

Southern State Community College

December 2010 President's Report to the Board of Trustees

Dr. Kevin Boys, President

Discussion of 2011 Board of Trustee Meeting Dates

Enclosed is a tentative calendar of meetings for 2011 following our recent tradition of meetings on the second Wednesday of the month. The Chair and I thought it would be important to revisit the schedule to make sure that it is still the best time for the current Board members. Please look at your calendars and be ready to discuss this at the meeting on Wednesday.

Next Steps in Vision Planning and Implementation

I am continuing to communicate the work that has been done thus far concerning the renewed vision for Southern State Community College. At an all-college meeting, I outlined the vision and the characteristics and attributes that will make us a first-choice college. The following resource has been assembled to continue our two-way conversation. You can access an abbreviated video of the college-wide presentation, a brief survey, and a blog for sharing thoughts about the vision at the following web page: http://www.sccc.edu/About/Strategic_Vision/default.htm

January Retreat

The arrangements have been finalized for the January meeting and retreat at the Murphin Ridge Inn. The retreat will begin at 2 p.m. on Sun., Jan. 23 and will continue through lunch on Mon., Jan. 24. We will provide an agenda prior to the meeting for your planning.

Communications to Elected Officials

I sent a congratulatory letter to our recently elected and re-elected officials at the county, state, and federal levels and assured them that we stand ready to assist in any effort to strengthen economic development and provide education and training to our area's citizens.

Community College Alliance Program Update

Twelve of Southern State Community College students graduated during the 2009-10 Academic Year with a bachelor's degree from Franklin University by participating in the Community College Alliance program. Southern State has had 115 graduates since joining the CCA in September 1998.

President's Activities and Involvement

Since my last report, I have been involved in the following meetings and events:

- Clermont Chamber of Commerce Pacesetter Dinner
- OACC Fall Governing Board Meeting
- SSCC Band Concert
- Ohio Board of Regents Course and Program Sharing Meeting
- P-16 Adams County Meeting
- Facilities Assessment Meeting
- Ethics Education Session
- Meeting with Rich Sapienza (Greenfield Businessperson)
- Board Policy Manual Committee Meeting
- South Campus Thanksgiving Dinner
- Annual Foundation Board Business and Executive Committee Meetings
- Spoke to Bill Horne's Leadership and Economics Classes
- Region 14 Meeting
- SSCC Basketball Game
- Hillsboro Rotary Club Meetings
- Jammin' with the President
- Agriculture Program Holiday Dinner
- Attorney General's Legal Symposium for Two-Year College Administrators

Academic Affairs Report

Basic Peace Officer Training

On Dec. 11, 2010, the current class will complete the 586-hour course approved by the Ohio Peace Officer Training Commission. The students are scheduled to take the state examination on Jan. 12 at the Central Testing Center in London, Ohio. The class has 10 students—nine male and one female—and they are from Brown, Clinton, Fayette and Highland counties. A total of 23 instructors have been involved in this academy; the instructors have come from Adams, Brown, Clinton, Fayette, Franklin, Greene and Highland counties.

Respiratory Graduation

The Respiratory program will be graduating its fourth class since its inception 2 p.m., Sat., Dec. 11 on Central Campus in the Edward K. Daniels Auditorium. Director Chyane Collins invites the Board members to attend and be seated on the stage. Eight of the 19 graduating students already have jobs which are classified as PRN or as-needed. The employers include Adena Regional Medical Center, Berger Health Systems, Fayette County Memorial Hospital, Highland District Hospital, and Mercy Health Partners (Fairfield and Clermont). The Respiratory graduates are eligible to sit for the Certified Respiratory Therapist exam anytime starting 30 days prior to graduation. There are a few students who will be sitting for the exam the first full week of December (the week after finals) and others (the majority) are taking it one to two weeks after graduation.

Human and Social Services and Lindsey Wilson Partnership

On Dec. 18, the Lindsey Wilson College master's degree program will be graduating its first cohort of students through the partnership with Southern State Community College. There will be nine graduate students and nine undergraduate students. The master's degree allows the student to achieve a terminal license to practice counseling in the state of Ohio. Lindsey Wilson's School of Professional Counseling (LWC-SPC) offers its baccalaureate degree in Human Services and Counseling and Masters of Education in Counseling and Human Development to qualified students and graduates of SSCC's Human and Social Services Program. The LWC-SPC is a CACREP-approved program which is the national certification body for Counselor Education. The partnership with Lindsey Wilson College is very beneficial to the local community, as there is a shortage of counselors in Ohio making this a very marketable degree. Without this partnership, SSCC students would need to travel to Dayton, Cincinnati or Columbus to obtain this degree.

The unique partnership with Lindsey Wilson College allows the students to take an additional 12 classes at SSCC in their undergraduate programs to obtain the B.S. in Human Services and Counseling. The last B.S. graduating class had 11 students. Through this program, SSCC provides a benefit to the community, students and the college. One primary benefit to SSCC students is the free counseling provided to students by Lindsey Wilson College graduate students.

