

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

JUNE 26, 2018 MEETING

The Southern State Community College Board of Trustees met on Tuesday, June 26, 2018 at First State Bank, located at 19230 OH Hwy 136 in Winchester.

Before the official meeting began, Ms. Rachel Cummings, Ms. Tracy O'Hara and Mr. Mike Pell were sworn in as newly appointed (and Mike, re-appointed) trustees by Brown County Probate/Juvenile Court Judge Danny Bubp.

Dr. Boys also recognized former Trustee Paul Hall for his many years of service, noting that he was first appointed and has served since 2001, and presented a gift to him on behalf of the College.

At 6:06 p.m., Chair De Bruin called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Brian De Bruin, Chair

Absent:

Trustee Kristy Wilkin

18.44

Consideration of Agenda

Trustee Pell moved and Trustee Rudduck seconded that the amended June 26, 2018 agenda be approved (after "Consideration of Corporate Resolution for Signing Authority on TDA Testing Fee Checking Account" was added). Roll Call Vote was as follows:

Yes, acceptance of amended June 26, 2018 agenda:

Trustee Rachel Cummings

Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Brian De Bruin, Chair

18.45

Consideration of Minutes

Trustee Prickett moved and Trustee Boedeker seconded that the May 4, 2018 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, acceptance of May 4, 2018 minutes:

Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Brian De Bruin, Chair

18.46

Monitoring Confirmation

President's Report

President Boys recognized John Joy, thanking him for his many years of service, and invited the Board to his retirement event later in the week. From his written report, he highlighted his explanation of personnel budget reductions and thanked his team for their efforts of nearing the goal with minimal impact to the students.

18.47

Financial Reports

Mr. Buck clarified that when the May financial reports were generated, summer enrollment was

strong. However, enrollment had since declined to being down around 1%, still well within projections. Mr. Buck further explained Exhibit 2 regarding cash investments and Exhibit 5 regarding bid items.

18.48

Trustee Prickett moved and Trustee Boedeker seconded to approve the June 2018 President's Report and the May Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Brian De Bruin, Chair

18.49

Consideration of Initial FY2019 Budget

Mr. Buck highlighted a few items from the FY2019 budget, including depreciation expenses, career services funds and state appropriations. Trustee Pell moved and Trustee Prickett seconded to approve the initial FY2019 budget. Roll Call Vote was as follows:

Yes, approval of FY2019 budget:

Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian De Bruin, Chair

18.50

Consideration of Corporate Resolution for TDA Signing Authority

Mr. Buck explained the reason for the request to add Amy McClellan with signing authority to the TDA Testing Fee Checking account, and presented the following resolution:

WHEREAS, Amy McClellan is assuming certain Corporate and Community Services administrative responsibilities previously assigned to John Joy, who will be retiring on June 29, 2018,

BE IT HEREBY RESOLVED THAT, effective immediately Amy McClellan shall be added to the list of those with signature authority on the TDA Testing Fee Checking account used by that department, and John Joy shall be removed.

Trustee O'Hara motioned and Trustee Stevens seconded that the resolution be approved. Roll Call Vote was as follows:

Yes, approval of the Resolution to add Amy McClellan to TDA account:

Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Brian De Bruin, Chair

18.51

Consideration of College Completion Plan

Dr. Nicole Roades further explained the College Completion Plan, in its third update, and its required approval by the Board. She addressed 2018-2020 goals, and provided an explanation for goals not met in 2016-2018, pointing to measurement challenges. Once approved, submission to ODHE is required by the end of June.

Trustee Stevens moved and Trustee Rudduck seconded to approve the Campus Completion Plan as presented. Roll Call Vote was as follows:

Yes, approval of Recommendation

Trustee Lynn Stevens
Trustee Doug Boedeker
Trustee Rachel Cummings

Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Brian De Bruin, Chair

18.52

Presentation by BHDP Architecture

Mr. A.J. Medina, from BHDP Architecture, presented an update to the Board, including renderings of the proposed building in Adams County, with projected dates for approval, construction and completion. He answered questions regarding lighting, safety codes, occupants and bid schedule.

18.53

Adjournment

At 7:01 p.m., Tuesday, June 26, 2018 Trustee Stevens moved and Trustee Prickett seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ June 26, 2018 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary