

# Southern State Community College

## Board of Trustees

November 10, 2010, Regular Meeting

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The Regular monthly meeting of the Southern State Community College Board of Trustees was held Wednesday, November 10, 2010, in room 303 on the North Campus of Southern State Community College.

At 6 p.m., Chairwoman Ayres called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Kay Ayres, Chair  
Trustee Michelle Cimis  
Trustee Judith Craig  
Trustee Donald Moore  
Trustee Leilani Popp  
Trustee Rory Ryan  
Trustee Vicki Wilson, Vice Chair

**Absent:**

Trustee Paul Hall  
Trustee Ben Houser

### Consideration of Agenda

Vice Chair Wilson moved and Trustee Moore seconded that the agenda be approved as submitted. All were in favor.

10.45

### Consideration of Minutes

Trustee Craig moved and Trustee Ryan seconded that the October 13, 2010, Minutes be adopted as presented. All were in favor.

10.46

### Monitoring Confirmation

#### *President's Report*

President Boys acknowledged those in the audience for attending the meeting and thanked them.

Dr. Boys recalled the presentation Nicole Roades gave at the October Board Meeting regarding the Monitoring Report on Assessment and Program Review, which, at that time, was about to be submitted to the Higher Learning Commission. Dr. Boys reported he was notified last Friday the Higher Learning Commission accepted the Monitoring Report, and he read the following excerpt from the letter he received:

Southern State Community College submitted an excellent and convincing monitoring report on the progress and development of the assessment and program review systems at the College. It is clear that both systems will be implemented during the current academic year and that the structure and processes are in place to produce meaningful data and insight necessary to support the continuous improvement of student learning at the College. The College is commended for its good work. It is now in a good position to produce meaningful results and advances that will be able to be documented in the self-study for the 2015-2016 comprehensive evaluation.

**STAFF ACTION:** Accept the report focused on full development and implementation of assessment and program review systems. No further reports are required. The institution's next comprehensive evaluation is scheduled for 2015-2016.

Dr. Boys echoed the Commission staff by commending Nicole Roades, Bill Worpenberg and the entire faculty for their engagement in working hard to address the areas that the HLC recommended. Having spent 15 years working on accreditation, Vice Chair Wilson stated she recognizes the amount of work that has been devoted and extended congratulations as well.

The President noted his written reports are posted on the SSCC Web site in hopes of sharing activities of the college with the college community and beyond.

From his written report, Dr. Boys drew attention to the following items:

- *PSEO Update.* Dr. Boys stated he is pleased to see the number of students from our local high schools (15.9 percent of our enrollment) doing college level work at Southern State Community College.
- *Vision Document.* Dr. Boys shared with the Board a visual of the vision statement *Your First Choice* college, which is a result of the vision team that was assembled. The document is also available in electronic format. He said the vision statement provides a good foundation to talk about the direction of SSCC. More formal verbiage and goals will be developed to accompany the vision chart.
- *Soccer Team Success.* The soccer team had a tremendous season as they qualified to participate in the national tournament, which was a great experience despite the fact they did not win.
- *Interim Dean Hiring.* Dr. Boys introduced Jessica Wise, Fayette Campus Director, who has been selected as Interim Dean of Liberal Arts and Core Studies and thanked her for stepping forward to fill the position on a part-time basis until the search process for a full-time individual is complete.
- *Distance Education Coordinator.* A search to fill this position is in progress.

President Boys introduced John Joy, Dean of Corporate and Community Services, who presented information on the grant that is providing Enterprise Facilitation services in Highland County and introduced Sid Raisch, the Enterprise Facilitator.

President Boys introduced Janeen Deatley, Director of Financial Aid, who provided an overview of financial aid and the application process.

### ***Vice President of Business and Finance Report***

Vice President of Business and Finance Jim Buck reported he received information from the Ohio Board of Regents earlier in the month that they had recalculated our state funding which will result in a cut of

\$340,000. If not for the lapse our state funding would have increased this year by 12.99 percent over last year. A revised budget will be presented to the Board of Trustees at the December Meeting.

Trustee Moore moved and Vice Chair Wilson seconded that the President's Report and the Vice President of Business and Finance Report be accepted as submitted. Roll Call Vote was as follows:

**YES, Monitoring Reports:**

Trustee Ayres  
Trustee Cimis  
Trustee Craig  
Trustee Moore  
Trustee Popp  
Trustee Ryan  
Trustee Wilson

10.47

## **Consideration of Resolution to Participate in the Cooperative Purchasing Program**

Upon recommendation of the Vice President of Business and Finance and concurrence of the President, Vice Chair Wilson moved and Trustee Craig seconded the following resolution authorizing Southern State Community College to participate in the state of Ohio Cooperative Purchasing Program be approved.

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

### **BE IT ORDAINED BY SOUTHERN STATE COMMUNITY COLLEGE**

Section 1. That the Fiscal Officer hereby requests authority in the name of Southern State Community College to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Fiscal Officer is hereby authorized to agree in the name of Southern State Community College to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Southern State Community College participation in the contract. Further, that the

Fiscal Officer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Fiscal Officer is hereby authorized to agree in the name of Southern State Community College to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Fiscal Officer does hereby agree to directly pay the vendor.

All were in favor.

10:48

### **Audit Committee Report**

Chairwoman Ayres reported the Audit Committee met with the auditor for an exit interview where they were informed the annual audit issued no findings or management recommendations in the draft report. The final audit report will be submitted to the State Auditor, and then released to the college.

### **Next Meeting**

The next meeting of the Board of Trustees will be December 8, 2010, in room 106, on the Central Campus.

### **Adjournment**

At 6:55 p.m., Vice Chair Wilson moved and Trustee Cimis seconded the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES•November 10, 2010•meeting) in the president's office unless otherwise noted. The meeting was audio recorded as well.

Respectfully submitted



Stevetta Grooms