

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SEPTEMBER 18, 2019 MEETING

The Southern State Community College Board of Trustees met on Wednesday, September 18, 2019 in the Community Center at Fayette Campus, located at 1270 U.S. 62, SW, Washington CH, Ohio.

At 12:17 p.m., Chair De Bruin called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Brian De Bruin, Chair
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin

Absent:

Trustee Brian Prickett, Vice Chair

19.64

Consideration of Agenda

After adding a Finance Committee Report to the agenda as item "2a", Trustee Boedeker moved and Trustee Cummings seconded that the amended September 18, 2019 agenda be approved as presented. Roll Call Vote was as follows:

Yes, acceptance of amended September 18, 2019 agenda:

Trustee Rachel Cummings
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin

Trustee Doug Boedeker
Trustee Brian De Bruin, Chair

19.65

Finance Committee Report

Trustee Rudduck gave a brief overview of the Finance Committee meeting, prior to the regular Board meeting. He reported that traditional enrollment was down, but offset by increased CCP enrollment. From a budget perspective, the College is within their projections. They also received an update on SSI subsidy and the health insurance benefit transition.

19.66

Consideration of Minutes

Trustee Stevens moved and Trustee Wilkin seconded that the Board accept the August 21, 2019 minutes as presented. Roll Call Vote was as follows:

Yes, acceptance of August 21 Minutes:

Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker

Abstain:

Trustee Rachel Cummings
Trustee Brian De Bruin, Chair

19.67

Monitoring Confirmation

President's Report

Dr. Boys gave an update on the recent meeting with the Clinton County commissioners, resulting in a thorough article in the Wilmington News Journal. He also highlighted the continuing education booklet the Board members received in their packet, and shared details of the GRIT project grant application that the College was asked to partner with by the Highland County commissioners. He concluded with an update on the recent Civil Rights Review follow-up regarding our front sidewalk/handicap accessible options, prompting an architect visit in the near future.

19.68

Financial Reports

Mr. Jim Buck reported a 4% decline in Fall enrollment, which was budgeted for. He also gave an update on the Moody's rating call, the pre-audit conference/current audit, and announced that revenue was on target, and expenditures were down \$190,000 from this time last year.

19.69

Trustee Wilkin moved and Trustee Boedeker seconded to approve the September 2019 President's Report and the June and July Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Tracy O'Hara
Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Jeff Newman
Trustee Brian De Bruin, Chair

19.70

Consideration of Policy & Information Manual Changes

Dr. Boys expanded explanations of a few of the proposed changes to the Policy & Information Manual, including the discrimination/equal opportunity verbiage and the medical marijuana policy. Trustee O'Hara and Trustee Cummings seconded to approve the proposed Policy & Information Manual changes. Roll Call Vote was as follows:

Yes, approval of PIM changes:

Trustee Kyle Rudduck
Trustee Lynn Stevens
Trustee Kristy Wilkin
Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian De Bruin, Chair

19.71

Fayette County Campus Update

Dr. Jessica Wise, Fayette Campus Director, gave a brief update of happenings at Fayette Campus, including hosting the Fayette County Junior Fair Board, the RESP Club blood drive, the Tri-County Employer Roundtable, a training held by Lion's Quest, the Fayette County Public Health Department retreat for community partners, and the P-16 Council of Fayette County's 11th Annual Career Expo with 400 eighth graders from Miami Trace and Washington City Schools. She also announced an upcoming Art Show at the Wilmington Campus on October 16, which will coincide with the Clinton County Chamber's Business After Hours event.

19.72

Online Orientation Presentation

Mr. Jim Barnett, III, SSCC recruiter, gave a brief history of the online orientation project and timeline. He gave a demonstration of some parts of the orientation for all in attendance to see, and reported that so far, including the Summer and Fall semester, 622 out of 757 have completed the orientation, which takes 35-45 minutes. Discussion followed, surrounding orientation for online classes, and factors surrounding whether the orientation should be mandatory, rather than voluntary.

19.73

Adjournment

At 12:47 p.m. on Wednesday, September 18, 2019, Trustee Rudduck and Trustee Wilkin seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ September 18, 2019 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary