

Meeting Minutes of the **BOARD OF TRUSTEES**



AUGUST 21, 2025 MEETING

The Southern State Community College Board of Trustees met on Thursday, August 21, 2025, at 5:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:04 p.m., Chair Cummings called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett

Absent:

Trustee Jeff Newman

25.53

Consideration of Agenda

Trustee Kirk moved and Trustee Prickett seconded that the August 21, 2025 meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of August 21 meeting agenda:

Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

25.54

Executive Session

At 5:05 p.m., Trustee Milstead moved that the Board enter into an executive session for the purpose of discussing collective bargaining and compensation of personnel. Trustee Daniels seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Rachel Cummings, Chair

25.55

At 5:46 p.m., Trustee Boedeker moved and Trustee Prickett seconded that the Board come out of executive session and enter back into regular session.

25.56

Consideration of Minutes

Trustee Kirk moved and Trustee Milstead seconded that the Board accept the June 26 meeting minutes. Roll Call Vote was as follows:

Yes, approval of June 26 minutes:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Karen Daniels

Trustee Rachel Cummings, Chair

Abstain:

Trustee Randy Chandler

25.57

Monitoring Confirmation

President's Report

In addition to her written report, President Roades expressed her appreciation to Dr. Goodwin for terrific schedule coordination for Welcome Back Week, including great presentations, food, and sessions for the SSCC staff and faculty.

25.58

Financial Reports

Dr. Steven Hinshaw shared a presentation including a financial summary as of June 30, July 31, and details of the FY26 budget, as well as how recent legislative activity has affected each. He also expressed potential concern about Fall 2025 enrollment, and noted the SSI true-up in November 2025, when budget adjustments could also occur.

25.59

Trustee Prickett moved and Trustee Milstead seconded to approve the August President's Report and the June and July Financial Reports. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Dennis Milstead, Vice Chair

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Rachel Cummings, Chair

25.60

Consideration of Collective Bargaining Agreement between SSCC and SSEA

Trustee Boedeker moved and Trustee Daniels seconded to approve the 2025-2028 Collective Bargaining Agreement between Southern State Community College and Southern State Education Association. Roll Call Vote was as follows:

Yes, approval of 2025-2028 Collective Bargaining Agreement:

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Rachel Cummings, Chair

25.61

Consideration of Proposed Changes to Policy and Information Manual

Trustee Kirk moved and Trustee Chandler seconded to approve the proposed Policy and Information Manual changes as presented. Roll Call Vote was as follows:

Yes, approval of changes to Policy and Information Manual:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

25.62

Mid-Project Review of Strategic Enrollment Management Project

President Roades shared a mid-project review of the Strategic Enrollment Management project, currently between Phase 2 and Phase 3. She noted that the on-site consultations have concluded and the implementation team will reconvene in September, also establishing a long-range planning committee. She expressed her gratitude to Ms. Amy McClellan for her organization and hard work on leading this project.

25.63

Consideration of 2027-2028 Academic Calendar

Trustee Prickett moved and Trustee Milstead seconded to approve the 2027-2028 academic calendar as presented. Roll Call Vote was as follows:

Yes, approval of 2027-2028 academic calendar:

Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

25.64

Consideration of Policy on Diversity, Equity, and Inclusion Practices

President Roades provided a brief explanation of details surrounding the proposed policy, and compliance with Senate Bill 1. Trustee Daniels moved and Trustee Chandler seconded to accept the proposed DEI policy as presented. Roll Call Vote was as follows:

Yes, approval of DEI policy:

Trustee Karen Daniels

Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair

25.65

Consideration of Resolution to Adopt the Academic Plan to Develop American Civic Literacy Course

President Roades provided background information for the proposed resolution to adopt an academic plan to develop an American Civic Literacy Course, in compliance with Senate Bill 1. Trustee Kirk moved and Trustee Prickett seconded to accept the resolution as presented:

Southern State Community College Board of Trustees Resolution on Developing American Civic Literacy Course August 21, 2025

WHEREAS, the Board of Trustees evaluated the guidelines set forth by The Advance Ohio Higher Education Act (Ohio Revised Code - Section 3345.382) that requires state institutions of higher education to adopt a plan to develop an American civic literacy course of at least three credit hours and,

WHEREAS, all American Civic Literacy courses offered at Ohio public institutions are required to meet specific requirements of ORC Section 3345.382(B) and will be required to be approved as an Ohio Transfer 36 course, and

WHEREAS, the course may be offered under the College Credit Plus program and can be part of the institution's general education program and, beginning with the Spring semester of 2029-2030 academic year, students must complete the course in order to receive a bachelor's degree from any state institution;

AND WHEREAS, the course is designed to include the following required readings;

- (1) The entire Constitution of the United States;
- (2) The entire Declaration of Independence;
- (3) A minimum of five essays in their entirety from the Federalist Papers (essays selected by the department chair.
- (4) The entire Emancipation Proclamation;

(5) The entire Gettysburg Address;

(6) The entire Letter from Birmingham Jail written by Dr. Martin Luther King Jr;

(7) The writings of Adam Smith, including the principles written in The Wealth of Nations.

AND WHEREAS, the students taking the course must also pass a cumulative final exam at the end of the course that assesses proficiency with the required documents, and

WHEREAS, there is evidence of responsible action concerning the development of the course under a qualified faculty member as political science general education course;

BE IT RESOLVED that Southern State Community College Board of Trustees approves the plan for the American Civic Literacy course as reported at its meeting of August 21, 2025.

Roll Call Vote was as follows:

Yes, approval of academic plan resolution to develop American Civic Literacy Course:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Rachel Cummings, Chair

25.66

Consideration of Resolution Authorizing Exemption from Student Requirement to Complete American Civic Literacy Course

In addition to the previous resolution, President Roades provided a brief explanation about the potential need for a student's exemption from the student requirement to complete the American Civic Literacy Course. Trustee Milstead moved and Trustee Chandler seconded to accept the proposed resolution as presented:

**Southern State Community College Board of Trustees
Resolution Authorizing Exemption from Student Requirement
to Complete American Civic Literacy Course
August 21, 2025**

WHEREAS, the Board of Trustees approved a plan to introduce the American Civic Literacy course in its curriculum according to the guidelines specified in the Ohio Revised Code, Section 3345.382, also known as the Advance Ohio Higher Education Act, and

WHEREAS, the Board of Trustees must adopt a resolution specifying conditions under which the institution's president or designee may exempt a student under division (D)(3) of Section 3345.382, and

WHEREAS, exemption conditions of the following exist:

- 1.) Student has successfully completed an approved American Civic Literacy course that satisfies the content requirements as approved by the Chancellor through participation in the College Credit Plus
- 2.) Student has completed an advanced placement course and examination that satisfy the content requirements described in division (B) of Section 3345.382 and are approved by the Chancellor, and the student receives a score of three or higher on the examination;
- 3.) Student has completed at least three credit hours, or equivalent, in a course subject area of American history or American government

BE IT RESOLVED that the Southern State Community College Board of Trustees authorizes the President or designee to exempt students from taking the American Civic Literacy Course.

Roll Call Vote was as follows:

Yes, approval of resolution authorizing exemption from student requirement to complete American Civic Literacy Course:

Trustee Dennis Milstead, Vice Chair

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Rachel Cummings, Chair

25.67

Consideration of Resolution on Reporting Low Enrollment Courses and Duplicate Programs

Dr. Erika Goodwin shared a brief explanation and history of the annual requirement to submit a report to the Chancellor, regarding course enrollments and duplicate program analysis. Trustee Chandler moved and Trustee Daniels seconded to accept the proposed resolution on reporting low enrollment courses and duplicate programs as presented:

**Southern State Community College Board of Trustees
Resolution on Reporting Low Enrollment Courses and Programs and Duplicate Programs
August 21, 2025**

Whereas the Board of Trustees evaluated programs identified as “duplicative” by the Ohio Department of Higher Education,

And Whereas evidence in that evaluation demonstrated responsible action concerning the program review system and emerging program vitality measures as it is applied to the Colleges academic programming,

And Whereas the Chancellor of the Ohio Department of Higher Education has provided additional guidance concerning the reporting of the required evaluation per ORC 3345.35;

Be it resolved that Southern State Community College Board of Trustees approves the methodology and rationale for leaving select programs in their current form and targeting select programs for continued monitoring as reported at its meeting of August 21, 2025;

And be it further resolved that the Board approves the Low Enrollment Course and Program and Duplicate Program Report and authorizes the President to submit this data to the Chancellor.

Roll Call Vote was as follows:

Yes, approval of resolution reporting low enrollment courses and duplicate programs:

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Rachel Cummings, Chair

25.68

Consideration of Tuition Increase for Spring 2026 and Fall 2026

Referring back to Dr. Hinshaw’s financial presentation, President Roades explained the current opportunity for tuition flexibility and recommendation for a \$10 increase in tuition both the upcoming Spring and Fall semesters in 2026. Trustee Milstead moved and Trustee Chandler seconded to accept a \$10 tuition increase for Spring 2026 and Fall 2026. Roll Call Vote was as follows:

Yes, approval of \$10 tuition increase for Spring 2026 and Fall 2026:

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Rachel Cummings, Chair

25.69

Consideration of 2025 Board Meeting Schedule Change

Due to a scheduling conflict with the Ohio Trustees Conference in Columbus all day Thursday, September 18, President Roades recommended that the September 18 Board meeting be cancelled. Trustee Prickett moved and Trustee Daniels seconded to cancel the September 18 Board of Trustees meeting. Roll Call Vote was as follows:

Yes, approval of September 18 meeting cancellation:

Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

25.70

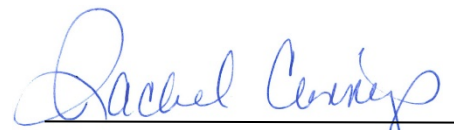
Adjournment

At 6:25 p.m. on Thursday, August 21, 2025, Trustee Boedeker moved and Trustee Chandler seconded that the meeting be adjourned.

25.71

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / August 21, 2025) in the President's office unless otherwise noted.


President


Chairman


Secretary