

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

APRIL 16, 2020 MEETING

The Southern State Community College Board of Trustees met on Thursday, April 16, 2020 at 12:00 p.m., remotely via Zoom.

At 12:01 p.m., Vice Chair Prickett called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett, Chair
Trustee Kyle Rudduck, Vice Chair
Trustee Lynn Stevens
Trustee Kristy Wilkin

Absent:

Trustee Brian De Bruin

20.14

Consideration of Agenda

All were in favor of accepting the April 16, 2020 agenda.

20.15

Special Report: COVID-19 Campus Update

President Boys provided a recap of the series of events since SSCC's spring break, including the Governor's orders, the Zoom All-College meeting, communication channels, faculty and staff checking cabinets and supplies for masks, respirators, etc. to donate. He highlighted Josh Montgomery's efforts in beginning a consortium to use 3D printers to produce face shields, as well as expressing appreciation to not only the IT folks, but all of the SSCC community for their flexibility and willingness to adapt during this unusual time.

He also expanded on details surrounding HB197, the CARES Act, potential SSI reductions, and AACC and ACCT weekly virtual meetings. He requested that each member of his executive team give a brief update from their department.

Dr. Nicole Roades, Academics

Dr. Roades shared updates, guided by principles of flexibility and gratefulness.

- Keep Teaching: 300 course sections were converted to distance learning in 10 days.
- Keep Learning: Monitoring of students' well-being; referring those in need to Student Services
- Moving Ahead: All summer courses have migrated to the distance learning format, using CANVAS, giving more stability to faculty and students. Further extensions of Incompletes and Withdrawals have been given.
- Thank You: Special thanks to the Instructional Technology team (Angel Mootispaw and Cathy Zile), Brian Rice and his IT team, and the faculty for their amazing teamwork.

Brian Rice, Information Technology

Mr. Rice gave thanks to his team of 6 full-time and 2 part-time workers for being great to work with, before and during this time. He also thanked the Board and leadership for approving previous budgets that allowed the College to move to Cloud-based technology and other platform upgrades. Those upgrades beforehand helped weather the current storm. He shared that 144 participated in the All-College Zoom meeting, 1,206 Zoom meetings have taken place in the last 30 days, a COVID-19 response page was created on the SSCC website, Zoom classrooms with cameras have been set up, and outside access to the internet and Verizon hotspots are in process.

James Bland, Student Services

Mr. Bland updated the Board on remote career and academic advising services, remote placement testing, and a survey to students regarding the COVID-19 crisis. 262 students responded to the survey. Overall, most are coping well, but 33 responded as having major difficulty adjusting. He also reported on CCP eligibility, development of a virtual campus visit module, and a project to congratulate graduates with a yard sign.

Mindy Markey-Grabill, Human Resources

Ms. Markey-Grabill reported no known COVID-19 cases among the SSCC community. She also reported on the status of part-time employees.

James Buck, Business and Finance

Mr. Buck reported on existing payment options for students, as well as the great job the maintenance team has done tightly controlling our campuses' access and maintaining our facilities during this time.

Follow-up questions and comments were made by Trustee Rudduck, Trustee Newman and Chair Prickett.

20.16

Consideration of the Consent Agenda

In order to streamline the meeting, given its electronic nature, a consent agenda was presented. The agenda included consideration of:

- January 15 Minutes
- March and April President's Report
- January 31, February 29 and March 31 Financial Reports
- Revised Budget for FY20
- \$5 per credit hour tuition increase effective Fall 2020
- Academic calendar revision to observe Veteran's Day on the state's appointed date

According to Robert's Rules, if any Board member would like to pull an item from a consent agenda, they are able to do so. No issues arose. Mr. Buck shared details of the potential financial stress the could occur if there are SSI reductions or any delays in the state's payment. Discussion ensued regarding financial borrowing options, payroll, vendor payments, as well as clarification of the \$5 credit hour tuition increase. Trustee Cummings moved and Tracy O'Hara seconded that the Board accept the consent agenda, as presented. Roll Call Vote was as follows:

Yes, acceptance of consent agenda:

- Trustee Rachel Cummings
- Trustee Jeff Newman
- Trustee Tracy O'Hara
- Trustee Kyle Rudduck, Vice Chair
- Trustee Lynn Stevens
- Trustee Kristy Wilkin
- Trustee Doug Boedeker
- Trustee Brian Prickett, Chair

Consideration of SSCC Insurance Committee Recommendation to join the HEALTH Consortium effective for July 1, 2020 plan year

Ms. Valerie Bogdan-Powers from HORAN joined the Board meeting to elaborate on the short-term and long-term options available. Chair Prickett commented on the positive experience he has had with being a part of an insurance consortium. Trustee Rudduck and Trustee Newman posed detailed questions and concerns, as did Mr. Buck, regarding joining the consortium in the current financial situation. Trustee Newman moved and Trustee Rudduck seconded that the Board go with Anthem for the upcoming plan year, and not join the HEALTH Consortium at this time. Roll Call Vote was as follows:

Yes, acceptance of not joining consortium:

Trustee Jeff Newman
 Trustee Tracy O'Hara
 Trustee Kyle Rudduck, Vice Chair
 Trustee Lynn Stevens
 Trustee Kristy Wilkin
 Trustee Doug Boedeker
 Trustee Rachel Cummings

No:

Trustee Brian Prickett, Chair

Consideration of Awarding Bid for Health Science Renovation

Mr. Buck explained the listing of bids received by contractors, and the reference check results of the lowest bidder. Considering the unfavorable references, he recommended, Perkins/Carmack Construction, the second lowest bidder, as representing the lowest responsive and responsible bid. Trustee Boedeker moved and Trustee Wilkin seconded to approve the selection of Perkins/Carmack Construction as the contractor for the Health Science Renovation project. Roll Call Vote was as follows:

Yes, approval of Perkins/Carmack Construction selection:

Trustee Tracy O'Hara
 Trustee Kyle Rudduck, Vice Chair
 Trustee Lynn Stevens
 Trustee Kristy Wilkin

Trustee Doug Boedeker
Trustee Rachel Cummings
Trustee Jeff Newman
Trustee Brian Prickett, Chair

20.19

Adjournment

At 1:41 p.m. on Thursday, April 16, 2020, Trustee Cummings moved and Trustee Wilkin seconded that the meeting be adjourned. All were in favor.

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ April 16, 2020 \ meeting) in the President's office unless otherwise noted.



President



Chairman



Secretary