

# Meeting Minutes of the **BOARD OF TRUSTEES**



**SOUTHERN STATE**  
COMMUNITY COLLEGE

NOVEMBER 12, 2014 MEETING

The Southern State Community College Board of Trustees met Wednesday, November 12, 2014 at Fayette Campus, Community Center, located at 1270 U.S. 62 SW, Washington C.H., Ohio.

Before the official meeting began, Mr. Bob McEwen was sworn in as a new trustee by Fayette County Probate Court Judge David B. Bender.

At 11:09 a.m., Chair Boedeker called the meeting to order. Roll Call Vote was as follows:

**Present:**

Trustee Michelle Cimis  
Trustee Bob McEwen  
Trustee Mike Pell, Vice Chair  
Trustee Doug Boedeker, Chair

**Absent:**

Trustee Paul Hall  
Trustee Donald Moore

14.104

## **Consideration of Agenda**

Dr. Boys requested that an agenda item be added, regarding a proposed "Valuing Our Veterans Support & Assistance Policy". Trustee Pell moved and Trustee Cimis seconded that the proposed policy be added as an agenda item, prior to the Executive Session. Roll Call Vote was as follows:

**Yes, approval of veteran's policy as an added agenda item:**

Trustee Michelle Cimis  
Trustee Bob McEwen  
Trustee Mike Pell, Vice Chair  
Trustee Doug Boedeker, Chair

14.105

Trustee Pell moved and Trustee McEwen seconded that the November 12, 2014 agenda be approved. Roll Call Vote was as follows:

**Yes, approval of November 12 Agenda:**

Trustee Bob McEwen

Trustee Mike Pell, Vice Chair  
Trustee Michelle Cimis  
Trustee Doug Boedeker, Chair

14.106

### **Consideration of Minutes**

Trustee Cimis moved and Trustee Pell seconded that the October 8, 2014 minutes be adopted as presented. Roll Call Vote was as follows:

**Yes, approval of October 8 Minutes:**

Trustee Mike Pell, Vice Chair  
Trustee Michelle Cimis  
Trustee Bob McEwen  
Trustee Doug Boedeker, Chair

14.107

### **Monitoring Confirmation**

#### **President's Report**

In addition to his written report, Dr. Boys introduced the veteran's policy to be addressed later in the meeting. He explained that this is a policy in need of approval by December 31, 2014. The proposed draft policy provides an easy pathway for our veterans, most of which the College is already doing. Dr. Boys recommended its consideration and approval, which would strengthen the College's resolve to support them and continue to deliver high-quality service.

14.108

#### **Financial Reports**

In addition to his written report, Mr. Jim Buck reported on the recently completed financial audit conducted by Millhuff-Stang, CPA, Inc. There were no issues to report and no recommendations, which was good news. He also shared that there were three sealed bids from the sealed-bid auction on October 23 for the Fincastle (South campus) property. None of the bids were accepted. There was also a successful equipment auction held on October 31.

Mr. Buck discussed the public hearing with the Eagle Township Zoning Board held on November 11. The College requested that the Fincastle property be re-zoned as commercial, rather than agricultural. The board appeared reluctant to approve, and will submit an answer within 30 days. They showed concern for a potential commercial buyer and usage of the building and property. Discussion ensued with Trustee Pell regarding our ability to sell with that contingency, as well as the issue of tax revenue if re-zoned as commercial. Trustee Pell also

inquired about the financial report and if SSCC's bonds were all fixed rate, which Mr. Buck confirmed.

14.109

Trustee Pell moved and Trustee Cimis seconded to approve the November 2014 President's Report and Financial Reports. Roll Call Vote was as follows:

**Yes, approval of President and Financial Reports:**

Trustee Michelle Cimis  
Trustee Bob McEwen  
Trustee Mike Pell, Vice Chair  
Trustee Doug Boedeker, Chair

14.110

### **2015 Board Meeting Dates**

Dr. Boys addressed the proposed 2015 board meeting dates and requested feedback on continuing to alternate campus locations and meeting times. He also proposed that the annual board retreat, typically scheduled in January or February, be held in Columbus, to incorporate an evening dinner meeting with state legislators while they are in session. Trustee Pell moved and Trustee Cimis seconded to approve the proposed 2015 meeting dates. All were in favor.

**Yes, approval of proposed 2015 meeting dates:**

Trustee Bob McEwen  
Trustee Mike Pell, Vice Chair  
Trustee Michelle Cimis  
Trustee Doug Boedeker, Chair

14.111

### **Guest Services Training**

Dr. Boys introduced Fayette Campus Director, Dr. Jessica Wise, and Human Resources Director, Mindy Markey-Grabill, who recently facilitated a Guest Services Training for SSCC faculty and staff. The 2-hour training was offered on 3 different days during opening week in August. Their presentation to the Board included information about the need for soft-skills training for employees (instead of just technical), training development and feedback. The feedback was exceptional, and moving forward they will continue to build on this type of training. Chair Boedeker suggested getting in touch with Vickie Davidson at Fayette County Memorial Hospital to share ideas, as they do a similar training and recognition, offering refresher courses

every six months. Dr. Boys and Trustee Pell both applauded Dr. Wise and Mrs. Markey-Grabill for their efforts.

14.112

### **Valuing Our Veterans Support & Assistance Policy R.C. 3345.421**

Dr. Boys further explained the “Valuing Our Veterans Support and Assistance Policy”, in reference to R.C. 3345.421, and recommended approval by the Board. He commented that most of the implementation responsibilities lie in the Student Services area. Trustee Pell moved and Trustee Cimis seconded to approve the proposed veteran’s policy. Roll Call Vote was as follows:

**Yes, approval of proposed veteran’s policy:**

Trustee Mike Pell, Vice Chair

Trustee Michelle Cimis

Trustee Bob McEwen

Trustee Doug Boedeker, Chair

14.113

### **Executive Session**

At 11:40 a.m., Wednesday, November 12, 2014, Trustee Cimis moved and Trustee Pell seconded that the Board go into Executive Session concerning the sale of property. Roll Call Vote was as follows:

**Yes, Executive Session for purpose stated:**

Trustee Michelle Cimis

Trustee Bob McEwen

Trustee Mike Pell, Vice Chair

Trustee Doug Boedeker, Chair

14.114

At 12:30 p.m., Trustee McEwen moved and Trustee Pell seconded that the Board return to Regular Session. All were in favor.

14.115

### **Next Meeting**

Next Meeting (TBD) | Time, Date | Location | Address

**Adjournment**

At 12:31 p.m., Wednesday, November 12, 2014 Trustee Pell moved and Trustee McEwen seconded that the meeting be adjourned.

*\*Annual Ethics Training followed the meeting, provided by Jeff Greenley of the Ohio Attorney General's Office.*

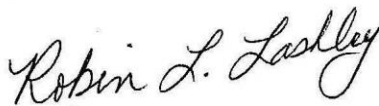
NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ November 12, 2014 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary