

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SEPTEMBER 13, 2017 MEETING

The Southern State Community College Board of Trustees met on Wednesday, September 13, 2017 in the Community Center at Fayette Campus in Washington CH, Ohio.

At 6:02 p.m., Chair Pell called the meeting to order. Roll Call Vote was as follows:

Present:

Trustee Doug Boedeker
Trustee Brian De Bruin, Vice Chair
Trustee Paul Hall
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Mike Pell, Chair

Absent:

17.63

September 13, 2017 Agenda

Trustee Prickett moved and Trustee Boedeker seconded that the Board accept the September 13, 2017 agenda as presented. Roll Call Vote was as follows:

Yes, acceptance of September 13, 2017 agenda:

Trustee Brian De Bruin, Vice Chair
Trustee Paul Hall
Trustee Brian Prickett
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker

Trustee Mike Pell, Chair

17.64

Consideration of Minutes – August 16, 2017

Trustee Rudduck moved and Trustee De Bruin seconded that the Board accept the August 16, 2017 minutes as presented. Roll Call Vote was as follows:

Yes, approval of August 16 Minutes:

Trustee Paul Hall

Trustee Brian Prickett

Trustee Kyle Rudduck

Trustee Lynn Stevens

Trustee Kristy Wilkin

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Mike Pell, Chair

17.65

Monitoring Confirmation

President's Report

From his written report, President Boys highlighted Travis Martin and Toni Penwell's recent nominations for the SOCHE Excellence in Teaching Award, commending both outstanding individuals. He also brought special attention to the College Credit Plus section, with schools and statistics listed, noting that there are still around 200 applicants to add to the list. Several Board members commented positively on the increased numbers and new schools on the list.

President Boys shared with the Board about some information he learned the previous day at the OACC Presidents meeting. The College has the ability to charge a Career Services fee, if they choose. There has been discussion previously about expanding the Career Services Counseling and also utilizing some type of guided pathways app to aid the students. A proposal will be presented to the Board at the October meeting.

17.66

Financial Reports

In addition to his written report, Mr. Jim Buck updated the Board on the latest status of enrollment. Although the budget planned for flat enrollment, the current reports are down 4-6%,

with every 1% representing \$80,000. He shared that those numbers could change just a bit, due to late applications for CCP students, and that there should be enough cushion in the budget to absorb the decline at this point.

He also reported that the closing on the Adams County property would take place at 3:30 p.m. on Monday. He addressed a few questions from the Board regarding an easement, new access road, lanes, utilities, etc.

17.67

Trustee Wilkin moved and Trustee Stevens seconded to approve the September 2017 President's Report and Financial Reports as presented. Roll Call Vote was as follows:

Yes, approval of President's Report and Financial Reports:

Trustee Brian Prickett

Trustee Kyle Rudduck

Trustee Lynn Stevens

Trustee Kristy Wilkin

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Mike Pell, Chair

17.68

Credentialing for Faculty

Dr. Nicole Roades, Vice President of Academic Affairs, gave some background to the Board for the Faculty Credentialing section being added to the Policy & Information Manual. She thanked Dr. JR Roush and Dr. Jessica Wise for their effort in reviewing all full-time and part-time faculty credentials, looking at both general and technical education components. She also explained about SSCC's decision to not accept the option to take a five-year implementation extension, but rather to go ahead and implement as soon as possible.

17.69

Consideration of Proposed Changes to the Policy & Information Manual

President Boys further explained a couple of the recommended Policy & Information Manual changes, noting that there are some proposed general changes, as well as the credentialing of faculty section and others specifically in the IT portion of the manual.

Trustee Hall moved and Trustee Prickett seconded to approve the proposed changes to the Policy & Information Manual as presented. Roll Call Vote was as follows:

Yes, approval of proposed PIM changes:

Trustee Kyle Rudduck

Trustee Brian Prickett

Trustee Lynn Stevens

Trustee Kristy Wilkin

Trustee Doug Boedeker

Trustee Brian De Bruin, Vice Chair

Trustee Paul Hall

Trustee Mike Pell, Chair

17.70

Fayette Campus Update

Dr. Jessica Wise, Director of Fayette Campus and Dean of Instructional Operations, presented an update on happenings at the Fayette Campus. They have recently used the facilities to host 68 members of the Fayette County Junior Fair Board, 420 eighth graders from Miami Trace and Washington Middle Schools at the 8th Annual Career Expo hosted by the P-16 Council, and a Business After Hours and Art Show coming up in the spring. They have sponsored awards at the fair, had a booth at Ohio Cattleman’s Club, and the Respiratory Club will help with concessions in October at a Washington H.S. football game. She also shared about a new partnership with Miami Trace, facilitated by Liz Burkard, advertising SSCC at athletic facilities and in the high school, static signage, digital content, multi-media, and were recognized at a recent football game, featuring an SSCC video in the second quarter and a sponsorship recognition presentation at half-time.

17.71

Next Meeting

Next Meeting | 12:00 p.m., Wednesday, October 11, 2017 | Room 303, North Campus | 1270 U.S.

Adjournment

At 6:43 p.m., on Wednesday, September 13, 2017, Trustee De Bruin moved and Trustee Hall seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ September 13, 2017 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary