

AGENDA ITEM III—MINUTES  
January 10, 2007, Minutes

Board of Trustees  
February 14, 2007, Meeting

SOUTHERN STATE COMMUNITY COLLEGE  
MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES  
January 10, 2007

The Southern State Community College Board of Trustees' meeting was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, January 10, 2007.

Call to Order and Roll Call

At 6:30 p.m., Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Ms. Kay Ayres  
Ms. Patricia Griffiths  
Mr. Paul Hall, Chair  
Mr. Willis Herdman  
Mr. Dan Mongold  
Mr. Rory Ryan  
Mr. Ralph Shell  
Mr. James Ward, Vice Chair

Absent:

Mr. Ernest McFarland

Approval of Agenda

Mr. Herdman moved and Mr. Mongold seconded that the Agenda be approved. All were in favor.

07.00

Approval of Minutes

Ms. Ayres moved and Ms. Griffiths seconded that the Minutes from the November 29, 2006, and the December 1, 2006, Meetings be adopted as presented. Roll Call Vote was as follows:

YES, Minutes:

Ms. Ayres  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Mongold  
Mr. Ryan  
Mr. Shell  
Mr. Ward

07.01

## Monitoring Confirmation

*President's Report.* In addition to his attached written report (Attachment A), Dr. Dukes gave an update on Winter Quarter enrollment, which at this time seems to be up more than anticipated. Lastly, this being his last Board Meeting, Dr. Dukes thanked the Board for giving him the opportunity to serve as President at Southern State Community College.

*Treasurer's Report.* In addition to his attached written report (Attachment B), Mr. Buck distributed bid tabs (Attachment C) for the South Campus Cafeteria Renovation Project and recommended the Board approve:

1. Comprehensive Facilities Services for the construction.
2. Bushong Restaurant Equipment for the equipment.

Mr. Mongold moved and Mr. Shell seconded that the bids for the South Campus Cafeteria Renovation Project be approved as presented. Roll Call Vote was as follows:

### Yes, South Campus Renovation Project Bids

Ms. Ayres  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Mongold  
Mr. Ryan  
Mr. Shell  
Mr. Ward

07.02

Ms. Ayres moved and Mr. Ward seconded that the Board approve the Revised Budget for Fiscal Year 2006-2007 (Attachment D). Roll Call Vote was as follows:

### Yes, FY 2006-2007 Revised Budget

Ms. Ayres  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Mongold  
Mr. Ryan  
Mr. Shell  
Mr. Ward

07.03

Dr. Dukes pointed out the College received \$1 million from the Capital Bill for the expansion of the Fayette Campus which prompted a brief discussion of the priorities for the project. It was suggested that this be a topic of discussion at the upcoming Board Retreat. The Chairman suggested that the Board Meeting locations be rotated among

SSCC's four campuses, which will also be a topic of discussion at the Retreat; the Retreat, he added, will be held in Columbus beginning with dinner with legislators on January 23 and continuing on January 24 with the Planning Session.

Mr. Shell moved and Ms. Griffiths seconded that the President's Report and the Treasurer's Report be accepted as presented. Roll Call Vote was as follows:

Yes, President's and Treasurer's Reports:

Ms. Ayres  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Mongold  
Mr. Ryan  
Mr. Shell  
Mr. Ward

07.04

#### Executive Session: Personnel

Trustee Shell asked that Legal Matter be added to the Executive Session. At 6:50 p.m., Mr. Ward moved and Mr. Herdman seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Ms. Ayres  
Ms. Griffiths  
Mr. Hall  
Mr. Herdman  
Mr. Mongold  
Mr. Ryan  
Mr. Shell  
Mr. Ward

07.05

#### Regular Session

At 7:36 p.m., Mr. Mongold moved and Mr. Herdman seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES, Regular Session:

Ms. Ayres	Mr. Mongold
Ms. Griffiths	Mr. Ryan
Mr. Hall	Mr. Shell
Mr. Herdman	Mr. Ward

07.06

Vice Chairman Ward reported that negotiations were successful with Sherry Stout; therefore, on February 1, 2007, she will be the President of Southern State Community College.

Ms. Ayres moved and Mr. Ward seconded that the Board of Trustees authorize a \$5000 bonus to Dr. Dukes in appreciation for the job he has done as President. Roll Call Vote was as follows:

Yes, Bonus for Dr. Dukes

Ms. Ayres

Ms. Griffiths

Mr. Hall

Mr. Herdman

Mr. Mongold

Mr. Ryan

Mr. Shell

Mr. Ward

07.07

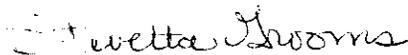
#### Adjournment

At 7:45 p.m., Mr. Mongold moved and Mr. Herdman seconded that the meeting be adjourned. All were in favor.

07.08

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•January 10, 2007•meeting) in the President's Office unless otherwise noted. The portion of the meeting that was held in regular session was audio taped as well.

Respectfully submitted



Stevetta Grooms

#### Attachments:

- A. President's December 2006 Update and January 2007 Report
- B. Treasurer's November and December 2006 Financial Reports
- C. Bid Tabs for the South Campus Cafeteria Renovation Project
- D. Revised Budget for Fiscal Year 2006-2007

SOUTHERN STATE COMMUNITY COLLEGE

AGENDA ITEM IV.A—PRESIDENT'S REPORT  
December 2006 Update  
January 2007 Report

Board of Trustees  
January 10, 2007, Meeting



## *Memorandum*

To: SSSC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: December 13, 2006  
Subject: President's Update for December 2006

---

### Enrollment Update

With approximately 95 percent of the anticipated winter quarter enrollment currently registered, it appears that we should maintain a small increase over the previous fiscal year, which will keep our budget on track for the remainder of the year. I will have nearly final enrollment numbers for the January 10 Board Meeting and based on that information, Mr. Buck will present a revised budget with a few minor changes in both the income and allocation of resources.

### Foundation Update

As of this writing, the Foundation has received approximately \$78,000 in funding for the current fiscal year with an additional \$25,000 in pledges that should be completed during the year. We seem to be off to a reasonably good start but anticipate that yearend giving will raise those numbers substantially as people recognize their tax implications for the current year.

### Meetings in Fayette County

On December 5, Sherry Stout and I spent much of the day in Fayette County meeting with the two superintendents both to introduce Sherry and to review with them anticipated opportunities for closer collaboration in the coming years. Our first meeting was with the Washington City Schools and we found Superintendent Keith Brown to be receptive to our visit but specifically to ask that Southern State consider offering classes in the high school just as we do at Miami Trace High School. Sherry will be working on the possibility of providing those classes while at the same time we anticipate reporting on the success of the Miami Trace project and hope that in the next operating budget there may again be some specific funding to do these programs at both high schools in Fayette County.

After attending the Rotary meeting in Fayette County, we met with Miami Trace Superintendent Dan Roberts to discuss the current program whereby Southern State is offering classes in a special room at Miami Trace. After Dan talked with Sherry, he was

much relieved that she intended to continue that program into the future. Dan related how he had always hoped that his high school could have a relationship with the college and he particularly mentioned the sign in front of the high school, which speaks to that cooperative relationship. We certainly would like to see that program continued and expanded. This seems to be a direction the state is pushing although it is questionable if there will be any funding to follow that initiative. I am somewhat fearful that certain members of the Legislature view this as a cheap way of providing college credit for high school students as the intended plan seems to involve the colleges recognizing the high school instructors and then awarding credit for the courses that the high school instructors are teaching. With the requirements of the Higher Learning Commission that teachers have a master's degree in their subject or at least a significant number of graduate hours in their subject, this could present some serious issues.

It was a good day, and I think helped to again cement solid relationships with two of our area high schools. We anticipate several more visits prior to my retirement in an effort to continue to grow our positive relationships with the area high schools.

#### Recognition of the Truck Driving Academy

Enclosed with this report is a publication, "Learning Curve" with a featured story on the front page regarding the Southern State Truck Driving Academy. It is always nice to see any aspect of the college recognized and certainly this kind of front page coverage can only help as we continue to develop the various programs under Corporate and Community Services. Congratulations to Doug Edwards, the program director and his very capable staff.

#### Corporate and Community Services

The usual monthly report from Corporate and Community Services is attached (pages 1 - 6) and does indicate that the college has been hired to manage the Highland County One-Stop Center and they recently hired a director, Rick Thompson. Rick not only has a military background but has strong business experience. As he completes his staff, we will be looking for someone who has experience working with the type of agency that the One-Stop Center would typically deal with. Rick is spending a good deal of time with Diana Febo, who heads the Fayette County One-Stop and will meet with officials from Highland County along with Bob Brown and John Joy relative to expectations.

#### Ohio Workforce Education and Training Advisory Council

I have also attached to this Report the recommendations from the OWETAC, which includes their recommendations for focusing and aligning Ohio's workforce education and training system (pages 7 - 15). In this you will note that it underlines the need for the career centers to be placed under the Board of Regents. It also notes that ABLE programs should remain under the Department of Education but should cooperate with the folks who are doing the other training for business and industry. This potentially has some long-term implications for Southern State and indeed for Ohio. It will be interesting to see how the recommendations are accepted and whether or not they play

out as envisioned in this report. I apologize for the amount of reading included with this update but these are items that are very important to the future of Southern State.

### Compact 2012 Briefing Summary

At the most recent meeting of community college presidents, our meeting was shortened in order to accommodate a luncheon with members of the Board of Regents and some of the key staff individuals. They are interested in developing a Compact with the Ohio Legislature that would encompass the next five years. The attached summary indicates the questions that the various groups were expected to respond to (pages 16 - 19). Chairman Paul Hall was not able to be at the meeting but fortunately, Kay Ayres was already in Columbus and was able to join us for the luncheon and discussion that ensued. I believe this is a good attempt to align ourselves more closely with the Legislature in developing common goals and hopefully some funding to go with those goals as well as adequate measures of the success or lack thereof. As I have noted in earlier memos there are a number of initiatives going on at the state level that will certainly impact what happens with community colleges in the future. Again I apologize for the length of attachments but it is critical that the Board be aware of the various statewide initiatives.

### Community College Priorities in the Coming Biennium

The next to final attachment is a brief draft document developed by Terry Thomas and others outlining possible future directions for the community colleges as it relates to the coming biennium (pages 20 - 22). This is a document that could very well direct at least a portion of the future for Southern State Community College.

### Student Letter

The final attachment is a letter I received recently from one of our pre-nursing students, which I think simply put speaks very highly of the faculty and staff she has worked with since coming to the United States (page 23). I thought the Board would enjoy seeing this.

### Newspaper Articles

For your information, enclosed are various articles from some of our local papers.

I look forward to seeing you on January 10 at my final Board Meeting. Best wishes for a wonderful holiday season.

sg

Attachments/Enclosures

### **Center for Business and Industry- November 2006**

**LIBERTY CAPITAL COMPANIES-** We delivered 8 hours of training in Intermediate MS Excel to associates at Liberty Savings Bank in Wilmington this month.

**TECHNICOLOR CINEMA SERVICES-** Four 2 hour classes were held in the training room of Technicolor in Wilmington for customized MS Excel Pivot Table training with over forty associates in attendance.

**WEASTEC-** CBI completed 6 hours of training in MS Word and Excel for ten Weastec associates in our computer lab at the Training Resource Center in Hillsboro.

**KAUTEX TEXTRON-** We began 24 hours of training in Hydraulics this month for 15 Kautex employees. Training will wrap up in December.

**STANLEY TOOLS-** CBI met with a representative from Stanley Tools to provide a blend of training for an employee in Maintenance. We will submit a proposal to the company in December.

**HOBART CORPORATION-** CBI met with a representative from Hobart in Hillsboro to provide customized Customer Service training with a tentative date of January 2007 at our Training Resource Center.

**DHL-** CBI submitted a proposal to DHL to provide Adult CPR and First Aid training and another to provide Basic, Intermediate, and Advanced MS Excel training on-site in Wilmington.

**YUSA-** A proposal was submitted to YUSA to provide training to its associates in developing presentation skills for the Quality Circle teams.

### **Dean's Report, Corporate and Community Services**

Corporate and Community staff John Joy, Bob Brown, and Melody Johnson attended the annual Enterprise Ohio Network conference in Columbus. The conference affords the non-credit, Business and Industry divisions of community colleges in the state to learn best practices, meet new suppliers, and expand resources. Additionally, John Joy will be serving on a statewide workgroup to produce additional performance standards to be required of community colleges. These standards will have to be met in order to receive the Jobs Challenge allotments from the State.

Our occupationally based Command Spanish program is offering Spanish for School Administrators and School personnel beginning next week in Wilmington. The Truck Driving Academy is pleased to announce the new classroom and training facility in Piketon was issued the Certificate of Occupancy last week, and the move from the old location is well underway.

Our hiring for the manager of the Highland County One-Stop is nearing completion. Once that position is filled, the manager will be able to assist in selection of the other two staff positions (one full-time, one part-time). We are pleased that we received over 60 resumes in response to our advertising and posting. The signed contract with Highland County was received yesterday, with several revisions made at our request executed.

Russ Brewer is continuing to pursue some grant opportunities related to entrepreneurial training at our Adams County Business Training Center. He is also working on a business plan and strategy for the Center, which included a SWOT (strengths, weaknesses, opportunity, and threat) analysis. A meeting is scheduled next week with Ryan McCall and Nicole Roades to review how the BTC aligns with South Campus and other SSCC plans.



## ***NEWS RELEASE***

**BUSINESS TRAINING CENTER**  
"WHERE SMALL BUSINESSES ARE ***BIG*** BUSINESS!"

**DATE: November 30, 2006**

**CONTACT: Russ Brewer**

**TELEPHONE: 937.544.4912**

### **FOR IMMEDIATE RELEASE**

#### **ADAMS COUNTY BUSINESS TRAINING CENTER HOSTS B.O.S.S. SEMINAR**

**On November 28, the Adams County Business Training Center hosted a seminar sponsored by the Adams County Chamber of Commerce entitled, Basics of a Successful Start. The seminar was for area entrepreneurs interested in starting a business.**

**The seminar presenter was Alicia Stanfill from Ohio University's Voinovich Center for leadership and Public Affairs in Athens, Ohio.**

**The B.O.S.S. Seminar is designed to answer basic start-up questions and make starting a business easier. Some of the topics covered in the seminar were assessing your goals and strengths, registering your business name, licensing, types of ownership, planning your business, sources of financing, and business resources.**

**The Adams County Business Training Center is located next to the Adams County Salamon Airport on Cross Road. The Center is operated by the Corporate and Community Services Division of**

**Southern Sate Community College and is dedicated to helping area businesses improve their quality, productivity, and training. The Adams County Business Training Center, "where small businesses are BIG business!" For more information about the Adams County Business Training Center, call 937.544.4912 or go to [www.sccc.edu](http://www.sccc.edu).**



## ***NEWS RELEASE***

**BUSINESS TRAINING CENTER**  
**"WHERE SMALL BUSINESSES ARE *BIG* BUSINESS!"**

**DATE: November 30, 2006**

**CONTACT: Russ Brewer**

**TELEPHONE: 937.544.4912**

### **FOR IMMEDIATE RELEASE**

#### **E-RATE WORKSHOP HOSTED BY THE ADAMS COUNTY** **BUSINESS TRAINING CENTER**

**The Adams County Business Training Center recently hosted an E-Rate Workshop for the South Western Ohio and Neighboring Libraries group. The E-Rate Workshop was coordinated by Sarah Schaff, Continuing Education Coordinator and the presenter was Dr. Dan Farslow, E-Rate Coordinator for Ohio.**

**The workshop provided an overview of the E-Rate Program which provides funding to libraries for eligible telecommunications services, Internet access services, and internal connections equipment and services.**

**During the workshop, participants were instructed on the preparation and submission of the necessary forms to successfully request reimbursement under the E-Rate Program.**

**The Adams County Business Training Center is located next to the Adams County Salamon Airport on Cross Road. The Center is operated by the Corporate and Community Services Division of**

**Southern Sate Community College and is dedicated to helping area businesses improve their quality, productivity, and training. The Adams County Business Training Center, "where small businesses are BIG business!" For more information about the Adams County Business Training Center, call 937.544.4912 or go to [www.sccc.edu](http://www.sccc.edu).**

## **OHIO WORKFORCE EDUCATION AND TRAINING ADVISORY COUNCIL**

---

### **Recommendations for Focusing and Aligning Ohio's Workforce Education and Training System**

#### ***Executive Summary***

*"Ohio must take action to build systemic alignment of Ohio's adult career centers, community and technical colleges, and university regional campuses in order to create a responsive system that: enables students to effectively gain the skills and knowledge needed to be competitive in the workplace, links workforce education strongly to the economic needs of the state and its regions, and meets employer expectations for preparing workers to be productive assets to the enterprise."*

With these words, Governor Bob Taft provided a vision for Ohio's 21st century workforce education and training system. Through Executive Order 2006-17T, signed on July 10, 2006, he established the Ohio Workforce Education and Training Advisory Council (OWETAC), composed of representatives of the workforce education and training system and of the business community, as well as ex officio members from the Ohio Board of Regents, the Ohio Department of Education, the Ohio House of Representatives, and the Ohio Senate.

Governor Taft charged the OWETAC with providing recommendations for an aligned system of workforce education throughout the state that would:

- Build upon Ohio's existing infrastructure;
- Coordinate with Ohio's workforce and economic development infrastructure;
- Provide for uniform and consistent information systems to track student and programmatic outcomes;
- Recognize regional differences; and
- Be responsive to business needs.

Alan Jones, Vice President, Human Resources and Public Safety, Health Alliance of Greater Cincinnati, served as the OWETAC chair.

### **The Need for Change**

As Ohio's economy changes, per capita income is declining while businesses are struggling to find qualified workers for the new skilled jobs they are creating. Ohio's postsecondary institutions and programs are increasingly challenged as they seek to respond to these critical needs. One of their most pressing challenges is drawing a diverse and aging population into education and training that will prepare them for good jobs and ensuring that adult learners attain their educational goals.

The council determined that Ohio's Adult Basic Literacy Education (ABLE) programs, adult career centers, and two-year campuses, offer many excellent educational programs that have helped create and fill well-paying jobs for Ohioans in the past. However, when viewed as a continuum of postsecondary education opportunities, significant points of disconnection and misalignment in the system are evident. Those gaps can discourage adults from entering the system, re-entering after stopping out, or continuing to more advanced levels after completing a credential.

State oversight is fragmented among several boards, commissions, councils, and two major state agencies representing four separate postsecondary educational delivery systems (Adult Basic Literacy Education (ABLE) programs, adult career centers, community and technical colleges, and the regional branch campuses of universities). No unified, effective plan for adult workforce education and training exists. Furthermore, the state's workforce education and training initiatives are not always fully integrated with the state's broader workforce development and economic growth strategies.

Therefore, the system lacks proactive guidance for service delivery and employer engagement. Critical goals, such as providing programs that target high demand occupational fields and tightly aligning workforce education and training to economic development priorities, are not being aggressively pursued in Ohio's current fragmented system.

Against this backdrop, the council has carefully assembled the following ambitious set of recommendations, which describe critical improvements to functions and an appropriate structure for achieving those improvements. If implemented, those recommendations will create an exemplary adult workforce education and training system that serves all Ohio's citizens and provides a strong impetus for continued economic growth.

#### ***1. Establish a common set of metrics that matter and a supporting relational data system for all postsecondary state-funded education and training providers.***

The council has noted a remarkable absence of clear, unambiguous metrics that can demonstrate the effectiveness of the public's workforce education and training investment. Adding further difficulty is the use of five disparate data bases: four separate systems within the Department of Education and the Higher Education Information System (HEI) within the Board of Regents. The inability of state agencies

to *comprehensively* track student transitions between the career centers and colleges and into the workforce presents barriers to obtaining information that will drive improvements in the services offered and allow leveraging of resources. For example, the number of students matriculating from the 55 adult career centers into community and technical colleges and the percentage of those students requiring developmental education courses are unknown.

**Recommendation:** The council recommends adopting a core set of progress indicators developed jointly by key institutional stakeholders with oversight from the Governor's Office and the state's employers. The council also recommends re-engineering the five student data systems to be relational.

Clear metrics will provide a benchmark upon which performance of the system can begin to be evaluated. Consistent use of the metrics will improve accountability and ensure that key operational objectives such as completion rates, articulation and transfer, and job placement rates are improving.

Use of metrics requires clear, accessible information and data about crucial indicators of performance for postsecondary education institutions, particularly, the workforce education and training system.

Metrics that matter combined with a comprehensive student data system will enable strategic decision making in the workforce development system by arming agency staff and institutions with information that can illustrate how the system is performing relative to workforce goals. Additionally, the data should be made available to other state agencies and stakeholders with a role in building a skilled workforce to ensure that they support and receive maximum benefit from Ohio's workforce education and training strategies.

## **2. Ensure seamless articulation and transfer—from basic literacy to PhD**

HB 95 and later HB 66 and the efforts of the Ohio Board of Regents have improved articulation and transfer for students in two- and four-year programs. That work continues as the Ohio Board of Regents, in accordance with HB 66, extends the articulation and transfer system to include students who have been enrolled in adult career centers and undertakes the development of a state-wide clearinghouse that will improve the transportability of credit to any postsecondary institution in the state. Currently, however, disparities and inconsistencies in educational opportunities and in the transfer and articulation of credit still hinder students' progress in some parts of the state. In particular, students should be able to access more seamless pathways from programs at adult career centers to associate degree programs.

**Recommendation:** The Board of Regents shall continue to provide leadership in the development of a seamless, articulated system that enables every citizen the opportunity to achieve lifelong learning opportunities for the 21<sup>st</sup> century. This will require expanding the articulation and transfer of credits so that stackable certificates, including fractions of credit, modularized training and competency-based learning can be

documented onto student records/transcripts. It is further recommended that where there is demonstrated need within a region, the adult career center shall be eligible to obtain accreditation in order to offer applied technical associate degrees (AAS/AAT/AAB) and state community colleges and regional campuses may offer applied baccalaureate degrees. Documentation of need shall be consistent with the Board of Regents process. Additionally the Adult Career Centers could partner with area community colleges or regional branch campuses for credit.

Ultimately, workforce education and training programs should be based on the development of competencies that both align with the needs of employers and prepare students for more advanced levels of education. As the system shifts increasingly toward competencies, student transcripts can provide an accurate picture of what the adult learner knows and can do, as well as enable students or employers to create a variety of customized training and education options that meet short-term needs but also count toward a degree if an adult decides to make a more long-term commitment to postsecondary education.

### **3. Launch state-level marketing to reach and inform adult learners and employers**

As other states have undertaken a restructuring of higher education to respond to the realities of their changing economies, they have included state driven communications strategies to reinforce the public and private value of education. For example, in Kentucky, in 2000, then Governor Patton issued a state-wide marketing campaign with the theme, "Education Pays." Billboards and interstate signage raised the visibility of education as a means to personal economic enhancement.

**Recommendation:** The council supports the launch of a multi-faceted, multi-year, statewide marketing campaign, with a budgetary set-aside, that provides employers with information to help them utilize the system more effectively and that encourages students and adults to return to school for training, education, and lifelong learning. The largest potential growth in Ohio's talent pool is in the adult population. The Council recommends working in close collaboration with existing programs, such as the Ohio College Access Network (OCAN) and Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP), and pursuing public-private partnerships to develop and deliver a statewide message that allows for regional differentiation.

### **4. Create incentives for collaboration across the workforce education and training pipeline**

Adult career centers and two-year campuses should be collaborating to set and address regional goals rather than competing for students. Greater communication and collaboration among these entities would create an environment that encourages maximum leveraging of resources, including the sharing of curriculum, staff and facilities. In many cases, entities in a particular community should be delineating and agreeing upon a specific role for each in approaching a regionally identified economic need. In an era when intellectual capital is increasingly prized, both for the individual and for the state, the council has noted that the need for collaboration has never been

greater. However, Ohio's adult education programs currently reside in two major state agencies. The Ohio Department of Education has oversight of the Adult Basic Literacy Education (ABLE) programs and the 55 adult career centers. The Ohio Board of Regents coordinates the state's 23 community and technical colleges and the regional branch campuses. Deeply entrenched organizational protectionism and a decentralized culture have hindered collaboration between these two agencies and their constituent institutions and programs. While there are some pockets of collaboration across the state, those are largely driven by personalities and leadership, leaving the rest of the state and its students and employers to navigate an often complex system of providers and programs.

**Recommendation:** The council recommends that funding incentives be established to promote collaboration among all agencies in developing a workforce education and training system that allows students to move seamlessly along the educational pipeline. Incentives should be embedded in both performance-based funding and opportunities for state grants. In addition, funding entities in the private sector should be educated about the value of collaborative partnerships across the workforce education and development continuum and should be encouraged to support collaborative approaches to addressing their priorities.

A major focus of collaborative relationships and efforts should be to ensure clear criteria for entrance, exit, and transition points for students. Faculty and stakeholder collaboration could ensure that criteria are developed and then used consistently by all ABLE programs, developmental education courses, and credit and noncredit workforce education and training programs. Programs serving the same communities should be offered incentives for developing, implementing, and evaluating common referral and advising procedures to ensure that each student who decides to enter a postsecondary education program has the most cost-effective pathway to his or her career goals and the best possible chance for success as a worker and a lifelong learner. Additional possibilities for collaboration that could lead to more seamless transitions and enhanced job success for adult learners include dual enrollment, improved articulation from ABLE/ESL instruction into developmental education, alignment of ABLE/ESL and developmental education programs with occupational programs that have value in the labor market, and greater industry involvement in the development of postsecondary education programs.

**5. Create performance measures, funding strategies, and incentives for helping students overcome obstacles to success.**

The council determined that measures and incentives focused solely on creating jobs and meeting employer needs could lead to an unintended consequence: namely, Ohio's workforce education and training programs would focus the bulk of their resources on attracting and retaining adult learners with the highest likelihood of academic success and employment. While that strategy might yield short-term gains for Ohio's employers, it would not serve the state's long-term interest in bringing students from disadvantaged backgrounds into the workforce, and it would be unfair to providers with

a history of educating the most disadvantaged populations. The Council believes targeted marketing, pooling of workforce investment dollars, and a clearly defined education continuum must be highly aligned with the development of enriched and enhanced services to recruit and retain under-served populations in the education system.

**Recommendation:** The council recommends that the set of performance measures referenced in Recommendation 1 include measures of program success directly linked to completion rates of students who are in populations considered high risk, as well as funding strategies that are weighted to recognize the special responsibility that institutions have for disadvantaged populations and the resources necessary to help students complete credentials. This is particularly necessary for those educational providers in high-poverty areas of the state.

In addition, the council recommends that the incentives for collaboration, referenced in Recommendation 4, include opportunities for providers to collaborate with other workforce education and training entities and with community-based agencies and organizations in creating innovative services aimed at assisting students whose participation and success is at risk.

**6. *Align the funding and structure of the workforce education and training system with the workforce needs of employers, the employment needs of adult learners, and economic growth needs of the state and its regions***

The five recommendations described above are powerful strategies for focusing the system on providing seamless pathways from basic literacy to advanced education, increasing student participation and advancement, increasing employer involvement with workforce education, and encouraging innovative collaborative approaches. However, the fragmented leadership and diffused funding streams that exist in the current system stand as barriers to implementing those strategies. It should be noted that while there was wide support among council members for these recommendations and a significant recognition that there needs to be significant change in how we manage a workforce education and training system for greatest impact, there was less than uniform support for the method to accomplish this goal. It is crucial that a small group of dedicated stakeholders continue to work with state leadership in order to further refine the proposal, work out the detailed analysis of consequences and benefits, and vet the refined proposal with a larger group of business and education leaders in Ohio. The details may vary, but the recommendation lays out one roadmap for reaching the goals of leveraging funding across the systems, gaining significant employer and regional input, and providing a mechanism for joint advocacy for workforce training and education. The council also noted with concern the seemingly inequitable funding formulas utilized to appropriate Ohio's State Share of Instruction (SSI). These funding approaches have little connection to how effectively programs meet the needs of adult learners, employers, and regions.

**Recommendation:** The council recommends aligning the structure and funding of Ohio's adult workforce education and training system to function in an integrated

fashion and to ensure that leadership, funding, policies, program development, and performance metrics for workforce education and training are focused on the goals of increasing levels of educational attainment among Ohio adults, supporting the efforts of Ohio employers to create and fill skilled positions, and promoting regional and statewide economic development.

Toward that end, the council recommends the following changes:

*a) Place Ohio's 55 Adult Career Centers, currently housed within the Ohio Department of Education, under the auspices of a restructured Ohio Board of Regents.*

The restructuring of the current Board of Regents would reflect the changing landscape of the economy by placing greater emphasis on workforce education and training. Such dynamic changes would include the expansion of the current nine-member Board of Regents to thirteen with the four new members representing business and labor and providing workforce expertise. It also would include the appointment of a Vice Chancellor of Community Colleges, Career Centers, and Workforce Education. The state's progress against three to five clear and specific metrics of successful workforce education and training, thorough knowledge of industry and economic needs in the state and its regions, and support for collaboration between adult career centers and technical and community colleges and among all entities with a role in workforce development should comprise the focus of the new Vice-Chancellor.

Adult career center directors should continue to report to their respective JVS Superintendents and continue to collaborate with their local school systems. Joint vocational schools should continue to share equipment, facilities, and student-related resources as an efficient use of public investments.

While ABLE programs also are a vital part of the continuum, the State of Ohio's ABLE Office should remain within the Ohio Department of Education. However, ABLE programs, particularly those offered through the adult career centers and two-year colleges, should collaborate with other workforce education and training providers and have opportunities to take advantage of any incentives offered for meeting workforce needs.

*b) Develop a separate funding distribution system for workforce education and training.*

The council recommends the development of a funding distribution system for adult career centers and technical and community colleges that operates separately from the system used to distribute funding for university education. With this distribution system, non SSI workforce related funding for workforce education and training would be performance based and weighted to ensure that disadvantaged students are served. It also would allow the creation of incentives for collaboration among all postsecondary adult workforce education and training, including ABLE programs and programs at regional and four-year campuses that align with key workforce development priorities. Such a dramatic shift in Ohio's financing of higher education serves to respond to the changing needs of the workforce.

With adult career centers and technical and community colleges operating as a single system, this revised funding formula enables equitable funding for *all* adult workforce education providers.

Additionally, the council supports the pooling of non SSI related workforce investment dollars to incentivize collaboration and reward performance.

*c) Establish an industry-led Lay Board to set performance measures and funding priorities based on the needs and economic development goals identified through regional Workforce Advancement Councils and state-level analysis.*

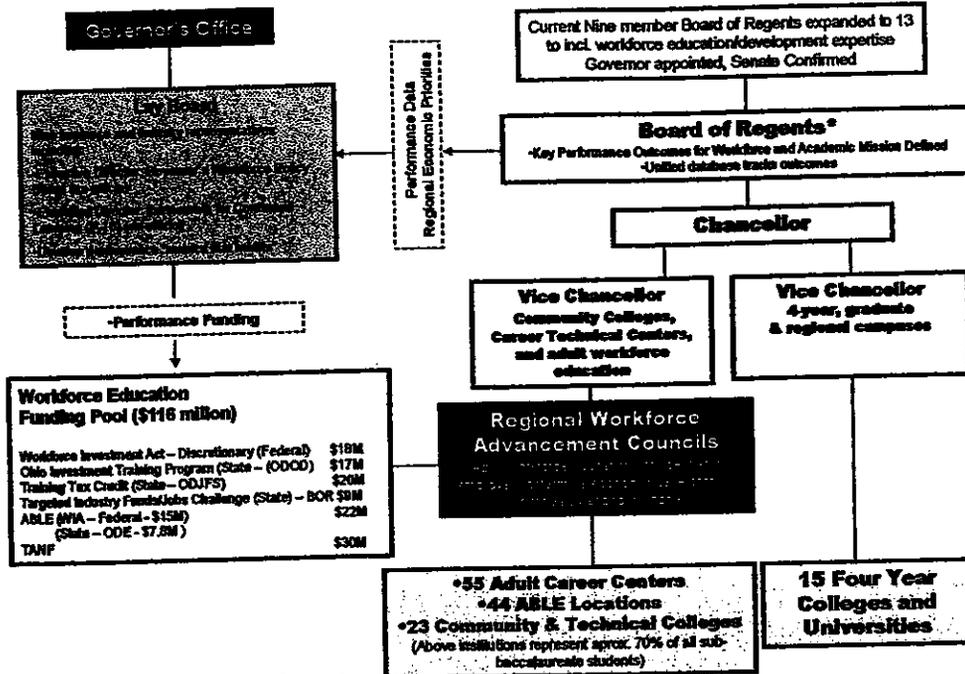
The council recommends creating regional **Workforce Advancement Councils**, each composed of 9-11 representatives of employers in the region, representatives from Adult Career Center Boards of Education and Community College Boards of Trustees, as well as ex officio members from other stakeholder groups (such as area Workforce Investment Board [WIB] members) important to the region's economic growth. Regional economic zones could be identified using a data-based approach developed by the National Center for Higher Education Management Systems (NCHEMS).

Each Workforce Advancement Council would engage in planning that includes defining workforce education and training priorities for its region and would have equal representation on the state-level Lay Board.

The state-level Lay Board would use those priorities to set performance measures for workforce education and training and analyze the performance of adult career centers and technical and community colleges against those measures. The Board also would make decisions about how incentive funding will be distributed.

### **New Workforce Development Possibilities**

The proposed model for restructuring the leadership and funding of adult workforce education and training gives Ohio business and industry a greater voice in defining the state's workforce education and training priorities and a more direct role in making decisions about how workforce education and training programs are funded and held accountable for results. It is driven by regional and state priorities for business and economic growth. It removes the inefficiencies inherent in the use of four separately funded delivery channels and provides opportunities to focus available funding on education and training programs that are aligned with the needs of the employers who are creating high-paying jobs and fueling the state's economic growth. It provides a decisive environment for systemic improvements that will strengthen the continuum of training and education opportunities for adult learners. Ultimately, it enhances Ohio's ability to provide a full spectrum of postsecondary educational options for adult learners and for all students.



# Compact 2012 Briefing Summary

Revised: October 3, 2006

## I. What is Compact 2012?

In recent decades Ohio has lost ground to states and nations in which knowledge is driving innovation, the creation of new jobs, and increased economic vitality. Ohio's workers have a strong work ethic, but we must strengthen their skills and knowledge to enable them to become innovators and creators of new knowledge, new business models, and new economic growth. In a flat world, where knowledge drives economic growth, Ohio needs a comprehensive, short and mid-range plan to ensure that it can gain the maximum benefit from its higher education resources and regain its leadership in the world's economy.

Compact 2012 will combine the best thinking from business leaders, higher education leaders and policymakers to create a blueprint for Ohio's future. It will build on the dialogue begun with legislators and other policymakers through the Governor's Commission on Higher Education and the Economy and the Higher Education Funding Study Council. It will shape higher education's biennial budget and will differ from a traditional biennial budget request in three ways:

### *A. Extended Scope*

The traditional two-year budget plan is a legal and fiscal necessity, but by itself fails to provide the scope needed for coherent planning. Ohio's business, political and higher education leaders need to plan together strategically for the state's economic future. Many key activities will necessarily occur over four or even six years, and ignoring these creates a planning myopia which has poorly served Ohio in the past.

### *B. An Essential Partnership*

The traditional higher education budget sets priorities and requests fiscal assistance from the state. In the very difficult economic situation facing Ohio today, this is insufficient: higher education must also provide concrete evidence of the things it is currently doing well to contribute to the state's economy. It must also provide tangible deliverables and plans to assist the state in getting to the necessary level of competitiveness. State government's role in the partnership would involve a commitment to plan together with higher education and the business community for Ohio's future. This would involve, at a minimum, strategic advice and advocacy on the importance of higher education to the state's future. Its role may also include increased public support.

### *C. Planning through Consultation*

Ohio has made great strides in developing a budget that reflects the combined wishes of its three higher education "sectors": 1) public universities; 2) public community and technical colleges; and 3) independent colleges and universities. But the current environment requires that this consultation be extended in a systematic way to the state's political leadership. It is no longer

sufficient for higher education to simply *reveal* its priorities; it must build them together with the public.

## II. What Are the Possible Elements of a Compact?

- **Affordability** One thing that will certainly be a part of the Compact is a plan to ensure that the price that Ohio students and families pay for higher education is as low as possible. We use "price" instead of tuition since what people pay is really tuition minus financial aid. Affordability has many other aspects, and this is certain to be a complicated area.
- **STEM<sup>2</sup>** We will want to find ways to address the issue of getting more students and students with varied backgrounds into the study of STEM disciplines, starting perhaps as early as middle school levels. We will likely want to build on the ideas being considered by the Higher Education Funding Commission. It will be very important to develop a plan that is focused on Ohio's needs and does not invest in graduates who have little choice but to leave the state for employment.
- **Attraction and Retention of Talent** The issue of "Brain Drain" is of growing concern for many Ohioans. Whether attributed to weak job growth, high education costs, or other cultural factors, there is little debate that Ohio is facing a net loss of talented young people. Strategies need to be developed for Ohio to become a destination state for students and graduates seeking quality higher education and career opportunities.
- **Eased Transfer** Ohio has recognized that eased transfer is key to removing barriers to student mobility and has been improving the system of transferring course credits for the past three years by developing a statewide course equivalency system. It is important to continue these efforts so that fewer courses are being "retaken" by transfer students.
- **Productivity and Efficiency** Public higher education in Ohio can document that it is highly efficient by comparison to peers nationally, and it is unlikely that significant further gains will be realized in traditional operating functions. Nevertheless, further evidence of efficiency and effectiveness will be needed. *Possible* areas include: 1) course redesign, (in which the delivery of high enrollment courses such as Psychology 101 are examined and analyzed and, through the use of technology and redeployment of resources, decreased cost and increased learning have been demonstrated; 2) consistent faculty workload policies; 3) increased regional collaboration;
- **Regional Collaboration** In an era of reduced resources and increasing competition, it is imperative that institutions in close geographic proximity look for new ways to collaborate to ensure maximum efficiency and productivity....
- **Accountability for Student Success** This is a very high profile issue nationally with initiatives such as Bridges to Opportunity, Achieving the Dream, and Opening Doors, and is a prominent focus of the Spellings Report. Fortunately, Ohio has been working hard in this area and our institutions are well positioned to implement a plan that is both accountable and responsive to the diverse missions of our public and independent colleges and universities.

- **Access** Ohio's colleges and universities will need to work together to sharply improve access to higher education, including for adults and those who have never considered college as an option. We do not need to start from scratch. Ohio can build on existing initiatives such as the Ohio College Access Network to bring higher levels of learning to all residents. State political leaders can play a key role in this effort.
- **Workforce Development** There is strong evidence that a well-educated and well-trained workforce, one that is agile and adaptable to new jobs, is a centerpiece of economic development. It is important for Ohio's workforce system to have clear student and career pathways, be affordable, and build student confidence by breaking down educational achievement into doable "chunks." Ohio must be more competitive in this critical area.
- **Research** University research is a powerful engine of economic development: Ohio's universities carry out \$1.3 billion per year of research, primarily from federal and industrial sources. These expenditures support 41,000 jobs and also undergird the attraction and retention of businesses as well as the startup of new ventures.
- **Financial Support** Assistance will be needed in both the operating and capital budgets. The state needs to understand the value that stable funding offers to effective and efficient institutional management.

It is expected that the Compact will have clearly stated goals with measurable outcomes where practicable. A document that is primarily rhetorical is unlikely to be acceptable. Mechanisms to achieve goals will in most cases need to be explicit.

### III. How Should We Create the Compact?

Conversations should begin in the near future with key policymakers, the two gubernatorial candidates, leaders of the Business Alliance for Higher Education and the Economy (BAHEE), as well as other business and higher education leaders. These conversations should begin with discussion of the feasibility of the compact and possible elements of it. An important first step will be the development of an outline fleshing out in reasonable detail the various steps that need to occur, but with room for flexibility. Given the need to consult with many busy people, a simple committee structure may not be sufficient; participants will need to interact frequently in many venues.

In November, after the election, one possible path will be for Regents staff, in conjunction with the higher education associations and BAHEE, to convene a small group of around 20 key leaders to meet for an extended period of time to think strategically, decide on the principles of a compact, develop goals and come to agreement on the elements of the compact, including deliverables from higher education, state government and the business community. Other approaches are possible; in any case, a compact should be completed by the end of January, 2007.

#### IV. Conclusion

A compact is not a contract. Given the complexity of the environment, things will begin to change almost immediately. Even so, the compact will provide both a shared vision and invaluable policy framework in which change can be understood and accounted for.

DRAFT



Ohio Association of Community Colleges

## **Community College Priorities for the FY 2008 - 2009 Biennium**

The Ohio Association of Community Colleges (OACC) represents the collective interests of the state's 23 community and technical college district boards, their presidents, and the publics they serve. Its legislative agenda for the FY 2008 - 2009 biennium is highlighted by efforts to develop an integrated adult workforce system for Ohio and a focus on student success.

### **An Exemplary Adult Workforce System**

Ohio currently lacks an integrated system of workforce education and training for service delivery and employer engagement. The ambitious recommendations of the Ohio Workforce Education and Training Advisory Council provide both a vision and a specific structure to create an exemplary adult workforce system for Ohio's citizens:

- Establish a common set of measures that matter and a relational data system for all postsecondary state-funded education and training providers.
- Ensure seamless articulation and transfer - from basic literacy to Ph.D. Adults will be able to earn a series of "stackable" certificates at community colleges and adult career-technical centers that provide a foundation for degree programs or advanced specialized training. The learning can be customized to fit their needs, choosing certificates that their prospective or current employers recognize and support. (This concept has been put forward by both Governor-elect Strickland in his Turnaround Ohio agenda and the Ohio Board of Regents as AccelerateOhio.)
- Launch a state-level marketing effort to reach and inform adult learners and employers.
- Create incentives for collaboration across the workforce education and training pipeline. Regional boards will create the framework for bringing together education and business to provide training.

- Create performance measures, funding strategies, and incentives for helping students overcome obstacles to success. Rewards will focus on program completion for at risk students. (This concept has been put forward by the Higher Education Funding Study Council, or HEFSC, and Regents as the Two-Year College Success Challenge. See separate item below.)
- Align the funding and structure of the workforce education and training with the workforce needs of employers, the employment needs of adult learners, and the economic growth needs of the state and its regions. Transition the state's 55 adult career centers from the Ohio Department of Education to the Regents to promote a more seamless educational pipeline to promote student progress into and through the system.

### **Provide an Ohio Workforce Guarantee**

As recommended by Governor-elect Strickland, make available free customized training and education through our community and technical colleges in collaboration, where appropriate, with our adult career-technical centers for every business that creates more than 20 quality jobs. From the perspective of the employee, training provided through the Ohio Workforce Guarantee will lead towards a credential to advance them through their career path.

### **Foster Student Success**

Student success, no less than universal access, is mission critical to community colleges. However, a high percentage of community college HEFSC and the Regents have recommended creation of a Two-Year College Success Challenge to reward campuses for their success in awarding associate degrees, certain certificates, and transfers. Funding would be used to better integrate developmental education, general and technical education, and student services to move students more quickly and successfully through their academic or technical program, whether their goal is further education or to move directly into a career.

### **Leaders in the Production of STEM<sup>2</sup> Graduates**

The role of community colleges in STEM<sup>2</sup> disciplines are multidimensional. They establish educational pathways and career ladders for students interested in STEM<sup>2</sup> baccalaureates, as well as serve as the primary source of associate degree graduates in these technical fields. Five Ohio community colleges rank among the nation's top 50 associate degree producers in both engineering-related technologies and the allied health professions and clinical services, such as registered nursing. The new STEM<sup>2</sup> Challenge item recommended by the Regents appropriately recognizes the production of STEM<sup>2</sup> graduates at all postsecondary levels and includes the high demand health science and technologies professions, as the major content and prerequisite knowledge of these programs requires a good understanding of science, mathematics, and technology.

### **Guarantee Affordable Tuition**

Make new investments in Access Challenge to keep tuition guaranteed at affordable rates for our most price sensitive students.

### **Protect Our Best Practices**

The OACC also recommends progress on these ongoing initiatives:

- Funding future enrollment growth in the State Investment in Instruction item (SSI) as proposed by the HEFSC and the Regents;
- Funding the continued phase in of the Ohio College Opportunity Grants Program (OCOG) and continuing the TANF Educational Awards Program (TEAP); and
- Doubling participation in the postsecondary enrollment options to provide qualified high school students with opportunities to experiences courses at the college level.

**Larry Dukes**

---

**From:** loweryarlene@tds.net  
**Sent:** Sunday, December 03, 2006 8:06 PM  
**To:** Larry Dukes  
**Subject:** Thank you!

Dear Dr. Dukes,

I am Arlene M. Lowery, a Filipino resident alien and a student of your school in your pre-nursing program. I am sending this e-mail to congratulate you for having a very good staff and faculty. The very first time I came and talked with Ms. Wendy Johnson, I knew this is the school for me. Your student services is excellent. Cindy Bloom is one lady who works hard for every student who comes with questions. I feel I am important all the time. The more I feel the same in all the classes I attended. My teachers in particular Mr. Holliday(English 103), Mr. Ray Butt(Psyc 111), Dr. Storer (Organic Chem), Ms. J. Ladrach(Med. Term.), and Dr. T. Flum (A & P 1, 2 and Micro) were very considerate, fair, and inspiring. I enjoyed learning and relearning in their classes. Thank you for taking care of SSCC. I am looking forward to my graduation and be of service to the community. Merry Christmas and More power

Sincerely,

Arlene M. Lowery  
14 Lorelie Dr.  
Fayetteville, Ohio 45118  
(513)875-2765





## Memorandum

To: SSSC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: January 4, 2007  
Subject: President's Report for the January 10, 2007, Board Meeting

---

### Enrollment

Enrollment for Winter Quarter seems to be approximately what we anticipated for the year which means we should be up somewhere between 2 and 3 percent in full-time equivalency and possibly slightly more in headcount. At this point, it appears that we are right on schedule and should conclude the year again with a balanced budget.

You will note that the final page of Mr. Buck's Financial Report is a proposed revised budget. It reflects somewhat more *other income* which is largely the result of higher interest rates being earned on college funds and a lower than anticipated expenditure to date. The Board will be asked to approve the revised budget at the next Board Meeting.

### Foundation Update

To date the College has received just over \$122,000 for the Foundation with an additional \$25,000 in pledges to be received. With several fundraising events still in the offing this year, it should again be a good year for the Foundation as we distribute an increasing amount of scholarship assistance to our students.

### Corporate and Community Services/Center for Business and Industry

The December Report for Corporate and Community Services division is attached to this document (Attachment Page 1). Although December is normally a relatively slow month for training, the division continues to provide training opportunities on an expanding basis with many of the proposals currently under consideration likely to be funded after the first of the year.

### Daycare Update

Included with your packet of information is a copy of the latest *Patri-Tots Times*, a report on the activity of the Daycare Center. You will note in the Financial Reports that the Center is now operating with a \$33,000 positive balance for the first six months of the current fiscal year. It is important to note, however, that with the

increase in the minimum wage it has been necessary to also increase the pay scale for our daycare staff. These changes are estimated at costing approximately \$10,000 for the last six months of the fiscal year which will undoubtedly impact the bottom line somewhat for that operation. We may need to consider raising the rate for daycare services next year to accommodate the increased salary expenditures. It is also important to note that 40 percent of the users of the Daycare Center are now Southern State students which is up from approximately 30 percent in previous years. This is obviously a very positive direction for the college.

### Fayette County Grant

I have included with this Report a recent article from the *Wilmington News Journal* (Attachment Pages 2 and 3) which tells the story of an Ohio grant to Fayette County of \$4.3 million to help pay for infrastructure cost to create a job-ready site in that county. As you read the article, you will note that since Fayette County made the short list for the new Toyota Plant it has been determined that this may be a potentially valuable site and should be developed to make it even more desirable to companies who may be considering relocation. We may be able to use the development of that center in some future grant opportunities particularly in regard to the advanced manufacturing lab that we still hope to develop on the Fayette Campus.

### Meeting with Governor Strickland's Team

We have been advised by the Ohio Association of Community Colleges to hold Monday January 22 as the date for community college presidents to meet with members of the Ted Strickland Team to review our proposed directions for the community and technical colleges and to better understand any plan that Governor Strickland may have for the future of higher education, particularly community colleges. It should prove to be an interesting meeting, and I anticipate taking our President in Waiting Sherry Stout to the meeting.

### Capital Bill Funding

As I have advised the Board in previous memos, the College is receiving \$1 million in the Capital Bill for the expansion of the Fayette Campus. Mr. Buck is putting together several scenarios in terms of providing additional funding to complete some or all of the proposed project. The various scenarios that Jim has developed will also attempt to take into account the needs on other campuses and future funding projections both through the debt service funding as well as the renovation funds. The only downside to the current Capital Bill is the reduction in instructional equipment dollars which for Southern State will be \$72,000, a considerable drop from the \$90,000 plus funding we have received in earlier years.

### Pilot Project-PSEO

Included with this report (Attachment Page 4) is a quick analysis of a decision made to allow PSEO students to enroll if their grade point average in high school was 3.5 or above even if they did not score high enough on portions of our placement test. As we suspected their GPA may be a better indicator of their future success. Ryan McCall is

preparing a recommendation that would provide greater flexibility in the PSEO admission process which should address the issue.

I look forward to seeing you on January 10 for my final Board Meeting.

sg

Attachments

### **Center for Business and Industry- December 2006**

**Kautex-Textron-** CBI completed the 40 hour Leadership Development training with 12 Set-Up Operators at Kautex which we began in back in August. Also completed, was the second 24 hour installment of the Maintenance training with these same employees. The final 24 hour installment is scheduled to begin January 10<sup>th</sup> and will conclude in late February.

**NCB-** The Training Resource Center on the Central Campus hosted 11 employees of NCB Bank and provided 4 additional contact hours of training in Basic Microsoft Excel. We are in the process of scheduling an additional 4 hours of Intermediate Excel. Training is expected to be delivered in mid-February in our Computer Lab.

**YUSA-** CBI finalized working plans to provide training materials for YUSA Leadership training to begin in early January. 112 Supervisory and Management associates will receive this training which will be an on-going project through August of 2007. CBI also arranged to provide 40 hours of development training to one of the Pit Crew Quality Circles at YUSA to begin in February.

Center for Business and Industry is working on proposals to provide training to Hobart, Stanley Tools, ABX Air, and MACA Plastics.

CBI is working with Career Services in planning the Career Expo on February 7<sup>th</sup>. Bob Brown is working on a presentation for one of the breakout sessions of the Expo.

### **Dean's Notes- Corporate & Community Services**

A 12-hour Command Spanish for School Personnel non-credit course was completed at Wilmington High School in December, with very positive evaluations. Another offering is planned for January, 2007 at the High School.

Historical data useful for strategic planning was assembled and compiled into an updated Truck Driving Academy Report and provided to Dr. Dukes, Sherry Stout, and Jim Buck. The information and suggestions will be reviewed with the management team in early January. The date for the Open House at the new Piketon building will now be January 26. The quarterly in-service training meeting was held Friday, December 15 here at the TRC, followed by our year-end Holiday dinner, which was held in the Central Campus lobby.

Strategic planning continues for the Adams County BTC. Russ Brewer submitted an "elevator" grant proposal to the Coleman Foundation for an Entrepreneurial education project with Ohio Valley Career and Technical and the South Campus, which did not make it to the finals for consideration. Another funding opportunity is being explored through the Governor's Economic Development Office. Russ provided small business consultation services to 5 current and/or future entrepreneurs.

Rick Thompson of Hillsboro has been hired as Highland County One-Stop manager, and Brenda Hamilton as One-Stop Case Manager. Rick has already begun to work at the One-Stop, and Brenda starts January 8. We have begun executing the duties of our contract with Highland County to operate the One-Stop, and have started to organize our marketing efforts with the help of Annie and Elizabeth of the SSCC Communications Department.



# WILMINGTON News Journal ONLINE

Wednesday, December 27, 2006

## I-71 mega site gets grant

Wednesday, December 27, 2006

The state of Ohio awarded Fayette County a \$4.3 million grant to help pay infrastructure costs to create a job-ready site in hopes of attracting a mega-manufacturing operation. The site in Fayette County is only about 10 miles north of the Clinton County line on land near Interstate 71.

The project, known as the Fayette County mega site, is located at the northeast corner of state Route 435 and I-71, and consists of more than 1,500 acres. What's more, it's near U.S. 35.

The job-ready project costs at the site are estimated to be \$9.4 million. The state assistance represents more than 46 percent of the site's total improvement costs.

Earlier this year, the Fayette County site made the short list for a new Toyota auto plant, expected to employ 1,500 people. Although this region lost out to a site in Indiana, the attention the Fayette County site drew from Toyota demonstrated to state and local officials just how desirable the site can be to big industry.

Ohio Gov. Bob Taft earlier this month announced that 18 projects have been recommended to receive a total of more than \$51.5 million in grant dollars in the inaugural round of the Ohio Job Ready Sites (JRS) Program. Pending approval of the Ohio Controlling Board, the funds will assist the selected communities to prepare sites for large-scale industrial and business expansion.

"The projects that have been recommended for funding will enable Ohio to compete for large-scale investments that are likely to have an immediate impact in communities across the state," said Taft. "It is imperative that Ohio has an inventory of accessible, certified sites available to firms searching for an attractive location for their projects that will create a significant number of jobs. I am pleased with the response we had for this first round of funding, and am confident that by developing these locations, Ohio will have a competitive advantage in securing large-scale projects in the years to come."

Approved by voters in November 2005 as part of the Jobs for Ohio Bond Initiative, the JRS program is a competitive funding program designed to fill gaps in Ohio's available sites, and to create large-scale sites or facilities that currently do not exist or are not available in sufficient quantities within the state.

Administered by the Ohio Department of Development, the JRS program will provide up to \$150 million in grants over seven years to eligible and qualified applicants across the state that are interested in developing job-ready sites.

Grant recipients are eligible to receive up to \$5 million per project site, not to exceed 75 percent of the total project cost.

According to a media release from the governor's office, funds may be applied to a broad array of allowable costs stemming from the development of the property.

Once improved, sites will be "certified" as possessing high quality development attributes, the release said, and marketed specifically to large-scale business prospects.

The JRS program provides grants in five identified high-impact project site categories: mega manufacturing

operations of at least 1,000 acres, technical center/research laboratories, manufacturing operations of at least 200 acres, existing industrial buildings, and "smart" office complexes.

Within three years after receiving a grant award, approved projects must be certified as satisfying the site attributes necessary to accommodate one of these categories.

The property then will be added to a statewide inventory of available sites.

At the Fayette County mega site, work to be completed includes expansion of a wastewater treatment system to provide additional capacity, construction of a new sewer lift station, improvement of an existing raw water well field, construction of two additional raw water wells, extension of a raw water line and rerouting a storm sewer run-off ditch.

## Related Links

Content © 2007 News Journal  
Software © 1998-2007 1up! Software, All Rights Reserved



To: Dr. Dukes, President  
Sherry Stout, Academic Vice President

CC: Ryan McCall, Dean of Student Services  
Sharon Purvis, Registrar

From: Nicole Roades, Dean of Assessment and Planning

Date: January 4, 2007

Re: PSEO English Pilot (2006)

---

History:

In the fall of 2006, thirty five high school students were invited to participate in a special PSEO English pilot initiative. These students were high performing students in their high school with GPA's of 3.5 or higher. They applied for PSEO enrollment and were not eligible based solely on their English placement at SSCC. Because of their high GPA and interest in the program, the pilot was developed to study their success at the college level.

Of the 35 students invited to participate, 25 actually enrolled in courses and all enrolled in ENGL 101. During the course of the fall term this group of students enrolled for 253 hours which averages approximately 10 credit hours per student.

Performance:

(Based on the 25 students who enrolled through the pilot program)

- 17 students earned an "A" in ENGL 101 (*1 student had previously taken ENGL100*)
- 8 students earned a "B" in ENGL 101 (*1 student had previously taken ENGL100*)
- The average college GPA for the group is 3.5 for fall 2006.
- 15 of the students have exceeded or maintained their high school GPA
- 24 students are registered for ENGL102
- This group has enrolled for a total of 247 hours for winter quarter 2007

Implications:

The exceptional performance of this pilot group underscores our concern regarding the validity of the English portion of the college's placement assessment. This data, along with other performance based evidence that may be available, will serve as a catalyst for further review of the current placement assessment instrument as well as PSEO guidelines.

SOUTHERN STATE COMMUNITY COLLEGE

AGENDA ITEM IV.B - TREASURER'S REPORT  
November 2006 Financial Reports  
December 2006 Financial Reports  
Fiscal Year 2006 - 2007 Proposed Revised Budget

Board of Trustees  
January 10, 2007, Meeting



December 5, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

FROM: James Buck, Vice President Business and Finance

SUBJECT: November 30, 2006 Financial Reports

Please review the accompanying Financial Reports. The final numbers for this fiscal year's State Subsidy and Access Challenge Funds should be sent to us soon. As mentioned earlier, I expect to present a minor midyear budget adjustment of less than one percent in January. We are expecting to receive information from the capital bill soon, which should provide information needed for facility planning. If you have any questions or concerns, please call me at (937) 393-1971.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6  
 COMPARATIVE BUDGET REPORT  
 FIVE MONTHS ENDED NOVEMBER 30, 2006 (unaudited)

	FISCAL 07		FISCAL 06			
	ANNUAL BUDGET	11/30/06 Y-T-D	% OF BUDGET	11/30/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
<b>REVENUE</b>						
STATE SUBSIDY	4,817,137	2,001,600	41.6%	1,927,670	73,930	3.8%
STUDENT FEES	6,744,699	4,466,339	66.2%	4,143,685	322,654	7.8%
GRANTS & CONTRACTS	837,184	404,518	48.3%	404,516	2	0.0%
OTHER INCOME	175,000	100,564	57.5%	82,056	18,508	22.6%
<b>TOTAL REVENUE</b>	<b>12,574,020</b>	<b>6,973,021</b>	<b>55.5%</b>	<b>6,557,927</b>	<b>415,094</b>	<b>6.3%</b>
<b>EXPENDITURES</b>						
INSTRUCTIONAL RESEARCH	6,243,937	2,264,491	36.3%	2,117,628	146,863	6.9%
COMMUNITY SERVICE	2,650	0	0.0%	28	(28)	-100.0%
ACADEMIC SUPPORT	35,187	21,417	60.9%	6,900	14,517	210.4%
STUDENT SERVICES	1,677,054	775,778	46.3%	733,163	42,615	5.8%
INSTITUTIONAL SUPPORT	1,487,982	664,084	44.6%	658,567	5,517	0.8%
PLANT OPERATIONS	1,512,678	633,681	41.9%	598,289	35,392	5.9%
SCHOLARSHIPS	1,424,532	622,770	43.7%	547,078	75,692	13.8%
	290,000	217,752	75.1%	189,493	28,259	14.9%
<b>TOTAL EXPENDITURES</b>	<b>12,674,020</b>	<b>5,199,973</b>	<b>41.0%</b>	<b>4,851,146</b>	<b>348,827</b>	<b>7.2%</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b>(100,000)</b>	<b>1,773,048</b>		<b>1,706,781</b>	<b>66,267</b>	<b>3.9%</b>
AUXILIARY TRANSFER	100,000	-		-	-	
<b>SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>1,773,048</b>		<b>1,706,781</b>	<b>66,267</b>	<b>3.9%</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6  
CONSOLIDATED FUND BALANCE SHEETS  
AS OF NOVEMBER 30, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	1,266,938	546,491	1,631,906	11,371		12,078	42,746	3,511,530
ACCTS. RECEIVABLE-STUDENTS(NET)	2,340,372							2,340,372
ACCTS. RECEIVABLE - OTHER	299,529	66,869	69,401					435,799
NOTES RECEIVABLE				6,325				6,325
INVENTORIES	7,343	205,933						213,276
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	15,051	14,696				704,922		29,747
EQUIPMENT						16,996,217		704,922
BUILDINGS AND IMPROVEMENTS								16,996,217
OTHER ASSETS					12,318			12,318
<b>TOTAL ASSETS</b>	<b>3,929,233</b>	<b>833,989</b>	<b>1,701,307</b>	<b>17,696</b>	<b>12,318</b>	<b>17,713,217</b>	<b>42,746</b>	<b>24,250,506</b>
<b>LIABILITIES AND FUND BALANCES</b>								
ACCOUNTS PAYABLE	66,274							66,274
SALES TAX PAYABLE		3,611						3,611
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	127,519							127,519
ACCRUED EXPENSES								0
DEFERRED REVENUE	596		(16,848)					(16,848)
OTHER LIABILITIES								
DEFERRED COMPENSATION	413,383					2,690,295		2,690,891
NET INVESTMENT IN PLANT						15,022,922		15,022,922
FUND BALANCE/HELD IN CUSTODY	3,321,461	830,378	1,718,155	17,696	12,318		42,746	5,942,754
<b>TOTAL LIAB. AND FUND BALANCES</b>	<b>3,929,233</b>	<b>833,989</b>	<b>1,701,307</b>	<b>17,696</b>	<b>12,318</b>	<b>17,713,217</b>	<b>42,746</b>	<b>24,250,506</b>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6  
 STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES  
 FOR THE PERIOD ENDED NOVEMBER 30, 2006 (unaudited)

	UNRESTRICTED		RESTRICTED			
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES						
TUITION, FEES, STUDENT CHARGES	4,466,339		4,466,339		0	4,466,339
STATE APPROPRIATION	2,001,600		2,001,600		0	2,001,600
FEDERAL GRANTS AND CONTRACTS			0	2,864,063	2,864,063	2,864,063
STATE GRANTS AND CONTRACTS	404,518		404,518	972,980	972,980	1,377,498
LOCAL GRANTS AND CONTRACTS			0	145,907	145,907	145,907
PRIVATE GIFTS, GRANTS & CONTRACTS			0	287,280	287,280	287,280
SALES AND SERVICES		1,548,093	1,548,093		0	1,548,093
OTHER SOURCES	100,564		100,564		0	100,564
<b>TOTAL EDUCA./GEN. REVENUE</b>	<b>6,973,021</b>	<b>1,548,093</b>	<b>8,521,114</b>	<b>4,270,230</b>	<b>4,270,230</b>	<b>12,791,344</b>
EXPENDITURES AND MANDATORY TRANSFERS						
EDUCATIONAL AND GENERAL	2,212,868		2,212,868	193,216	193,216	2,406,084
INSTRUCTIONAL	0		0		0	0
SEPARATELY BUDGETED RESEARCH	21,417		21,417	912,233	912,233	933,650
PUBLIC SERVICE	775,778		775,778	20,820	20,820	796,598
ACADEMIC SUPPORT	405,969		405,969	80,709	80,709	486,678
STUDENT SERVICES	633,681		633,681	0	0	633,681
INSTITUTIONAL SUPPORT	622,770		622,770		0	622,770
OPERATION/MAINTENANCE OF PLANT	217,752		217,752	3,308,125	3,308,125	3,525,877
SCHOLARSHIPS AND FELLOWSHIPS						
<b>TOTAL EDUCA./GEN. EXPENDITURES</b>	<b>4,890,235</b>	<b>0</b>	<b>4,890,235</b>	<b>4,515,103</b>	<b>4,515,103</b>	<b>9,405,338</b>
AUXILIARY ENTERPRISES		1,436,695	1,436,695		0	1,436,695
TRANSFERS	309,738	0	309,738	(309,738)	(309,738)	0
<b>TOTAL EXPENDITURES/TRANSFERS</b>	<b>5,199,973</b>	<b>1,436,695</b>	<b>6,636,668</b>	<b>4,205,365</b>	<b>4,205,365</b>	<b>10,842,033</b>
<b>NET INCREASE IN FUND BALANCES</b>	<b>1,773,048</b>	<b>111,398</b>	<b>1,884,446</b>	<b>64,865</b>	<b>64,865</b>	<b>1,949,311</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6  
AUXILIARY OPERATIONS  
FOR FIVE MONTHS ENDED NOVEMBER 30, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	718,852	140,476	682,469	11,431	1,553,228
DISCOUNTS	246	0	(5,381)	0	(5,135)
COST OF SALES	534,328	11,095	384,416	6,064	935,903
GROSS MARGIN	<u>184,770</u>	<u>129,381</u>	<u>292,672</u>	<u>5,367</u>	<u>612,190</u>
ADMINISTRATIVE & GENERAL EXPENSES					
ADMINISTRATIVE SALARIES	12,110	18,273	33,980	1,736	66,099
SUPPORT STAFF SALARIES	16,301				16,301
PART-TIME SUPPORT STAFF SALARIES	758	65,402			66,160
FRINGE BENEFITS ALLOCATED	14,532	16,897	80,982		112,411
OFFICE SUPPLIES	1,031	1,017	6,244	40	8,332
PRINTING SUP./PHOTOCOPYING	7	791	2,113	85	2,996
TRAVEL-CONFERENCE REIMBURSEMENT			5,477		5,477
TRAVEL-MILEAGE REIMBURSEMENT	142	794	1,215		2,151
SPECIAL EVENTS					0
ADVERTISING		673	35,138		35,811
TELEPHONE	1,849	1,721	9,511		13,081
DUES & SUBSCRIPTIONS					0
POSTAGE	10,238	320	472	122	11,152
COMPUTER SERVICES					0
STAFF DEVELOPMENT		289			289
OTHER PROFESSIONAL FEES			66,336		66,336
EQUIPMENT GREATER THAN \$50	387		93,809		94,196
TOTAL ADMIN. AND GENERAL EXPENSES	<u>57,355</u>	<u>106,177</u>	<u>335,277</u>	<u>1,983</u>	<u>500,792</u>
SURPLUS/(DEFICIT)	<u>127,415</u>	<u>23,204</u>	<u>(42,605)</u>	<u>3,384</u>	<u>111,398</u>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6  
 BID ITEMS AND EXPENDITURES OVER \$5,000  
 NOV 06

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
NOV 3	MIAMI TRACE LOCAL SCHOOL DISTRICT	134698	\$8,701.60	PROFESSIONAL FEES
NOV 3	J PARKER	134711	\$5,100.00	PHOTO SHOOT
NOV 7	BUSH COMMERCIAL INTERIORS INC	134746	\$11,829.11	EQUIPMENT REPAIR
NOV 9	AMERICAN ELECTRIC POWER	134871	\$9,630.28	UTILITIES
NOV 9	BALESTRA HARR & SCHERER CPAS INC	134874	\$19,200.00	AUDIT FEES
NOV 9	HESKETT INSURANCE AGENCY	134894	\$11,707.00	INSURANCE
NOV 21	JENZABAR/CMD5	135014	\$11,397.50	MAINTENANCE
NOV 21	MID-AMERICAN CLEANING CONTRACTORS INC	135033	\$18,932.48	PROFESSIONAL FEES
NOV 21	MODERN LEASING	135035	\$6,414.81	EQUIPMENT RENTAL
NOV 22	GEM CITY TIRE	135095	\$5,077.04	EQUIPMENT REPAIR
NOV 28	AMERICAN ELECTRIC POWER	135186	\$9,200.05	UTILITIES
NOV 28	BANK OF NEW YORK TRUST COMPANY NA	135250	\$158,355.00	BOND PRINCIPAL & INTEREST
				-----
TOTAL				\$275,544.87
				=====

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6  
 DONATIONS NOVEMBER 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
NOV 7	TREASURER OF STATE	\$59,709.00	SCHOLARSHIP
NOV 13	TREASURER OF STATE	\$847.95	SCHOLARSHIP
NOV 13	TREASURER OF STATE	\$1,000.00	SCHOLARSHIP
TOTAL		\$61,556.95	

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 BALANCE SHEET  
 AS OF NOVEMBER 30, 2006 (unaudited)

ASSETS

Cash in Bank	1,637,447
Investments	
Cost Basis	660,668
Unrealized Gain	110,779
	-----
Market Value of Investments	771,447
Pledges Receivable	33,618
Other Assets	
Total Assets	<u>2,442,512</u>
	=====

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities

Total Liabilities

NET ASSETS

Unrestricted

Temporarily Restricted

Permanently Restricted

Total Net Assets

Total Liabilities and Net Assets

	61,350
	89,723
	2,291,439
Total Net Assets	<u>2,442,512</u>
Total Liabilities and Net Assets	<u>2,442,512</u>
	=====

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 FINANCIAL REPORT  
 PERIOD ENDING NOVEMBER 30, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SSCC	CURRENT FUND BALANCE	CURRENT FUND BALANCE
<b>PERMANENTLY RESTRICTED:</b>					
Col Punnett Scholarship Fund	-	1,244	(167)	16,261	19,338
Fifth Third Bank Fund	(482)	2,095	-	29,148	30,761
Hodison Fund	-	2,979	(334)	44,841	47,486
Igo Fund	60	1,001	(167)	10,924	11,818
Jacobson Fund	-	878	(667)	10,715	10,927
Lairbach Fund	-	879	(500)	9,446	9,825
General Contribution Fund	-	20,360	(11,000)	195,056	204,416
Beck Fund	-	202	-	6,188	6,400
Hottle Nursing Scholarship Fund	-	149	(333)	10,108	9,924
Berthel Art Scholarship Fund	-	967	-	11,653	12,620
Daniels Fund	-	1,136	(167)	12,818	13,787
Stephen Berniet Scholarship Fund	-	944	(167)	13,388	14,165
Gene Worthington BCRW Fund	-	2,041	(334)	26,650	28,357
Douglas & Susan Seipelt Fund	5,442	1,016	(834)	33,142	38,766
Highland County Fund	-	8,375	(1,503)	160,898	167,770
Bagshaw Enterprises KFC Fund	-	290	(200)	6,195	6,285
Paul Neff Memorial Fund	-	1,826	-	23,086	24,912
Fendler Scholarship Fund	-	1,161	(334)	21,137	21,337
Elmer & Helen Reed Fund	-	0	(37,810)	1,320,936	1,283,126
Joyce Fender Family Scholarship Fund	-	-	(167)	13,754	13,587
Pence Patron Arts	25	1,778	(2,500)	144,501	143,804
YouCan Fund	5,584	-	(7,200)	96,210	94,594
Lik's Club Scholarship Fund	-	-	(334)	22,566	22,232
Dylan Philip Wilson Memorial Fund	-	-	-	13,423	13,423
Storer Endowment	-	-	1,433	5,025	6,458
Brett Wightman Memorial Scholarship Fu	-	-	(334)	2,284	1,950
Lawrence & Gayle Dukes Fund	23,571	-	10,000	-	33,571
<b>SUBTOTAL</b>	<b>34,200</b>	<b>49,322</b>	<b>(53,619)</b>	<b>2,261,536</b>	<b>2,291,439</b>
<b>TEMPORARILY RESTRICTED:</b>					
Appalachian Gateway Fund	-	-	-	3,229	3,229
Fayette Co. Schol. Fund	-	-	(3,707)	30,510	26,803
Performing Arts Fund	-	-	-	133	133
Weaslec Fund	5,000	-	(1,503)	8,267	11,764
Hillsboro Ford Warner Fund	500	-	(1,955)	8,896	7,441
Cassner Foundation Fund	-	-	(7,000)	24,918	17,918
Patriot Center Capital Improvement	3,400	-	(1,700)	7,007	8,707
Dare WCH School	-	-	(750)	1,733	983
Leadership Highland Schol. Fund	-	-	-	4,745	4,745
Betty Chendler Hospice of Hope	-	-	(1,000)	9,000	8,000
<b>SUBTOTAL</b>	<b>8,900</b>	<b>-</b>	<b>(17,615)</b>	<b>98,438</b>	<b>89,723</b>
<b>UNRESTRICTED</b>					
General Contribution Fund	16,384	35,632	(19,990)	29,324	61,350
<b>SUBTOTAL</b>	<b>16,384</b>	<b>35,632</b>	<b>(19,990)</b>	<b>29,324</b>	<b>61,350</b>
<b>GRAND TOTAL</b>	<b>59,484</b>	<b>84,954</b>	<b>(91,224)</b>	<b>2,389,298</b>	<b>2,442,512</b>





January 3, 2007

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

FROM: James Buck, Vice President Business and Finance

SUBJECT: December 31, 2006 Financial Reports

Please review the accompanying Financial Reports. The report format on exhibit 4 has been modified slightly to provide greater detail. A Proposed Revised Budget has also been attached for your consideration. As mentioned earlier, these revisions are quite minor and represent an adjustment of only .6% (six tenths of one percent). If you have any questions or concerns, please call me at (937) 393-1971.

Thank you.

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 1 OF 6  
 COMPARATIVE BUDGET REPORT  
 SIX MONTHS ENDED DECEMBER 31, 2006 (unaudited)

	FISCAL 07		FISCAL 06			
	ANNUAL BUDGET	12/31/06 Y-T-D	% OF BUDGET	12/31/05 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
<b>REVENUE</b>						
STATE SUBSIDY	4,817,137	2,401,920	49.9%	2,313,204	88,716	3.8%
STUDENT FEES	6,744,699	4,824,115	71.5%	4,471,456	352,659	7.9%
GRANTS & CONTRACTS	837,184	404,518	48.3%	404,516	2	0.0%
OTHER INCOME	175,000	116,636	66.6%	97,430	19,206	19.7%
<b>TOTAL REVENUE</b>	<b>12,574,020</b>	<b>7,747,189</b>	<b>61.6%</b>	<b>7,286,606</b>	<b>460,583</b>	<b>6.3%</b>
<b>EXPENDITURES</b>						
INSTRUCTIONAL RESEARCH	6,243,937	2,692,136	43.1%	2,689,027	3,109	0.1%
COMMUNITY SERVICE	2,650	0	0.0%	30	(30)	-100.0%
ACADEMIC SUPPORT	35,187	23,797	67.6%	7,557	16,240	214.9%
STUDENT SERVICES	1,677,054	890,248	53.1%	839,341	50,907	6.1%
INSTITUTIONAL SUPPORT	1,487,982	756,052	50.8%	749,524	6,528	0.9%
PLANT OPERATIONS	1,512,678	747,959	49.4%	699,174	48,785	7.0%
SCHOLARSHIPS	1,424,532	713,768	50.1%	616,110	97,658	15.9%
	290,000	218,219	75.2%	189,493	28,726	15.2%
<b>TOTAL EXPENDITURES</b>	<b>12,674,020</b>	<b>6,042,179</b>	<b>47.7%</b>	<b>5,790,256</b>	<b>251,923</b>	<b>4.4%</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b>(100,000)</b>	<b>1,705,010</b>		<b>1,496,350</b>	<b>208,660</b>	<b>13.9%</b>
AUXILIARY TRANSFER	100,000	-		-	-	
<b>SURPLUS/(DEFICIT)</b>	<b>-</b>	<b>1,705,010</b>		<b>1,496,350</b>	<b>208,660</b>	<b>13.9%</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 2 OF 6  
CONSOLIDATED FUND BALANCE SHEETS  
AS OF DECEMBER 31, 2006 (unaudited)

ASSETS	GENERAL FUND	AUXILIARY FUND	RESTRICTED FUND	LOAN FUND	ENDOWMENT FUND	PLANT FUND	AGENCY FUND	TOTAL FUNDS
CASH AND INVESTMENTS	983,353	389,396	2,020,837	11,891		13,003	41,536	3,460,016
ACCTS. RECEIVABLE-STUDENTS(NET)	2,558,264							2,558,264
ACCTS. RECEIVABLE - OTHER	246,006	66,644	33,897					346,547
NOTES RECEIVABLE				5,805				5,805
INVENTORIES	7,323	397,439						404,762
DUE FROM OTHER FUNDS								0
PREPAID EXPENSES	23,476	12,246				704,922		35,722
EQUIPMENT						16,996,217		16,996,217
BUILDINGS AND IMPROVEMENTS								
OTHER ASSETS					12,318			12,318
<b>TOTAL ASSETS</b>	<b>3,818,422</b>	<b>865,725</b>	<b>2,054,734</b>	<b>17,696</b>	<b>12,318</b>	<b>17,714,142</b>	<b>41,536</b>	<b>24,524,573</b>
<b>LIABILITIES AND FUND BALANCES</b>								
ACCOUNTS PAYABLE	(18,834)							(18,834)
SALES TAX PAYABLE		3,082						3,082
REFUNDS PAYABLE								0
PAYROLL TAXES AND WITHHOLDINGS								0
ACCRUED PAYROLL	170,026							170,026
ACCRUED EXPENSES								0
DEFERRED REVENUE			321,641					321,641
OTHER LIABILITIES	423					2,690,295		2,690,718
DEFERRED COMPENSATION	413,383							413,383
NET INVESTMENT IN PLANT						15,023,847		15,023,847
FUND BALANCE/HELD IN CUSTODY	3,253,424	862,643	1,733,093	17,696	12,318		41,536	5,920,710
<b>TOTAL LIAB. AND FUND BALANCES</b>	<b>3,818,422</b>	<b>865,725</b>	<b>2,054,734</b>	<b>17,696</b>	<b>12,318</b>	<b>17,714,142</b>	<b>41,536</b>	<b>24,524,573</b>

SOUTHERN STATE COMMUNITY COLLEGE  
MONTHLY FINANCIAL STATEMENTS - EXHIBIT 3 OF 6  
STATEMENT OF CURRENT FUNDS, REVENUES, EXPENDITURES, AND OTHER CHANGES  
FOR THE PERIOD ENDED DECEMBER 31, 2006 (unaudited)

	UNRESTRICTED -----		RESTRICTED -----			
	EDUCATIONAL AND GENERAL	AUXILIARY ENTERPRISES	UNRESTRICTED TOTAL	EDUCATIONAL AND GENERAL	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
REVENUES						
TUITION, FEES, STUDENT CHARGES	4,824,115		4,824,115		0	4,824,115
STATE APPROPRIATION	2,401,920		2,401,920		0	2,401,920
FEDERAL GRANTS AND CONTRACTS			0	2,922,413	2,922,413	2,922,413
STATE GRANTS AND CONTRACTS	404,518		404,518	1,086,127	1,086,127	1,490,645
LOCAL GRANTS AND CONTRACTS			0	165,154	165,154	165,154
PRIVATE GIFTS, GRANTS & CONTRACTS			0	300,950	300,950	300,950
SALES AND SERVICES		1,739,255	1,739,255		0	1,739,255
OTHER SOURCES	116,636		116,636		0	116,636
<b>TOTAL EDUCA./GEN. REVENUE</b>	<b>7,747,189</b>	<b>1,739,255</b>	<b>9,486,444</b>	<b>4,474,644</b>	<b>4,474,644</b>	<b>13,961,088</b>
EXPENDITURES AND MANDATORY TRANSFERS						
EDUCATIONAL AND GENERAL	2,636,275		2,636,275	193,216	193,216	2,829,491
INSTRUCTIONAL	0		0		0	0
SEPARATELY BUDGETED RESEARCH						
PUBLIC SERVICE	23,797		23,797	1,045,988	1,045,988	1,069,785
ACADEMIC SUPPORT	890,248		890,248	26,527	26,527	916,775
STUDENT SERVICES	476,747		476,747	97,291	97,291	574,038
INSTITUTIONAL SUPPORT	747,959		747,959	0	0	747,959
OPERATION/MAINTENANCE OF PLANT	713,768		713,768		0	713,768
SCHOLARSHIPS AND FELLOWSHIPS	218,219		218,219	3,366,985	3,366,985	3,585,204
<b>TOTAL EDUCA./GEN. EXPENDITURES</b>	<b>5,707,013</b>	<b>0</b>	<b>5,707,013</b>	<b>4,730,007</b>	<b>4,730,007</b>	<b>10,437,020</b>
AUXILIARY ENTERPRISES		1,595,592	1,595,592		0	1,595,592
TRANSFERS	335,166		335,166	(335,166)	(335,166)	0
<b>TOTAL EXPENDITURES/TRANSFERS</b>	<b>6,042,179</b>	<b>1,595,592</b>	<b>7,637,771</b>	<b>4,394,841</b>	<b>4,394,841</b>	<b>12,032,612</b>
<b>NET INCREASE IN FUND BALANCES</b>	<b>1,705,010</b>	<b>143,663</b>	<b>1,848,673</b>	<b>79,803</b>	<b>79,803</b>	<b>1,928,476</b>

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 4 OF 6  
 AUXILIARY OPERATIONS  
 FOR SIX MONTHS ENDED DECEMBER 31, 2006 (unaudited)

	BOOKSTORE	DAYCARE	CCS	CONT. ED	TOTAL
REVENUE	769,716	171,816	790,831	11,991	1,744,354
DISCOUNTS	282		(5,381)		(5,099)
COST OF SALES	571,170				571,170
GROSS MARGIN	198,828	171,816	785,450	11,991	1,168,085
ADMINISTRATIVE & GENERAL EXPENSES					
FACULTY FULL-TIME			167,262		167,262
FACULTY PART-TIME			110,095	4,322	114,417
ADMINISTRATIVE SALARIES	14,531	21,338	40,776	2,083	78,728
PART-TIME ADMINISTRATIVE SALARIES	19,562		6,351		6,351
SUPPORT STAFF SALARIES	1,453	78,535	79,988	931	136,087
PART-TIME SUPPORT STAFF SALARIES	17,475	20,045	97,636	40	8,570
FRINGE BENEFITS ALLOCATED	1,032	1,039	6,459		8,850
OFFICE SUPPLIES		12,684	5,196	970	18,850
PROGRAM SUPPLIES			72,950		72,950
FUEL			2,714	132	3,753
PRINTING SUP./PHOTOCOPIING	7	900	6,885		6,885
TRAVEL-CONFERENCE REIMBURSEMENT		794	1,080		2,059
TRAVEL-MILEAGE REIMBURSEMENT	185		61,143		61,143
STUDENT TEST AND TRAVEL					0
SPECIAL EVENTS					44,748
ADVERTISING		673	44,075		14,711
TELEPHONE	2,017	1,863	10,831		0
DUES & SUBSCRIPTIONS		325	543	237	15,732
POSTAGE	14,627				0
COMPUTER SERVICES					17,185
FACILITY RENTAL		546	17,185		546
STAFF DEVELOPMENT			3,375		3,375
UTILITIES			8,990		8,990
LICENSE AND CERTIFICATES			43,407		43,407
OTHER PROFESSIONAL FEES			98,566		98,566
EQUIPMENT GREATER THAN \$50	557				99,123
TOTAL ADMIN. AND GENERAL EXPENSES	71,446	138,742	805,519	8,715	1,024,422
SURPLUS/(DEFICIT)	127,382	33,074	(20,069)	3,276	143,663

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6  
 BID ITEMS AND EXPENDITURES OVER \$5,000  
 DEC 2006

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
DEC 5	MCGRAW-HILL	135378	\$15,895.77	INVENTORY
DEC 5	NANCO UNIFORMS	135380	\$6,977.59	INVENTORY
DEC 5	WOODEN SPOON	135417	\$5,884.15	SPECIAL EVENT
DEC 6	RESERVE ACCOUNT	135423	\$12,000.00	POSTAGE
DEC 12	JA MAJORS	135503	\$8,374.61	INVENTORY
DEC 12	JA MAJORS	135504	\$17,421.46	INVENTORY
DEC 12	MCGRAW-HILL	135518	\$17,517.50	INVENTORY
DEC 12	MEDICAL EDUCATION TECHNOLOGIES INC	135520	\$10,212.50	SIMULATORS
DEC 12	PARADIGM PUBLISHERS	135532	\$8,215.46	INVENTORY
DEC 12	PEARSON EDUCATION	135533	\$15,206.50	INVENTORY
DEC 12	THOMSON LEARNING	135545	\$46,956.60	INVENTORY
DEC 12	VON HOLTBRINCK PUBLISHING	135551	\$25,030.00	INVENTORY
DEC 13	AMERICAN ELECTRIC POWER	135576	\$12,274.71	UTILITIES
DEC 13	ELSEVIER SCIENCE USA	135595	\$5,167.12	INVENTORY
DEC 13	MCGRAW-HILL	135610	\$12,085.03	INVENTORY
DEC 13	MCGRAW-HILL	135611	\$5,578.21	INVENTORY
DEC 13	MID-AMERICAN CLEANING CONTRACTORS INC	135614	\$18,932.48	PROFESSIONAL SERVICES
DEC 13	MODERN LEASING	135616	\$6,414.81	RENTAL
DEC 13	PEARSON EDUCATION	135621	\$29,995.73	INVENTORY
DEC 18	CFC SOLAR INCORPORATED	135665	\$8,200.00	PROFESSIONAL SERVICES

TOTAL  
 \$288,340.23  
 =====

SOUTHERN STATE COMMUNITY COLLEGE  
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6  
 DONATIONS DECEMBER 2006

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
DEC 5	ACT	\$1,000.00	SCHOLARSHIP
DEC 7	CAC OF FAYETTE COUNTY	\$3,596.67	YOUTH BUILD PROGRAM
DEC 7	BROWN CO GENERAL HOSPITAL	\$5,750.00	SCHOLARSHIP
DEC 8	SOH ED SERV CTR	\$333.00	SCHOLARSHIP
DEC 11	SOH ED SERV CTR	\$333.00	SCHOLARSHIP
DEC 11	NCB	\$1,000.00	SCHOLARSHIP
DEC 12	TOBACCO GROWERS	\$32,493.00	SCHOLARSHIP
DEC 13	BROWN CO GENERAL HOSPITAL	\$2,000.00	SCHOLARSHIP
DEC 13	JR WOMENS CLUB	\$1,000.00	SCHOLARSHIP
DEC 15	LIFE TOUCH	\$56.22	CHILDCARE DONATION
DEC19	MIAMI TRACE	\$500.00	SCHOLARSHIP
DEC19	SCHOLARSHIP AMERICA	\$1,500.00	SCHOLARSHIP
DEC 21	CIN SCHL FOUNDATION	\$2,500.00	SCHOLARSHIP
DEC 21	MT ORAB LIONS CLUB	\$250.00	SCHOLARSHIP
TOTAL			\$52,311.89

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 BALANCE SHEET  
 AS OF DECEMBER 31, 2006 (unaudited)

ASSETS

Cash in Bank	1,672,305
Investments	
Cost Basis	663,757
Unrealized Gain	112,805
Market Value of Investments	776,562
Pledges Receivable	30,618
Other Assets	
Total Assets	<u>2,479,485</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Other Liabilities	-
Total Liabilities	<u>-</u>

NET ASSETS

Unrestricted	64,453
Temporarily Restricted	86,253
Permanently Restricted	2,328,779
Total Net Assets	<u>2,479,485</u>
Total Liabilities and Net Assets	<u>2,479,485</u>

SOUTHERN STATE COMMUNITY COLLEGE FOUNDATION  
 FINANCIAL REPORT  
 PERIOD ENDING DECEMBER 31, 2006 (unaudited)

FUNDS	CONTRIBUTIONS	INVESTMENT RETURN	TRANSFER TO SCCC	CURRENT FUND BALANCE	CURRENT FUND BALANCE
<b>PERMANENTLY RESTRICTED:</b>					
Col Pommeri Scholarship Fund	-	1,336	(167)	18,261	19,430
Fifth Third Bank Fund	-	2,092	(481)	29,148	30,759
Hudson Fund	3,089	2,975	(334)	44,841	50,571
Igo Fund	72	1,076	(167)	10,924	11,905
Jacobson Fund	-	945	(667)	10,715	10,893
Lairdachi Fund	-	943	(500)	9,446	9,889
General Contribution Fund	-	21,161	(11,000)	195,056	205,217
Beck Fund	-	217	-	6,198	6,415
Hottle Nursing Scholarship Fund	-	160	(333)	10,108	9,935
Barthel Art Scholarship Fund	-	1,038	-	11,653	12,691
Daniels Fund	-	1,221	(167)	12,818	13,872
Sierfthen Bennet Scholarship Fund	-	1,014	(167)	13,388	14,235
Gene Worthington BCRW Fund	-	2,192	(334)	26,650	28,508
Douglas & Susan Seipelt Fund	5,442	1,091	(834)	33,142	38,841
Highland County Fund	-	8,703	(1,503)	160,898	168,098
Bagshaw Enterprises KFC Fund	-	302	(200)	6,195	6,297
Paul Neff Memorial Fund	-	1,897	-	23,086	24,983
Fowler Scholarship Fund	5,000	1,207	(334)	20,310	26,183
Elmer & Helen Reed Fund	-	-	(48,023)	1,320,936	1,272,913
Joyce Fender Family Scholarship Fund	350	-	(167)	13,754	13,937
Perice Patron Arts	375	1,778	(2,500)	144,501	144,154
YouCan Fund	5,584	-	(7,200)	96,210	94,594
Elks Club Scholarship Fund	-	-	(334)	22,566	22,232
Dylan Philip Wilson Memorial Fund	-	-	-	13,423	13,423
Storer Endowment	-	-	1,433	5,025	6,458
Brett Wightman Memorial Scholarship Fu	-	-	(334)	2,284	1,950
Lawrence & Gale Dukes Fund	60,296	-	10,000	-	70,296
<b>SUBTOTAL</b>	<b>80,208</b>	<b>51,348</b>	<b>(64,313)</b>	<b>2,261,536</b>	<b>2,328,779</b>
<b>TEMPORARILY RESTRICTED:</b>					
Appalachian Gateway Fund	-	-	-	3,229	3,229
Fayette Co. Schol. Fund	-	-	(3,707)	30,510	26,803
Performing Arts Fund	-	-	-	133	133
Weastec Fund	5,000	-	(1,503)	8,287	11,764
Hillsboro Ford Warner Fund	500	-	(1,955)	8,896	7,441
Cassner Foundation Fund	-	-	(7,000)	24,918	17,918
Patriot Center Capital Improvement	1,400	-	(3,170)	7,007	5,237
Dare WCH Schol	-	-	(750)	1,733	983
Leadership Highland Schol. Fund	-	-	-	4,745	4,745
Betty Chandler Hospice of Hope	-	-	(1,000)	9,000	8,000
<b>SUBTOTAL</b>	<b>6,900</b>	<b>-</b>	<b>(19,085)</b>	<b>98,438</b>	<b>86,253</b>
<b>UNRESTRICTED</b>	<b>18,196</b>	<b>42,807</b>	<b>(25,874)</b>	<b>29,324</b>	<b>64,453</b>
General Contribution Fund	18,196	42,807	(25,874)	29,324	64,453
<b>SUBTOTAL</b>	<b>105,304</b>	<b>94,155</b>	<b>(109,272)</b>	<b>2,369,298</b>	<b>2,479,485</b>

Southern State Community College  
 South Campus Renovation Project

	Budget	
Associate		
McCarty Associates	\$ 10,000	Funds Released August 14, 2006
Construction		
Comprehensive Facilities Services *	79,255	
Equipment		
Bushong Restaurant Equipment *	23,356	Scheduled for January 22, 2007 Controlling Board
Contingency	3,813	
Project Total	\$ 116,424	

\* Low bids to be approved

CONSTRUCTION ESTIMATE: \$ 75,000

BID DATE: DECEMBER 14, 2006 2:00 P.M.

PROJECT NO.: C220C

PROJECT: SSCC - SOUTH CAMPUS CAFETERIA RENOVATION PROJECT

LOCATION: BROWN COUNTY

BIDDER	ITEM A BASE BID																		BID SECURITY	ADDENDA
ENDEAVOR CONSTRUCTION CO. 977 SR 28 MILFORD, OHIO 45150	\$ 102,000																		✓	
COMPREHENSIVE FACILITIES SER. 11135 KENWOOD RD. CINCINNATI, OHIO 45242	\$ 79,255	★																	✓	

SOUTHERN STATE COMMUNITY COLLEGE  
 BID TAB - COMMERCIAL KITCHEN EQUIPMENT  
 DECEMBER 2006

Item No.	Description	Bushong Restaurant Equipment Company TIN 31-1330201 422 East Bacon Street, Dayton, Ohio 45402	Cincinnati Restaurant Supply	State Term Contract STS195X NA
1	Heavy Duty Cooking Range Combination Griddle Top and Oven Burner	\$5,071.00	\$5,291.00	na
2	Freezer	2,980.00	3,057.24	3,129.12
3	Refrigerator	2,086.00	2,139.82	2,189.96
4	Pizza Oven	3,459.00	3,639.75	na
5	Heat Lamp	144.00	149.58	na
6	Micro-Wave Oven	320.00	333.89	na
7	Hot Dog Steamer	377.00	387.50	na
8	96 x 24 Stainless Steel Work Table	1,017.00	1,077.94	na
9	Coffee Brewer	1,520.00	1,554.71	na
10	Tea Brewer	777.00	796.00	na
11	All-Purpose Fryer	3,344.00	3,488.34	na
12	50# Undercounter Ice Machine - Cornelius or Equal	1,289.00	1,355.86	na
	Installation	414.00	450.00	
	Freight	558.00	560.00	
	Total	\$23,356.00	\$24,281.63	





SOUTHERN STATE COMMUNITY COLLEGE  
 FISCAL YEAR 2006 - 2007  
 GENERAL FUND - PROPOSED REVISED BUDGET

	REVISED	ORIGINAL	% Chg
<b>REVENUE</b>			
STATE SUBSIDY	\$ 4,797,209	\$ 4,817,137	-0.4%
STUDENT FEES	6,810,914	6,744,699	1.0%
GRANTS & CONTRACTS	808,116	837,184	-3.5%
OTHER INCOME	235,000	175,000	34.3%
<b>TOTAL REVENUE</b>	<u>12,651,239</u>	<u>12,574,020</u>	0.6%
<b>EXPENDITURES</b>			
INSTRUCTIONAL	6,210,276	6,243,937	-0.5%
RESEARCH	2,600	2,650	-1.9%
COMMUNITY SERVICE	38,959	35,187	10.7%
ACADEMIC SUPPORT	1,742,164	1,677,054	3.9%
STUDENT SERVICES	1,551,131	1,487,982	4.2%
INSTITUTIONAL SUPPORT	1,465,512	1,512,678	-3.1%
PLANT OPERATIONS	1,450,597	1,424,532	1.8%
SCHOLARSHIPS	290,000	290,000	0.0%
<b>TOTAL EXPENDITURES</b>	<u>12,751,239</u>	<u>12,674,020</u>	0.6%
<b>SURPLUS/(DEFICIT)</b>	(100,000)	(100,000)	0.0%
<b>AUXILIARY TRANSFER</b>	100,000	100,000	0.0%
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	
	=====	=====	