campus
- Meeting with the Dean of the University of Cincinnati's Clermont College
- Clinton County Economic Network Alliance Event
- Economic Development Meeting at Wilmington Air Park

- New Student Orientation Fayette Campus
- Associate Degree Nursing and Practical Nursing Pinning Ceremony
- Leadership Clinton Dinner in the Fields
- New Student Orientation North Campus

# **ACADEMIC AFFAIRS**

## **CO-OP Development**

Building from the existing coursework of our Electrical/Electronics Engineering degree, the program is being updated to include a co-op track. Aimed at filling a growing need for qualified workers, the co-op experiences are intended to better position Southern State graduates for future employment in a highly competitive industry.

The design of the program includes some minor modifications but maintains the integrity of the existing and approved degree program. It is our aim to use this model to expand the co-op partners. At present, our first two partners are GE Peebles Test Operation and Candle-Lite; however, other relationships are in development.

Although Southern State is an open admission institution, entry into the co-op track is selective. In fact, co-op partners retain the decision rights for who is selected and there is the possibility that some students may not be selected. Students will be interviewed near the conclusion of the Fall 2015 term and must have earned 3.0 GPA or be in such standing at the point of interview. At the present time, based on the limited number of partner organizations, we should expect to have three to six students selected for the co-op experience. Obviously, our aim is to see this number increase as we add new partners. The beauty of this program however, is that regardless of co-op participation, students will never miss a beat in terms of academic progress.

#### **Adjunct Faculty Training**

On Aug. 1, the Adjunct Faculty Committee hosted the summer Adjunct Faculty Orientation & Development event on Central Campus. Fifty-seven adjuncts (including high school faculty credentialed to teach our courses on the high school campus) and 14

full-time faculty and administrators were in attendance. A variety of sessions were available covering topics such as rigor, classroom policies, equipment, best practices, and department meetings. These events are held three times a year to support, help prepare, and provide resources for adjuncts. The next Adjunct Faculty Orientation & Development is scheduled for Saturday, Dec. 5, 2015.

# **Adult Opportunity Center**

#### Summer Classes

The AOC summer classes are coming to a close mid-August with an enrollment of 110 students at four sites. Fall classes will start Aug. 24, with 25 classes held at 10 sites.

## Adult Diploma

Southern State's AOC will be a partner in the Adult Diploma Program. Students can start with the classes provided by the AOC to raise scores on the WorkKeys Test to required levels. Once academic levels have been met, adults aged 22 and older can work toward a high school diploma and career certification at participating Career Centers. The development of this alternative to the GED was funded by the General Assembly.

#### Recognition

The annual Recognition Event was held June 11 in the Patriot Center. Sixteen of 41 GED recipients participated in the event. Special guests included Vice Chancellor Gary Cates and State GED Administrator Sandra Phipps. Mr. Moore and Mr. De Bruin represented the SSCC Board of Trustees. Certificates were presented to GED recipients, scholarships were announced, and other awards were bestowed.

#### Math Training

Instructors Sally Orihood and Susan Armstrong, along with Karyn Evans, AOC Dean, participated in a math training provided by the Adult Numeracy Instruction Project and offered through Ohio ABLE. The national training was two full days on three different occasions and was designed to help instructors learn techniques for more hands-on math at all levels of instruction, and to help administrators develop plans to support the instruction. Sally and Susan will train SSCC AOC peers in the techniques learned during

a fall workshop and at staff meetings throughout the year.

# **Workforce Development and Community Services**

## **Truck Driving Academy**

The first class of the CDL driving school partnership with Sinclair Community College ran as planned in June, with three of the four participants completing their training. This effort was a pilot class that included Ohio Means Jobs-Montgomery County as a partner as well.

We are continuing our conversations to complete the full or partial relocation of the Piketon classroom and skills pad to grounds owned by the Scioto County Career Technical Center. The move will result in cost savings to the TDA operating costs.

On June 22, a proposal was presented to the Ohio Department of Higher Education (formerly the Ohio Board of Regents) to obtain approval for the use of money for a Revolving Loan Fund program they are administering for the benefit of non-credit training programs for high demand jobs in the state. Some minor revisions to the proposal have been requested and returned. We believe there is a high probability the request for up to \$100,000 in revolving loan funds will be approved. Schneider National, with contract hauling for Walmart in Washington Court House, and R & L Carriers of Wilmington are the two industry partners. Both have agreed to partial repayment of the CDL training loan to any employees they hire that meet their criteria. The availability of revolving loan funds is expected to boost enrollment by 20-40 during the fiscal year.

