

# Meeting Minutes of the **BOARD OF TRUSTEES**



**SOUTHERN STATE**  
COMMUNITY COLLEGE

JANUARY 27, 2016 MEETING

The Southern State Community College Board of Trustees met Wednesday, January 27, 2016 in Room 303 at North Campus, located at 1850 Davids Drive in Wilmington, Ohio.

At 12:03 p.m., Chair Boedeker called the meeting to order. Roll Call Vote was as follows:

**Present:**

Trustee Michelle Cimis  
Trustee Brian De Bruin  
Trustee Paul Hall  
Trustee Donald Moore  
Trustee Mike Pell, Vice Chair  
Trustee Brian Prickett  
Trustee Doug Boedeker, Chair  
*\*Bob McEween listened in on the phone*

**Absent:**

Trustee Bob McEwen  
Trustee Kyle Rudduck

16.01

## **January 27, 2016 Agenda**

Trustee Pell moved and Trustee Moore seconded that the Board accept the January 27, 2016 agenda as presented. Roll Call Vote was as follows:

**Yes, acceptance of January 27, 2016 agenda:**

Trustee Brian De Bruin  
Trustee Paul Hall  
Trustee Donald Moore  
Trustee Mike Pell, Vice Chair  
Trustee Brian Prickett  
Trustee Michelle Cimis  
Trustee Doug Boedeker, Chair

16.02

## **Nominating Committee Report**

Trustee Hall presented their recommendation of new officers for the upcoming term: Trustee Mike Pell as Chair and Trustee Brian De Bruin as Vice Chair. Trustee Hall added that in light of both officers being involved in the Adams County community, these two nominations will show a solid course for support of an Adams County Campus for SSCC. Trustee Moore moved and Trustee Cimis seconded that the Nominating Committee's recommendations be accepted. Roll Call Vote was as follows:

**Yes, acceptance of officer nominations:**

Trustee Paul Hall  
Trustee Donald Moore  
Trustee Mike Pell, Vice Chair  
Trustee Brian Prickett  
Trustee Michelle Cimis  
Trustee Brian De Bruin  
Trustee Doug Boedeker, Chair

Trustee Boedeker thanked all in attendance for their support in his role as Chair over the past two years, and President Boys expressed his appreciation to Trustee Boedeker for his service and support.

16.03

**Consideration of Minutes**

Trustee Boedeker moved and Trustee Prickett seconded that the Board accept that the November 18, 2015 minutes be adopted as presented. Roll Call Vote was as follows:

**Yes, approval of November 18 Minutes:**

Trustee Donald Moore  
Trustee Brian Prickett  
Trustee Doug Boedeker  
Trustee Michelle Cimis  
Trustee Brian De Bruin, Vice Chair  
Trustee Mike Pell, Chair

**Abstained:**

Trustee Paul Hall

16.04

**Monitoring Confirmation**

**President's Report**

In addition to his written report, President Boys shared that head-count enrollment is up 9% for the spring semester, however, credit hour enrollment is down 3%. He added that this indicates more part-time students (including College Credit Plus students), and a relatively low unemployment rate in the SSCC service area. He also reported on his frequent travels to

Columbus recently, meeting with Senators and Representatives to refresh their memory on SSCC's capital request, along with discussing suggestions for improvement in the higher ed portion of the bill. SSCC has engaged former Ohio Senate President and lobbyist, Tom Niehaus, to lobby on behalf of the College.

President Boys added that the Higher Learning Commission visiting team is recommending the reaffirmation of the College's 10-year accreditation. The HLC team made some suggestions for further improvements, and the College is to file a monitoring report in 2 years. The HLC Board will take official action this spring. He also distributed information comparing Fall 2014 course enrollment to Fall 2015, and reminded the Board that the intention is for them to evaluate enrollment annually as programs go through program review. President Boys also recognized Dr. Jessica Wise for her help in making tough decisions and evaluating courses in such a short time period at the beginning of each semester.

Chair Pell congratulated President Boys and his team for their work in receiving accreditation, and President Boys gave special recognition to Dr. Nicole Roades and Dr. Ryan McCall for their work with the bulk of the researching and writing for the HLC.

