

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

JANUARY 30, 2015 MEETING

The Southern State Community College Board of Trustees met Friday, January 30, 2015 at the OACC Office, located at 175 S. Third Street, Suite 560, Columbus, Ohio.

At 9:18 a.m., Chair Boedeker called the meeting to order. Roll Call Vote was as follows:

Present:

Trustee Paul Hall
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

Absent:

Trustee Brian De Bruin
Trustee Michelle Cimis
Trustee Bob McEwen

15.00

January 30, 2015 Agenda

Trustee Pell moved and Trustee Hall seconded that the Board accept the January 30, 2015 agenda, moving items from January 29 into a one-day agenda. Roll Call Vote was as follows:

Yes, acceptance of January 30, 2015 agenda:

Trustee Paul Hall
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

15.01

Executive Session

At 9:23 a.m., Friday, January 30, 2015, Trustee Moore moved and Trustee Pell seconded that the Board go into Executive Session for the purpose of discussing sale of property, compensation and employment of public officials. Roll Call Vote was as follows:

Yes, Executive Session for purpose stated:

Trustee Mike Pell, Vice Chair
Trustee Paul Hall

Trustee Donald Moore
Trustee Doug Boedeker, Chair

15.02

At 9:47 a.m., Trustee Moore moved and Trustee Pell seconded that the Board return to Regular Session. Roll Call Vote was as follows:

Yes, return to Regular Session:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Paul Hall
Trustee Doug Boedeker, Chair

15.03

Add Agenda Item-Property Sale

Trustee Moore moved and Trustee Pell seconded that the Board add “property sale” to the January 30, 2015 Agenda. Roll Call Vote was as follows:

Yes, Agenda Item added:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Paul Hall
Trustee Doug Boedeker, Chair

15.04

Purchase Contract from Close to Home

Trustee Hall moved and Trustee Pell seconded that the Board accept the purchase contract from Close to Home, for sale of the South Campus property. Roll Call Vote was as follows:

Yes, acceptance of the purchase contract:

Trustee Paul Hall
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

15.05

Discussion of 2015 Meeting Dates

Although the 2015 Meeting Dates had already been approved, Dr. Boys suggested that at the March Board Meeting, they re-visit the topic of dates and meeting times, since by that time, there could potentially be 4 new board members that were not a part of the meeting date and time discussion. All were in agreement.

15.06

Recommended Approval of Board Policy Manual Changes

After individual review of the Board Policy Manual, it was suggested that email address and phone number be included as directory information. It was also suggested that the verbiage preceding the county rotation schedule be amended, due to the statute change, no longer requiring the governor to appoint only from our five county region. Trustee Pell moved and Trustee Moore seconded that the Board accept the amendments to the directory information and county rotation language in the BOT manual at the next meeting. Roll Call Vote was as follows:

Yes, acceptance of the recommendation to approve changes at the next meeting:

Trustee Mike Pell, Vice Chair

Trustee Paul Hall

Trustee Donald Moore

Trustee Doug Boedeker, Chair

15.07

Discussion of Revised Budget, Division Reports, 2015 Goals, and Future Facility Planning

Revised Budget

Mr. Jim Buck presented a revised budget and discussed contributing factors such as refunds to local schools, adjustments to tuition estimates, iDashboard and Ad Astra software additions, and collection agency fees. Mr. Buck also addressed additional questions relating to the sale of South Campus, faculty and non-faculty raises and health insurance coverage costs.

Academic Affairs Report

Dr. Ryan McCall reported on several new programs, including HVAC, Cybersecurity, accelerated associate of arts and science, and a re-design of the real estate program. He also presented some recent enrollment trends in our online and off-site programs, as well as a model

for academic restructuring due to these trends and recent retirements and resignations. Dr. McCall concluded his update with discussion about a new credit hour reduction requirement presented by the Ohio Board of Regents, requiring all programs to be below 65 credit hours. Trustee Pell inquired about offering non-credit courses for businesses required to record continuing education, and Trustee Hall inquired about the rating for nursing success.

Communications Report

Dr. Nicole Roades began her report commending the members of her communication team for their high quality work and efforts. She also highlighted some projects and events from 2014, including: affordability and transferability projects, Connect-to-College days, Steps-to-Success events, the Adams County campus proposal, Mt. Orab grand opening event and showcased the new SSCC promotional video entitled "Making Connections that Change Lives". Dr. Roades also discussed some anticipated projects surrounding College Credit Plus, the HLC accreditation visit, a potential campus in Adams County, and several celebratory 40th Anniversary events.

Human Resources Report

Mrs. Mindy Markey-Grabill reported on some key personnel issues and shared statistics regarding turnover rate and average employee age. She also shared information about a new employee recognition program, payroll software, and an upcoming event, LeaderCast Live, which was part of a Leadership Clinton class project.

Student Services Report

On behalf of Mr. James Bland, President Boys highlighted several success measures mentioned in the President's Report, including tutoring, advising and admissions, as well as the good progress on a new mandatory orientation for students. He also discussed the SALT program implementation, Connect-to-College events and iDashboard reporting capabilities. Trustee Moore commented on the good graduation/transfer rate for first-time, full-time students.

2015 Strategic Goals

President Boys reported that these goals have been shared with the faculty and staff, both at All-College Meetings, and via an email including a survey prompting comments and ranking of importance. Overall, the feedback has been positive and the goals have been highly supported. Much work lies ahead on the Adams County campus project.

Future Facility Planning

President Boys invited discussion regarding direction for the Adams County campus. Discussion ensued surrounding issues of the site location and facility adjacent to the Career Tech Center near West Union High School, shared services, partnership opportunities, working

with an architect, square footage, requirements, health and career services, funding options and seeking the help of quality professionals.

15.08

Approval of Continuing with Current Audit Firm

Trustee Hall moved and Trustee Moore seconded that the Board approve the request to the Auditor of State to continue to retain the current audit firm, Millhuff-Stang, CPA, Inc. Roll Call Vote was as follows:

Yes, acceptance of a renewed auditing contract with Millhuff-Stang:

Trustee Donald Moore

Trustee Mike Pell, Vice Chair

Trustee Paul Hall

Trustee Doug Boedeker, Chair

15.09

Consideration of Minutes

Trustee Pell moved and Trustee Moore seconded that the November 12, 2014 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, approval of November 12 Minutes:

Trustee Mike Pell, Vice Chair

Trustee Doug Boedeker, Chair

Abstain:

Trustee Paul Hall

Trustee Donald Moore

15.10

Monitoring Confirmation

President's Report

Due to the extensive and detailed division reports, President Boys offered to answer any questions regarding his January Report, but had no additions to the written report.

15.11

Financial Reports

Due to his detailed reports earlier in the meeting, Mr. Jim Buck had nothing further to discuss regarding the financial reports.

15.12

Trustee Hall moved and Trustee Moore seconded to approve the January 2015 President's Report and Financial Reports. Roll Call Vote was as follows:

Yes, approval of President's Report and Financial Reports:

Trustee Mike Pell, Vice Chair

Trustee Paul Hall

Trustee Donald Moore

Trustee Doug Boedeker, Chair

15.13

Approval of President Boys' Evaluation

In December, Chair Boedeker and Vice Chair Pell met with President Boys for his yearly evaluation. Chair Boedeker commended President Boys for doing an outstanding job, and commented that they were quite pleased with his work and his leading the College down the right path. Trustee Moore motioned and Trustee Pell seconded to approve the satisfactory evaluation of President Boys for the purpose of contract consideration. Roll Call Vote was as follows:

Yes, approval of Presidential Evaluation:

Trustee Donald Moore

Trustee Mike Pell, Vice Chair

Trustee Paul Hall

Trustee Doug Boedeker, Chair

15.14

Approval of Revised Budget

Trustee Pell motioned and Trustee Moore seconded to approve the revised budget presented by Mr. Buck earlier in the meeting. Roll Call Vote was as follows:

Yes, approval of amended budget:

Trustee Donald Moore

Trustee Mike Pell, Vice Chair

Trustee Doug Boedeker, Chair

No:

Trustee Paul Hall

15.15

Approval of 2015 Strategic Goals

Trustee Moore motioned and Trustee Pell seconded to approve the 2015 Strategic Goals. Roll

Call Vote was as follows:

Yes, approval of 2015 Strategic Goals

Trustee Mike Pell, Vice Chair

Trustee Paul Hall

Trustee Donald Moore

Trustee Doug Boedeker, Chair

15.16

Next Meeting

Next Meeting | 12:00 p.m., March 18, 2015 | North Campus, Room 303 | 1850 Davids Drive, Wilmington, Ohio

15.17

Adjournment

At 12:11 p.m., Friday, January 30, 2015 Trustee Pell moved and Trustee Moore seconded that the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ January 30, 2015 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary