

Agenda Item III
Minutes - April 2006

Board of Trustees
May 10, 2006, Meeting

SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
April 12, 2006

The regular monthly meeting of the Southern State Community College Board of Trustees was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, April 12, 2006.

Call to Order and Roll Call

At 6:30 p.m., Chairman Doug Lynn called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres
Dr. Susan Dunkin-Blanton (arrived after President's Report)
Mr. Paul Hall, Vice Chair (arrived after Appointment of Personnel Committee)
Mr. Willis Herdman
Mr. Douglas Lynn, Chair
Mr. Ernest McFarland
Mr. Ralph Shell
Mr. James Ward

Absent:

Ms. Patricia Griffiths

Approval of Agenda

Mr. Ward moved and Mr. Shell seconded that the Agenda be approved. All were in favor.

06.11

Approval of Minutes

Mr. Herdman moved and Mr. Shell seconded that the March 8, 2006, Minutes be adopted. Roll Call Vote was as follows:

YES:

Mr. Hall
Mr. Herdman
Mr. Lynn
Mr. Shell

ABSTAIN:

Ms. Ayres
Mr. McFarland
Mr. Ward

06.12

Monitoring Confirmation

President's Report. In addition to his attached written report (April 2006), Dr. Dukes recognized Nancy Wisecup, Dean of Corporate and Community Services, who presented a resource video that was created with grant funds by the efforts of the Fayette, Clinton, Clermont and Highland County One Stop Centers for job seekers and employers.

Mr. Herdman moved and Mr. Shell seconded that the President's Report be accepted. Roll Call Vote was as follows:

President's Report

YES:

Ms. Ayres
Mr. Herdman
Mr. Lynn
Mr. McFarland
Mr. Shell
Mr. Ward

ABSTAIN

Dr. Blanton

06.13

Treasurer's Report. In addition to the attached Treasurer's Report (March 2006)

- A discussion was held concerning the Auxiliary Operations Financial Statement in particular Corporate and Community Services. Mr. Buck will prepare a comparison through the end of April.
- Mr. Buck provided an updated Policy and Procedure Manual and has invited the College's representative from the Attorney General's office to next month's meeting to discuss the Manual.
- Mr. Buck also distributed a Tuition Recommendation Comparison for the Board's consideration.

Mr. McFarland moved and Mr. Herdman seconded that the Treasurer's Report be accepted. Roll Call Vote was as follows:

YES, Treasurer's Report:

Ms. Ayres
Dr. Blanton
Mr. Herdman
Mr. McFarland
Mr. Lynn
Mr. Shell
Mr. Ward

06.14

Appointment of Personnel Committee

Ms. Griffiths, Mr. McFarland and Mr. Ward were assigned to the Personnel Committee. It was stated that a job description for the Personnel Committee would be helpful.

Executive Session

Consideration of Property and Compensation of Public Employees

At 7 p.m., Mr. Herdman moved and Ms. Ayres seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES:

Ms. Ayres
Dr. Blanton
Mr. Herdman
Mr. McFarland
Mr. Lynn
Mr. Shell
Mr. Ward

06.15

Regular Session

At 8:35 p.m., Ms. Ayres moved and Mr. Herdman seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES:

Ms. Ayres
Dr. Blanton
Mr. Hall
Mr. Herdman
Mr. McFarland
Mr. Lynn
Mr. Shell
Mr. Ward

06.16

As a member of the Finance Committee, Mr. McFarland recommended to the Board that a 5.5 percent increase in tuition be adopted effective summer quarter. Dr. Blanton seconded the recommendation. Roll Call Vote was as follows:

YES:	NO:
Ms. Ayres	Mr. Hall
Dr. Blanton	Mr. Herdman
Mr. McFarland	
Mr. Lynn	
Mr. Shell	
Mr. Ward	

06.17

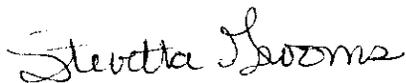
Adjournment

At 8:40 p.m., Mr. Shell moved and Mr. Herdman seconded that the meeting be adjourned. All were in favor.

06.18

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•April 12, 2006•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms

Attachments:

- April 2006 President's Report
- March 2006 Treasurer's Report

SOUTHERN STATE COMMUNITY COLLEGE

Agenda Item IV.A
President's Report
April 2006

Board of Trustees
April 12, 2006, Meeting



Memorandum

To: SSCC Board of Trustees
From: Dr. Lawrence N. Dukes, President
Date: April 7, 2006
Subject: President's Report for the April 12, 2006, Board Meeting

Enrollment Update

Spring quarter seems to reflect something of a bounce back for the college as our enrollment is now running just slightly ahead of the spring quarter enrollment of a year ago. That will certainly help the budget situation as well as coming closer to having a flat enrollment for the year. I will give the Board a further update at the Board Meeting.

Applications for the fall are currently running 22 percent ahead of the same period last year and actually reflects more applications than we have ever had at the end of March. These applications, however, represent only about 20 to 25 percent of what we expect to have in the fall, but it is a good indicator that we are running well ahead of previous years.

Foundation Update

The Foundation as of March 31 has raised \$378,112. Additionally, there are nearly \$30,000 of pledges yet to be received this year, and we have yet to have our annual event in Fayette County. It appears we are well on track to exceed the \$400,000 that we set as a goal for this year.

It also appears the Foundation will contribute well in excess of \$70,000 in scholarships for our students this year, which I believe will be the most we have been able to generate from our Foundation assets.

Corporate and Community Services Report

As is customary, the report from the Center for Business and Industry is attached to this report and indicates once again the breadth of training the College is providing.

I did want to point out as you review the Treasurer's Report, that the loss currently reported for Corporate and Community Services is in large part due to a \$40,000 outlay as we opened up new Truck Driving Academy sites. The return on these new opportunities is only now being realized, and we anticipate at the end of April, you will see a positive figure for the year with several more months of good returns coming in.

Mr. Buck and I did meet with Dean Nancy Wisecup and also with Doug Edwards, the Director of the Truck Driving Academy, and I believe we feel comfortable that we are on the right track to finish the year in good position.

Southern Ohio Center of Excellence

The Center of Excellence has submitted its first quarterly report, which shows remarkable progress to the goals that were established when the \$250,000 grant was initially received. Earlier, the Center had received a \$25,000 grant to develop a strategic plan for the program, and this too has been completed and appears to set a very positive direction for the Center. These documents are somewhat bulky to include with the mailing, but we can make copies available to the Board should they desire to receive them.

Although it was not started as a part of the OCAN Project, the P-16 (preschool through baccalaureate) Council in Highland County has been functioning effectively and has raised the necessary matching funds to apply for the \$20,000 from the Knowledge Works Foundation. That grant has now been submitted along with the documentation of the \$11,500 pledged by area schools and businesses.

A P-16 Council is also being developed in Brown County under the OCAN project and certainly the Highland County program anticipates working very closely and becoming a part of the OCAN project. I believe with the three major grants (OCAN-\$250,000; GEARUP-\$242,000; and OACHE-\$47,000) the College probably has the strongest outreach program of any two-year college in the state. We hope the payoff would be immediate, but realistically, it is more likely to be several years before we see a significant impact from the work, which begins with OCAN as early as second grade.

One final note, I received information from the College Access Advisor under OCAN who is currently at Miami Trace High School indicating she had been working with one of the students at Miami Trace by tutoring him for the past several months for the ACT test. He had previously taken the ACT test twice and received a composite score of 16 on both tests. Several universities are waiting on him in the hopes that he can score at least an 18 so they can recruit him to play football. After working with Rebecca Drewry, the college access advisor, he recently retook the ACT test and scored a 22. This was through the efforts of Rebecca and using some computerized programs that had been purchased through the OCAN grant. I might also add we have had considerable positive feedback on the work of our Center of Excellence employees in the various high schools that were initially chosen as pilot sites.

Resignations at the State Level

Chancellor Rod Chu has now left his position with the Board of Regents and accepted a position with a think tank type of organization where he will be focusing on issues related to education and the economy. The acting chancellor for the Regents is Garrison Walters. Dr. Reggie Wilkinson, our Commencement speaker last June and also the director of the Correctional and Rehabilitation Services for the state, has also resigned from his position and will be working with the Ohio Business Roundtable. These are two quality individuals whom I am sure we will miss.

Meetings That Should Be Of Interest to the Trustees

Terry Thomas' annual meeting of the Ohio Association of Community Colleges is scheduled for May 4 and 5. The meeting is immediately after the three-day visit from the Higher Learning Commission for our accreditation visit. Once again, I would emphasize to the Board Members that it is imperative that you be available for the dinner meeting with the accreditation team scheduled for the evening of May 1. More information on that dinner meeting will follow.

I also wanted to call to the Board's attention a meeting sponsored by the Ohio Board of Regents for June 5 and 6. It will focus on the proposed amendments to Ohio's Constitution. The meeting will begin on the evening of June 5 and continue through the day on June 6. It will take place in Columbus at the Renaissance Hotel. Hopefully some of our Board Members will be able to attend that meeting. These amendments are of real significance to the college as the potential impact is reviewed by a nationally prominent speaker on this issue.

Higher Learning Commission of the North Central Association Update

The College submitted our self study to the visiting team early in March. Dr. Shrubbs has had some contact with members of the team since that time, and they seem pleased with the report. We have also provided them with additional information about the college including audits, the current catalog, viewbook and other snapshot information on the college. After noting the importance of the May 1 dinner meeting in the previous section, I would also note that the exit interview will be scheduled for 10:30 a.m. on Wednesday, May 3, and I would hope that at least some of our Board Members would be available to attend that meeting and hear the preliminary report from the members of the accreditation team. I should note that our report was in approximately two months prior to the visit, which I believe reflects favorably on the college, and those who worked on it under the guidance of Dr. Shrubbs.

Chamber Meetings at SSCC

It is of interest to note that both the Adams County and the Brown County Chambers of Commerce have scheduled their annual meetings in the Gateway Center of the South Campus. The Adams County Chamber dinner will be held on the evening of April 18, and the Brown County Chamber dinner will unfortunately be held on the evening of May 1, which precludes me as well as Board Members from attending. The college will however be well represented at both Chamber meetings as we have been in the past.

I might also note that the Highland County Chamber of Commerce is having their annual dinner in the Patriot Center on the Central Campus on April 22.

Finally, the Foundation has tentatively planned a barbeque to be held on the Fayette Campus in conjunction with the Fayette County Chamber of Commerce Business after Hours.

On a slightly different note but not wishing to exclude Clinton County, I should mention that on April 22 Earth Celebrations are scheduled to begin at the North Campus of Southern State Community College, and I have attached a program that will give you some idea of the nature of that event as well.

In summary, the college is being used and is involved with our communities to a very strong extent, which we obviously hope to continue.

Southern Ohio Consortium for Higher Education Appointment

Sherry Stout, vice president of Academic Affairs, was recently appointed as vice president to SOCHE's Chief Academic Officers group for the coming year. A number of members of our staff have previously served in positions of leadership with that organization, and I currently serve on the Executive Committee of SOCHE as well. I think it is important to note that many of our administrators have been asked to serve with various state and regional organizations in positions of leadership, which I believe attests to the quality of our administrative staff. Congratulations to Sherry on this appointment.

Hillsboro High School vs. McClain High School

Attached to this Report are some pictures that were taken by Elizabeth Burkard at the recent game between our two rival high schools in Highland County. The crowd was estimated at over 3000 based on ticket sales. The first picture is an indication of the length of the line as people attempted to get in early to be assured of having a seat at the game. Other pictures simply indicate the full crowd that attended this event. The Board should also note that 27 different high schools have now been in our facility either for practice or games, and we have had a number of major events bringing several thousand people on the campus to the Patriot Center--many for the very first time.

Resolution in Opposition to the Tel Amendment to the Ohio Constitution

Attached to the Report is a Resolution passed by the Cleveland State University Board of Trustees relative to their opposition to the Tel Amendment. I thought the Board would be interested in seeing what this university has done, which I suspect will be repeated at other colleges and universities across the state.

Channel 3 – Washington Court House

Attached to this report is a copy of a news article that appeared in the *Record Herald* regarding the establishment of Local Access Channel 3. The City Council was very pleased with both the activity and the cooperation they have received from Southern State.

I look forward to seeing you at the Board Meeting on April 12.

sg

Attachments

Larry Dukes

From: John Tallieu
Sent: Wednesday, March 29, 2006 2:59 PM
To: Larry Dukes; Stevetta Grooms; Sherry Stout
Cc: John Joy; Nancy Wisecup
Subject: Center for Business and Industry – March 2006

Center for Business and Industry – March 2006

Adams County Business Training Center

In cooperation with the Small Business Development Center at the OSU South Center, and the Adams County Chamber of Commerce, a “Building Your Own Business” workshop was held Tuesday, March 28 at the Center. This workshop, focusing on the start-up of small businesses, will be offered again next fall.

Kautex-Textron

The pneumatics portion of the maintenance training for operators project was completed this month, and the AC/DC Electrical Fundamentals module begun. CFC-Solar of Cincinnati is our training partner for this series. Additional discussion continues with Kautex in preparation for CBI to provide leadership skills training for this same group of production technicians. A customized leadership self-assessment was developed for them. Feedback from Kautex indicates our training partnership program has been presented as a model to their North American operations.

Liberty Bank

Our original grant has been amended to provide an additional two days of training to Liberty Bank. The training will be conducted in early April at their Dayton location. The additional amount is \$1,892, with \$946 being provided through the Targeted Industry Grant fund.

Columbus Industries

Columbus Industries is proceeding with two days of first aid training, to be conducted at the Adams County Business Training Center. We partnered with Adams County Hospital to provide an instructor, and the certification cards.

YUSA

We have contracted with YUSA for an 8 hour Lockout/Tagout Electrical audit and 16 hours of training based on the results of the audit.

Court House Manor

We have scheduled 11 classes to be delivered at the Fayette campus. The classes are “train the trainer” classes to help give basic computer skills to the residents. This will give them the ability to use computers to stay in touch with their families and friends via e-mail, introduce them to searching the Internet and alert them to common scams and security issues. The classes will be held every Tuesday morning from mid April to the end of June.

New Sabina Industries

We have scheduled another three day Industrial Electricity class for May. Edison Community College is again our partner, and they have agreed to allow us to use an additional \$2900 of their TITG funds.

First State Bank of Adams County

We completed a Strategic planning program for FSB on March 2nd. Participants included all of their management team as well as the Board of Directors.

Seal-Tite

We have delivered 4 of the scheduled 16 hours of Interaction Management classes for supervisors and foremen at Seal-Tite. We are using Linda Andriko, the training manager from YUSA, to deliver the content.

Ahresty

We have delivered 12 contact hours of Excel training for office associates at Ahresty. Most of the evaluations from the class requested additional training in Excel and PowerPoint.

Technicolor

Technicolor has contacted us to provide on-site Excel and PowerPoint training. We will be meeting with them in the near future to iron out the details.

Honda Supplier Quality Circles

John Tallieu accompanied the YUSA Quality Circle team to Palm Springs Florida. The YUSA team placed first in the competition there with their creative and innovative presentation.

He is currently working with another team and has been invited to go with them to the Honda Supplier Conference in Huron, OH on April 18th, 19th and 20th. Robert Johnson from the Ohio Regents has also been invited to attend by YUSA. He plans on attending the presentations and awards ceremony on April 19th.

Grant Funding

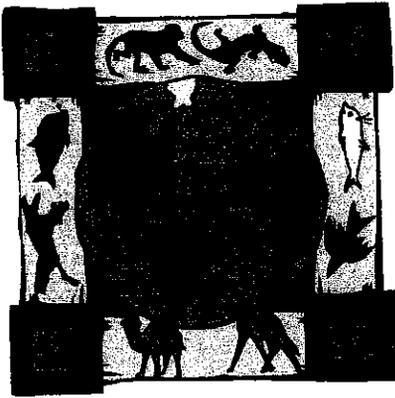
The reallocation of Targeted Industries Training Grant funds was less than expected, approximately \$6,500. We have committed all of these funds to ongoing projects and will not receive the next allocation until mid July.

We are investigating other funding sources and have met with Brenda Latanza, OITP representative for Area 7. She is very interested in helping to fund training for some small businesses in our service area. Another meeting is scheduled for April 5th.

We are also exploring the use of WIA funding. Recently, 10% of this funding was released for training incumbent workers. We are working with our partners in the One Stops and the ODJFS to gain access to these funds for our customers.

John Tallieu

Director, Center for Business and Industry
Southern State Community College
200 Hobart Drive
Hillsboro, OH 45133
Toll Free: (800) 628-7722, ext 4550



EARTH DAY CELEBRATION

April 22, 2006
10:00 AM to 4:00 PM

Southern State Community College
1850 Davids Drive
Wilmington, Ohio

10:00 AM to 11:00 AM *Wildlife Comes to You*

Kate Hammer, with the Cincinnati Zoo, will delight and surprise children of all ages with her introductions of her furry and slimy friends from the Zoo.

11:00 AM – 1:00 PM *Auto Tour of Clinton County Parks*

Depart from Southern State Community College and visit three parks in the western part of the county: Collett Nature Preserve, Anliot-Davidson Woods (for lunch) and Terrell-Hanaghan Woods. Bob Thobaben will lead the tour and describe the unique biological characteristics at each park.

Transportation and lunch provided: \$15.00 adult, \$10.00 children under 12 years.
Reservations needed by April 19, 2006. Call 382-4739 after 6:00 PM *Limited to 30.*



Programs at Southern State

Adult and children programs will run concurrently.

Adult programs

1:00 PM to 1:45 PM *Restoration of native plants and plant communities*

Dr. Kendra Cipollini, from Wilmington College, will discuss the restoration of native plants in the landscape through control of invasive species, landscaping and larger scale habitat restoration.

2:00 PM to 2:45 PM *Pruning Your Trees Properly*

Wendi VanBuren, Urban Forester, Ohio Division of Forestry, will guide you in making those proper cuts when pruning your shade trees.

3:00 PM to 3:45 PM *The Do's and Don'ts of Home Site Development*

Bob Coblenz, District Conservationist, and Christine Hodgson, Service Forester, will explain the importance of soil and good drainage when locating your home site and tips on protecting trees during construction.

Children programs

1:00 PM to 1:45 PM *Project Wild Activity*

Junior Naturalists can participate in a hands-on interactive environmental activity.

2:00 PM to 2:45 PM *Uncle Bill's Music Show*

Bill Sample will bring his guitar and sing songs about nature and other stuff.

3:00 PM to 3:45 PM *Farm Animals Need the Earth Too*

Come see the goats and poultry and learn how to take care of them.

EARTH DAY CELEBRATIONS SCHEDULED FOR APRIL 22 AT SOUTHERN STATE COMMUNITY COLLEGE; EARTH DAY DINNER ON APRIL 22, 6:30 P.M. AT WILMINGTON MUNICIPAL COMMUNITY ROOM.

This newsletter of Clinton County Open Lands, Inc., an Ohio non-profit land trust, is published four times a year — Spring, Summer, Winter, Fall. The Summer submission deadline is May 15, 2006. Send your submission to our mailing address or to lauracurl-iss@verizon.net. Please keep to 100 words or less as space is limited.

The focus for the Summer '06 issue will be farmland preservation.

SPRING WILDFLOWERS FIELD TRIP, April 8, 2 p.m. at East Fork Riparian Reserve, Clinton County's 4th Park, Clark Township. Discover more than a dozen species of native Ohio wildflowers. RSVP to Laura at 382-7701.



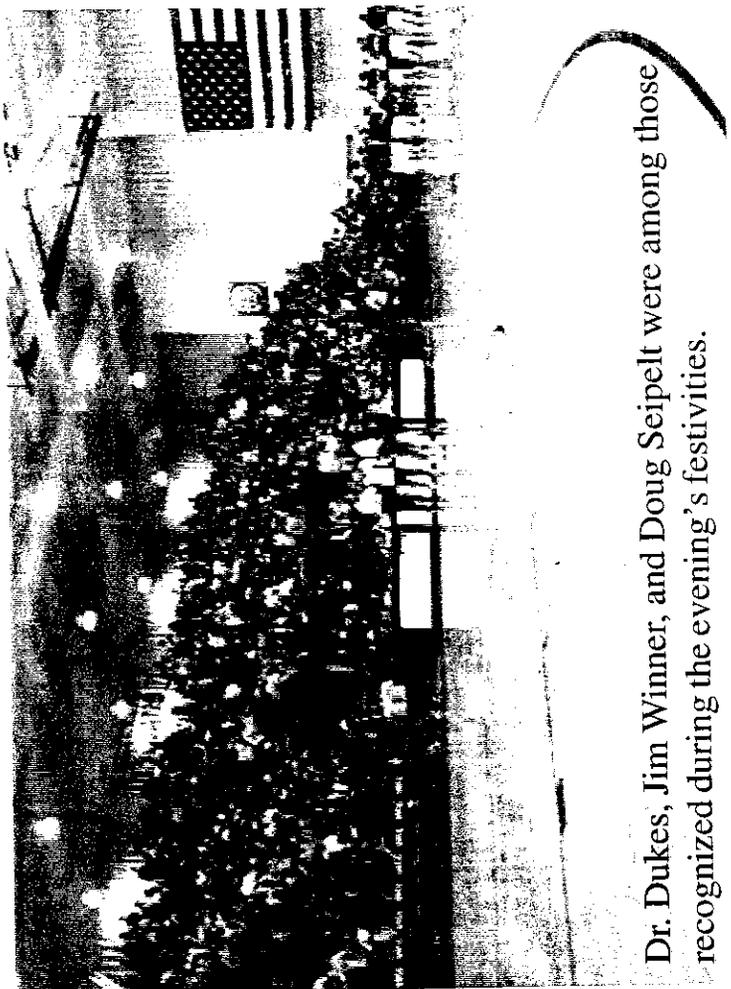
Mayapples will be one of the wild plants and wildflowers that can be viewed during the Spring wildflower walk (see inset) and during the County Parks Auto Tour on April 22, 2006 (departs Southern State Community College at 11 a.m.) as part of the Earth Day Celebration (Flyer inside)



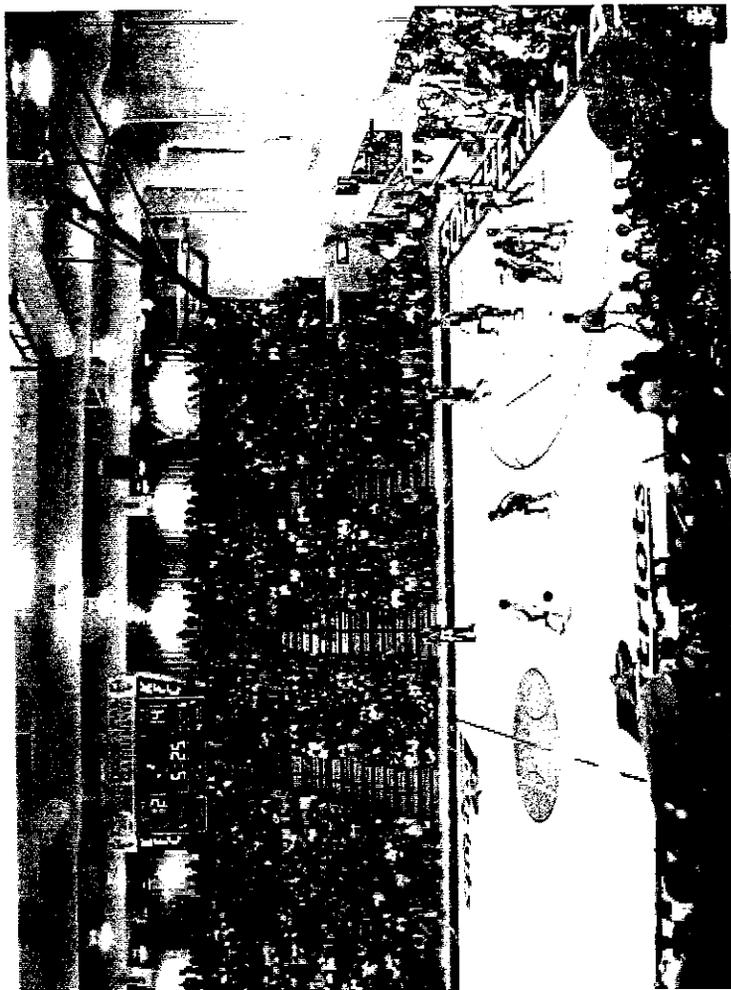
CCOL Group Visits a Restored Wetlands

By Bob Thobaben—see back page for story.

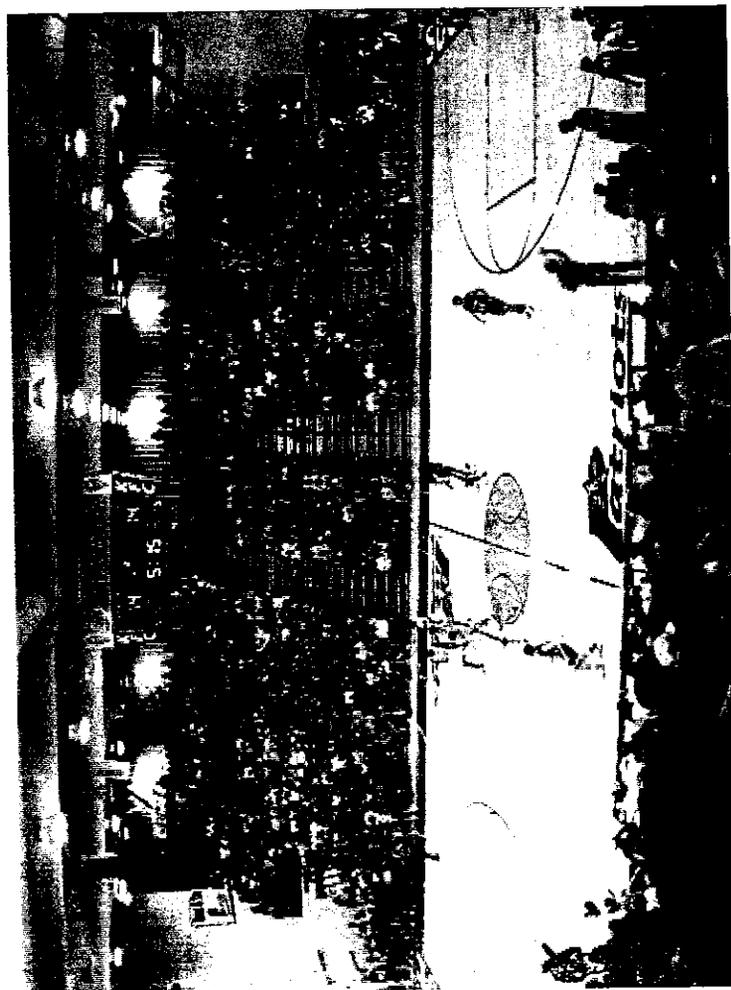




Dr. Dukes, Jim Winner, and Doug Seipelt were among those recognized during the evening's festivities.



People waited in line for over an hour just outside the Patriot Center before the doors opened.



Cleveland State University

BOARD OF TRUSTEES

March 17, 2006

RESOLUTION

**OPPOSITION TO THE TEL AMENDMENT
TO THE OHIO CONSTITUTION**

WHEREAS, the Cleveland State University Board of Trustees respects the role the Ohio Constitution assigns to the State Legislature, whose members are held accountable by a popular vote of their constituents, to determine state fiscal priorities in the interest of the people of Ohio; and

WHEREAS, the Board believes that the State Legislature fulfills its constitutional responsibilities through the biennial operating, capital and tobacco settlement budget processes, which results in recurring taxation and spending decisions that recognize the state's fiscal and economic environment is not static, but instead is constantly changing; and

WHEREAS, the Board believes that constitutional limits on state expenditures would severely restrict the state's ability to invest in vital public services, such as higher education, which are critical to the state's economic growth and well-being; and

WHEREAS, the Board believes that a constitutional amendment that permanently and arbitrarily restricts state spending severely diminishes legislative authority, reduces legislators' responsiveness to Ohio citizens, and limits the state's ability to respond to rapidly changing economic and community needs; and

WHEREAS, the Board believes that the constitutional amendment's effects on our local counties, cities, and townships would seriously impair their efforts to deliver quality, basic public services to our local neighborhoods, and thus make it more difficult for the state and its communities to attract the businesses and high-paying jobs needed to secure local and statewide prosperity.

WHEREAS, the Board is aware of the damage inflicted upon vital public services in the state of Colorado, in particular, the great harm to that state's higher education system, which has occurred since Colorado adopted a constitutional revenue and expenditure limitation in 1992, known as the Taxpayer's Bill of Rights, which a similar proposal in Ohio is modeled after; and

WHEREAS, the Board believes that the state of Ohio has a long and proud tradition of making public higher education obtainable by all its citizens regardless of income, and that

Colorado's experience demonstrates how constitutional expenditure limitations jeopardize this tradition; and

WHEREAS, the Board believes that access to affordable high quality educational opportunities, which would be restricted by constitutional expenditure limitations, is increasingly necessary for Ohioans to succeed in today's ever changing and competitive global economic environment.

NOW, THEREFORE, BE IT RESOLVED that the Cleveland State University Board of Trustees hereby expresses its grave concern about a proposed constitutional expenditure limitation that would restrict public universities' authority to invest non-tax dollars for the betterment of their institutions, and restrict the state's ability to invest in higher education, thus diminishing the state's and individual Ohioans' abilities to compete in today's knowledge-based economy, and, therefore, formally opposes any effort, including the Tax and Expenditure Limitation proposal, to establish constitutional fiscal limitations on the State of Ohio.

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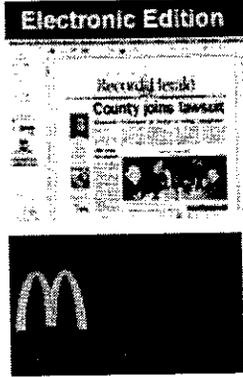
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Monday March 27, 2006

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Good review from WCH

SSCC's channel 3 operation gets high marks

Margaret Jones
Assistant Editor



The long-dormant, now reactivated local access TV channel 3 recently got high marks from the Washington City Council.

Now being managed by Southern State Community College, the station is featuring local announcements and information and has a new media coordinator, Greg Drury.

Drury and SSCC's Fayette Campus director, Karen Davis recently met with the Council. Council President Steve Jennings described what he has seen so far as "a class act."

"We are all glad Southern State is getting things underway," Jennings said.

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Davis reported that there are 112 images (slides or "tiles") now appearing and that SSCC is paying attention to what the community



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wants to see.

City officials were complementary of the progress and said there were overall high hopes for what the future will bring.

City Manager Joe Denen said Davis and everyone at Southern State have been "enormously attentive to the project."

Drury said he was just getting started on his job and was ready to pursue a "pretty aggressive" plan of expansion.

He said he was getting a handle on what pre-taped projects could be considered. Ideas include local sporting events or Council meetings.

Council member Tim Fogt said he was "very impressed" with the "good job going on" as SSCC operates channel 3.

Poll

Who do you think should receive the Republican nod? Please select one:

- Jim Petro
- Ken Blackwell

Vote

View Results

Article Comment Submission Form

Please feel free to submit your comments.

Article comments are not posted immediately to the Web site. Each submission must be approved by the Web site editor, who may edit content for appropriateness. There may be a delay of 24-48 hours for any submission while the web site editor reviews and approves it.

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SOUTHERN STATE COMMUNITY COLLEGE

Agenda Item IV.B
Treasurer's Report
March 2006 Financial Report

Board of Trustees
April 12, 2006, Meeting



April 4, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: March 31, 2006 Financial Reports

Please review the accompanying Financial Reports. If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
 COMPARATIVE BUDGET REPORT
 NINE MONTHS ENDED MARCH 31, 2006 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	03/31/06 Y-T-D	% OF BUDGET	03/31/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
REVENUE						
STATE SUBSIDY	4,592,894	3,454,098	75.2%	3,358,296	95,802	2.9%
STUDENT FEES	6,328,861	6,294,669	99.5%	6,106,204	188,465	3.1%
GRANTS & CONTRACTS	834,427	606,774	72.7%	624,105	(17,331)	-2.8%
OTHER INCOME	130,000	147,530	113.5%	56,929	90,601	159.1%
TOTAL REVENUE	11,886,182	10,503,071	88.4%	10,145,534	357,537	3.5%
EXPENDITURES						
INSTRUCTIONAL	5,839,041	4,236,558	72.6%	3,845,243	391,315	10.2%
RESEARCH	2,650	265	10.0%	37	228	616.2%
COMMUNITY SERVICE	16,516	16,839	102.0%	11,506	5,333	46.3%
ACADEMIC SUPPORT	1,612,103	1,197,071	74.3%	1,155,850	41,221	3.6%
STUDENT SERVICES	1,412,234	1,098,692	77.8%	1,038,496	60,196	5.8%
INSTITUTIONAL SUPPORT	1,431,373	998,675	69.8%	1,013,457	(14,782)	-1.5%
PLANT OPERATIONS	1,382,265	998,352	72.2%	901,998	96,354	10.7%
SCHOLARSHIPS	290,000	280,469	96.7%	273,732	6,737	2.5%
TOTAL EXPENDITURES	11,986,182	8,826,921	73.6%	8,240,319	586,602	7.1%
ANNUAL SURPLUS/(DEFICIT)	(100,000)	1,676,150		1,905,215	(229,065)	-12.0%
AUXILIARY TRANSFER	100,000	-		-	-	
SURPLUS/(DEFICIT)	-	1,676,150		1,905,215	(229,065)	-12.0%

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6
CONSOLIDATED FUND BALANCE SHEETS
AS OF MARCH 31, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,236,036	1,065,506	1,159,216	11,016		172,908	51,361	3,696,043
ACCTS. RECEIVABLE-STUDENTS(NET)	2,161,444							2,161,444
ACCTS. RECEIVABLE - OTHER	514,280	80,910	38,473					633,663
NOTES RECEIVABLE				6,680				6,680
INVENTORIES	10,528	228,659						239,187
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	26,123					901,325		26,123
EQUIPMENT						17,378,002		901,325
BUILDINGS AND IMPROVEMENTS					12,318	49,477		17,378,002
OTHER ASSETS								61,795
PREPAID EXPENSES		8,894						8,894
TOTAL ASSETS	3,948,411	1,383,969	1,197,689	17,696	12,318	18,501,712	51,361	25,113,156
LIABILITIES AND FUND BALANCES								
ACCOUNTS PAYABLE	113,958							113,958
SALES TAX PAYABLE		11,928						11,928
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	279,298							279,298
ACCRUED EXPENSES								0
DEFERRED REVENUE			249,350					249,350
OTHER LIABILITIES						2,872,738		2,872,738
DEFERRED COMPENSATION	339,585							339,585
NET INVESTMENT IN PLANT								
FUND BALANCE/HELD IN CUSTODY	3,215,570	1,372,041	948,339	17,696	12,318	15,628,974	51,361	15,628,974
TOTAL LIAB. AND FUND BALANCES	3,948,411	1,383,969	1,197,689	17,696	12,318	18,501,712	51,361	25,113,156

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDED MARCH 31, 2006 (unaudited)

	UNRESTRICTED	UNRESTRICTED	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES								
TUITION, FEES, STUDENT CHARGES	6,294,669				6,294,669		0	6,294,669
STATE APPROPRIATION	3,454,098				3,454,098		0	3,454,098
FEDERAL GRANTS AND CONTRACTS	606,774		5,032,298		606,774	1,319,109	5,032,298	1,925,883
STATE GRANTS AND CONTRACTS			254,112		0	259,605	254,112	254,112
LOCAL GRANTS AND CONTRACTS					0		259,605	259,605
PRIVATE GIFTS, GRANTS & CONTRACTS		2,531,021			2,531,021		0	2,531,021
SALES AND SERVICES					147,530		0	147,530
OTHER SOURCES								
TOTAL EDUCA./GEN. REVENUE	10,503,071	2,531,021	6,865,124		13,034,092	6,865,124	6,865,124	19,899,216
EXPENDITURES AND MANDATORY TRANSFERS								
EDUCATIONAL AND GENERAL	4,160,643		72,075		4,160,643	72,075	72,075	4,232,718
INSTRUCTIONAL	265				265		0	265
SEPARATELY BUDGETED RESEARCH	16,839		1,146,215		16,839	1,146,215	1,146,215	1,163,054
PUBLIC SERVICE	1,197,071		35,354		1,197,071	35,354	35,354	1,232,425
ACADEMIC SUPPORT	719,117		173,399		719,117	173,399	173,399	892,516
STUDENT SERVICES	998,675				998,675	0	0	998,675
INSTITUTIONAL SUPPORT	998,352				998,352		0	998,352
OPERATION/MAINTENANCE OF PLANT	280,469		5,602,834		280,469	5,602,834	5,602,834	5,883,303
SCHOLARSHIPS AND FELLOWSHIPS								
TOTAL EDUCA./GEN. EXPENDITURES	8,371,431	0	7,029,877		8,371,431	7,029,877	7,029,877	15,401,308
AUXILIARY ENTERPRISES		2,254,864			2,254,864		0	2,254,864
TRANSFERS	455,490		(455,490)		455,490	(455,490)	(455,490)	0
TOTAL EXPENDITURES/TRANSFERS	8,826,921	2,254,864	6,574,387		11,081,785	6,574,387	6,574,387	17,656,172
NET INCREASE IN FUND BALANCES	1,676,150	276,157	290,737		1,952,307	290,737	290,737	2,243,044

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6
AUXILIARY OPERATIONS
FOR NINE MONTHS ENDED MARCH 31, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	1,230,747	236,312	1,052,993	26,889	2,546,941
DISCOUNTS	328	0	(16,218)	(30)	(15,920)
COST OF SALES	905,829	18,397	551,128	16,065	1,491,419
GROSS MARGIN	<u>325,246</u>	<u>217,915</u>	<u>485,647</u>	<u>10,794</u>	<u>1,039,602</u>
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	21,060	31,405	49,995	3,019	105,479
SUPPORT STAFF SALARIES	15,870				15,870
PART-TIME SUPPORT STAFF SALARIES	378	107,340			107,718
FRINGE BENEFITS ALLOCATED	14,163	36,449	116,242		166,854
OFFICE SUPPLIES	393	805	7,964	489	9,162
PRINTING SUP./PHOTOCOPIING	170	1,850	1,620		4,129
TRAVEL-CONFERENCE REIMBURSEMENT			2,571	94	2,571
TRAVEL-MILEAGE REIMBURSEMENT	324	771	4,776	74	5,965
SPECIAL EVENTS					74
ADVERTISING		587	34,284		34,871
TELEPHONE	6,071	4,449	16,210	680	26,730
DUES & SUBSCRIPTIONS					680
POSTAGE	15,035	374	1,211	1,205	17,825
COMPUTER SERVICES					0
STAFF DEVELOPMENT		132			132
OTHER PROFESSIONAL FEES			114,675	550	115,225
EQUIPMENT GREATER THAN \$50			150,160		150,160
TOTAL ADMIN. AND GENERAL EXPENSES	<u>73,464</u>	<u>184,162</u>	<u>499,708</u>	<u>6,111</u>	<u>763,445</u>
SURPLUS/(DEFICIT)	<u>251,782</u>	<u>33,753</u>	<u>(14,061)</u>	<u>4,683</u>	<u>276,157</u>

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 BID ITEMS AND EXPENDITURES OVER \$5,000
 MARCH 2006

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
MAR 7	HESKETT INSURANCE AGENCY	128014	\$12,405.00	INSURANCE
MAR 8	MID-AMERICAN CLEANING CONTRACTORS	128093	\$18,932.48	PROFESSIONAL FEES
MAR 8	MODERN LEASING	128095	\$21,598.05	RENTAL
MAR 16	AMERICAN ELECTRIC POWER	128131	\$11,484.83	UTILITIES
MAR 16	EDISON COMMUNITY COLLEGE	128153	\$6,972.00	PROFESSIONAL FEES
MAR 16	GLOCKNER	128159	\$6,208.34	GAS
MAR 23	COLEMAN & COMPANY	128273	\$10,401.75	INVENTORY
MAR 23	IBM	128292	\$12,168.00	MAINTENANCE
MAR 23	RITTENHOUSE BOOK DISTRIBUTORS	128321	\$11,774.52	INVENTORY
MAR 23	THE HIGHER LEARNING COMMISSION	128331	\$10,630.00	LICENSE
MAR 24	MCGRAW HILL INC	128370	\$28,360.02	INVENTORY
MAR 24	NATIONAL BANK & TRUST CO	128374	\$6,000.00	TEST FEES
MAR 24	PIKE NATURAL GAS	128380	\$7,722.94	UTILITIES
MAR 24	VON HOLTZBRINCK PUBLISHING	128390	\$25,437.27	INVENTORY

 TOTAL
 \$190,095.20
 =====

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS MARCH 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
MAR 20	GREENFIELD BOARD OF EDUCATION	\$2,500.00	SCHOLARSHIP
MAR 23	TREASURER OF STATE	\$26,694.00	SCHOLARSHIP
MAR 23	OH VALLEY SCHOOL	\$250.00	SCHOLARSHIP

TOTAL		\$29,444.00	=====

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 BALANCE SHEET
 AS OF MARCH 31, 2006 (unaudited)

ASSETS

Cash in Bank	1,889,516
Investments	
Cost Basis	653,008
Unrealized Gain	80,956
Market Value of Investments	733,964
Pledges Receivable	33,300
Other Assets	
Total Assets	<u>2,656,780</u>

LIABILITIES AND NET ASSETS

LIABILITIES	
Other Liabilities	-
Total Liabilities	<u>-</u>
NET ASSETS	
Unrestricted	69,613
Temporarily Restricted	75,808
Permanently Restricted	2,511,359
Total Net Assets	<u>2,656,780</u>
Total Liabilities and Net Assets	<u>2,656,780</u>

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 FINANCIAL REPORT
 PERIOD ENDING MARCH, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
PERMANENTLY RESTRICTED:					
Col Pommett Scholarship Fund	1,350	709	(334)	17,103	18,828
Fifth Third Bank Fund		2,522		27,525	30,047
Hodson Fund	3,094	3,604	(584)	40,422	46,536
Igo Fund	133	528	(334)	11,049	11,376
Jacobson Fund	500	477		10,521	11,498
Ladrach Fund	200	480	(500)	9,469	9,629
General Contribution Fund		16,562	(20,000)	206,344	202,906
Beck Fund		168		6,095	6,263
Hottle Nursing Scholarship Fund	500	217	(668)	10,440	10,489
Barthel Art Scholarship Fund		522		11,442	11,964
Daniels Fund	25	608	(334)	13,051	13,350
Stephen Bennet Scholarship Fund		549	(334)	13,643	13,858
Gene Worthington BCRW Fund	300	1,134	(250)	26,123	27,307
Douglas & Susan Seipelt Fund	5,898	804	(1,002)	28,267	33,967
Highland County Fund	35,000	7,407	(3,168)	125,687	184,926
Bagshaw Enterprises KFC Fund		288	(334)	6,514	6,468
Paul Neff Memorial Fund		1,545	(334)	22,719	23,930
Fender Scholarship Fund	6,300	983	(668)	14,458	21,073
Elmer & Helen Reed Fund	6,620	-		1,565,430	1,572,050
Joyce Fender Family Scholarship Fund	8,900	1,778	4,666	-	13,566
Pence Patron Arts	135,640		20,000		137,418
YouCan Fund	68,485		22,132		88,465
Elks Club Scholarship Fund			2,500		22,132
Dylan Philip Wilson Memorial Fund	10,793				13,293
SUBTOTAL	283,738	40,865	20,454	2,166,302	2,511,359
TEMPORARILY RESTRICTED:					
Appalachian Gateway Fund	150		(150)	3,137	3,137
Fayette Co. Schol. Fund		1,545	(5,104)	21,146	16,042
Performing Arts Fund				129	129
Weastec Fund	5,000		(3,169)	6,672	8,503
Hillsboro Ford Warner Fund	5,773		(814)	3,712	8,671
Cassner Foundation Fund	18,000		(4,000)	12,458	26,458
Patriot Center Capital Improvement	6,450			1,023	7,473
Dare WCH Schol			730		730
Leadership Highland Schol. Fund	4,665				4,665
SUBTOTAL	40,038	-	(12,507)	48,277	75,808
UNRESTRICTED					
General Contribution Fund	(45,816)	32,208	42,096	41,125	69,613
SUBTOTAL	(45,816)	32,208	42,096	41,125	69,613
GRAND TOTAL	277,960	73,073	50,043	2,255,704	2,656,780

**Agenda Item V II
Approval of FY2006-2007 Budget**

**Board of Trustees
May 10, 2006, Meeting**

SOUTHERN STATE COMMUNITY COLLEGE
 FISCAL YEAR 2006 - 2007
 GENERAL FUND - PROPOSED BUDGET

	FY 07
REVENUE	
STATE SUBSIDY	4,817,137
STUDENT FEES	6,744,699
GRANTS & CONTRACTS	837,184
OTHER INCOME	175,000
TOTAL REVENUE	<u>12,574,020</u>
EXPENDITURES	
INSTRUCTIONAL	6,243,937
RESEARCH	2,650
COMMUNITY SERVICE	35,187
ACADEMIC SUPPORT	1,677,054
STUDENT SERVICES	1,487,982
INSTITUTIONAL SUPPORT	1,512,678
PLANT OPERATIONS	1,424,532
SCHOLARSHIPS	290,000
TOTAL EXPENDITURES	<u>12,674,020</u>
SURPLUS/(DEFICIT)	(100,000)
AUXILIARY TRANSFER	100,000
ANNUAL SURPLUS/(DEFICIT)	-

Agenda Item IV.A
President's Report
May 2006

Board of Trustees
May 10, 2006, Meeting



Memorandum

To: SSCC Board of Trustees
From: Dr. Lawrence N. Dukes, President
Date: May 4, 2006
Subject: President's Report for the May 10, 2006, Board Meeting

Higher Learning Commission Exit Interview

The exit interview was brief (15 minutes) with no time for questions or clarifications. This is the typical means of providing a general overview of their findings. The more detailed written report will be sent to us in about six weeks. The chair, Dr. Thompson Brandt, complimented the College on the achievements on the past ten years but focused more on certain aspects of assessment that they would like us to address. We are to send a report to the commission in three years on our new assessment plan and its implementation. Sherry Stout had already taken the first steps in implementing the new procedures. A second area of concern centered on strategic planning. That issue apparently went away when they saw the application document that had been sent to the Commission and which included considerable planning. Dr. Brandt also complimented the College on providing additional information very quickly when requested and the general coordination of their visit. Dr. Shrubbs not only coordinated the self study, he also coordinated the entire visit and was and should be commended for his efforts. The College did receive the anticipated ten years of continued accreditation.

Enrollment Update

The spring quarter enrollment is actually up over the previous spring. Headcount is up by 21 students and FTE is up 7. These are not great gains, but it does mean that we are down only ½ of 1% for the year. Interestingly, the five colleges represented by the visiting accreditation team have all experienced much larger enrollment declines this year. Applications for the fall continue to run ahead at a record pace although we are still only about 30% of the way to final numbers for the fall.

Foundation Update

We have now raised \$386,097 in the current fiscal year with some outstanding pledges, and the Fayette event still to come. I now believe that we will exceed our projected goal of \$400,000 for the year. Hopefully the strong report from the Higher Learning Commission will give an added boost to future giving as folks are reminded of the role the College plays in so many areas that affect the quality of life in our communities.

Center for Business and Industry

As usual, the report from the Center for Business and Industry (attached) shows good training activity across our district. Robert Johnson, mentioned twice in the report, has always been both impressed and supportive of the efforts of the Center. He is the member of the Regents staff who is trying to find funding for an advanced manufacturing lab for the College. We hope to receive the lab funding and use it in seeking support for the Fayette expansion.

John Tallieu has worked extensively with the quality circle teams at the Yusa Corporation with outstanding success. That is why he keeps being invited to accompany their teams when they go to competition.

Financial Aid Funding Levels, 2006-07

Janeen Deatley, SSCC Financial Aid Director, recently received notification on two federally funded financial aid programs. The College will receive \$157,123 in Supplemental Economic Opportunity Grant funding, which represents a decrease of \$2841. Our College Work Study funding is up by \$15,000 to a total of \$100,000. In light of federal funding for higher education in general, this is good news and Janeen assures us that we can make full use of the work-study dollars.

New Practical Nursing Class

Attached is the demographic breakdown of the 39 students beginning the Practical Nursing Program on the Central Campus this spring quarter. We do again have representation from the five counties in our service area as well as four students from neighboring counties. It is of interest to note that only six students are actually paying their own tuition although some are covering a portion of their cost through loans. The graduates of the program typically have starting salaries in excess of \$35,000, which is about 50% higher than the average salary for all workers in our area.

Conservation Field Day at South Campus

Jeff Foster, Biology professor at South Campus, recently wrote to share information about an event that recently occurred on that campus.

The College hosted the Brown County Soil and Water District's Conservation Field Day. Approximately 400 5th graders from Brown County attended. This is an annual event that has been held for many years. The previous site for the event is no longer available, and they turned to us for assistance. Over the past few years, within the Appalachian Gateway program, we have attempted to establish an Environmental Education facility at South Campus. This was the first large outside group to come to South, just to use the property.....not the building.

The event brought together partnerships between SSCC, Soil & Water Conservation Districts from our three southern counties, Ohio EPA, ODNR Division of Wildlife, ODNR Division of Forestry, OSU Extension Services, the White Oak Creek Watershed Program, and the Adams Brown Recycling Program. The students attended sessions on; wildlife, forestry, aquatic biology, recycling and agriculture (including ATV safety).

Dr. Shrubbs named AQIP Mentor Reviewer

I recently received word that Ric Shrubbs had been invited by the Higher Learning Commission to be an AQIP Mentor Reviewer. As I understand it, a Mentor Reviewer is the individual who receives annual updates from peer reviewers for approval before they are released to the colleges being reviewed. This is not only a nice honor for Ric, it also provides very positive recognition for the College.

Graduation Speaker

I am pleased to announce our 2006 graduation speaker. She has been a strong supporter of community colleges, having served on the Board of Trustees at North Central Technical College prior to her current position. Donna M. Alvarado, of Granville, Ohio, serves as Vice Chair of the Ohio Board of Regents. Regent Alvarado is president of Aguila International, a consulting firm whose practice provides a consortium for businesses and non-profit organizations seeking to collaborate on public policy issues of mutual interest. Regent Alvarado also serves on corporate, foundation and not-for-profit boards of directors. Her prior experience includes service as president and CEO of Quest International, an educational publishing organization with school-based markets in 30 countries.

Regent Alvarado has held senior management positions at the national level as deputy assistant secretary of defense, U.S. Department of Defense; counsel for the U.S. Senate Committee on the Judiciary; and staff member of the U.S. House of Representatives. She also was appointed by President Reagan as director of ACTION, now the Corporation for Community and National Service.

With bachelor's and master's degrees earned from The Ohio State University, graduating Phi Beta Kappa and cum laude, Regent Alvarado completed doctoral coursework in Latin American literature at the University of Oklahoma and a postgraduate certificate in financial management at the Wharton School, University of Pennsylvania. She was appointed to the Ohio Board of Regents in 2002.

P-16 Council Update

Members of the Highland County P-16 council met with three individuals from the KnowledgeWorks Foundation as they questioned us regarding our planning grant proposal. All five superintendents were in attendance as well as representatives from a variety of agencies and organizations that work with children and adults. We were told that thirteen organizations had filed for the five available grants, and a decision on the

recipients would be made by June 1, 2006. I think the meeting went very well, but they also indicated that they expected to fund some urban, suburban and rural communities, which will alter the odds somewhat. I believe the Council will continue to function regardless of the grant funding, but it will necessitate some additional funding to move forward quickly.

Ohio Department of Development

I am pleased to announce that the Ohio Department of Development has approved a grant request to fund a part-time position at the Adams County Training Center. Russ Brewer, the current president of the Adams County Chamber Board and a person with wide experience in economic development and entrepreneurship, will be the individual filling the position. Russ is a longtime friend of Southern State, having served as a member of the SSCC Foundation for several years. Congratulations to the Corporate and Community Services staff who submitted the grant request.

I look forward to seeing you next week.

sg

Attachments

Larry Dukes

From: John Tallieu
Sent: Friday, April 28, 2006 1:17 PM
To: Larry Dukes
Cc: John Joy (jjoy@sscc.edu); Nancy (SSCC) Wisecup (nwisecup@sscc.edu); Sherry Stout (sstout@sscc.edu); Melody Johnson; Stevetta Grooms
Subject: Center for Business and Industry – April 2006

Center for Business and Industry – April 2006

Columbus Industries

Columbus Industries was provided with two days of first aid training, conducted at the Adams County Business Training Center. We partnered with Adams County Hospital to provide an instructor, and the certification cards for this OSHA compliant training. We were also pleased to provide a Targeted Industry Training Grant to help defer costs. .

Command Spanish for Law Enforcement

An 18 hour program of Survival Spanish for Law Enforcement Officers was completed at the Training Resource Center on April 19th.

Court House Manor

We have completed 2 of the 11 computer classes scheduled at the Fayette campus. They are very popular with the senior citizens attending. Their energetic, fun and outstanding presenter is Julia Basham - just doing what comes naturally.

DHL

CBI has been contacted again by DHL requesting blended PowerPoint and Excel training. We will be using the portable lab on site and are scheduling the program on Mondays and Tuesdays from 7:00 pm to 9:00.

Kautex-Textron

The AC/DC Electrical Fundamentals module of the maintenance training for operators project was completed this month. We are please to report a 30% improvement in technical skills knowledge as measured by our pre and post tests. CFC-Solar of Cincinnati is our training partner for this series, and we just began the final phase of the training in Lubrication and Bearings. Additional discussion with Kautex has resulted in development and approval of leadership skills training for this same group of production technicians. This training includes coaching, communicating, project leadership, problem solving, and change management, and is planned for sometime after July 1.

Liberty Bank

Our original grant with the Wilmington office was amended to provide an additional two days of training to Liberty Bank, in their downtown Dayton location. This training was completed successfully in early April, with high marks for the instructor.

New Sabina Industries

We have partnered with Edison CC for another three day Industrial Electricity class for May.

We have also been contacted to provide some user level computer training in Excel, PowerPoint and Access.

R & L Trucking

R & L has requested extensive training for their computer help desk and networking associates. A conference call is set for May 4th. Although CBI has never contracted for this type of high level computer training, there are local assets available to provide the training.

Seal-Tite

We have delivered all of the Interaction Management classes for supervisors and foremen at Seal-Tite. They are evaluating the impact and are considering additional leadership training in July.

Technicolor

Technicolor has contacted us to provide on-site Excel and PowerPoint training. We will be meeting with them in the near future to iron out the details. Classes are tentatively scheduled for July.

Work Force Services Unlimited

We have been contacted by WSU to provide yet another basic computer class for displaced workers. The program will be approximately 70 hours and include instruction in basic computers, MS Word, Excel and PowerPoint as well as e-mail and work related uses of the Internet. The classes will probably be held at the Fayette Campus.

YUSA

We have completed the 8 hour Lockout/Tagout Electrical audit and 16 hours of training. We are currently negotiating for a 16 hour Quality Circle seminar, with Honda of America acting as our subcontractor. Discussions are also underway for an 8 hour Layered Process Auditing class to be given at the Fayette campus.

Adams County Business Training Center

The Center saw increased usage in March, with Columbus Industries and MACA Plastics receiving training as detailed in this report.

Appalachian Training in Partnership Grant

In partnership with the Ohio Department of Development's Regional Ohio Incentive Training Program, John Joy obtained regional approval for an ATIP (Appalachian Training in Partnership Grant) for funding a part time position to facilitate small business development. We are very fortunate to have Russ Brewer, Adams County Chamber President, retired educator, and recent small business consultant in Adams County, approved for this position. We are waiting final approval from the state, which is expected shortly. SSCC will contribute some compensation to the position also, allowing us, with Russ, to strengthen our presence and services in Adams County.

Advantage Forum

We were pleased to host the Enterprise Ohio Network regional Spring Forum at our Patriot Center on Tuesday, April 18. Dr. Dukes welcomed the representatives from area Community Colleges and presented a brief overview of Southern State. We also welcomed Robert Johnson, our Workforce Development Ass't Director from Columbus.

Honda Supplier Quality Circles

Teams from American Showa (Blanchester), Ahresty (Wilmington), Weastec (Hillsboro) and YUSA (Washington Court House) competed in the North American Honda Supplier Conference at Sawmill Creek the week of April 17th.

Yusa sponsored both John Tallieu and Robert Johnson as guests. YUSA received two awards - 1st place in the Technical Merit competition and 5th overall at the conference.

Weastec finished 4th overall. Bill Smith, Human Resources VP, gave a keynote address on the importance of management support of employee involvement in businesses.

Targeted Industries Training Grants

The total allocation for SSCC for this funding cycle was supposed to be \$59,195. By developing relationships YUSA, Edison Community College, Weyerhaeuser, New Sabina and the Ohio Regents we have been able acquire an additional \$13,628. Our total allocation for the year is now \$72,823 and we have distributed all but \$8 for businesses in our service area. The next round of funding should be available in early July.

John Tallieu

Director, Center for Business and Industry
Southern State Community College
200 Hobart Drive
Hillsboro, OH 45133
Toll Free: (800) 628-7722, ext 4550
Phone: (937) 393-3431
Fax: (937) 393-5165
E Mail: jtallieu@sscc.edu

**SOUTHERN STATE COMMUNITY COLLEGE
PRACTICAL NURSING PROGRAM**

SURVEY

**Students Enrolled Spring, 2006
Central Campus, Hillsboro**

34 New Students

94% Female (32)

6% Male (2)

5 Returning Students

(Not included in statistics.)

I AGE RANGE & AVERAGE

Students' ages range from 18 to 54

The average age is 30.29

II EDUCATION

High School Graduate (25) 74%

G.E.D. (9) 26%

III RESIDENCE by County

Adams (4) 12%

Brown (5) 14%

Clermont (1) 3%

Clinton (6) 18%

Fayette (4) 12%

Highland (11) 32%

Madison (1) 3%

Ross (1) 3%

Warren (1) 3%

IV EMPLOYMENT STATUS prior to entering program

Employed Full-time (5) 15%

Employed Part-time (17) 50%

Unemployed (12) 35%

V FINANCIAL RESOURCES (Primary Source)

(Most students use a combination of available resources.)

Grants (27) 79%

Scholarships (4) 12%

Self Pay (6) 18%

Student Loans (24) 71%

Third Party Agencies (3) (TAA, WIA, ABCAP) 9%

Tuition Reimbursement (1) 3%

Agenda Item IV.B
Treasurer's Report
April 2006 Financial Report

Board of Trustees
May 10, 2006, Meeting



May 3, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: April 30, 2006 Financial Reports

Please review the accompanying Financial Reports. I have included a sample year-to-year comparison for the Auxiliary Fund for your review. Based upon the information available it appears that our Total Revenues at yearend will be within one-half of one percent of our projections. Expenditures are currently below estimates. Provided no unforeseen items present themselves, our actual annual operating deficit could be substantially less than previously estimated.

A proposed FY 2007 General Fund Operating Budget has been prepared for your review. If you require more information, please let me know.

Last month I provided you a copy of the final draft of our Employee Handbook which has been reviewed by the Attorney General's Office, which is intended to replace the personnel sections of our current Policy and Procedures Manual. This document for the most part is a consolidation of three different sections of our current Policy and Procedures Manual, along with some needed clarification and other changes. As has been mentioned in the past, there have been some unresolved questions regarding the applicability of certain Ohio Revised Code sections to state community colleges. This revision does little to impact that issue, but does provide a clearer and more consistent set of policies for the College.

If you have any questions, please let me know.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
COMPARATIVE BUDGET REPORT
TEN MONTHS ENDED APRIL 30, 2006 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	04/30/06 Y-T-D	% OF BUDGET	04/30/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
REVENUE						
STATF. SUBSIDY	4,592,894	3,834,396	83.5%	3,738,416	95,980	2.6%
STUDENT FEES	6,328,861	6,251,408	98.8%	6,098,229	153,179	2.5%
GRANTS & CONTRACTS	834,427	606,774	72.7%	624,105	(17,331)	-2.8%
OTHER INCOME	130,000	167,782	129.1%	80,378	87,404	108.7%
TOTAL REVENUE	11,886,182	10,860,360	91.4%	10,541,128	319,232	3.0%
EXPENDITURES						
INSTRUCTIONAL	5,839,041	4,884,313	83.6%	4,395,454	488,859	11.1%
RESEARCH	2,650	377	14.2%	39	338	866.7%
COMMUNITY SERVICE	16,516	18,698	113.2%	18,450	248	1.3%
ACADEMIC SUPPORT	1,612,103	1,317,469	81.7%	1,267,096	50,373	4.0%
STUDENT SERVICES	1,412,234	1,174,955	83.2%	1,106,958	67,997	6.1%
INSTITUTIONAL SUPPORT	1,431,373	1,104,998	77.2%	1,114,152	(9,154)	-0.8%
PLANT OPERATIONS	1,382,265	1,088,463	78.7%	985,329	103,134	10.5%
SCHOLARSHIPS	290,000	351,002	121.0%	329,740	21,262	6.4%
TOTAL EXPENDITURES	11,986,182	9,940,275	82.9%	9,217,218	723,057	7.8%
ANNUAL SURPLUS/(DEFICIT)	(100,000)	920,085		1,323,910	(403,825)	-30.5%
AUXILIARY TRANSFER	100,000	-		-	-	
SURPLUS/(DEFICIT)	-	920,085		1,323,910	(403,825)	-30.5%

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6
CONSOLIDATED FUND BALANCE SHEETS
AS OF APRIL 30, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	2,439,805	1,156,580	(952,233)	9,086		173,665	45,432	2,872,335
ACCTS. RECEIVABLE-STUDENTS(NET)	865,445							865,445
ACCTS. RECEIVABLE - OTHER	556,975	76,842	38,473					672,290
NOTES RECEIVABLE				8,610				8,610
INVENTORIES	10,391	191,818						202,209
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	21,813					901,325		21,813
EQUIPMENT						17,378,002		17,378,002
BUILDINGS AND IMPROVEMENTS					12,318	49,477		61,795
OTHER ASSETS								5,930
PREPAID EXPENSES		5,930						5,930
TOTAL ASSETS	3,894,429	1,431,170	(913,760)	17,696	12,318	18,502,469	45,432	22,989,754
LIABILITIES AND FUND BALANCES								
ACCOUNTS PAYABLE	776,142							776,142
SALES TAX PAYABLE		10,114						10,114
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	319,198							319,198
ACCRUED EXPENSES								0
DEFERRED REVENUE			(1,847,770)					(1,847,770)
OTHER LIABILITIES						2,872,738		2,872,738
DEFERRED COMPENSATION	339,585							339,585
NET INVESTMENT IN PLANT						15,629,731		15,629,731
FUND BALANCE/HELD IN CUSTODY	2,459,504	1,421,056	934,010	17,696	12,318		45,432	4,890,016
TOTAL LIAB. AND FUND BALANCES	3,894,429	1,431,170	(913,760)	17,696	12,318	18,502,469	45,432	22,989,754

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDED APRIL 30, 2006 (unaudited)

	UNRESTRICTED		RESTRICTED			
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES						
TUITION, FEES, STUDENT CHARGES	6,251,408		6,251,408		0	6,251,408
STATE APPROPRIATION	3,834,396		3,834,396		0	3,834,396
FEDERAL GRANTS AND CONTRACTS			0	6,782,707	6,782,707	6,782,707
STATE GRANTS AND CONTRACTS	606,774		606,774	1,619,969	1,619,969	2,226,743
LOCAL GRANTS AND CONTRACTS			0	272,328	272,328	272,328
PRIVATE GIFTS, GRANTS & CONTRACTS			0	330,059	330,059	330,059
SALES AND SERVICES	167,782	2,861,177	2,861,177		0	2,861,177
OTHER SOURCES			167,782		0	167,782
TOTAL EDUCA./GEN. REVENUE	10,860,360	2,861,177	13,721,537	9,005,063	9,005,063	22,726,600
EXPENDITURES AND MANDATORY TRANSFERS						
EDUCATIONAL AND GENERAL	4,809,045		4,809,045	72,330	72,330	4,881,375
INSTRUCTIONAL	377		377		0	377
SEPARATELY BUDGETED RESEARCH			18,698	1,267,566	1,267,566	1,286,264
PUBLIC SERVICE	18,698		18,698	47,254	47,254	1,364,723
ACADEMIC SUPPORT	1,317,469		1,317,469	192,099	192,099	990,714
STUDENT SERVICES	798,615		798,615	0	0	1,104,998
INSTITUTIONAL SUPPORT	1,104,998		1,104,998		0	1,088,463
OPERATION/MAINTENANCE OF PLANT	1,088,463		1,088,463	7,599,791	7,599,791	7,950,793
SCHOLARSHIPS AND FELLOWSHIPS	351,002		351,002			
TOTAL EDUCA./GEN. EXPENDITURES	9,488,667	0	9,488,667	9,179,040	9,179,040	18,667,707
AUXILIARY ENTERPRISES		2,536,006	2,536,006		0	2,536,006
TRANSFERS	451,608		451,608	(451,608)	(451,608)	0
TOTAL EXPENDITURES/TRANSFERS	9,940,275	2,536,006	12,476,281	8,727,432	8,727,432	21,203,713
NET INCREASE IN FUND BALANCES	920,085	325,171	1,245,256	277,631	277,631	1,522,887

SOUTHERN STATE COMMUNITY COLLEGE
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6
AUXILIARY OPERATIONS
FOR TEN MONTHS ENDED APRIL 30, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	1,400,826	262,972	1,187,256	26,887	2,877,941
DISCOUNTS	354	0	(17,118)	0	(16,764)
COST OF SALES	1,031,730	18,931	619,261	19,255	1,689,177
GROSS MARGIN	<u>369,450</u>	<u>244,041</u>	<u>550,877</u>	<u>7,632</u>	<u>1,172,000</u>
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	23,400	34,127	56,561	3,355	117,443
SUPPORT STAFF SALARIES	18,327				18,327
PART-TIME SUPPORT STAFF SALARIES	378	119,557	137,813		119,935
FRINGE BENEFITS ALLOCATED	16,383	41,467	8,305	120	195,663
OFFICE SUPPLIES	395	834	1,751	515	9,654
PRINTING SUP./PHOTOCOPYING	181	2,022	2,867		4,469
TRAVEL-CONFERENCE REIMBURSEMENT			2,867	94	2,867
TRAVEL-MILEAGE REIMBURSEMENT	402	795	5,564	74	6,855
SPECIAL EVENTS					74
ADVERTISING		587	36,275		36,862
TELEPHONE	6,720	4,726	18,059		29,505
DUES & SUBSCRIPTIONS				680	680
POSTAGE	18,053	383	1,281	1,222	20,939
COMPUTER SERVICES					0
STAFF DEVELOPMENT		132			132
OTHER PROFESSIONAL FEES			122,020	550	122,570
EQUIPMENT GREATER THAN \$50			160,854		160,854
TOTAL ADMIN. AND GENERAL EXPENSES	<u>84,239</u>	<u>204,630</u>	<u>551,350</u>	<u>6,610</u>	<u>846,829</u>
SURPLUS/(DEFICIT)	<u>285,211</u>	<u>39,411</u>	<u>(473)</u>	<u>1,022</u>	<u>325,171</u>

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 BID ITEMS AND EXPENDITURES OVER \$5,000
 APRIL 2006

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
APR 4	AMERICAN ELECTRIC POWER	128457	\$10,649.36	UTILITIES
APR 4	GLOCKNER	128491	\$5,812.22	EQUIPMENT REPAIR
APR 4	MCGRAW HILL INC	128524	\$11,094.40	INVENTORY
APR 4	PEARSON EDUCATION	128537	\$31,724.88	INVENTORY
APR 4	THOMSON LEARNING	128552	\$28,065.95	INVENTORY
APR 10	ELSEVIER SCIENCE USA	128604	\$8,509.53	INVENTORY
APR 10	PARADIGM PUBLISHERS	128631	\$5,840.33	INVENTORY
APR 10	PEARSON EDUCATION	128632	\$9,135.43	INVENTORY
APR 10	RITTENHOUSE BOOK DISTRIBUTORS	128634	\$15,265.22	INVENTORY
APR 12	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	128694	\$5,640.00	NURSING TESTS
APR 12	MCGRAW HILL INC	128729	\$6,781.41	INVENTORY
APR 12	MID-AMERICAN CLEANING CONTRACTORS INC	128731	\$18,932.48	PROFESSIONAL FEES
APR 12	MODERN LEASING	128733	\$6,287.58	RENTAL
APR 12	THOMSON LEARNING	128759	\$27,286.60	INVENTORY
APR 20	GLOBAL GOVERNMENT/EDUCATION SOLUTIONS	128847	\$22,086.00	EQUIPMENT
APR 21	AMERICAN ELECTRIC POWER	128864	\$8,639.46	UTILITIES
APR 27	BUSH COMMERCIAL INTERIORS INC	128922	\$5,441.25	EQUIPMENT REPAIR
APR 27	GLOCKNER	128943	\$6,130.00	GAS
TOTAL				\$233,322.10

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS APRIL 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
APR 13	LEFSBURG FEDERAL SAVINGS	\$50.00	ABLE RECOGNITION
APR 19	TURNER & SON	\$25.00	ABLE RECOGNITION
APR 19	ORPHAN FOUNDATION	\$1,138.89	SCHOLARSHIP
APR 21	NANCY BERNARD	\$50.00	ABLE RECOGNITION
APR 21	CLARENCE WILKERSON	\$50.00	ABLE RECOGNITION
APR 21	THE TIN SHACK	\$25.00	ABLE RECOGNITION
APR 21	KORN-O'NEILL	\$20.00	ABLE RECOGNITION
APR 21	C&J AUTO SERVICE	\$100.00	ABLE RECOGNITION
APR 21	HIGHLAND AUTO SERVICE	\$25.00	ABLE RECOGNITION
APR 21	FRS COUNSELING	\$50.00	ABLE RECOGNITION
APR 21	BOB MALCOM	\$50.00	ABLE RECOGNITION
APR 24	MERCHANTS NATIONAL BANK	\$100.00	ABLE RECOGNITION
APR 24	MOON TRACTOR COMPANY	\$50.00	ABLE RECOGNITION
APR 24	FREDRICKA JENKINS	\$20.00	ABLE RECOGNITION
APR 24	WALLACE & THOMPSON	\$100.00	ABLE RECOGNITION
APR 24	LUCAS & CLARK	\$50.00	ABLE RECOGNITION
APR 25	SHERWOOD AUTO	\$50.00	ABLE RECOGNITION
APR 27	VICKI SNOW	\$100.00	ABLE RECOGNITION
APR 27	THE GREEN GLEN APARTMENTS	\$50.00	ABLE RECOGNITION
APR 27	THOMAS GAS SERVICE	\$50.00	ABLE RECOGNITION
APR 28	HILLSBORO LIONS CLUB	\$500.00	SCHOLARSHIP
TOTAL			----- \$2,653.89 =====

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 BALANCE SHEET
 AS OF APRIL 30, 2006 (unaudited)

ASSETS

Cash in Bank	1,889,484
Investments	
Cost Basis	653,008
Unrealized Gain	86,253
Market Value of Investments	739,261
Pledges Receivable	32,800
Other Assets	
Total Assets	<u>2,661,545</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
Total Liabilities	<u>-</u>

NET ASSETS

Unrestricted	73,289
Temporarily Restricted	71,377
Permanently Restricted	2,516,879
Total Net Assets	<u>2,661,545</u>

Total Liabilities and Net Assets

Total Liabilities and Net Assets	<u>2,661,545</u>
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SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION
 FINANCIAL REPORT
 PERIOD ENDING APRIL 30, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
PERMANENTLY RESTRICTED:					
Col Pommett Scholarship Fund	1,350	863	(500)	17,103	18,816
Fifth Third Bank Fund	3,094	2,720	(1,000)	27,525	30,245
Hodson Fund	145	3,885	(500)	40,422	46,401
Igo Fund	500	652	(167)	11,049	11,346
Jacobson Fund	200	586	(500)	10,521	11,440
Ladrach Fund	500	568	(20,000)	9,469	9,737
General Contribution Fund		18,804		206,344	205,148
Beck Fund		193		6,095	6,288
Hottie Nursing Scholarship Fund	500	236	(1,001)	10,440	10,175
Barthel Art Scholarship Fund		641		11,442	12,083
Daniels Fund	25	748	(500)	13,051	13,324
Stephen Bennet Scholarship Fund	300	666	(500)	13,643	13,809
Gene Worthington BCRW Fund	5,898	1,386	(250)	26,123	27,559
Douglas & Susan Seipelt Fund	35,000	930	(1,500)	28,267	33,585
Highland County Fund		8,329	(4,084)	125,687	164,932
Bagshaw Enterprises KFC Fund		320	(500)	6,514	6,334
Paul Neff Memorial Fund	6,300	1,746	(500)	22,719	23,985
Fender Scholarship Fund	8,900	1,111	(1,000)	14,458	20,869
Ehmer & Helen Reed Fund		-		1,565,430	1,572,050
Joyce Fender Family Scholarship Fund			4,500		13,400
Pence Patron Arts	139,675	1,778			141,463
YouCan Fund	68,485		20,000		88,485
Elks Club Scholarship Fund			22,132		22,132
Dylan Philip Wilson Memorial Fund	10,793		2,500		13,293
SUBTOTAL	287,785	46,162	16,630	2,166,302	2,516,879
TEMPORARILY RESTRICTED:					
Appalachian Gateway Fund	150		(150)	3,137	3,137
Fayette Co. Schol. Fund			(6,187)	21,146	14,959
Performing Arts Fund				129	129
Weastec Fund	5,000		(3,667)	6,672	8,005
Hillsboro Ford Warner Fund	5,773		(814)	3,712	6,671
Cassner Foundation Fund	18,000		(6,000)	12,458	24,458
Patriot Center Capital Improvement	5,850			1,023	6,873
Dare WCH Schol			480		480
Leadership Highland Schol. Fund	4,665				4,665
SUBTOTAL	39,438	-	(16,338)	48,277	71,377
UNRESTRICTED					
General Contribution Fund	(41,798)	39,360	34,602	41,125	73,269
SUBTOTAL	(41,798)	39,360	34,602	41,125	73,269
GRAND TOTAL	285,425	85,522	34,894	2,255,704	2,661,545

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - (SAMPLE REPORT)
 AUXILIARY OPERATIONS
 FOR TEN MONTHS ENDED APRIL 30 (unaudited)

	BOOKSTORE		DAYCARE		CCS		CONT. ED.		TOTAL	
	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05	FY 06	FY 05
REVENUE	1,400,826	1,296,832	262,972	270,461	1,187,256	1,189,063	26,887	32,529	2,877,941	2,788,885
DISCOUNTS	354	448	-	(2,453)	(17,118)	(18,239)	-	-	(16,764)	(20,244)
COST OF SALES	1,031,730	947,520	18,931	31,780	619,261	473,784	19,255	23,883	1,689,177	1,476,767
GROSS MARGIN	369,450	349,760	244,041	236,228	550,877	697,040	7,632	8,846	1,172,000	1,291,874
ADMINISTRATIVE & GENERAL EXPENSES										
ADMINISTRATIVE SALARIES	23,400	36,534	34,127	41,474	56,561	93,899	3,355	3,226	117,443	175,133
SUPPORT STAFF SALARIES	18,327	30,288	-	-	-	-	-	-	18,327	30,288
PART-TIME SUPPORT STAFF SALARIES	378	357	119,557	160,851	-	-	-	-	119,935	161,208
FRINGE BENEFITS ALLOCATED	16,383	20,990	41,467	60,952	137,813	105,262	-	-	195,663	187,204
OFFICE SUPPLIES	395	187	834	1,311	8,305	2,771	120	56	9,654	4,325
PRINTING SUP./PHOTOCOPYING	181	61	2,022	1,948	1,751	1,539	515	356	4,469	3,904
TRAVEL-CONFERENCE REIMBURSEMENT	-	-	-	-	2,867	2,856	-	-	2,867	2,856
TRAVEL-MILEAGE REIMBURSEMENT	402	250	795	669	5,564	3,397	94	143	6,855	4,459
SPECIAL EVENTS	-	-	-	-	-	278	74	-	74	278
ADVERTISING	-	-	587	588	36,275	62,508	-	-	36,862	63,096
TELEPHONE	6,730	5,589	4,726	4,788	18,059	14,161	-	-	29,505	24,538
POSTAGE	-	-	-	-	-	-	680	350	680	350
DUES & SUBSCRIPTIONS	18,053	18,066	-	385	1,281	702	1,222	1,514	20,939	20,667
COMPUTER SERVICES	-	-	-	-	-	-	-	-	-	-
STAFF DEVELOPMENT	-	-	-	132	-	-	-	-	132	170
OTHER PROFESSIONAL FEES	-	-	-	-	122,020	185,149	550	948	122,570	186,097
EQUIPMENT GREATER THAN \$50	-	6,157	-	-	160,854	143,443	-	-	160,854	149,600
TOTAL ADMIN. AND GENERAL EXPENSES	84,239	118,479	204,630	273,136	551,350	615,965	6,610	6,593	846,829	1,014,173
SURPLUS/(DEFICIT)	285,211	231,281	39,411	(36,908)	(473)	81,075	1,022	2,253	325,171	277,701