16.05

### **Financial Reports**

In addition to his written report, Mr. Jim Buck distributed copies of the recent audit, noting one major change as a result of GASB Statement No. 68, our portion of unfunded pensions/liability with PERS and STRS. He offered to share reports or a technical discussion with anyone who had interest. President Boys added that the audit was completely clean, with no management letters or recommendations. Mr. Buck thanked Mr. James Bland and Ms. Linda Myers and the financial aid team for such good work in this regard.

16.06

Trustee Cimis moved and Trustee Prickett seconded to approve the January 2016 President's Report and Financial Reports as presented. Roll Call Vote was as follows:

**Yes, approval of President's Report and Financial Reports:**

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Michelle Cimis

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Donald Moore  
Trustee Mike Pell, Chair

16.07

### **Approval of Proposed 2016 Mid-Year Budget**

Mr. Jim Buck shared that some of the adjustments were due to enrollment fluctuations and faculty retirements not yet filled, noting that the adjustments made since the September Finance Committee Report were very minor. He shared that he anticipates a balanced budget at year end, and also that this budget does not include the sale of the Fincastle campus. Trustee Boedeker moved and Trustee Cimis seconded that the Board approve the proposed 2016 mid-year budget. Roll Call Vote was as follows:

#### **Yes, approval of proposed 2016 mid-year budget:**

Trustee Brian Prickett  
Trustee Doug Boedeker  
Trustee Michelle Cimis  
Trustee Brian De Bruin, Vice Chair  
Trustee Paul Hall  
Trustee Donald Moore  
Trustee Mike Pell, Chair

16.08

### **Approval of Resolution to Change Authorized Signer for Fifth Third Bank**

Mr. Jim Buck explained that this resolution was a technicality of approving a new authorized signer for SSCC's Cafeteria Plan and Health Retirement Account with Fifth Third Bank, due to a change in personnel. Trustee Moore moved and Trustee De Bruin seconded that the Board approve the resolution to change the authorized signer on said account. Roll Call Vote was as follows:

#### **Yes, approval of resolution to change authorized signer:**

Trustee Doug Boedeker  
Trustee Michelle Cimis  
Trustee Brian De Bruin, Vice Chair  
Trustee Paul Hall  
Trustee Donald Moore  
Trustee Brian Prickett  
Trustee Mike Pell, Chair

16.09

## **North Campus Update**

Mr. John Joy, North Campus Director and Dean of Workforce Development and Community Services, addressed the Board with an update on progressions at North Campus, including growth of the Testing Center, potential opportunities with R & R Tool in Blanchester, progress at the Wilmington Air Park and with SSCC aviation programs, and partnerships and opportunities with R&L. He also added SSCC's participation in the upcoming Ohio Educational Tech Conference in February, as well as an update on the Revolving Loan Fund, a new project partnering with developmentally disabled high school students in the workforce, renovations for the Biotech program to be moved to North Campus in the Fall of 2016, as well as the Ag program. Mr. Buck reported that Alkermes has been very helpful in offering tours of their facility and assisting with specifications for a "clean room", as SSCC moves forward with planning and meeting with vendors to complete the renovations within a few months. Trustee Boedeker inquired about signage for the College on U.S. 22, and President Boys responded that this option has not yet been vigorously pursued. He added that the new signage at Central Campus is nearing completion.

16.10

## **Executive Session**

At 12:44 p.m., Wednesday, January 27, 2016, Trustee Hall moved and Trustee De Bruin seconded that the Board go into Executive Session for the purpose of discussing the employment and compensation of a public official. Roll Call Vote was as follows:

### **Yes, Executive Session for purpose stated:**

Trustee Michelle Cimis  
Trustee Brian De Bruin, Vice Chair  
Trustee Paul Hall  
Trustee Donald Moore  
Trustee Brian Prickett  
Trustee Doug Boedeker  
Trustee Mike Pell, Chair

16.11

## **Approval of President's Annual Evaluation**

At 1:20 p.m., the Board returned to regular session, and Trustee Hall moved and Trustee Prickett seconded that the Board approve the president's annual evaluation. Roll Call Vote was as follows:

**Yes, approval of president's annual evaluation:**

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Donald Moore

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Michelle Cimis

Trustee Mike Pell, Chair

16.12

**Next Meeting**

Next Meeting | Board Retreat | TBD, March 17-18, 2016 | TBD, Columbus, OH

16.13

**Adjournment**

At 1:22 p.m., on Wednesday, January 27, 2016, Trustee Hall moved that the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ January 27, 2016 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary