Meeting Minutes of the
BOARD OF TRUSTEES

SOUTHERN STATE COMMUNITY COLLEGE

NOVEMBER 29, 2017 MEETING

The Southern State Community College Board of Trustees met on Wednesday, November 29, 2017 in Room 149 at Central Campus in Hillsboro, Ohio.

At 6:19 p.m., Chair Pell called the meeting to order. Roll Call Vote was as follows:

Present:	**Absent:**
Trustee Doug Boedeker	Trustee Paul Hall
Trustee Brian De Bruin, Vice Chair	
Trustee Mike Pell, Chair	
Trustee Brian Prickett	
Trustee Kyle Rudduck	
Trustee Lynn Stevens	
Trustee Kristy Wilkin	

17.82

Executive Session

At 6:20 p.m., Trustee Prickett moved and Trustee Boedeker seconded that the Board go into executive session for the purpose of discussing the employment and compensation of a public official. Roll Call Vote was as follows:

Yes, approval of executive session for purpose of discussing employment of public official:

Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Mike Pell, Chair

17.83

At 6:38 p.m., Trustee Prickett moved and Trustee Rudduck seconded that the Board come out of the executive session.

17.84

November 29, 2017 Agenda

Trustee De Bruin moved and Trustee Boedeker seconded that the Board accept the November 29, 2017 agenda as presented. Roll Call Vote was as follows:

Yes, acceptance of November 29, 2017 agenda:
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Mike Pell, Chair

17.85

Consideration of Minutes – October 11, 2017

Trustee Prickett moved and Trustee Stevens seconded that the Board accept the October 11, 2017 minutes as presented. Roll Call Vote was as follows:

Yes, approval of October 11 Minutes:
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Mike Pell, Chair

17.86

Monitoring Confirmation

President's Report

In addition to his written report, President Boys announced and expressed his appreciation for the

recent acknowledgement of a donation by the late Dorothy Shanks. Through her living will and testament, $15,000 was left to the SSCC Foundation to establish a scholarship for Highland County SSCC students, off of the fund earnings. He also highlighted the recent formalized partnership with Wilmington College with the 2+2 biotech agreement, allowing SSCC students to live on Wilmington Campus for the first two years before transferring. He expressed appreciation to faculty member David Garippa for his extensive work in that program. President Boys also discussed the Festival of the Bells event that will be hosted by SSCC in July 2018, appreciation to Trustee Boedeker for his participation in Adams County architect selection, and details of a proposal for an ARC grant for $250,000 to equip the Adams County campus in various areas, thanking Amy McClellan for working out the details of the grant.

17.87

Financial Reports

In addition to his written report, Mr. Jim Buck shared that SSCC had received another clean report from the auditors, as well as approval of the career services fee by the Chancellor. He also shared that he would have a revised budget to present to the Board in January, and reported that out of the 17 architect proposals for the Adams County project, it has been narrowed down to 3, with interviews scheduled for early December.

17.88

Trustee Boedeker moved and Trustee Stevens seconded to approve the November 2017 President's Report and Financial Reports as presented. Roll Call Vote was as follows:

Yes, approval of President's Report and Financial Reports:
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Mike Pell, Chair

17.89

Approval of 2018-19 and 2019-20 Academic Calendars

Trustee Wilkin moved and Trustee Prickett seconded to approve the proposed 2018-19 and 2019-20 academic calendars as presented. Roll Call Vote was as follows:

Yes, approval of 2018-19 and 2019-20 academic calendars:
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Mike Pell, Chair

17.90

Approval of Report and Resolution on Duplicative Programs

President Boys explained that as a result of the budget bill, the Board is required to take a look at duplicative programs, comparing offerings at nearby institutions and review recommendations. Dr. Nicole Roades prepared a report on duplicative programs and a resolution. It was noted that enrollment has been down in the Respiratory Care program and is being watched, despite a tremendous reputation in our area. The resolution was read as follows:

Resolution on Reporting Duplicate Programs

Whereas the Board of Trustees evaluated programs identified as "duplicative" by the Ohio Department of Higher Education,

And Whereas evidence in that evaluation demonstrated responsible action concerning the program review system and emerging program vitality measures as it is applied to the Colleges academic programming,

And Whereas the Chancellor of the Ohio Department of Higher Education has provided additional guidance concerning the reporting of the required evaluation per ORC 3345.35;

Be it resolved that Southern State Community College Board of Trustees approves the methodology and rationale for leaving select programs in their current form and targeting select programs for continued monitoring as reported at is meeting of November 29, 2017;

And be it further resolved that the Board authorizes the President to submit this data to the Chancellor.

Trustee Boedeker moved that the Board approve the report and resolution, and Trustee Stevens

seconded the motion as presented. Roll Call Vote was as follows:

Yes, approval of report and resolution on duplicative programs:
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Mike Pell, Chair

17.91

Approval of Resolution for Local Administration of Adams County Project

President Boys clarified that "local administration" referred to Mr. Jim Buck being the one to administer funds for the Adams County project, rather than a state architect. Mr. Buck committed to using all approved state documents, as was done through the architect selection process, and noted that this approach could save around $80,000 with additional hurdles avoided. The resolution was read as follows:

Resolution re:
Local Administration Adams County Satellite Campus Project

Whereas the Southern State Community College Board of Trustees has approved the construction of satellite campus in Adams County;

And Whereas based upon the size of the project the Board of Trustees seeks approval to Locally Administer the project;

Be it resolved that the Southern State Community College Board of Trustees expresses its intent to Locally Administer the Adams County Satellite Campus Project and comply with the guidelines established in accordance with Section 153.16 of the Revised Code including those provisions related to policies and procedures for contract documents.

Trustee Prickett moved and Trustee Wilkin seconded to approve the resolution for local administration of the Adams County project, as presented. Roll Call Vote was as follows:

Yes, approval of resolution for local administration of Adams Co. project:

Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Mike Pell, Chair

17.92

Approval of Proposed 2018 Board Meeting Dates

Trustee Stevens moved and Trustee Rudduck seconded to approve the proposed 2018 Board meeting dates as presented. Roll Call Vote was as follows:

Yes, approval of 2018 Board meeting dates:
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Mike Pell, Chair

17.93

Approval of President's Satisfactory Evaluation

Trustee De Bruin moved and Trustee Stevens seconded to approve the satisfactory evaluation of the president. Chair Pell expressed appreciation for President Boys' dedicated service and his support team. Roll Call Vote was as follows:

Yes, approval of president's satisfactory evaluation:
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Brian Prickett

Trustee Kyle Rudduck
Trustee Mike Pell, Chair

17.94

Next Meeting

Next Meeting | 12:00 p.m., Wednesday, January 17, 2018 | Community Room, Brown County Campus | 351 Brooks-Malott Road, Mt. Orab, OH

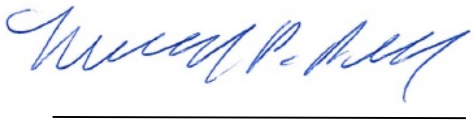
17.95

Adjournment

At 7:02 p.m., on Wednesday, November 29, 2017, Trustee Wilkin moved and Trustee Stevens seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ November 29, 2017 \ meeting) in the President's office unless otherwise noted.

President



Chairman

Secretary