

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

SSCC's mission is to provide accessible, affordable, and high-quality education to people in southern Ohio.

NOVEMBER 21, 2024 MEETING

The Southern State Community College Board of Trustees met on Thursday, November 21, 2024, at 5:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:02 p.m., Chair Cummings called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett

Absent:

24.78

Consideration of Agenda

New agendas were sent prior to the meeting, with the new items (VII and VIII) added: consideration of resolution regarding facility lease with YMCA Highland County and consideration of preliminary program vitality recommendations and extending authorization to President Roades to issue required personnel notifications, respectively. Trustee Boedeker moved and Trustee Milstead seconded that the amended November 21, 2024 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of November 21 meeting agenda:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

24.79

Consideration of Minutes

A change was noted that both Randy Chandler and Brian Prickett should have been marked absent in the October 17 meeting minutes. Trustee Kirk moved and Trustee Prickett seconded that the Board accept the amended October 17 meeting minutes. Roll Call Vote was as follows:

Yes, approval of amended October 17 minutes:

Trustee Randy Chandler
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

Abstain:

Trustee Karen Daniels

24.80

Monitoring Confirmation

President's Report

President Roades opened her remarks with a moment of silence and remembrance, extending thoughts and prayers to family and friends of former employee, Misi Griffith, who passed the day before after a hard-fought battle with cancer, with special acknowledgement to faculty member and theatre director Rainee Angles – Misi's sister-in-law. She also warmly welcomed new trustee Karen Daniels, sharing a brief history of working with her at a local bank, prior to coming SSSC.

In addition to her written report, President Roades commented on some new leadership appointments at the state level, a recent cybersecurity attack amongst SSSC employees with special thanks to Brian Rice and his team, and a resolution to the storm damage to the Student Affairs area. She also recognized Director of Marketing, Elizabeth Burkard for her planning and organization of upcoming 50th Anniversary events and timeline.

24.81

Financial Reports

In addition to his written October reports, noting revenue and expenses trending where they should be, Dr. Steven Hinshaw highlighted the completion of the annual financial audit. He thanked Kathy Pierson and the Business Office team for their assistance, sharing that the outcome was successful, and both CFI score and Senate Bill 6 score were in the highest category, remaining “above the zone.”

24.82

Trustee Milstead moved and Trustee Prickett seconded to approve the November President’s Report and the October Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Rachel Cummings, Chair

24.83

Review of Student Body Profile

To highlight one of the strategic goals to increase transparency and use data to inform decisions, President Roades shared a recent presentation as part of the Deep Data Dive Series – Webinar 2: “A Look at the Student Body Profile (2018 to 2024).” She gave special thanks to Amanda Thompson, Jessica Steadman and Jaime Simmons for the efforts in data collection for the presentation. The presentation included comparisons of credit hour vs. head count, the Fall 2024 enrollment profile compared to Fall 2023, and a longer look at the years 2018-2024 including CCP students, gender, full-time vs. part-time, age and county distribution.

24.84

Consideration of 2025 Board Meeting Dates | Discussion of Board Retreat

Referencing the list of 2025 Board meeting dates provided in the Board packet, President Roades proposed keeping all dates the same, however, starting the March 21 regular meeting at

5:00 p.m. and moving the Board retreat to one of the fall dates. She explained attempting to align our strategic plan with our academic year, while also keeping in mind the timing of the HLC visit, close of fiscal year, and conclusion of the consulting firm's work with their insight and feedback. Trustee Milstead moved and Trustee Prickett seconded to approve the 2025 Board meeting dates, with the change of March 21 to a 5:00 p.m. start time and the Board retreat to be determined at a later time during one of the fall dates listed. Roll Call Vote was as follows:

Yes, approval of amended 2025 Board meeting schedule:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Rachel Cummings, Chair

24.85

Consideration of Resolution re: Facility Lease with YMCA Highland County

President Roades provided some background information and details surrounding the proposed resolution for approval to resume ownership of the leased space currently occupied by the YMCA. There was brief discussion and she answered a few questions from Board members. Trustee Prickett moved and Trustee Milstead seconded that the Board accept the resolution as presented:

**SOUTHERN STATE COMMUNITY COLLEGE
BOARD OF TRUSTEES
November 21, 2024**

Resolution to Resume Ownership of Leased Space

WHEREAS, The Highland County YMCA (the "YMCA") entered into a lease agreement dated June 1, 2017, with Southern State Community College ("the College"), for the premises located at 100 Hobart Drive, Hillsboro, Ohio (the "Premises"); and

WHEREAS, the College needs adequate space to effectively offer programs and services; and

WHEREAS, the College has determined that it is in the best interest of the College to resume possession of the Premises to better fulfill the College's core mission; and

WHEREAS, the Board of Trustees has reviewed and considered the terms of the lease agreement, the current situation regarding the Premises, and any legal or financial implications of resuming possession of the leased space.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The College shall resume possession of the Premises located at 100 Hobart Drive, Hillsboro, Ohio effective June 1, 2025.
2. President Roades or her designee is hereby authorized to take all necessary actions, including but not limited to, notifying the YMCA and managing the process of regaining possession of the Premises.
3. President Roades or her designee is further authorized to engage with any third parties, including but not limited to property managers, attorneys, and other professionals, to ensure that all necessary steps are taken to return the Premises to the College's control, in compliance with the terms of the lease agreement.

RESOLVED FURTHER, that all actions taken by President Roades to effectuate the resumption of possession of the Premises are hereby ratified and approved.

Roll Call Vote was as follows:

Yes, approval of YMCA Lease Resolution:

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Rachel Cummings, Chair

24.86

Preliminary Program Vitality Recommendations and Extending Authorization to President Roades to Issue Required Personnel Notifications

As a step toward more transparency, President Roades reminded the Board of Dr. Erika Goodwin's presentation at the September meeting introducing our course efficiency tool, and offering details about program review and program vitality. Higher education has been

charged by Governor DeWine to be diligent about making data-informed decisions. She explained the timeline of the program review and program vitality process for this year, noting several programs that have been on the “watch” or “retool” list for the last 5 years. She informed the Board that there will likely be suspension action taken for the following Associate Degree programs: Law Enforcement, Medical Assisting, Paraprofessional Education and the following Certificate programs: Medical Assistant Technology and Phlebotomy. Brief discussion ensued about in-demand jobs, greater interest in testing to enter paraprofessional jobs, and an overall trend of individuals being hesitant to enter law enforcement. Dr. Goodwin reinforced that all teach-out accommodations will be made for all students to complete their program.

24.87

Executive Session

At 6:20 p.m., Trustee Boedeker moved that the Board enter into an executive session for the purpose of discussing the purchase or sale of property. Trustee Chandler seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Rachel Cummings, Chair

24.88

Chair Cummings recused herself due to a conflict of interest, and Dr. Steven Hinshaw and Mr. Brian Rice were invited to join the session.

At 6:46 p.m., Trustee Prickett moved and Trustee Daniels seconded that the Board come out of executive session and enter back into regular session.

24.89

Purchase/Sale Agreement with Adams County Regional Medical Center

Trustee Kirk moved to authorize President Rodes to execute the purchase/sale agreement with Adams County Regional Medical Center as presented, subject to the contingencies in the agreement and approval of the bonding agent. Trustee Milstead seconded the motion. Roll Call Vote was as follows:

Yes, approval of Rodes' authorization:

Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman

Abstain:

Trustee Rachel Cummings, Chair

24.90

Adjournment

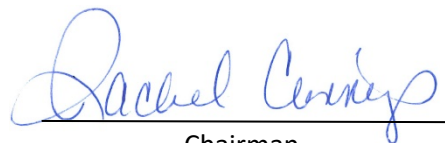
At 6:49 p.m. on Thursday, November 21, 2024, Trustee Chandler moved and Trustee Daniels seconded that the meeting be adjourned.

24.91

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / November 21, 2024) in the President's office unless otherwise noted.



President



Chairman



Secretary