CLEAN SLATE REQUEST FORM

A student may petition to have all or a portion of his/her previous academic record expunged. This request will expunge ALL courses taken during the time period requested. A Clean Slate may only be requested for courses taken during a time span and may not be used to selectively remove courses from the academic record. This request will not remove any financial obligations that may be due the College.

If you are or have been a recipient of any form of Financial Aid, you must discuss the ramifications of this request with the Financial Aid Office prior to submitting the request.

A period of at least nine academic quarters must have elapsed between the ending date of the last quarter of courses requested to be expunged and the date of this request.

There is no limit to the number of Clean Slate a student may petition for if the purpose is to reenter SSCC. If the Clean Slate is requested to begin work at any other institutions, it will be granted only once for this purpose.

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Date of request _____

Student Name _____ ID# _____

Address _____

Clean Slate Period Requested _____

Reason Clean Slate requested _____

_____

I have read the above information concerning the Clean Slate policy and understand the impact this will have on my academic record, financial aid record, and student account.

Signature _____ Date _____

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OFFICE USE ONLY ___Approved

___Disapproved

_____
Registrar Date

Send completed forms to:

Records Office
Southern State Community College
100 Hobart Drive
Hillsboro, OH 45133