

Southern State Community College
Strategic Plan Monitoring Report
Summer 2007

Definitions: VPAA: Vice President of Academic Affairs -- VPSA/EM: Vice President of Student Affairs and Enrollment Management -- VPBF: Vice President of Business and Finance -- F07: Fall 2007 -- IP: In Progress -- NS: Not Started

2007 2008 2009 Ongoing

SSC Strategic Plan
Strategic Priority III: Facilities Improvement and Planning

Action Objective	Description	Primary Reporting Responsibility	Other Contributing Representatives	Status Report Due	Target Completion	Status as of 8.07
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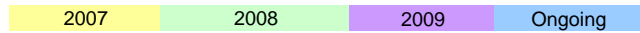
Goal 3.1: Develop a six-year facility plan reflective of space, equipment and services.

Identifying Needs—A comprehensive facility plan can be developed by:

3.1.1	Seeking input and suggestions through recognized channels such as Program Review and departmental input that specifically addresses critical issues relating to enrollment projections, demographic and demand shifts, and program development needs.	VPBF	VPAA, President, Faculty, Campus Directors	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>In spring 2007 an open meeting was held in conjunction with Program Review to discuss campus expansion and college needs. Regular updates are addressed in campus-wide meetings and the President's Council.</i>		Possible Next Actions			Next Report Due: Winter 2007
3.1.2	Requesting expansion validation criteria from the Board of Trustees	President		Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>Facilities update is included on the Board of Trustees meeting agenda.</i>		Possible Next Actions			Next Report Due: Winter 2007
3.1.3	Prioritizing needs in relation to strategic initiatives.	President	VPBF, VPAA, VPSA/EM	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>All departmental budget requests include a requirement that the request be linked to a strategic initiative.</i>		Possible Next Actions			Next Report Due: Winter 2007
3.1.4	Conduct a community needs assessment.	President	VPBF, VPAA, VPSA/EM	Quarterly: F07	Summer 2008	IP
Progress Reported 8/17/07	<i>Community needs are identified informally through involvement on various boards including the OVRDC economic development committee. Also, progress toward developing a college-wide advisory group would promote awareness of community needs.</i>		Possible Next Actions	Solidify plans to implement a college advisory group.		Next Report Due: Winter 2007

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3.1.5	Identifying a firm in which to partner for the project.	President	VPBF, VPAA, VPSA/EM	Quarterly: F07	Fall 2008	Completed
Progress Reported 8/17/07	<i>Proposals were accepted from three different firms. The final selection was Steed,Hammond & Paul.</i>		Possible Next Actions			Next Report Due: None Due
3.1.6	Clearly identifying and documenting financial resources both short- and long-term.	VPBF		Quarterly: F07	Summer 2008	IP
Progress Reported 8/17/07	<i>This information is maintained by the VP of Business and Finance</i>		Possible Next Actions			Next Report Due: Winter 2007

Campus Role – Validate the mission and role of the campuses and other facilities maintained by SSCC by:

3.1.7	Developing a common understanding of the unique role that each campus fulfills in our service area.	President	VPBF, VPAA, VPSA/EM	Quarterly: F07	Fall 2008	IP
Progress Reported 8/17/07	<i>Through the new reorganization, each campus will have a Director. All of these positions are in the process of being filled at the time of this update. The completion date for this particular task will need to be delayed until 2008</i>		Possible Next Actions			Next Report Due: Winter 2007
3.1.8	Identifying appropriate academic offerings at each facility.	VPAA	Dean of Instruction	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>This is a charge of the Program Review committee.</i>		Possible Next Actions			Next Report Due: Winter 2007

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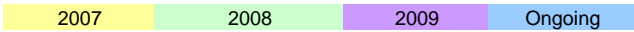
Goal 3.2: Identifying appropriate academic offerings at each facility.

Learning Environment – Supporting learning through physical space can be accomplished by:

3.2.1	Routinely evaluating the effective use of instructional space.	VPBF	VPAA, VPSA/EM, Dean of Instruction, Campus Directors	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>This is a charge of the Program Review committee.</i>		Possible Next Actions			Next Report Due: Winter 2007
3.2.2	Supporting and maintaining our physical resources which contribute to high-quality learning experiences.	VPBF	VPAA, VPSA/EM, Dean of Instruction, Campus Directors	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>Sufficient processes are established to allow people to make requests for particular resources.</i>		Possible Next Actions			Next Report Due: Winter 2007
3.2.3	Developing a college-wide program for the replacement of critical equipment.	VPBF	VPAA, VPSA/EM, Campus Directors	Quarterly: F07	Fall 2008	IP
Progress Reported 8/17/07	<i>The Information Technology department maintains a comprehensive plan that includes a replacement schedule.</i>		Possible Next Actions	Find out if a replacement schedule exists for other equipment.		Next Report Due: Winter 2007
3.2.4	Drafting and implementing a comprehensive user assessment of the facility to be completed by internal and external users.	VPBF	Communications Director, Campus Directors	Quarterly: F07	Fall 2008	NS
Progress Reported 8/17/07	<i>Nothing to report at this time.</i>		Possible Next Actions			Next Report Due: Winter 2007

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3.2.5	Routinely evaluating the safety of our facilities and grounds.	VPBF	Campus Directors, Safety Committee	Quarterly: F07	Ongoing	IP
Progress Reported 8/17/07	<i>A safety committee has been established and meets on a monthly basis. As a result of developments at the State level, safety and security will become a strategic priority and will be added to this plan.</i>		Possible Next Actions			Next Report Due: Winter 2007

Goal 3.3: Evaluate alternative sources of revenue.

3.3.1	Inventory various appropriate means of financing.	VPBF		Quarterly	Ongoing	IP
Progress Reported 8/17/07	<i>This information is available through the VP of Business and Finance</i>		Possible Next Actions			Next Report Due: Summer 2008