

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

NOVEMBER 18, 2015 MEETING

The Southern State Community College Board of Trustees met Wednesday, November 18, 2015 in the Community Center at Fayette Campus, located at 1270 U.S. 62, SW in Washington CH, Ohio.

At 12:07 p.m., Chair Boedeker called the meeting to order. Roll Call Vote was as follows:

Present:

Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Doug Boedeker, Chair

Absent:

Trustee Paul Hall
Trustee Bob McEwen

15.110

November 18, 2015 Agenda

Trustee Prickett moved and Trustee De Bruin seconded that the Board accept the November 18, 2015 agenda as presented. Roll Call Vote was as follows:

Yes, acceptance of November 18, 2015 agenda:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Doug Boedeker, Chair

15.111

Consideration of Minutes

Trustee Pell moved and Trustee Moore seconded that the Board accept that the October 7, 2015 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, approval of October 7 Minutes:

Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Michelle Cimis
Trustee Donald Moore
Trustee Doug Boedeker, Chair

Abstained:

Trustee Brian De Bruin

15.112

Monitoring Confirmation

President's Report

In addition to his written report, President Boys shared with the Board that the capital bill is getting organized, and SSCC has submitted their 6-year plan/request. The request included the Adams County Campus at the forefront, moving the AG program to North Campus, and various other renovations for long-term needs. He noted that the higher education portion of the capital bill is a different process and is yet to be announced. There is also a community portion, where other local agencies can request funds that can be tied to the College.

He also congratulated Dr. Ryan McCall for his recent appointment as President of Marion Technical College, and expressed appreciation for all of his hard work at SSCC.

15.113

Appreciation to Dr. Ryan McCall

Trustee Pell moved and all other board members seconded the following resolution, read by Trustee Pell:

I move that the Southern State Community College Board of Trustees express its appreciation to Dr. Ryan McCall for his years of outstanding service and leadership to the students, staff and faculty of SSCC. We extend our heartfelt congratulations on his appointment as president at Marion Technical College.

Yes, approval of resolution of appreciation:

Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Doug Boedeker, Chair

15.114

Financial Reports

Mr. Jim Buck reported no new changes in the revised budget, which is still anticipated to be balanced. He also reported that an RFP for 15 SSCC copiers had been released, and after review of all proposals, opted to stay with the current vendor, Modern Office Methods (M.O.M.) with a 3-year lease. They also submitted bids for a new pick-up truck and plow in preparation for winter at Central Campus, and purchased one from Youngstown, Ohio earlier that day.

Trustee Pell inquired about using local vendors. Mr. Buck answered that bids and vendors were entertained from all 5 of the SSCC service areas, however, Youngstown had the best deal (better than state pricing).

Trustee Moore requested further explanation on the \$110,000 deferred revenue on the financial statements. Mr. Buck explained that those funds have been received from grants, but have not been expended for their intended use yet.

Mr. Buck also discussed the seamless audit, with no issues to report, as well as introduced the issue of GASB Statement No. 68, dealing with financial reporting for pensions. SSCC will have to show unfunded pensions as a liability (from STRS and PERS), although it is not an SSCC obligation. He responded to questions regarding details of this new requirement, as well as bond ratings. Chair Boedeker added that it has also affected their hospital and they have opted out of PERS as a result.

15.115

Trustee Moore moved and Trustee Cimis seconded to approve the November 2015 President's Report and Financial Reports as presented. Roll Call Vote was as follows:

Yes, approval of President's Report and Financial Reports:

Trustee Kyle Rudduck

Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Doug Boedeker, Chair

15.116

Approval of Proposed 2016 Meeting Dates

Trustee Pell moved and Trustee Rudduck seconded that the Board accept that the proposed 2016 meeting dates as presented. President Boys added that the March meeting would be determined after the legislative calendar is released in January. Roll Call Vote was as follows:

Yes, approval of proposed 2016 meeting dates:

Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Doug Boedeker, Chair

15.117

Student Default Taskforce Report

President Boys introduced Ms. Linda Myers, Director of Financial Aid, to give a report on the Student Default Task Force. The task force was required to be assembled in order to reduce the student default rate to below 30%. Ms. Myers reported that the most recent rate for SSCC was 28.4%. She thanked her teammates on the task force for their continued hard work, including Mr. James Bland, Trustee Brian Prickett, Ms. Jamie Simmons, Mr. Josh Montgomery and Ms. Stephanie Bartley. She noted that as a college-wide initiative, they have changed how financial aid is packaged, implemented more one-on-one student counseling and engaged S.A.L.T. to monitor and build relationships with current and past students.

