

**Southern State Community College  
Board of Trustees**

**September 2, 2009, Meeting**

The regular monthly meeting of the Southern State Community College Board of Trustees was held in room 173 on the Fayette Campus of Southern State Community College Wednesday, September 2, 2009.

**Call to Order and Roll Call**

At 5:00 p.m., Chairman Ward welcomed everyone to the Fayette Campus and called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Kay Ayres  
Trustee Donald Gephart  
Trustee Patricia Griffiths  
Trustee Paul Hall  
Trustee Ralph Shell, Vice Chairman  
Trustee James Ward, Chairman

**Absent:**

Trustee John B. Houser, J.D.  
Trustee Rory Ryan  
Trustee Vicki Wilson, Ph.D.

**Consideration of Agenda**

Trustee Ayres moved and Trustee Griffiths seconded that the Agenda be approved. All were in favor.

09.36

**Consideration of Minutes**

Trustee Hall moved and Trustee Griffiths seconded that the Minutes of the June 12, 2009; June 23, 2009; and the July 23, 2009, Meetings be adopted. Roll Call Vote was as follows:

Yes, June 12, 23 and July 23, 2009, Minutes:

Trustee Ayres  
Trustee Gephart  
Trustee Griffiths  
Trustee Hall  
Trustee Shell  
Trustee Ward

09.37

**Monitoring Confirmation**

*President's Report*

In addition to her written report to the Board, the President provided the following:

- Corrected her written report to the Board as follows: On page 4 under *Faculty Travel Grant*, the last paragraph should say the faculty rather than these faculty and read as follows: *Thank you to the faculty members for their willingness to add sections and increase enrollment caps in response to the large increase in enrollment.*
- Shared with the Board a legislative briefing that will be sent to the College's local legislatures to update them on some of the important issues facing Southern State Community College.
- Reported that Neal Clark, lobbyist for the Ohio Association of Community College, confirmed the Capital Bill is being discussed, will most likely be late this year and probably funded at a lower level.
- Asked the Board to keep in mind the Rotation Chart that Trustee McFarland developed as the Governor makes new appointments to the Board in mid May.
- Provided estimated student loan data: with the loss of OCOG, the change in the economy and increased enrollment, it appears there is a 56 percent increase in loans with an average loan amount of \$1095.
- Announced a tour is scheduled in Adams County to look at possible locations to offer classes, which led to a discussion about current offerings and future possibilities in Adams County.
- Reported enrollment figures to date: 3026 in headcount-- a record breaking number for SSCC-- 29 percent increase in headcount and 31 percent increase credit hours and FTE.
- Indicated the Vice President of Business and Finance, during his report, will address facility needs as they relate to additional classroom space and the Central Campus Daycare.

#### ***Report of Vice President of Business and Finance Report***

In addition to the June and July 2009 written Financial Reports, the Vice President of Business and Finance reported the following:

- *State Funding.* A handout was provided as an explanation of the changes in state funding. In FY10 we will still receive Access Challenge dollars; however, Access Challenge will no longer be a separate line item. Rather, it will be included in our state subsidy payment, with a deferred amount being received in July of FY11. The monthly financial reports to the Board provides year to date numbers; i.e., it compares July 08 to July 09. When Access Challenge funding is included in our monthly state subsidy payment, some distortion is seen in the revenue report due to Access Challenge being paid on a quarterly basis last year.
- *Budget.* Along with the enrollment increase comes additional costs that have not been built into our budget including additional advising staff, increases in the new human resources department, new English and biology faculty positions and increased costs in disability services. These additional expenses could total more than \$750,000. By the end of September we should be in a position to have a good projection of the mid-year budget revisions needed for FY10.

To further discuss state funding and budget issues, members of the Finance Committee discussed the possibility of meeting Tuesday, November 10, 2009, prior to the November Board Meeting.

- *Audit.* The audit field work has been completed. An unqualified audit report with no issues is anticipated. The Audit Committee will be notified for an exit conference.
- *Facilities.* With the Fayette Campus basically finished, if approved, attention could be focused on the Central Campus Daycare space, which is in need of an upgrade. The cost of the upgrade could be taken from basic renovation dollars as every biennium the College receives between \$220,000 and \$450,000 in basic renovation dollars; in addition, the College has saved approximately \$230,000 in basic renovation, which could be accessed immediately to upgrade the

Day Care facilities. Preliminary plans for upgrading the Daycare facility would call for the following steps:

- Move the Daycare operation to the Training Resource Center, which, when complete, would increase their space from approximately 3500 square feet to just under 6000 square feet.
- Temporarily move the TRC staff to the east side of the TRC.
- Renovate the west side of the TRC to accommodate the Daycare.
- Renovate the current Daycare space for classrooms.
- Relocate the TRC staff and renovate the east side of the TRC to complete the new Daycare space.

The Vice President of Business and Finance estimated the cost of the renovation project would be under \$300,000. By the time the renovation project is put to bid and advertised, it would probably be the first of the year. He asked the Board to let him know of any concerns in moving forward with this project and expressed a need for the Facilities Committee to meet about other facility issues.

Vice Chairman Shell moved and Trustee Gephart seconded that the President's Report and the Vice President of Business and Finance Report be accepted. Roll Call Vote was as follows:

YES, President's and Vice President of Business and Finance Reports:

Trustee Ayres  
Trustee Gephart  
Trustee Griffiths  
Trustee Hall  
Trustee Shell  
Trustee Ward

09.38

### **Introduction of Student Government Officers**

James Bland, Vice President of Student Affairs and Enrollment Management, announced that Student Government at Southern State Community College is active again and introduced the Student Government President, Kenneth Kapuan. Mr. Kapuan introduced the officers in attendance: Nina Jeffries, Treasurer; Scarlet DiMario, Secretary/Parliamentarian and Frances Vigil, one of the senators. Senators represent every academic department.

### **Discussion: President Obama's Community College Initiative**

Furthering the discussion on strategic planning, Trustee Ryan had asked that President Obama's Community College Initiative be added to the agenda. An article, which appeared in the Aug. 7 edition of *The Chronicle*, indicated there would be strings attached to the initiative. Emphasis would shift from enrollment to student success factors. The college needs to look at how many students graduate, and whether they are prepared for the workforce and are successfully finding jobs.

As far as job placement, \$50 million in co-op internship funding was cut, meaning the college needs to focus heavily on building relationships with businesses so students will be able to find jobs. Rob Moffat, Coordinator of Career Services at Southern State, has worked in job placement for several years and also serves as a student advisor. Dr. Stout added that Mr. Moffat, like other Southern State employees, wears multiple hats. Everyone works hard to accomplish what needs to be done.

In the initiative, there is also a move toward direct loans. Southern State has been a direct loan institution for many years, which has worked very well for students. In 2010, the maximum Pell Grant will increase to \$5350 and will reach \$6910 by the year 2019. President Stout noted that as enrollment grows, more students will be pulling from these resources.

Jerry Sue Thornton, Ph.D., president of Cuyahoga Community College, had remarked that the initiative will focus on the quality of a community college education, and perhaps all community colleges will receive favorable publicity as the plan moves forward.

The need for the Strategic Planning Committee to meet was mentioned.

### **Other: Personnel Committee Report**

Trustee Hall reported the Personnel Committee met earlier this evening. An additional 21 presidential applications were provided to the Board for a total of 63 as of the September 1 deadline. Trustees were asked to rank their top ten candidates in preparation for the September 9 meeting.

### **Next Meeting**

The next meeting of the Board of Trustees is scheduled for 4 p.m., September 9, 2009, at the South Campus.

The Board Finance Committee will meet Tuesday, November 10, 2009, prior to the Board Meeting.

The Facilities Committee, Audit Committee and Long Range/Strategic Planning Committee meeting dates to be determined.

### **Adjournment**

Chairman Ward thanked everyone, and in particular Jim Buck and Jessica Wise, for their efforts in making the Fayette Campus a beautiful facility. After adjournment, the Open House celebration began.

At 5:53 p.m., Trustee Hall moved and Vice Chairman Shell seconded that the meeting be adjourned. All were in favor.

09.39

NOTE: Copies and/or originals of all documents referenced throughout the Minutes are on file (BOARD OF TRUSTEES•September 2, 2009•meeting) in the President's Office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms