

Meeting Minutes of the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

NOVEMBER 20, 2025 MEETING

The Southern State Community College Board of Trustees met on Thursday, November 20, 2025, at 5:00 p.m. in Room 347 at Central Campus, located at 100 Hobart Drive in Hillsboro, Ohio.

At 5:00 p.m., Chair Cummings called the meeting to order. Roll Call was as follows:

Present:

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Rachel Cummings, Chair
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett

Absent:

25.83

Consideration of Agenda

Trustee Prickett moved, and Trustee Boedeker seconded that the November 20, 2025, meeting agenda be approved. Roll Call Vote was as follows:

Yes, approval of November 20 agenda:

Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Rachel Cummings, Chair

25.84

Consideration of Minutes

Trustee Milstead moved, and Trustee Chandler seconded that the Board accept the October 16 meeting minutes. Roll Call Vote was as follows:

Yes, approval of October 16 minutes:

Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Doug Boedeker
Trustee Randy Chandler

Abstain:

Trustee Brian Prickett
Trustee Rachel Cummings, Chair

25.85

Monitoring Confirmation

President's Report

President Roades recognized Mr. Brian Rice for his nomination for the Ohio Chief Information Officer ORBIE award, a symbol of leadership, excellence, and innovation, and also recognized Dr. Steven Hinshaw for his acceptance as a peer reviewer for the Higher Learning Commission. She expressed gratitude to Chair Rachel Cummings for joining her at the OACC Governing Board meeting and their annual fall conference in Columbus. She also commented on the reorganization of the Department of Education and the minimal impact of the government shutdown on SSCC.

From her written report, she highlighted the terrific experience and early enthusiasm thus far with the strategic planning process. Nearing the end of the engagement with Bellwether, she noted their exceptional guidance and expertise, and how pleased she has been with the work of the team all around. She thanked Dr. Hinshaw for his efforts to provide a budget ahead of time to fund the strategic ideas and goals, noting the experience to be a wise use of resources.

25.86

Financial Reports

From the September 30 financial report, Dr. Steven Hinshaw commented on the revenue being 1% lower than expected and expenses 6% lower. Although the annual audit was completed in

June, he noted that it has not yet been released, due to the government shutdown and guidelines being delayed.

25.87

Trustee Kirk moved, and Trustee Prickett seconded to approve the November President's Report and the September 30 financial report. Roll Call Vote was as follows:

Yes, approval of Reports:

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Rachel Cummings, Chair

25.88

Nominating Committee Report

On behalf of the Nominating Committee, Trustee Brian Prickett offered recommendations for the next two-year term to be voted on and to begin during the January 22, 2026 meeting: Rachel Cummings as Chair and Karen Daniels as Vice Chair.

25.89

Standing Faculty Curricular Committee Approvals | October Meeting

As a result of the approval of the College's curricular approval process in compliance with Ohio Revised Code 3345.457 at the October 16 meeting, President Roades and Dr. Erika Goodwin offered brief details about the process, presenting the minutes of the curriculum committee's October 17 meeting. Trustee Prickett moved, and Trustee Daniels seconded to approve the recommendations from the October 17 curriculum committee meeting. Roll Call Vote was as follows:

Yes, approval of the October Curricular Committee:

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett	
Trustee Doug Boedeker	
Trustee Randy Chandler	
Trustee Karen Daniels	
Trustee Denny Kirk	
Trustee Rachel Cummings, Chair	25.90

Consideration of General Education Curriculum Review Resolution

Dr. Erika Goodwin referenced the program map handout and gave an overview of SSCC's general education requirements for Associate of Arts, Associate of Sciences, and Applied Science degrees. Trustee Daniels moved, and Trustee Kirk seconded to approve the following general education curriculum review resolution:

**SOUTHERN STATE COMMUNITY COLLEGE
BOARD OF TRUSTEES
November 20, 2025**

Resolution Acknowledging Completion of the Review of the General Education Curriculum Pursuant to Section 381.750 of House Bill 96

WHEREAS, Section 381.750 of House Bill 96 of the 135th General Assembly requires each board of trustees of a state institution of higher education in Ohio to conduct a formal review of the institution's general education curriculum no later than December 31, 2025; and

WHEREAS, its purpose is to review and evaluate the components of its general education curriculum;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Southern State Community College hereby acknowledges completion of its review of the general education curriculum as required by Section 381.750 of House Bill 96; and

BE IT FURTHER RESOLVED, that the Board directs that a copy of this resolution be submitted to the Chancellor of the Ohio Department of Higher Education as official documentation of compliance with the statutory requirement.

Roll Call Vote was as follows:

Yes, approval of the general education curriculum review resolution:

Trustee Jeff Newman
Trustee Brian Prickett

Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Rachel Cummings, Chair

25.91

Consideration of Policy & Information Manual Changes

Dr. Erika Goodwin explained the first five faculty policies to consider as additions to the Policy & Information Manual, as a result of Senate Bill 1 requirements. These policies included: Faculty Annual Performance Evaluation, Faculty Workload, Faculty Tenure, Faculty Post-Tenure, and Retrenchment. Dr. Roades provided details surrounding changes to the current Corrective Action and Tuition Reimbursement policies. Following questions and discussion surrounding tenure and annual evaluations, Trustee Milstead moved, and Trustee Prickett seconded to approve the PIM changes as presented. Roll Call Vote was as follows:

Yes, approval of the proposed PIM changes:

Trustee Brian Prickett
Trustee Doug Boedeker
Trustee Randy Chandler
Trustee Karen Daniels
Trustee Denny Kirk
Trustee Dennis Milstead, Vice Chair
Trustee Jeff Newman
Trustee Rachel Cummings, Chair

25.92

Review of Student Body Profile

President Roades provided an overview of the student body profile, noting the highest total enrollment since 2020, a climbing male population, part-time students outpacing full-time, growth in Adams and Brown Counties, and a trend in returning students. She also fielded some questions surrounding how the Ohio Code Scholar program could affect enrollment in the future, and commended Ms. Amy McClellan for her and her team's continued impressive efforts in the growing program.

25.93

Consideration of 2026 Board Meeting Dates

After some discussion about Board meeting locations, to be re-visited at a later date, Trustee Boedeker moved, and Trustee Chandler seconded to approve the 2026 Board meeting dates as presented. Roll Call Vote was as follows:

Yes, approval of 2026 Board meeting dates:

Trustee Doug Boedeker

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Rachel Cummings, Chair

25.94

Executive Session

At 5:59 p.m., Trustee Kirk moved that the Board enter into an executive session for the purpose of discussing employment, dismissal, discipline, or demotion of a public employee. Trustee Milstead seconded the motion. Roll Call Vote was as follows:

Yes, approval of moving into executive session:

Trustee Randy Chandler

Trustee Karen Daniels

Trustee Denny Kirk

Trustee Dennis Milstead, Vice Chair

Trustee Jeff Newman

Trustee Brian Prickett

Trustee Doug Boedeker

Trustee Rachel Cummings, Chair

25.95

At 6:19 p.m., Trustee Chandler moved, and Trustee Newman seconded that the Board come out of executive session and enter into regular session.

25.96

Adjournment

At 6:20 p.m. on Thursday, November 20, 2025, Trustee Prickett moved, and Trustee Chandler seconded that the meeting be adjourned.

25.97

NOTE: Copies and/or originals of all documents referenced throughout the minutes are on file (BOARD OF TRUSTEES / November 20, 2025) in the President's office unless otherwise noted.

Nicole Roaches

President

Rachel Chandler

Chairman

Robin L. Tholen

Secretary