

Faculty Senate Minutes for March 6, 2009

I. Call to Order: The meeting was called to order at 10:30 a.m. by Charlie Gorman, filling in for Julie Basham.

II. Approval of Minutes: Minutes from the February 6 meeting were approved.

III. Committee Reports:

A. Curriculum:

i. Tom Stroup advised that an ad hoc committee has been formed to resolve questions surrounding the appropriation of funds generated by the college's online course fee. He has met informally with Ryan McCall and feels that progress is being made. Ken Shull advised that the college collected over \$32,000 in online course fees for Winter Quarter '09.

ii. In response to a question posed by Ken Holliday, it was confirmed that new course proposals are to be directed initially to the Curriculum Committee, not Program Review.

iii. Linda Chamblin advised that Math 101(Basic Math) is being retired as of Fall '09 and being replaced with a new course, Math 106 (Pre-Algebra).

B. Academic Appeals: no report.

C. Adjunct: Charlie Gorman reported that the recently developed adjunct faculty salary scale has been approved by the committee. Ken Shull has recommended that the increase in compensation resulting from the new scale be phased in over a five year period. Ryan McCall has stated he will present the new scale to the BOT at their March meeting.

D. Program Review: no report.

E. Technology:

i. Technology meets today.

ii. Dennis Decker-Flum reported that Dennis Griffith, Academic IT Director, is poised to recommend that the college update to a newer version of Blackboard. The Distance Learning Committee will recommend that release time be secured for online faculty to be affected by this update. Cathy LaParl requested that a timeline for the conversion be established.

iii. Denise also reported that Dennis is still considering recommending that the college outsource hosting and maintenance of Blackboard as his department no longer has adequate staffing. The Distance Learning Committee will not approve outsourcing without information on financial impact.

iv. Dennis has also advised that there may be a statewide adoption of a course management system, possibly within the next two years.

F. Assessment: no report.

G. Transfer Module: no report.

H. Board of Trustees: Ken Shull reported that the Board is scheduled to meet on March 11. Also, the treasurer's report indicates a \$580,000 surplus has been realized by the college in the first six months of its fiscal year.

I. Placement Test: It was reported that James Bland, Dean of Student Services, has made tentative plans to change the placement test procedure for PSEO students by having them take the Compass assessment rather than Accuplacer. It was noted that this initiative was not routed through the Placement Test Committee.

J. Sam Ladrach: no report.

K. Academic Support: no report.

L. Health Insurance: This committee met last Friday. The committee membership stands at six with Mindy Markey and John Joy as new members. Jim Buck no longer sits on the committee. Markey and faculty member Brenda Tilton have discussed scheduling of future meetings. Information from Anthem should be forthcoming.

M. Calendar: no report.

N. SSCC Foundation: no report.

O. TAGS: no report.

P. Ohio Faculty Senate: no report.

IV. Old Business:

A. Academic Appeals Process: No report from Karen Davis regarding final language for the new Academic Appeals process.

B. Semester Conversion Letter: Jon Davidson is drafting a letter expressing faculty concerns on the semester conversion process.

V. New Business:

A. Employee of the Year: Nicole Roades was elected as Employee of the Year by the SSCC Faculty. This award will be presented at the April All College Meeting.

B. Health Insurance Committee: See the Health Insurance Committee report above.

C. IT Staffing: See Curriculum Committee and Technology Committee reports above.

D. Supplemental Contracts:

i. Instructional Designer/Distance Learning Coordinator: The VPAA is considering a supplemental contract for this position. It was noted that he tentatively plans to advertise this as a *30 hour per quarter* position. It was observed that this falls well below the amount of time that would be required to fulfill the responsibilities of the position.

ii. Co-op Coordinator: The VPAA is working with Engineering faculty to create a co-op coordinator position.

E. ITV Management: Tom Stroup pointed out that no one seems to be in charge of ITV scheduling and management. He recently attempted to schedule an ITV room and was referred to four different people. It was determined that the Faculty Senate President should inquire of the administration who is in charge of ITV.

F. Scheduling: Some questions and concerns were raised regarding scheduling.

i. There appears to be some inconsistency regarding the adding of sections due to waitlists. For example, in some cases, sections have been added to accommodate long waitlists, while in other cases sections have not been added.

ii. It was noted that additional sections in Math and English are much needed.

iii. It was noted that the administration is contractually required to make a good faith effort to advise faculty when new sections are added, yet it is unclear as to who will be doing this and how it will be done. Tom Stroup agreed to discuss this with Karen Davis. **Update:** Linda Chamblin left the FS meeting to consult with Amanda Thompson who previously sent out e-mails with scheduling changes. See Addendum 1 for Amanda's e-mail response.

VI. Adjournment: The meeting adjourned at 12:00 p.m.

Addendum 1:

I understand that not everyone received the notification of the change we made to the schedule updates process. The email of schedule changes are no longer being sent out by email. Dennis was in the process of making the Master schedule available on everyone's PC but is having trouble doing that for those who use laptops. Dennis is now working on making a link through the website on the Faculty & Staff page. There will be more information sent out once this update has been made. If you cannot access the Master schedule from your PC (which will reflect daily changes), you can view it in on the website under Quarterly schedules (please note that this version is only updated once a week). Thanks,
Amanda