#### **Workforce Development and Continuing Education**

On July 28, a workshop was held which provided an "Update on UAS and Precision Agriculture." Conducted by Dr. Andrew Shepherd, Director of Unmanned Aerial Systems (UAS) programs at Sinclair Community College, the workshop provided area farmers and other agriculture industry representatives an update on the national and local topics of interest regarding the future of UAS and the ag community. Sinclair and SSCC partnered with the area Farm Bureau and the Clinton County Extension office to

provide the workshop. With the support of the Farm Bureau, there was an excellent turnout of 22 individuals. A follow-up workshop is being planned for November.

As a result of a meeting held July 17 with Energize Clinton County (ECC), options are being explored to support ECC in their efforts to secure additional grants and to start a "makerspace" type facility out at the Wilmington Air Park.

# **Community Services & Departmental Notes**

Mike Cooper was hired and began in July as the Manager for Ohio Means Jobs-Fayette County (formerly known as the One-Stop). OMJ-Fayette is housed in the Library at the Fayette Campus, and Mike is expected to continue the high levels of individual and employer services Ohio Means Jobs offers.

In cooperation with the Business Office, work is nearing completion on an agreement needed by Columbus in order for the Highland County Commissioners to receive money for improvements to county buildings. The Joint Use agreement has to be approved finally in Columbus for SSCC be able to assist the county in obtaining these funds.

As part of the College's 40<sup>th</sup> year anniversary celebration, Wilmington Campus hosted the Chamber's "Business after Hours" on July 16. Recognition certificates were received from the Governor's office, U. S. Congressman Steve Stivers' office; and State Representative Cliff Rosenberger's office.

# STUDENT SERVICES AND ENROLLMENT MANAGEMENT

# **Student Success Center ✓**

#### Retention

Student Success Center Training Retreat

Student Success Center Training Retreat was held June 29-30 at Murphin Ridge Inn. Faculty members Charles Gorman and Kristi Hall shared information about their programs. Peggy Chalker updated staff about the state transfer policies. College and departmental updates were provided. Advisors Brenda Landis, Robert Hixson, and Sara Raike made presentations about the Criminal Justice / Law Enforcement programs, Veteran issues, and digitizing advising documentation forms. Tom Payton updated staff about Career Council, as well as Career & Counseling Services. Stephanie Bartley and Susan Long provided policy updates and other departmental updates. Joe Gruber updated staff about the test prep workshops. Student Services staff also provided updates for Registration, Financial Aid, and Admissions. Presenters were Amanda Thompson, Lisa Hord, and Linda Myers. Molly Jordan and Jamie Darling provided training in available disability services and basic ASL commands.

# Early Alert Messages

#### Academic Year

Term	Early	# who submitted alert
	Alerts	
Fall 2014	639	40
Spring 2015	307	57
Summer 2015	<u>70</u>	<u>13</u>

Total for the 2014-15 academic year: 1,016

#### AmeriCorps Coaches (2015-16)

The Student Success Center is pleased to announce that Coni Coleman and Jordan Werring have accepted the AmeriCorps College Completion Coaches' positions. Coni and Jordan reported to Columbus on Aug. 4 for a three-day orientation and training session sponsored by the OACC, Serve Ohio, and AmeriCorps. On Aug. 5, the coaches were joined by supervisors Susan Long and Stephanie Bartley. The coaches will again be embedded in the PSYC 1108 (College Success) classes where they will work with first-time, full-time students one-on-one in the creation of career and academic completion plans, identification of risk factors, resources, success strategies, and other topics essential for successful degree completion.

An SSCC training calendar for the coaches has been developed and was submitted to the OACC who provided it to other colleges beginning the AmeriCorps program as a training model.

#### Connect to College Days

Connect to College Days are being organized for each campus during the months of October and November. These sessions offer prospective students and others in the community a chance to visit campuses and learn more about college life, academic programs, and career options. A number of faculty members will be making presentations about their programs. College transfer recruiters will also be available to discuss transfer options for Southern State Community College students.

