

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SEPTEMBER 14, 2016 MEETING

The Southern State Community College Board of Trustees met on Wednesday, September 14, 2016 at North Campus in Wilmington, Ohio.

At 6:06 p.m., Chair Pell called the meeting to order. Roll Call Vote was as follows:

Present:

Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Paul Hall
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Mike Pell, Chair

Absent:

Trustee Bob McEwen

16.75

September 14, 2016 Agenda

Trustee Prickett moved and Trustee Boedeker seconded that the Board accept the September 14, 2016 agenda as presented. Roll Call Vote was as follows:

Yes, acceptance of September 14, 2016 agenda:

Trustee Brian De Bruin, Vice Chair
Trustee Paul Hall
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Doug Boedeker
Trustee Mike Pell, Chair

16.76

Consideration of Minutes

Trustee De Bruin moved and Trustee Prickett seconded that the Board accept that the August 24,

2016 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, approval of August 24 Minutes:

Trustee Paul Hall

Trustee Brian Prickett

Trustee Kyle Rudduck

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Mike Pell, Chair

16.77

Monitoring Confirmation

President's Report

In addition to his written report, President Boys reported on a new agreement between OACC and The Ohio Board of Realtors that identifies community colleges as the preferred provider of real estate education. He also informed the Board that in response to the closing of ITT Technical Institute, there will be information sessions held at both the Brown County Campus and North Campus for former ITT students who are looking to transfer their credits and continue with their education. President Boys also gave an update on road signs for Central Campus and North Campus. He ended his remarks with congratulating a student who was recently selected as a 2016 Coca-Cola Leaders of Promise Scholar, 1 of 200 chosen out of 1,100 applicants, based on outstanding academic achievement and demonstrated leadership potential. This is the first student from SSCC in at least 7 years to receive this honor, and he also congratulated Connie Huber for her work with the Phi Theta Kappa students in applying for these types of scholarships.

Trustee Hall suggested that SSCC should look into offering insurance courses (similar to the real estate courses), along with continuing education options.

16.78

Financial Reports

Mr. Jim Buck shared that in just one week, enrollment had gone from down 3.7% to down 2.5%, noting that there are still more College Credit Plus students to be processed, which could bring that number closer to flat enrollment. He commented that September would be much more informative, and the October report would be a better indicator of reaching the balanced budget goal. He also thanked Dr. Roades for her work in watching class sizes and filling courses

accordingly. He shared about the recent routine pre-audit meeting with the auditors, and that they would begin their annual audit on Monday, September 19.

16.79

Trustee Hall moved and Trustee Boedeker seconded to approve the September 2016 President's Report and Financial Reports as presented. Roll Call Vote was as follows:

Yes, approval of President's Report and Financial Reports:

Trustee Brian Prickett

Trustee Kyle Rudduck

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Mike Pell, Chair

16.80

Approval of Recommended Policy Information Manual Changes

President Boys further explained a few of the recommended Policy Information Manual changes, including the changed language of the "HSA/HRA Contribution Conditions", the added spring break holiday for staff members, salary range increases of 1.5%, and the re-working of "Section 6: Information Technology Services". He commended Brian Rice for his work on the IT Services section, and for his thorough and explicit explanations.

Trustee De Bruin moved and Trustee Prickett seconded to approve the recommended Policy Information Manual changes as presented. Roll Call Vote was as follows:

Yes, approval of recommended PIM changes:

Trustee Kyle Rudduck

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Brian Prickett

Trustee Mike Pell, Chair

16.81

North Campus Update

Mr. John Joy was unable to attend, due to a prior commitment teaching an evening English class at Central Campus, so Mr. Jeff Montgomery filled in for the North Campus update. He highlighted hosting the Clinton County Alliance Breakfast, steady growth at the Testing Center, growing interest in the Dental Assisting program, and the 8th consecutive 100% compliant state licensing inspection for the Patri-Tots Learning Center. Mr. Montgomery introduced Mr. Tom Smith, Ag professor, and mentioned the transition of the Ag program from Central to North Campus, promoting synergies with Great Oaks and Wilmington College, as well as opportunities to use local farm equipment resources. He then introduced Dr. David Garippa for further explanation of SSCC's newest program: Biotechnology

Dr. Garippa gave a brief history of how the program came to SSCC, how they are working with many local companies to incorporate biotechnology into the community, opportunities through internships, and the possibility of adding a trip to Europe to the curriculum. He shared about several events, and expressed his appreciation for Dr. Jessica Wise's efforts in coordinating SSCC as a host for the annual BioTech event, with over 200 participants, noting that it was a huge success.

At the conclusion of his presentation, Dr. Garippa answered questions from various trustees regarding his personal background and experience, other community colleges in Ohio with this program, and potential employers in the area. He also offered a tour of the newly completed clean room with high tech equipment and resources for students, and the Board was also invited to tour the Ag program area. President Boys expressed his gratitude for Dr. Garippa and his perseverance and effort to get the Biotechnology program off the ground.

16.82

Next Meeting

Next Meeting | 12:00 p.m., October 12, 2016 | Community Room, Brown County Campus | 351 Brooks-Malott Road, Mt. Orab, Ohio

16.83

Adjournment

At 6:58 p.m., on Wednesday, September 14, 2016, Trustee Hall moved and Trustee Prickett seconded that the meeting be adjourned.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on

file (BOARD OF TRUSTEES \ September 14, 2016 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary