

**AGENDA ITEM III
CONSIDERATION OF MINUTES**

for the

**Board of Trustees
January 26, 2009, Meeting**

SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
December 10, 2008

The regular monthly meeting of the Southern State Community College Board of Trustees was held in room 115 in the Training Resource Center of Southern State Community College on Wednesday, December 10, 2008.

Call to Order and Roll Call

At 6 p.m., Acting Chairman Hall called the meeting to order. Roll Call was as follows:

Present:

Mr. Donald Gephart
Ms. Patricia Griffiths
Mr. Paul Hall (acting Chairman)
Mr. John B. Houser
Mr. Rory Ryan
Dr. Vicki Wilson

Absent:

Ms. Kay Ayres
Mr. Ralph Shell, Vice Chairman
Mr. James Ward, Chairman

Consideration of Agenda

Trustee Ryan moved and Trustee Griffiths seconded that the Revised Agenda before the Board be approved. All were in favor.

08.69

Consideration of Minutes

Trustee Griffiths moved and Trustee Gephart seconded that the Minutes of the November 12, 2008, Meeting be adopted. Roll Call Vote was as follows:

Minutes

YES:

Mr. Gephart
Ms. Griffiths
Mr. Houser
Mr. Ryan
Dr. Wilson

Abstain:

Mr. Hall

08.70

Monitoring Confirmation

President's Report

In addition to her December 2008 written report, President Stout:

- Reported the annual high school counselor's luncheon was held yesterday with an excellent attendance.
- Provided a copy of the Audit Report for July 1, 2007 through June 30, 2008.
- Reminded the Board of Respiratory Care graduation to be held this Saturday.
- Asked the Board to review the Characteristics of Two-Year Colleges report she provided in her written report and provide feedback to her.
- Stated Dr. McCall is responding to the need for short term contract training for both non credit and credit in regard to the Wilmington Airpark situation.

- Shared resumes of three individuals currently being considered for the Director of Human Resources position. The Board gave authority to the President to hire the individual for this position.
- Recognized Dr. McCall who reported the following faculty members have been hired to date: Randall Massie, Human and Social Services; Jamie Compton, Medical Assisting and Jeffrey Wallace, English. Dr. McCall shared the credentials of individuals and explained the search process.
- Commented on the state budget situation and distributed copies of a presentation made by the Office of Budget and Management, which outlines the financial situation before us.

Vice President of Business and Finance Report

In addition to his written Financial Report to the Board, Mr. Buck referenced information from the December 1, 2008, Ohio Office of Budget & Management presentation, which the President had distributed to the Board. He stated that for the last three years, Southern State has not increased tuition; therefore, the state increased funding. However, if the state cuts our funding, Mr. Buck indicated it must release some of the tuition constraint. Lastly, Mr. Buck reminded the Board of Ohio's two-year colleges without tax levies, Southern State's tuition is second lowest.

Trustee Wilson moved and Trustee Houser seconded that the President's Report and the Vice President of Business and Finance Report be accepted. Roll Call Vote was as follows:

YES, President's and Vice President of Business and Finance Reports:

Mr. Gephart
 Ms. Griffiths
 Mr. Hall
 Mr. Houser
 Mr. Ryan
 Dr. Wilson

08.71

Consideration of Employee Petitions for Sick Leave Pool

The President presented three employee petitions for use of the sick leave pool. After discussing the policy and financial implications, Trustee Houser moved and Trustee Ryan seconded that the petitions be granted. Roll Call Vote was as follows:

YES, Grant Petitions for Use of Sick Leave Pool:

Mr. Gephart
 Ms. Griffiths
 Mr. Hall
 Mr. Houser
 Mr. Ryan
 Dr. Wilson

08.72

Presentation: James Bland – Patri-Tots Center Fees

James Bland, Vice President of Student Affairs and Enrollment Management, presented a proposal for a fee increase in the Patri-Tots Learning Center to offset the \$18,000 deficit that has been running from July through August 2008. He explained the deficit is primarily due to the economy as some parents have had to either take their children out of the Center or reduce usage of the Center. Mr. Bland also provided a rate sheet that listed weekly Patri-Tots rates vs. licensed center ceiling rate and indicated the increase would bring the Center to be comparable to those fees. He reported that approximately 60 percent of individuals using the Patri-Tot Center is

community and the remaining 40 percent is students, faculty and staff. It was noted that expenses were not being included with the fee increase proposal, but Mr. Bland confirmed that expenses had been figured into making up the deficit. Concern was expressed that Southern State students and faculty and staff who are using the Center were not surveyed on what impact a fee increases would have on them and that Southern State could be funding community use of the Center when the Board's obligation is to the College. It was stated that if the Board did not approve the fee increase, the College would be funding community use of the Center. Trustee Ryan moved and Trustee Griffith seconded that the Board accept the proposed fee increases. Roll Call Vote was as follows:

Patri-Tots Learning Center Fee Increase

YES:

Mr. Gephart

Ms. Griffiths

Mr. Hall

Mr. Ryan

Dr. Wilson

No:

Mr. Houser

08.73

Status of Condition Report

The President handed the Board a draft of the College's response to the Ohio Board of Regents' request for a Condition Report, which was the topic of the December 9 Trustees Videoconference with the Chancellor and the Ohio Board of Regents. Dr. Stout reviewed the draft, and the Board provided feedback; additional feedback may be sent to her by email or phone. The Report is due to the state by December 31. Dr. Stout indicated Trustee Gephart participated in the Videoconference. Trustee Gephart shared the comments he made during the videoconference when he was called upon by the Chancellor.

Board Planning Session

Dr. Stout distributed a draft agenda for the Board Planning Session. After discussing the best date and time, the Board decided to have the Board Planning Session on Monday, January 26, in room 115 in the Training Resource Center with the idea of beginning at 10 a.m. and adjourning before the evening meal.

Next Meeting

The next Regular meeting of the Board of Trustees is scheduled for February 11, 2009.

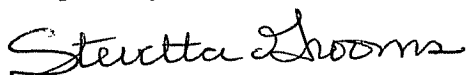
Adjournment

There being no further business, at 7:06 p.m., Trustee Gephart moved Trustee Griffiths seconded that the meeting be adjourned. All were in favor.

08.74

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•December 10, 2008•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms