

Southern State Community College

Board of Trustees

October 13, 2010, Regular Meeting

The Regular monthly meeting of the Southern State Community College Board of Trustees was held Wednesday, October 13, 2010, in the Community Center on the Fayette Campus of Southern State Community College.

At 6 p.m., Chairwoman Ayres called the meeting to order. Roll Call was as follows:

Present:

Trustee Kay Ayres, Chair
Trustee Michelle Cimis
Trustee Judith Craig
Trustee Ben Houser
Trustee Donald Moore
Trustee Leilani Popp

Absent:

Trustee Paul Hall
Trustee Vicki Wilson, Vice Chair
Trustee Rory Ryan

Consideration of Agenda

Trustee Moore moved and Trustee Craig seconded that the agenda be approved as submitted. All were in favor.

10.36

Consideration of Minutes

President Boys shared the decision given by the Attorney General's ruling regarding voting on the Minutes as discussed last month in that regardless of who was at the meeting in question, a simple majority of those voting is required. Trustee Moore moved and Trustee Houser seconded that the June 11, 2010, Minutes be accepted. All were in favor.

10.37

After the September Minutes were corrected to reflect Trustee Wilson's absence at the meeting, Trustee Popp moved and Trustee Cimis seconded that the September 8, 2010, Minutes be accepted with the correction. All were in favor.

10.38

Monitoring Confirmation

President's Report

In addition to his written report, President Boys brought up the following items to discuss.

- *Board Retreat.* The Board seemed to agree that having a retreat would be beneficial and having the retreat in January would be better timing than December. The President will poll the Board via email to determine the best date in January.
- *PSEO/Private High Schools.* As high school students who attend private schools are not eligible for the Post Secondary Enrollment Options program, President Boys asked trustees for their thoughts on providing scholarships to high school students who attend private schools. It was suggested that a solution might be for the private schools to provide scholarships to the students and perhaps contact the Ohio Association of Community Colleges to see what other colleges do.
- *OACC Presentation.* President Boys encouraged trustees to review at their leisure the Ohio Association of Community College's presentation titled Funding Strategies for Ohio's Community Colleges included in their packets.

President Boys introduced Elizabeth Burkard, Director of Marketing. Ms. Burkard shared this year's advertising campaign—A Great Place for a New Beginning. She announced the National Council for Marketing & Public Relations recently recognized Southern State for last year's advertising campaign with a gold medallion for single print ads and a silver medallion for series print ads.

President Boys recognized Nicole Roades, Executive Director of Planning, who updated the Board on the Assessment Monitoring Report, which will be submitted November 1 to the Higher Learning Commission. She described the assessment process and credited Bill Worpenberg, Assistant Professor of General Studies and Mathematics, and the rest of the faculty for their work in assessment and program review. Ms. Roades said she hopes to know by the end of December if the Higher Learning Commission approved the report.

Vice President of Business and Finance Report

Vice President of Business and Finance Jim Buck reported the FY2010 audit is complete, and the auditors will be contacting the college to schedule an exit interview with the Audit Committee.

Trustee Craig moved and Trustee Cimis seconded that the President's Report and the Vice President of Business and Finance Report be accepted as submitted. Roll Call Vote was as follows:

YES, Monitoring Reports:

Trustee Ayres
Trustee Cimis
Trustee Craig
Trustee Houser
Trustee Moore
Trustee Popp

10.39

Long-range Planning Committee Report

Chairwoman Ayres reported the Long-Range Planning Committee met September 24 during which time the Committee reviewed the college's current Strategic Visioning Process and discussed the need for Facilities Assessment and Master Planning.

The Committee met again, she continued, on October 4 to select a firm to conduct a facilities assessment that will be used by the College in future planning and visioning efforts. Of the five architectural firms interviewed, the Committee selected KZF Design who appeared to most completely understand the College's needs and the most capable in engaging the College community.

President Boys again recognized Ms. Roades who provided an overview of the three-day strategic visioning sessions held recently with a diverse representation of employees, board, former and current students, foundation and community. She distributed a handout that gave a glimpse of each day, and directed the Board's attention to the posters on the wall that were created at the sessions. During the sessions, five bold steps were developed, and the vision to be "Your 1st Choice" college was established. The next steps, she explained, are to receive feedback from the Board and larger college community then articulate and write the details of a strategic plan.

Policy Committee Report

Chairwoman Ayres reported the Board Policy Manual Review Committee met on September 28. The Committee reviewed the initial bi-laws of the Southern State Community College Board of Trustees as well as the most recent effort to update the Policy manual that was substantially rejected by the Attorney General's office in 2008. A copy of that effort was provided with some minor updates for the committee's review. Lastly, she reported the committee decided it would take time to review this material and convene a later meeting for further discussion, possibly at the Board Retreat.

Committee Assignments

Chairwoman Ayres entertained a motion to adopt committee assignments as follows:

Finance

Paul Hall, Chair
Vicki Wilson, Co Chair
Kay Ayres
Michelle Cimis

Personnel

Ben Houser, Chair
Rory Ryan, Co Chair
Judy Craig
Leilani Popp

Audit

Ben Houser, Chair
Michelle Cimis
Judy Craig
Leilani Popp

Nominating

Rory Ryan, Chair
Paul Hall
Vicki Wilson

Long-Range Planning

Vicki Wilson, Chair
Rory Ryan
Don Moore

Trustee Moore moved and Trustee Popp seconded the above committee assignments be approved. All were in favor.

10.40

Executive Session for the Purpose of Discussing Employment and Compensation of a Public Employee

At 6:56 p.m., Trustee Popp moved and Trustee Cimis seconded that the Board of Trustees go into Executive Session. Roll Call Vote was as follows:

YES, Executive Session:

Trustee Ayres
Trustee Cimis
Trustee Craig
Trustee Houser
Trustee Moore
Trustee Popp

10.41

At 7:40 p.m., Trustee Moore moved and Trustee Craig seconded that the Board of Trustees return to Regular Session. Roll Call Vote was as follows:

YES, Regular Session:

Trustee Ayres
Trustee Cimis
Trustee Craig
Trustee Houser
Trustee Moore
Trustee Popp

10.42

Trustee Houser moved and Trustee Cimis seconded to authorize the administration to contract with KZF Design of Cincinnati, Ohio for Facilities Assessment Services in the amount not to exceed \$90,000 plus expenses not to exceed \$10,000. Roll Call Vote was as follows:

YES, KZF Design:

Trustee Ayres
Trustee Cimis
Trustee Craig
Trustee Houser
Trustee Moore
Trustee Popp

10.43

Trustee Craig moved and Trustee Moore seconded to authorize the President to issue employment contracts as presented. Roll Call Vote was as follows:

Employment Contracts

YES:

Trustee Ayres
Trustee Cimis
Trustee Craig
Trustee Moore
Trustee Popp

NO:

Trustee Houser

10.44

Adjournment

There being no further business, Chairwoman Ayres declared the meeting adjourned at 7:42 p.m.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES•October 13, 2010•meeting) in the president's office unless otherwise noted. The meeting was audio taped as well.

Respectfully submitted



Stevetta Grooms