Trustee Pell asked how SSCC's default rate compared with other schools in Ohio. Ms. Myers answered that all community colleges are over 20%, and while SSCC is not the highest, it was toward the higher end. She also noted that the mass layoff at DHL was a huge factor for this

group, who entered repayment in 2011-2012. Trustee Pell also inquired about how S.A.L.T. was paid and if the credit bureau reported a student's default status.

15.118

Enrollment Quality Status Report

Dr. Ryan McCall began by thanking the board for their earlier statement of appreciation, as well as Dr. Jessica Wise for her help with the following report and process. Dr. McCall explained how the process of course review and what is required continues to change. The Chancellor asked for a reporting of minimum thresholds for course enrollment, and explanations of how thresholds are defined.

Dr. McCall reported that his team has reviewed all course sections by a prioritized list of criteria, and explained their methodology for review. After all evaluation criteria had been met for all sections from Fall 2014 that were 50% full (or less), there were 6 classes of concern, and 4 additional classes to watch. He also explained the barrier to students when recommended to take a course at a nearby college, due to a consortium agreement being required for financial aid. President Boys recommended that the Board approve the course thresholds, methodology, and authorization for the President to submit to the Chancellor and provide follow-up data as needed. Trustee Pell moved and Trustee De Bruin seconded that the following resolution be approved:

Whereas the Finance Committee of the Southern State Community College Board of Trustees evaluated credit hour enrollment for all programs in May, 2014 and the Board subsequently reviewed that data in October 2015;

And Whereas evidence in that evaluation demonstrated responsible action concerning low program enrollment by the cancellation of two programs of study as a result of a thorough program review process that is conducted for each program every three years;

And Whereas the Chancellor of the Ohio Department of Higher Education has provided additional guidance concerning the reporting of the required evaluation per ORC 3345.35;

Be it resolved that the Southern State Community College Board of Trustees approves the course thresholds, methodology, and course section data as reported at its meeting of November 18, 2015;

And be it further resolved that the Board authorizes the President to submit this data to

the chancellor, and to provide follow-up data for fall semester 2014.

Roll call vote was as follows:

Yes, approval of proposed methodology for course review:

Trustee Brian De Bruin
Trustee Donald Moore
Trustee Mike Pell, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Michelle Cimis
Trustee Doug Boedeker, Chair

15.119

Ohio Department of Higher Education Annual Trustees Conference Report

After attending the recent Ohio Department of Higher Education Annual Trustees Conference, Trustee Brian Prickett reported that SSCC is heading in the right direction with all that was discussed. He added that “efficiency and affordability” was the main topic of discussion, and also introduced issues of student representation at board meetings, safety and security. He shared the one message at the conference was that board members are going to be required to become more involved.

Trustee Moore asked about student representatives having a presence on various campuses. Mr. James Bland responded that PTK and SGA try to do events at all campuses, but they are, however, the most active at Central Campus, where the greatest student population is.

15.120

Executive Session

At 1:06 p.m., Wednesday, November 18, 2015, Trustee Moore moved and Trustee Prickett seconded that the Board go into Executive Session for the purpose of discussing the employment of public officials. Roll Call Vote was as follows:

Yes, Executive Session for purpose stated:

Trustee Donald Moore
Trustee Mike Pell, Vice Chair

Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Michelle Cimis
Trustee Brian De Bruin
Trustee Doug Boedeker, Chair

15.121

Next Meeting

Next Meeting | 12:00 p.m., January 27, 2016 | Room 303, North Campus | 1850 Davids Drive,
Wilmington, OH 45177

15.122

Adjournment

At 1:23 p.m., on Wednesday, November 18, 2015, Trustee Prickett moved and Trustee Rudduck seconded that the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ November 18, 2015 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary