



## NOTICE OF AVAILABILITY OF INFORMATION

- Financial Assistance: Financial Aid is available in the form of scholarships, grants, loans, and part-time employment. Application forms are available at each campus office, the Financial Aid Office, or from high school counselors. Information is also available on the College web site at [http://www.sccc.edu/Admissions/financial\\_aid.htm](http://www.sccc.edu/Admissions/financial_aid.htm)
- Cost of Attendance: Tuition and fees for full-time and part-time students, estimated costs for books and supplies, estimated transportation costs, and any additional cost of a program is found in the college catalog and quarterly schedule. Tuition and fees can also be found at [http://www.sccc.edu/Admissions/tuition\\_fees.htm](http://www.sccc.edu/Admissions/tuition_fees.htm).
- Refund Policy: The Refund Policy indicates refund dates and percentage of refund. The policy may be found in the quarterly schedule, the college catalog and the web site at [http://www.sccc.edu/Current\\_Students/refund\\_policy.htm](http://www.sccc.edu/Current_Students/refund_policy.htm).
- Withdrawal Procedures: The complete procedure to officially withdraw is found in the college catalog and on the College web site at [http://www.sccc.edu/current\\_students/withdrawal\\_policy.htm](http://www.sccc.edu/current_students/withdrawal_policy.htm). The policy is also listed in the quarterly schedule.
- Return of Title IV Monies: The policy for returning Title IV grant or loan monies may be found in the college catalog or view on our website at [http://www.sccc.edu/Admissions/return\\_titleIV\\_funds.htm](http://www.sccc.edu/Admissions/return_titleIV_funds.htm). Contact the Financial Aid Office (ext. 2610) for more information.
- Academic Programs: Complete listing of the academic programs offered, description of facilities, and listing of faculty may be found in the college catalog or on our web site at [http://www.sccc.edu/Academics/degree\\_programs.htm](http://www.sccc.edu/Academics/degree_programs.htm).
- Accreditation: The names, addresses, and phone numbers of associations, agencies or governmental bodies that accredit, approve, or license the institution are found in the college catalog. Students may also view this information via the web at [http://www.sccc.edu/General\\_Information/accreditation.htm](http://www.sccc.edu/General_Information/accreditation.htm) or may contact any agency direct.
- Disabled Services: Reasonable accommodations for individuals with disabilities will be made. Questions may be directed to Section 504 Coordinator/Title IX Coordinator – Ms. Connie Horne, (937) 393-3431, extension 2604.
- Graduation Rates: Graduation rate information as defined in 34 CFR Sec. 668.45 is prepared annually by July 1. This information may be requested from the Student Records Office or viewed online at [http://www.sccc.edu/General\\_Information/graduation\\_rate\\_disclosure.htm](http://www.sccc.edu/General_Information/graduation_rate_disclosure.htm).
- Athletic Program Participation Rates and Financial Support Data: This information may be requested by contacting the Director of Athletics at 937.393.3431, extension 2695.
- Annual Security Report: Annual security report information as defined in 34 CFR Sec.668.46 is distributed annually by October 1. This information is available by contacting the Student Records Office or by viewing the policy online at [http://www.sccc.edu/general\\_information/campus\\_crime\\_report.htm](http://www.sccc.edu/general_information/campus_crime_report.htm).
- Rights under Family Educational Rights and Privacy Act (FERPA): Information concerning the review and/or disclosure of students' educational records is found in the college catalog. Students may contact the Student Records Office for more information or view the policy on our website at [www.sccc.edu/Current\\_Students/FERPA.htm](http://www.sccc.edu/Current_Students/FERPA.htm). Upon request, a paper copy will be provided. Contact the Records Office at 800.628.7722 or 937.393.3431 for more information.