#### **Tutoring Center**

## Tutoring Sessions and Activities for Summer 2015

- o 10 tutors on staff
- o All Tutors have completed Level I CRLA training.
- Three tutors have completed Level II training.

#### **Tutoring:**

- o 39 tutor request forms for 25 different courses
- o 56 lab sessions
- o <u>37 one-on-one sessions</u>
- o TOTAL Tutoring Sessions: 93

#### **Student Success Workshops**

Seventeen different students participated in Accuplacer Test Prep Workshops during Summer Semester 2015. (More workshops were scheduled.)

- o 7 students attended arithmetic workshops
- 14 students attended algebra workshops
- 5 students attended writing workshops

There is no other data to report at this time as most students' retake scores have not posted yet.

#### Spring Semester 2015 Results:

- 11 different students participated in Accuplacer Test Prep Workshops
- o 10 of those 11 attended either an arithmetic or an algebra workshop.
  - 5 of those students retook the Accuplacer

- 1 student increased by 2 levels
  - o Placed into MATH 1106 and earned a C
- 3 students increased by 1 level
  - o 1 placed into MATH 1106 and earned an A
  - o 2 have not yet enrolled in a math course
- 1 student saw no change
  - o Enrolled in MATH 1106 for Fall 2015
- 5 of those students did not retake the Accuplacer
  - 1 student placed into MATH 1117 and earned a B
  - 1 student is enrolled in MATH 1106 for Fall 2015
  - 1 student is enrolled in MATH 1115 for Fall 2015
  - 2 students have not yet enrolled in a math course
- o 3 of those 11 attended a writing workshop
  - 2 students increased by 2 levels
  - 1 student saw no change

# **Test Prep Workshops Go Online**

To afford easier access to Accuplacer test preparation, tutors Joe Gruber (math) and Jessica Clark (writing) have built Blackboard test prep workshops as follows:

- The Accuplacer Arithmetic Workshop is fully ready to implement in an online platform.
- The Accuplacer Writing Workshop is nearing completion for implementation in an online platform.
- The Accuplacer Algebra workshop is under construction for implementation in an online platform but should be done soon.
- No further face-to-face workshops for ACCUPLACER have been scheduled for fall, but students can seek assistance from drop-in labs and one-on-one tutoring sessions.

# **Online and Computer Workshops**

Two sections of On-Line Success workshops are scheduled for each campus during the week of Aug. 17.

A Computer Fundamentals workshop is scheduled for Central and North Campus on Sept. 4 and 11, respectively.

The Tutoring Center will host web tutorials on each campus Aug. 24-27.

# **Advising Center**

#### Veteran Services

Advisor and Veteran Liaison Bob Hixson attended all New Student Orientations in August to promote Veteran Services. He is currently assisting with obtaining certificates of eligibility and letters of intent.

#### Police Academy

Advisor Brenda Landis coordinated the OPOTA dinner and graduation for the current Police Academy scheduled for Aug. 13 at the Fayette Campus. Brenda is also currently working with Academics to enroll, advise, and orient students for the new Police Academy which begins later this month.

## Advising Sessions for January 5 – July 31

There were 3,931 advising sessions from January 5 – July 31

June / July 2015 Advising Sessions per Campus

- o Brown 240
- o Central 521
- o Fayette 269
- o North 179\*

TOTAL: 1209

\* NOTE: North Campus traffic increased from 63 sessions in June 2014 to 77 sessions in June 2015 and from 53 sessions in July 2014 to 102 sessions in July 2015. North Campus showed the largest percentage increase of all campuses from Summer 2014 – Summer 2015.

Year-to-year comparison of June/July Advising Sessions:

2013 - 481

2014 - 791

# **Career and Counseling Services**

#### **TypeFocus**

A trial period using a web-based career counseling instrument called *TypeFocus* has been completed and a decision has been made to purchase it for use with SSCC students and clients. It utilizes Myers Briggs Typology, Holland Interests and Personality Type, along with a Values Inventory. The values report generated allows the counselor to easily connect the student/client to basic motivational needs, clarifying "career wants."

TypeFocus provides a list of potential careers that are congruent with the client's instrument results noting those careers with above average employment growth as well as "green careers." Hot links connect the client to one-page summaries with career descriptions, a video, and relevant career data based from Department of Labor data. It has been well received by students and streamlined the counseling process.

One important aspect of the package is *Success Factors Instrument & Report* which looks at research-based predictors for completion and success in college. These include such factors as: time management, locus of control, support systems, and family educational history to name a few. This instrument will be used by Completion Coaches to proactively identify and intervene with incoming students who show signs of risk in the very beginning.

#### Career Council

The newly formed Career Council has met twice to discuss ways to increase awareness of Career Counseling Services to the student population. Such continuous improvement opportunities discussed were:

- Divide the current website of career and mental health into two separate places
- Institute the *TypeFocus*
- Incorporate links from Ohio Means Jobs to SSCC's Career Services site
- Meet with Faculty Senate to share willingness to meet with classes to discuss services and give presentations

#### Career Fair

The initial plans for a Fall Career Fair to be held at Central Campus were reviewed with the Career Council. The Fair is aimed at career education specific to SSCC majors and career opportunities in the service area (see screen shot below.) Core industries and academic departments will be invited demonstrating how they "feed" other careers and majors. A town meeting will be held to discuss "The Changing Workplace" using speakers to lead a discussion.

We will be promoting this not only at SSCC but throughout the service area to attract local schools for their students. Career & Counseling Services will present this concept on Aug. 4 at the Fayette County P-16 Council.



# Brown County Farm Bureau Family Fun Day

Career & Counseling Services, along with the Recruiting Department, participated in this event to share information about services, specifically choosing a need-satisfying career. Information was shared with approximately 30 to 40 people.

There were some substantive talks that took place about a career with one person in particular who lacked one or two classes of completing her degree.

#### Mental Health Services

The need for mental health counseling remains strong as well. The State of Ohio has passed a bill that requires a suicide prevention plan. More information on this is forthcoming. We will be attending a webinar on Aug. 25.

# **Disabilities Services**

#### **Office Hours for Fall Semester 2015-16:**

Monday	9-11am	Fayette Campus	Room 103
Monday	1-3 pm	North Campus	Room 316 A
Wednesday	1-3 pm	Brown Campus	Room 118
Thursday	1-3 pm	Central Campus	Room 406

#### **AHEAD Conference**

Disability Coordinator Molly Jordan attended the Association on Higher Education and Disability (AHEAD) national conference "Diverse Perspectives" in St. Paul, Minn., during the week of July 13-

# Financial Aid 🗸

# **Ohio College Opportunity Grant (OCOG)**

The Ohio Department of Higher Education has notified the College of the recent passage of legislation that will allow students attending in the summer semester of 2016 the availability of the OCOG Grant.

The Guidance Memo indicates that the statute now states that an OCOG award may be distributed for the third term of the academic year, once Pell grants have been exhausted for that year. This grant will apply to Pell eligible students only.

#### **Fall Semester**

The department has received and processed 2,260 student aid applications to date for this upcoming academic year. Staff members continue to assist students with FAFSA completion as well as in-person student loan counseling sessions.

Text messages were sent to students who had financial aid last year and had not reapplied or registered for fall semester, reminding them to complete FAFSA and register for classes.

#### **Software Conference**

Staff members attended the PowerFAIDS Training Conference July 15-18 in New Orleans. This training applies to the computer software used by the financial aid office.

# **Patri-Tots**

# **Central Step Up to Quality**

Patri-Tots Learning Center on Central Campus received notification that they have been awarded a two-star rating with Step Up To Quality. They scored a three-star on some standards and will be eligible to apply for a three-star rating in March 2016. They have already begun work on what criteria need to be met.

# **Student Activities**

#### **Reds Tickets**

During summer term, 30 Cincinnati Reds tickets and 20 Croswell Bus transportation tickets were advertised in an all-student email and distributed to students on a first-come, first-served, free basis. All tickets were gone within a four-hour period of time. Those students who received the tickets expressed excitement and were very pleased to attend this event sponsored by the Highland County Chamber of Commerce.

# **Student Government**

SGA is happy to report their presence at the ASGA Student Government Conference held in Orlando, Fla., in July. The conference was instructive for Advisor Amy Jo Queen, SSCC Student Government President Anna Ramp, and Vice-President Coni Coleman. In addition to the two-day conference, they visited and shared an educational experience at Disney's EPCOT Center.

At the present time, SGA is busy recruiting new members and assisting with orientation of our new students.

SGA is currently looking forward to their Fall Retreat being held Aug. 21 at Moyer Vineyards Winery-Restaurant.

# **Athletics**

#### **Men's Soccer**

Coach Josh Thoroman signed Jared McLaughlin and Alex Pinkerton to play Men's Soccer. Both players are from Lynchburg-Clay High School. Coach Thoroman has decided to resign as Head Coach and Timothy Cook has been hired as the new Men's Soccer Head Coach.

#### Women's Soccer

Head Coach Ken Lowe held the first open field for Women's Soccer on May 13. Coach Lowe is still recruiting and filling the team for the upcoming season. The following young student/athletes have signed to play Women's Soccer:

- Erica Quckshiber Western Brown
- Caitlin Davidson Lynchburg-Clay
- Trista Rhodes Hillsboro
- Courtney Belmont Eastern Brown
- Courtney Busam Fayetteville
- Theresa Elrich Miami Trace
- Katie Whiteting Wilmington

#### Women's Basketball

The Women's Basketball team is signing their first recruit of the year: Morgan Fittro from Lynchburg-Clay High School. Coach Wells also signed Madison "Sunnie" Lehr from Whiteoak High School.

In academics, the Women's Basketball team accumulated a GPA of 3.6 for the Spring Semester, the highest group GPA among the athletic department teams.

#### Men's Basketball

Head Coach Blake Kibler has signed the following student athletes to play Men's Basketball:

- Latrell Haithcock Hillsboro
- Braxton Clark Blanchester
- Tyler Williams Whiteoak
- Joe Wilson Fairfield-Leesburg
- Tyler Allen Lynchburg
- James Sellars West Union

#### Women's Softball

Head Coach Dan Ward has signed the following student/athletes to play softball:

- Kylie Branch and Hannah Whited North Adams
- Brooke Henley and Brooklyn Chaney Manchester
- Mickenzie Scott Eastern Brown
- Cierra White Blanchester
- Hope Jamison Western Brown

# **Athletic Department**

Athletic Director Matt Wells has been working on game schedules for all sports for the upcoming season and continues updating the Athletic Handbook.

The Athletic Department had three players for the 2014-15 Spring semester with a 4.0 GPA:

- Ryan Bates Men's Basketball
- Jessica Solaro Women's Basketball
- Tia Shepherd Women's Basketball

The following six athletes graduated during the 2014-15 Commencement:

# Men's Soccer

- Ashley Lovett Associates of Arts
- Terrence Colt West Associate of Science
- Greg Roades Associate of Arts
- Kasey Fitzpatrick Associate of Science

#### Men's Basketball

- Luke Taggert Associate of Arts
- Alec Smith Associate of Science

# **HUMAN RESOURCES**

# **New Employees and Appointments**

We welcome the following new employees to Southern State Community College. We are indeed fortunate to have a number of qualified and talented people pursuing employment at Southern State Community College.

#### Academics:

Mrs. Melanie Foxx, Nursing Faculty

Ms. Tina Sicurella, Nursing Faculty

Ms. Cathy McClain, Human and Social Services Faculty

Ms. Toni Penwell, English Faculty

Dr. John R. Roush, Dean of Core Studies/Brown County Campus Director

Dr. Jessica Wise, Dean of Instructional Operations/Fayette County Campus Director

Mr. Jeff Montgomery, Dean of Technical Studies/Central Campus Director

# Student Affairs and Enrollment Management

Dr. Peggy Chalker, Interim Director of the Student Success Center

Mrs. Lisa Hord, Director of Admissions

Mrs. Heather Miller, Full-time Recruitment Mrs. Lisa Peterson, Part-time Recruitment

# **Business Office and Plant**

Ms. Beth Ewry, Follet Bookstore Clerk

Ms. April Main, Follet Bookstore Clerk

Ms. Jessica Steadman, Data Coordinator

Mr. Bryan McComas, Maintenance Superintendent

#### Institutional Advancement

Ms. Susan Jackson, Part-time Information Desk Specialist

# President's Council

Mr. Brian Rice, Executive Director of Information Technology Services