

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

AUGUST 10, 2022 MEETING

The Southern State Community College Board of Trustees met on Wednesday, August 10, 2022 at 6:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 6:03 p.m., Chair Rudduck called the meeting to order. Roll Call was as follows:

Present:

Trustee Randy Chandler
Trustee Rachel Cummings
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Kyle Rudduck, Chair

Absent:

22.52

** Vice Chair Doug Boedeker was present, but term has expired. Applied for reappointment, but has not yet been approved.*

Consideration of Agenda

Trustee Prickett moved and Trustee Cummings seconded that the August 10, 2022 meeting agenda be approved as presented. Roll Call Vote was as follows:

Yes, acceptance of August 10 meeting agenda:

Trustee Randy Chandler
Trustee Rachel Cummings
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Kyle Rudduck, Chair

22.53

Consideration of Minutes

Trustee O'Hara moved and Trustee Chandler seconded that the Board accept the June 16 minutes as presented. Roll Call Vote was as follows:

Yes, acceptance of June 16 minutes:

Trustee Rachel Cummings

Trustee Dennis Milstead

Trustee Jeff Newman

Trustee Tracy O'Hara

Trustee Brian Prickett

Trustee Randy Chandler

Trustee Kyle Rudduck, Chair

22.54

Monitoring Confirmation

President's Report

President Roades expressed her gratitude for the opportunity to lead her first Board meeting, among other "firsts" since beginning her role as president. In addition to her written report, she noted the bold and laser-focused move making workforce development a priority with the promotion of Amy McClellan to Executive Director of Workforce Development, joining the President's Council.

22.55

Financial Reports

Dr. Steven Hinshaw provided a brief overview of both the June 30 and July 31 financial reports. From the June reports, he shared that both revenue and expenses were below budget, but with a nice operating surplus for the fourth year in a row. From the July reports, he explained some of the budget concerns based on last year's actuals. He also shared that the annual financial audit had begun and expressed his appreciation for the work and support of his assistant, Kathy Pierson. After a question regarding how cash and short-term deposits were invested, he noted that an analysis and report would be forthcoming.

22.56

Trustee Milstead moved and Trustee Prickett seconded to approve the August President's Report and the June and July Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings
Trustee Kyle Rudduck, Chair

22.57

Consideration of Low Enrollment Course and Program and Duplicate Program Report and Resolution

President Roades explained some history and rationale behind the report that the College is required to submit to the Ohio Department of Higher Education every five years. She expressed her appreciation to Dr. Jessica Wise for her efforts in collecting the data and compiling the report. Trustee Prickett moved and Trustee O'Hara seconded to approve the following resolution:

**Southern State Community College Board of Trustees
Resolution on Reporting Low Enrollment Courses and Programs and Duplicate Programs
August 10, 2022**

Whereas the Board of Trustees evaluated programs identified as “duplicative” by the Ohio Department of Higher Education,

And Whereas evidence in that evaluation demonstrated responsible action concerning the program review system and emerging program vitality measures as it is applied to the Colleges academic programming,

And Whereas the Chancellor of the Ohio Department of Higher Education has provided additional guidance concerning the reporting of the required evaluation per ORC 3345.35;

Be it resolved that Southern State Community College Board of Trustees approves the methodology and rationale for leaving select programs in their current form and targeting select programs for continued monitoring as reported at its meeting of August 10, 2022;

And be it further resolved that the Board approves the Low Enrollment Course and Program and Duplicate Program Report and authorizes the President to submit this data to the Chancellor.

Roll Call Vote was as follows:

Yes, acceptance of Low Enrollment and Duplicate Program Resolution:

Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings
Trustee Dennis Milstead
Trustee Kyle Rudduck, Chair

22.58

Consideration of Ratification of Contract for Right of Entry and Resolution for Authorization of Execution of ODOT and Related Documents

Mr. Christopher Cline, legal counsel for the College, offered some background and answered questions regarding the ODOT Project affecting our Brown County Campus. Trustee Prickett moved and Trustee Milstead seconded the approval of ratification of Contract for Right of Entry and the following resolution:

**Southern State Community College Board of Trustees
Resolution to Authorize the Execution of ODOT and Related Documents
August 10, 2022**

WHEREAS, the Ohio Department of Transportation Project BRO-32-4.16 PID 110478 has been approved to construct a new green-field full diamond interchange with connecting local roads on SR 32 near Mt Orab, Brown County, and the adjoining access from SR32 to local roads to the east (Brooks-Malott) and west (Bodman) of the new interchange will be removed, and

WHEREAS, On February 2, 2022, SSCC received from the Ohio Department of Transportation (ODOT) consultants a "Notice of Intent to Acquire and Good Faith Offer" proposing compensation to SSCC for a fee simple interest in approximately 3.283 acres, of land, off which 2.336 acres is wetlands, at the western edge of SSCC's parcel along SR32; a permanent easement at the corner of Bardwell West Road and Brooks-Malott Road being 0.042 acres; a temporary easement adjacent to the permanent easement at Bardwell West Road and Brooks-Malott Road totaling 0.034 acres; and sign rights to four billboards being removed, and offering compensation to SSCC in the amount of \$237,051.00, and

WHEREAS, on June 21, 2022 SSCC received an “Appropriations Letter” from ODOT’s consultants representing ODOT, and

WHEREAS, the main entrance to SSCC’s Brown County Campus on Brooks-Malott Road is impacted, but is not compensable because the entrance is not on SR 32, and

WHEREAS, in research by counsel and negotiation with ODOT’s consultants it became apparent that contesting the eminent domain proposed payment by ODOT would involve the hiring of expert witnesses to oppose the appraisal by ODOT and litigation expense in Court including the representation by SSCC counsel, and, that the chances of achieving a higher award at trial would not be favorable, and

WHEREAS, at the March 22, 2022 SSCC Board meeting, the Board authorized the President and Board Chair to utilize their discretion in signing an agreement with ODOT, and

WHEREAS, the President has previously signed a Right of Entry form on July 22, 2022 to allow ODOT to begin accessing the portion of SSCC’s real property involved, because doing so was necessary to avoid ODOT’s immediate filing of eminent domain litigation in Common Pleas Court, and the signing of this Right of Entry by the President is hereby ratified as the act of SSCC;

THEREFORE BE IT RESOLVED, that Southern State Community College Board of Trustees authorizes the President and Board Chair to sign the Contract (Agreement) for Sale of Real Property with ODOT and the President to sign all remaining documents necessary to implement settlement with the Ohio Department of Transportation, including, but not limited to:

- Contract for Sale and Purchase of Real Property
- Warranty Deed
- Standard Highway Easement
- Temporary Easement
- RE 95 Form
- Disclaimer (of ownership of the four billboards)
- IRS W9 Form
- Supplier/Vendor Information Form

Roll Call Vote was as follows:

Yes, acceptance of Ratification of Contract and ODOT Resolution:

Trustee Tracy O’Hara

Trustee Brian Prickett

Trustee Randy Chandler
Trustee Rachel Cummings
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Kyle Rudduck, Chair

22.59

Adjournment


At 7:05 p.m. on Wednesday, August 10, 2022, Trustee Cummings moved and Trustee Prickett seconded that meeting be adjourned.

22.60

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES \ August 10, 2022 in the President's office unless otherwise noted.



President



Chairman



Secretary