

## Faculty Senate Minutes for December 5, 2008

**Call to Order:** The meeting was called to order at 11:00 a.m.

**Approval of Minutes:** Minutes from the last Faculty Senate meeting were taken by Annie Rankin, temporary secretary, and will be made available at the January meeting.

### Committee Reports:

- o **Curriculum:** no report.
- o **Academic Appeals:** no appeals pending at this time.
- o **Adjunct:** Charlie Gorman reported that at the last adjunct committee meeting three new core adjuncts were designated. Also, a payment grid is being developed to establish compensation for adjuncts based on degrees earned and time of service at SSCC. The implementation of this grid should result in an across-the-board increase in pay for adjuncts.
- o **Program Review:** no report.
- o **Technology:** no report.
- o **Assessment:** no report.
- o **Transfer Module:** no report.
- o **Board of Trustees:** Ken Shull noted that the BOT is scheduled to meet in December; this will be their first meeting subsequent to settlement of the SSEA contract.
- o **Placement Test:** Bill Worpenberg reported that the writing portion of the current placement test is being updated due to a new scoring procedure. Consequently, Bill will be working with English Department faculty to establish new cut-off scores.
- o **Sam Ladrach:** no report
- o **Academic Support:** see New Business item below.
- o **Health Insurance:** no report.
- o **Calendar:** no report.
- o **SSCC Foundation:** no report.
- o **TAGS:** no report.
- o **Ohio Faculty Senate:** no report.

### Old Business:

- o **Safety Committee – D. Hoffman:** Dave Hoffman reported that he found it necessary to go to President Stout to get an answer regarding the current status of the Safety Committee due to noncooperation from Jim Buck. President Stout advised Dave that the Safety

Committee no longer exists. Dave will attempt to restore this committee, and he noted that if the administration is unwilling to restore it as a college committee, Safety should become a committee of the Faculty Senate.

- **Scholarship Committee – D. Hoffman:** Dave Hoffman reported that there is no longer a scholarship committee. Scholarships are being awarded through Student Services by Janeen Deatley. The specific mechanism for awarding scholarships is unclear, and faculty from all departments may not be aware of how scholarships are awarded or aware of how they can make recommendations for scholarship awards. For example, Rainee Angles noted that she currently recommends theatre students for scholarships based on auditions but is uncertain if all theatre department scholarships are awarded based on auditions. Linda Chamblin suggested that department faculty who would like to be involved with scholarship awards contact Janeen and ask to be included in the process and receive follow-up information as to actual awards.

#### **New Business:**

- **Academic Support Committee – Terry Flum:** Terry Flum noted that this committee was initiated last spring in order to get help for faculty teaching classes with labs. The committee plans to develop a list of issues and go from there. Terry initially proposed that the committee seek administrative input at the onset; however, some faculty on the committee suggested involving the administration at a later stage. Terry extended an invitation to all faculty members to join this committee, at which time, Ken Shull noted that the needs of all classes that involve labs must be considered by the committee.

Linda Chamblin suggested that the Academic Support Committee might also take into consideration the need for designating an IT person who would be specifically devoted to assisting faculty who use IT for academic delivery. Faculty often need assistance with such tasks as creating videos or learning software programs.

- **Review of Design and Management Issues – Linda Chamblin:** Linda Chamblin provided a review of our academic governance structure, which currently consists of five divisions. Coordinators for these divisions are currently charged with making recommendations on budgeting, scheduling, staffing, and overseeing

curriculum. However, it appears that the administration does not acknowledge all of these areas in which coordinators should have input, nor does it work with all division coordinators in a consistent manner. For example, not all coordinators have input regarding scheduling, and rarely do any coordinators have input regarding budgets. Linda noted it may be time to revisit our definitions of division coordinators and determine how we really want them to function. Additionally, if division coordinators are to function as links between the administration and individual department faculty, more coordinators are needed, and division coordinator responsibilities and compensation must be more equitable. A list of divisions might look like this: Social Science; Social Science Tech; Business; Computer Science; Math; English; Fine and Performing Arts; Science; Science Tech; Nursing; and Allied Health.

- o **Next Meeting on Wimba Classroom - David Hoffman:** Dave Hoffman stated that he believed future Faculty Senate meetings should be conducted with Wimba Classroom and that meetings no longer be conducted in real time and space. Some faculty in attendance supported this; others did not. There was no motion or vote taken; however, Dave determined that the January Faculty Senate meeting will be conducted via Wimba only. Faculty will receive an e-mail prior to the meeting providing them with a link they may follow to access the Wimba Classroom. Faculty who expect to need assistance with Wimba may contact Louis Mays.

**Adjournment:** The meeting adjourned at 12:15.