

Southern State Community College

Board of Trustees Meeting

January 23-24, 2011

The Southern State Community College Board of Trustees held a Retreat/Meeting Sunday, January 23 through Monday, January 24 at Murphin Ridge Inn, 750 Murphin Ridge Road, West Union, Ohio.

At 2 p.m., Sunday, Chairwoman Ayres called the meeting to order. Roll Call was as follows:

Present:

Trustee Kay Ayres, Chair
Trustee Ben Houser (arrived at 2:25 p.m. Sunday)
Trustee Donald Moore
Trustee Leilani Popp
Trustee Rory Ryan (departed Sunday)
Trustee Vicki Wilson, Vice Chair

Absent:

Trustee Michelle Cimis
Trustee Paul Hall

Vice Chairwoman Wilson moved and Trustee Popp seconded the agenda be approved.

11.00

The Board of Trustees and President discussed the topics listed below. They recessed Sunday evening and continued discussions Monday morning. At approximately 11 a.m., Monday, the business portion of the meeting began.

Discussion Topics

Board Self-Assessment from Governance Institute for Student Success. The results of the board's self-assessment on student success were reviewed.

Board Policy Manual. A revised set of policies, including trustee orientation, were reviewed and will be resubmitted to the Attorney General's office for a final document to be adopted by the Board of Trustees.

Strategic Vision and Goals. An in-depth discussion on the vision and goals for this current year took place.

Consideration of Minutes

Trustee Moore moved and Trustee Popp seconded that the December 8, 2010, Minutes be adopted as presented. All were in favor.

11.01

Monitoring Confirmation

President's Report

President Boys highlighted the following topics from his written report.

KZF Facility Assessment. The architectural firm of KZF has progressed well in its assessment of Southern State's facilities. The next step in the assessment process will be to engage faculty and staff in programming. Individuals representing all aspects of Southern State received a questionnaire last week that focused on programming. KZF will conduct interviews with those individuals. Southern State should receive a final report from KZF by the end of February.

Positions in Academic Affairs. Dr. Boys recognized Dr. Ryan McCall, Vice President of Academic Affairs, who discussed the recent academic hiring included in the President's written report. Dr. Boys said when the Board approves the President's report, that approval includes the hiring of the individuals listed in the report.

Medical Assisting Accreditation. The recent 10-year continuing accreditation of the medical assisting program described in the President's written report is a cause for celebration. Dr. Boys commended the leadership and faculty of the medical assisting program.

Truck Driving Academy. Steps are being taken to address the deficit in the Truck Driving Academy. A tuition increase in the TDA has been planned for March while keeping tuition lower still than other providers. Four part-time TDA instructors were laid off. The general fund has assumed some of the expenses that had previously been covered by the state of Ohio. It seemed to be the consensus that the Truck Driving Academy is an important program for Southern State's service area in terms of providing an occupation as there seems to be a market for the training. A study provided by Shawnee State recently about this region, Adams and Brown counties in particular, revealed transportation and logistics ranked high. The budget for the TDA will continue to be closely monitored.

Vice President of Business and Finance Report

In addition to his written report, Vice President of Business and Finance Jim Buck stated this year's budget is in fine shape and should be positioned reasonably well for next year. Planning has begun for next year's budget with various what if scenarios. Budget request forms have been submitted to the various departments for completion. He suggested the Board of Trustees give some thought to a tuition increase for next year and said Southern State's average tuition increase over the last 15 years is about 2 percent. He compared it to inflation's 2.5 percent over the same period and asked the board to consider keeping tuition the same pace as inflation. Dr. Boys said that during the earlier talk about strategic visioning, he and the Trustees discussed the importance of securing grant funding, be it private or state and federal funding. Mr. Buck said he has done some enrollment projections and expects Southern State's enrollment to begin leveling and that Southern State's enrollment has increased at an average of 7 to 8 percent over the past 10 to 15 years. Dr. Boys pointed out there is continued capacity in PSEO enrollment. Mr. Buck alerted the Board that Southern State has yet to receive full payment for FY 10 PSEO. Once received from the state, Southern State will pay certain school districts a portion and said he is confident payment will be received. Lastly, Mr. Buck informed the Board there has yet to be a Capital Bill for the biennium.

Trustee Wilson moved and Trustee Houser seconded that the President's Report and the Vice President of Business and Finance Report be approved. All were in favor.

11.02

Adjournment

At 11:33 a.m., Monday, the meeting adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES | January 23-24, 2011 | meeting) in the president's office unless otherwise noted. The meeting was audio recorded as well.


Secretary


Chairman