

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

JUNE 15, 2023 MEETING

The Southern State Community College Board of Trustees met on Thursday, June 15, 2023 at 12:00 p.m. in Room 348 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 12:00 p.m., Chair Boedeker called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker, Chair
Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara (via Zoom)
Trustee Brian Prickett

Absent:

23.33

Consideration of Agenda

Trustee Prickett moved and Trustee Newman seconded that the June 15, 2023 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of June 15 meeting agenda:

Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Doug Boedeker, Chair

23.34

Consideration of Minutes

Trustee Milstead moved and Trustee Newman seconded that the Board accept the May 5 minutes as presented. Roll Call Vote was as follows:

Yes, approval of May 5 minutes:

Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Doug Boedeker, Chair

Abstain

Trustee Rachel Cummings, Vice Chair
Trustee Randy Chandler

23.35

Monitoring Confirmation

President's Report

In addition to her written report, President Roades expressed appreciation to Dr. Peggy Chalker, Michelle Callender and the Student Affairs team for helping SSCC achieve the Purple Star designation for going above and beyond in serving military students. She also recognized Jim Barnett, Engineering faculty member, and his students for their work helping a local family who recently experienced a house fire to re-design a plan for their home, noting the kind letter of gratitude and donation sent by the family. She shared about speaking on a panel with Shawnee State's Interim President at Adams County Day at the Capitol on May 17, and updated the Board with photos of the greatly improved parking lot lighting, thanks to Brian Rice, Loren O'Cull and the maintenance team.

23.36

Financial Reports

Dr. Steven Hinshaw shared the there were no surprises in the recent reports, with SSI coming in as expected. He stated that tuition/fees looked good, but will be off-set by June aviation expenses, noting the fiscal year ending on June 30.

23.37

Trustee Prickett moved and Trustee O'Hara seconded to approve the June President's Report and the April and May Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Doug Boedeker, Chair

23.38

Report from Finance Committee and Acceptance of Minutes

Trustee Newman, Chair of the Finance Committee, gave a brief overview of the May 25 meeting and also commended Dr. Hinshaw for the new structure and presentation of information. Trustee Cummings moved and Trustee Chandler seconded that the minutes of the May 25 finance committee meeting be approved. Roll Call Vote was as follows:

Yes, approval of May 25 Finance Committee Minutes:

Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Doug Boedeker, Chair

23.39

Consideration of FY24 Budget

Dr. Hinshaw shared a presentation of the FY24 budget, including an overview of SSI in the proposed Governor's budget, CCP provision and our reliance on state budget by percentage, student tuition and fees, credit hour increase in Spring 2024, credit hour distribution, salaries and benefits, non-compensation, annual key events and a FY22-FY24 financial model recap. Trustee Prickett moved and Trustee Newman seconded that the FY24 budget be approved. Roll Call Vote was as follows:

Yes, approval of FY24 Budget:

Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Doug Boedeker, Chair

23.40

Consideration of TDA Tuition Increase

Amy McClellan provided a brief historical overview of tuition for SSCC's Truck Driving Academy, noting that tuition has not increased since 2016. However, due to rising operating costs, such as fuel, maintenance and student medical/physical costs, the below increases were brought for the Board's consideration:

- Class A CDL Training: Current: \$5,300, with an increase of \$450 to \$5,750 (8.5%)
- Class B CDL Training: Current: \$2,900, with an increase of \$100 to \$3,000
- Passenger Bus Training: Current: \$900, with an increase of \$100 to \$1,000

Trustee Cummings moved and Trustee Milstead seconded that the increase in TDA tuition be approved. Roll Call Vote was as follows:

Yes, approval of TDA tuition increase:

Trustee Brian Prickett
Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Doug Boedeker, Chair

23.41

Consideration of Proposed PIM Changes

President Roades highlighted a few of the proposed changes to the Policy & Information Manual, such as the handling of technology, explanation of our current insurance levels, updated part-time wage ranges and titles, and a new policy on camera use. Trustee O'Hara moved and Trustee Prickett seconded that proposed changes to the Policy & Information Manual be approved. Roll Call Vote was as follows:

Yes, approval of proposed PIM changes:

Trustee Randy Chandler
Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Doug Boedeker, Chair

23.42

Consideration of Strategic Priorities for 2023-2025

President Roades provided a recap of the Strategic Planning workshop days, and an overview of the four strategic priority areas: enrollment, workforce development, student success and relevance and excellence. She expanded with details of each area, presenting the framework to the Board for approval before developing specific goals. Trustee Newman moved and Trustee Prickett seconded that proposed strategic priorities for 2023-2025 be approved. Roll Call Vote was as follows:

Yes, approval of strategic priorities for 2023-2025:

Trustee Rachel Cummings, Vice Chair
Trustee Dennis Milstead
Trustee Jeff Newman
Trustee Tracy O'Hara
Trustee Brian Prickett
Trustee Randy Chandler
Trustee Doug Boedeker, Chair

23.43

Adjournment

At 1:05 p.m. on Thursday, June 15, 2023, Trustee Cummings moved and Trustee Newman seconded that the meeting be adjourned.

23.44

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / June 15, 2023) in the President's office unless otherwise noted.



President



Chairman



Secretary