

# Meeting Minutes of the **BOARD OF TRUSTEES**



**SOUTHERN STATE**  
COMMUNITY COLLEGE

NOVEMBER 17, 2022 MEETING

The Southern State Community College Board of Trustees met on Thursday, November 17, 2022 at 12:00 p.m. in Room 103 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 12:01 p.m., Vice Chair Boedeker asked President Roades to begin with her November President's report, until a quorum was present in order to proceed with the other agenda items.

## President's Report

President Roades began her update by acknowledging the unexpected and tragic loss of SSCC's Distance Education Support Specialist and dedicated adjunct instructor, Jason Sharrett, with a moment of silence. She thanked the SSCC community for many generous donations of money and items for the care package to deliver to his family.

*\* Trustee Brian Prickett arrived at 12:03 p.m.*

From her written report, she highlighted the Assessment Academy team's visit to Rosemont, IL for the HLC Assessment Academy graduation, which was a culmination of four years of work. She commended Jeff Montgomery and the team he led, as well as Elizabeth Burkard for her work in putting together the project summary poster. President Roades also highlighted several recent events hosted by the College, including the Steel Magnolias play, Connect-To-College, Amazon Career Fair, and the Proctor & Gamble internship visit. She closed by commending Stephanie Bartley for her creative registration idea, sharing with the Board the "SSCC Registration Dinosaur."

22.76

With a quorum present, at 12:09 p.m., Vice Chair Boedeker called the meeting to order. Roll Call was as follows:

**Present:**

Trustee Doug Boedeker, Vice Chair  
Trustee Randy Chandler  
Trustee Dennis Milstead  
Trustee Jeff Newman  
Trustee Brian Prickett

**Absent:**

Trustee Rachel Cummings  
Trustee Tracy O'Hara  
Trustee Kyle Rudduck, Chair

22.77

**Consideration of Agenda**

Trustee Prickett moved and Trustee Milstead seconded that the November 17, 2022 meeting agenda be approved. Roll Call Vote was as follows:

**Yes, approval of November 17 meeting agenda:**

Trustee Randy Chandler  
Trustee Dennis Milstead  
Trustee Jeff Newman  
Trustee Brian Prickett  
Trustee Doug Boedeker, Vice Chair

22.78

**Consideration of Minutes**

The Board was made aware of a minor change in section 22.75 (Adjournment), noting that rather than Trustee Cummings making the motion and Trustee Prickett providing a second, the names should be Trustee Chandler and Trustee Milstead, respectively. Trustee Prickett moved and Trustee Milstead seconded that the Board accept the amended October 12 minutes. Roll Call Vote was as follows:

**Yes, approval of amended October 12 minutes:**

Trustee Dennis Milstead  
Trustee Jeff Newman  
Trustee Brian Prickett  
Trustee Randy Chandler  
Trustee Doug Boedeker, Vice Chair

22.79

**Monitoring Confirmation**

**President's Report**

President Roades provided her update to begin the meeting (see item 22.76).

## Financial Reports

Dr. Steven Hinshaw shared big news that both the Senate Bill 6 (SB6) score and HLC CFI score increased for FY22, now requiring no additional financial oversight from the governing bodies. He also shared that student fees (tuition/fees) had decreased 10%, noting that Spring enrollment could be a concern, however stating he had no current concern in the area of expenses.

22.80

Trustee Newman moved and Trustee Chandler seconded to approve the November President's Report and the October Financial Reports. Roll Call Vote was as follows:

**Yes, approval of Reports:**

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Randy Chandler

Trustee Dennis Milstead

Trustee Doug Boedeker, Vice Chair

22.81

## Academic Policy and Operational Updates

### Adoption of an Institutional Review Board

Both President Roades and Associate Professor (Sociology), Jody Bishop, provided a history and details about the recent adoption of an Institutional Review Board (IRB), commending Dr. Erika Goodwin for her initiative in assembling. Mr. Bishop shared that the IRB provides oversight of all research that involves human subjects, standardizing practices and ensuring respect, justice, informed consent, etc. He answered various questions from the Board.

22.82

### Academic Grade Weight Policies ("I" and "N")

President Roades shared an explanation of the Incomplete ("I") and No Grade Reported ("N") grades, and the Faculty Senate's recent decision to remove them from the grading weighting equation, to avoid unintentionally harming the student.

22.83

## Consideration of Long-Term Planning/Facility Committee Meeting Minutes

President Roades and Committee Chair, Trustee Boedeker, shared details about the meeting, with regard to the wall damage issue at SSCC's Brown County campus, material upgrade

decision, and communication with BHDP and Quandel, hoping to resolve without litigation.

Trustee Chandler moved and Trustee Milstead seconded to approve the October 31 Long-Term Planning/Facility Committee Meeting minutes as presented. Roll Call Vote was as follows:

**Yes, approval of Long-Term Planning/Facility Committee Minutes:**

Trustee Brian Prickett

Trustee Randy Chandler

Trustee Dennis Milstead

Trustee Jeff Newman

Trustee Doug Boedeker, Vice Chair

22.84

**Discussion of Proposed 2023 Meeting Dates and Board Retreat**

Along with discussion of 2023 meeting dates, the Board discussed ideas for the format and location of the Board Retreat in March 2023. The full Board will be polled in the near future for further discussion and submission of ideas for the retreat and 2023 meeting times.

22.85


**Adjournment**

At 12:48 p.m. on Thursday, November 17, 2022, Trustee Newman moved and Trustee Prickett seconded that meeting be adjourned.

22.86

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / November 17, 2022) in the President's office unless otherwise noted.

  
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President

  
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Chairman

  
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Secretary