

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

JUNE 12, 2013 MEETING

The Southern State Community College Board of Trustees met Wednesday, June 12, 2013 at Southern State Community College, Central Campus, 100 Hobart Dr., Hillsboro, Ohio.

At 6:10 p.m., Chair Wilson called the meeting to order. Roll Call was as follows:

Present:

Trustee Larry Anderson
Trustee Doug Boedeker
Trustee Donald Moore, Vice Chair
Trustee Mike Pell
Trustee Leilani Popp
Trustee Vicki Wilson, Chair

Absent:

Trustee Michelle Cimis
Trustee Paul Haul

13.37

Consideration of Agenda

Trustee Moore moved and Trustee Pell seconded that the May 3, 2013 agenda be approved. All were in favor.

13.38

Consideration of Minutes

Trustee Moore moved and Trustee Boedeker seconded that the May 3, 2013 minutes be adopted as presented. All were in favor.

Monitoring Confirmation

President's Report

President Boys reported on the recent event in which the College hosted Governor Kasich and a group of businesses celebrating additional jobs in the Clinton County area. He reserved his additional comments beyond his written report for items appearing later on the agenda.

In addition to his written report, Mr. Buck expressed his appreciation of several key individuals who have been involved in two strategic initiatives of the College, the conversion to a new ERP system and the implementation of a Digital Imaging records system. This work was managed by these individuals in addition to their normal, daily duties. Mr. Buck specifically recognized members of the President's Council (James Bland, Mindy Markey-Grabill, Ryan McCall and Nicole Roades), internal project coordinators Shirley Cornwell and Katy Markey, Financial Aid and Registrar offices, Janeen Deatley and Sharon Purvis, Human Resources, Liz Brennfleck and Rachel Simpson, and Information Technology department, Dennis Griffith and Bob Snellman. Additionally, Amanda Thompson, April Crank, Linda Myers, Susan Long and Wendy Johnson in Student Services, and Deb Pettyjohn, Jessica Steadman, Kathy Pierson, Linda Hamilton, Mary Clinton, and Susan Koch in the Business Office, were also recognized.

President Boys remarked to the Board that Mr. Buck neglected to include one important contributor. Dr. Boys commended Mr. Buck for assuming these two significant projects as part of the annual goal-setting process of the College and seeing them through to the current state and on to successful completion.

Trustee Pell moved and Trustee Moore seconded that the President's Report and Financial Reports for April 30, 2013 and May 31, 2013 be approved. All were in favor.

Approval of the Uniform Standards for Remediation-Free Status Resolution

Trustee Popp moved and Trustee Moore seconded to approve the Uniform Standards for Remediation-Free Status Resolution as follows:

WHEREAS , the General Assembly in HB 153 required the presidents of all state institutions of higher education to establish uniform statewide standards in mathematics, science, reading and

writing that each student enrolled in a state institution of higher education must meet to be considered in remediation-free status; and

WHEREAS, the presidents of the state institutions of higher education established Uniform Standards for Remediation-Free Status; and

WHEREAS, the Board of Trustees of each state institution of higher education is required to adopt the Uniform Standards for Remediation-Free Status and any required assessments into the institution's policies;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Southern State Community College, hereby adopts the Uniform Standards for Remediation-Free Status, any required assessments and any future modification of the Uniform Standards for Remediation-Free or required assessments.

President Boys provided a brief summary of the process and purpose of this resolution that originated in the Legislature and that the College is already in compliance with the standards and has adopted assessments and threshold scores within the given parameters.

All were in favor.

13.41

Approval of Tuition Increase

After Chair Wilson provided a summary of the Finance Committee meeting held earlier in the evening, Trustee Moore moved and Trustee Popp seconded a motion to approve the Finance Committee's recommendation that, effective Fall Term 2013, annual full-time student tuition increase by \$100, and that part-time tuition increase by the same percentage, subject to any restrictions in the State of Ohio's final 2014 - 2015 biennial budget bill.

Chair Wilson remarked that it is always difficult to raise tuition but the fact that it is only \$100 makes it somewhat easier, along with the fact that we will still be among the lowest four non-levy school tuitions in Ohio.

All were favor.

Approval of Fiscal 2014 Budget

Trustee Moore moved and Trustee Boedeker seconded a motion to approve the Finance Committee's Recommendation that the temporary appropriations and the budget for Fiscal Year 2014 be approved as presented.

All vote in favor of the motion.

Report from the Personnel Committee and Resolution to Approve Policy Information Manual Revisions

Trustee Popp distributed the Minutes from the June 4 Personnel Committee meeting and summarized its discussion on the Policy Information Manual. The committee also expressed appreciation and recognized the work of Liz Brennfleck who has been assuming additional duties supporting the work of the President Office. The committee encouraged the President to fill the full-time position of Executive Assistant to the President because of the nature and importance of the position to the College Community.

Trustee Popp moved and Trustee Boedeker seconded a motion to approve the recommendation of the Personnel Committee to revise the Policy Information Manual as presented.

All were in favor.

Report on the Annual Spring OACC Annual Conference

Chair Wilson reported that she attended the annual spring conference of the Ohio Association of Community Colleges in Columbus along with Trustee Moore and President Boys and provided a summary of the topics presented along with a set of "Trustee Expectations, Roles and Responsibilities" that the OACC recommends for Community College Trustees.

President Boys reported that the President of the OACC is currently being evaluated and remarked on several successes of the OACC, including an increased share of Ohio's Capital Expenditures, the new success-oriented State Share of Instruction formula, and the acquisition of several significant student success grants, including the AmeriCorps grant from which we benefit. OACC continues to advocate with our legislators concerning our students being excluded from OCOG needs-based state scholarship funds. President Boys invited feedback on the accomplishments of the OACC and its president.

Chair Wilson also provided a list of professional development opportunities for Trustees and encouraged participation. Trustees are to contact President Boys if they are interested in attending.

Report on the AmeriCorps Program at Southern State Community College

President Boys introduced Amy McClellan, Retention Specialist and supervisor of the AmeriCorp Completion Coach program who provided a brief overview of activities and accomplishments. The goal of each coach is to assist 100 students or "members." Our coaches have met that goal and currently work with 204 students. Among this group, the fall semester average GPA was 2.54; the average spring GPA was 2.651. 81% of the fall "members" registered for spring classes.

Coaches Breanne Johnson and Nicole Elliot shared their personal stories of connecting with students, relating to our students as recent graduates who have been through the same things as their "members" and their AmeriCorp activites.

13.44

Appointment of SSCC Foundation Board Member

Vice President for Institutional Advancement, Dr. Roades, on behalf of the SSCC Foundation Board asked that the Southern State Community College Board of Trustees appoint a new member from Brown County to the Foundation Board.

Trustee Pell moved and Trustee Anderson seconded that Zachary A. Corbin of Brown County be appointed to the SSCC Foundation Board

All were in favor.

13.45

Motion to Enter Into Executive Session

Trustee Moore moved and Trustee Popp seconded that the Board enter into executive session for the purpose of discussing campus security arrangements.

All were in favor. The board entered into executive session at 6:55 p.m.

13.46

Motion to Come Out of Executive Session

Trustee Popp moved and Trustee Pell seconded that the Board come out of executive session at

7:32 p.m.

All were in favor.

13.47

Adjournment

At 7:34 p.m., Wednesday, June 12, 2013 Trustee Popp moved that the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ June 12, 2013 \ meeting) in the President's office unless otherwise noted.



President



Chairman