

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SEPTEMBER 19, 2018 MEETING

The Southern State Community College Board of Trustees met on Wednesday, September 19, 2018 in Room 320 at North Campus, located at 1850 Davids Drive in Wilmington.

At 6:07 p.m., Chair De Bruin called the meeting to order. Roll Call was as follows:

Present:

Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Brian De Bruin, Chair

Absent:

Trustee Doug Boedeker

18.64

Motion to go into Executive Session

At 6:08 p.m., Trustee Prickett moved and Trustee O'Hara seconded that the Board go into executive session for the purpose of discussing employment/compensation of public officials and to discuss collective bargaining matters. Roll Call Vote was as follows:

Yes, acceptance of entering into Executive Session:

Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Brian De Bruin, Chair

18.65

At 7:11 p.m., the Board came out of executive session and reconvened the regular meeting.

18.66

Consideration of Agenda

Trustee Stevens moved and Trustee Wilkin seconded that the September 19, 2018 agenda be approved. Roll Call Vote was as follows:

Yes, acceptance of September 19, 2018 agenda:

Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Rachel Cummings
Trustee Brian De Bruin, Chair

18.67

Consideration of Minutes

Trustee Prickett moved and Trustee O'Hara seconded that the August 22, 2018 minutes be adopted as presented. Roll Call Vote was as follows:

Yes, acceptance of August 22, 2018 minutes:

Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Rachel Cummings
Trustee Tracy O'Hara

Abstain:

Trustee Brian De Bruin, Chair

18.68

Monitoring Confirmation

President's Report

President Boys highlighted the new trustee orientation from his written report, as well as the strategic planning initiative and team's first meeting. He also acknowledged J.T. Smith (Director and Trainer of the Truck Driving Academy) for his work, and shared that two deaf

students recently passed their tests on the first try. These are the first deaf students in the State to do so on the first try with only 4 weeks of training.

18.69

Financial Reports

Mr. Jim Buck advised the Board of the financial impact of an additional 8% decline in the College's enrollment for the Fall. He noted that despite the overall decline in enrollment, online course offerings through College Credit Plus grew nearly 20%. He shared that a revised budget will likely be ready to approve in January.

18.70

Trustee Cummings moved and Trustee Prickett seconded to approve the September 2018 President's Report and the August Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Brian Prickett, Vice Chair

Trustee Kyle Rudduck

Trustee Lynn Stevens

Trustee Kristy Wilkin

Trustee Rachel Cummings

Trustee Tracy O'Hara

Trustee Mike Pell

Trustee Brian De Bruin, Chair

18.71

Consideration of Policy & Information Manual Change Revision

Dr. Boys explained that one of the Policy & Information Manual changes approved at the August Board meeting needed to be revised. Rather than striking "address by county, street address" from Directory Information, he noted that it should be included and edited to be "address by county and street address".

Trustee O'Hara motioned and Trustee Stevens seconded that the revision be accepted. Roll Call Vote was as follows:

Yes, approval of the proposed PIM change revision:

Trustee Kyle Rudduck

Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Brian De Bruin, Chair

18.72

Adams County Campus Update: Construction Bids

Mr. Buck shared that the lowest base bid submitted for construction of the Adams County Campus was \$1.3 million over the advertised estimate of \$3.25 million dollars. State law (section 153.12 of the Revised Code) prohibits a state entity from entering into a contract on a project that exceeds its estimate by 10% or more.

Trustee Prickett motioned and Trustee Wilkin seconded that all three bids submitted by the construction firms to build the Adams County Campus be rejected. Roll Call Vote was as follows:

Yes, rejection of construction bids:

Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Rachel Cummings
Trustee Tracy O'Hara
Trustee Mike Pell
Trustee Brian Prickett, Vice Chair
Trustee Kyle Rudduck
Trustee Brian De Bruin, Chair

18.73

Health Science Center Project Update

Mr. Jim Buck updated the Board on recent interviews with architect firms for the Health Science Center renovation project at Central Campus. The Board gave Mr. Buck consent

to continue communications with App Architecture regarding the contract details for the project.

18.74

North Campus Update

Dr. Jessica Wise, North and Fayette Campus Director, gave a brief update of happenings at North Campus. Outside groups that have recently used the facility include GWHRA (monthly meeting), SOESC (leadership training and Quiz Bowl), and Alkermes (leadership meeting). Excel training (funded by Clinton Co. Ohio Means Jobs) was held for Deluxe Technicolor, Cox Auto and ATI. Upcoming continuing ed programs include license renewal workshops for water/wastewater operators and also STNA training. Dr. Wise also shared that there have been a total of 46 students complete the Truck Driving Academy since July.

Amy McClellan was recognized for her efforts in helping facilitate a partnership with the Clinton and Highland County's Department of Disabilities Board, offering classes at North Campus on Tuesdays and Thursdays during the Fall term. She noted that there are 10 students participating in the non-credit program (7 from Clinton Co. and 3 from Highland Co.), who all very much appreciate and enjoy being a part of the College.

18.75

Adjournment

At 7:37 p.m., Wednesday, September 19, 2018, Trustee Wilkin moved and Trustee Prickett seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ September 19, 2018 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary