

**Southern State Community College
Curriculum Committee Minutes
May 20, 2005**

Bob Headley called the meeting to order at 10:30.

The committee approved the agenda after adding Jeff Ladrach under New Business.

Bill Horne moved to accept the minutes. George Carver seconded. **Motion carried.**

Old Business

1. Review of syllabi and ADA/FERPA Compliance – Tabled.

New Business

1. Shawnee State University/Plastics Engineering Technology – Tom Stroup presented changes in the physics courses needed to the program that will make it easier for students to transfer to Shawnee State. Bruce Fugate moved to accept the changes. David Hoffman seconded. **Motion carried.**
2. Items 2-10 on the agenda – Marsha Snyder presented lab fee increases for nine nursing courses. Tom Stroup moved to accept the increases and Bill Horne seconded. **Motion carried.**
3. Item 11 on the agenda – Sherry Stout informed the committee about the Respiratory Care program The New Program Resources Committee approved the program Plans are to start the program in Winter 2006. All of the courses have been sent to the Board of Regents.
4. Items 12-15 on the agenda – Carrie DeAtley introduced new courses for the Phlebotomy Technician program and the Pharmacy Technician program: ALTH 101 Intro to Allied Health; ALTH 121 Intro to Pharmacy Technician; ALTH 201 Phlebotomy Technology; ALTH 225 Phlebotomy Practicum. Tom Stroup moved to suspend the rules and approved the courses immediately. Bill Horne seconded. **Motion carried.** Ken Holliday moved the courses be approved, and Bruce Fugate seconded. **Motion carried.**
5. Items added to the agenda – Jeff Ladrach presented a change in the Pharmacology course. Now there will be a Pharmacology I (MAST 130) for Transcription certificate students and Pharmacology II for Medical Assisting degree students. Bruce Fugate moved to accept the change, and Dave Nicholas seconded. **Motion carried.**
6. Items 16-29 on the agenda – Course clean up (no content changes) on biology syllabi presented by Denise Decker-Flum. Ken Holliday moved the changes be accepted. George Carver seconded. **Motion carried.**
7. Item 30 on the agenda – Bob Headley held a discussion on the uniformity of S/U grades in the College. Bob will send a memo to Sue Leach about the different policies for the S/U courses.