Emergency Medical Services Program

The Emergency Medical Services Program was placed on consent by the state EMS accrediting body. The program was placed on consent due to issues surrounding student success on certification exams in the Paramedic portion of our program. The program was on consent during the previous accreditation cycle and will continue to be on consent for the remainder of the current cycle. The program has already submitted a corrective plan of action and is in the process of implementing many of the recommendations made by the accrediting body. It is anticipated these actions will continue to improve student outcomes and result in a clear accrediting visit in the future.

Corporate and Community Services

Truck Driving Academy

Enrollment in November was 26, which is below the monthly average. Funding for training is no longer available in some of the surrounding counties. March remains the target for an increase in tuition. January and February are typically low enrollment months, so the upcoming tuition increase will be used as an incentive to increase enrollments the first two months of 2011. Our part-time financial analyst, Lewis Snyder, is resigning to take a full-time position with his former employer, International Harvester in Springfield. Lewis is wished the best; there are no plans to replace the position at this time. Replacement will be considered when the financial outlook improves.

Phone call and Internet inquiries to the TDA remain strong, but one of the repeated questions received is with regard to financial aid. We currently have only a commercial loan partner as a resource. The curriculum for a 600-hour TDA program is being assembled, in conjunction with pursuit of the possibility of obtaining approval for Pell grants for TDA training. This would open up a new source of students for the TDA.

Workforce Development

John Joy introduced Sid Raisch, Enterprise Facilitator for the Highland County Enterprise Initiative (HCEI), to the Board of Trustees during the Nov. 10 meeting.

The Dec. 10 Department of Energy workshop was cancelled due to poor enrollment. The strategic alliance of regional schools (Edison, Clark, Miami Hamilton and VOA Learning Center, Wright State-Lake and Main campuses) will try another one in January. As reported earlier, the purpose of this effort is to deliver, via Internet connection at each of the schools, Department of Energy-approved Industrial Technology Training (ITP). This training is aimed at sizeable industries and other operations that consume a lot of energy. The training is a pilot to deliver an already established curriculum via the web. As part of their “green” efforts, the DOE focus is on training facility managers and engineers to use their pumps, boilers, lights and motors more efficiently. The test sessions conducted at Central Campus were successful thanks to the support of the IT department.

New Sabina associates continue to take online industrial technology training provided through a partnership with ITZ and Southern State Community College. Tom Payton, Lisa Copas, and John Joy have been invited to represent the college at a two-day education fair to be held at the New Sabina plant in early December.

The final of a series of Microsoft software workshops was conducted for NCB Bank of Hillsboro on Nov. 12 at Central Campus. The workshops were designed to improve employee productivity through targeted instruction on software the bank uses, and our instructor received “excellent” ratings on the evaluations.

Dr. Carry DeAtley and Bill Horne provided two student interns to assist Weastec in conducting an associate attitude survey. The student interns helped administer the survey and tabulate the results with assistance from John Joy and Beth Pristas. Contract work was provided in November to Weastec that includes some time study and flow efficiency investigation on all three shifts for a limited segment of their operation.

Continuing Education & CCS Notes

A series of non-credit courses offered in partnership with the University Alliance is now available. Efforts continue to expand the range of non-credit, workforce-related, and online courses that SSCC can offer. These courses have been developed by such prestigious institutions as Villanova University, the University of San Francisco, and Tulane University.

As reported earlier, Southern State was selected by Connect Ohio as a sub-award recipient to provide basic, introductory computer training to the five counties comprising the SSCC service area. The Sub-Award agreement with Connect Ohio was submitted and approved. Current tasks include working to partner with area libraries and other suitable facilities in which to conduct this training. The training, along with a statewide marketing campaign, is expected to begin in January 2011.

John Joy attended a Nov. 18 meeting in Greenfield in support of that community’s efforts to identify local economic development needs and develop appropriate strategies to grow the local economy. Ohio University’s Voinovich School of Leadership and Public Affairs received funds through the Ohio Appalachian Regional Economic Advancement Program (REAP), and Greenfield was selected as one of the communities to benefit. He also presented an overview of Corporate and Community Services to the Wilmington Rotary Club’s meeting on Nov. 29.

Enterprise Center

Consulting

There was one business consultation:

- Nov. 12 – Green cleaning new technology – pre-venture

Collaboration

Coordinator Russ Brewer participated in the following meetings:

- Nov. 2 – Leadership Adams Board meeting, Winchester
- Nov. 4 – Meeting with Tim McKeown, President, Brown County Chamber of Commerce, South Campus
- Nov. 10 – Connect Ohio Meeting, Central Campus
- Nov. 17 – Meeting with Tad Mitchell, Director, Ohio Valley Career and Technical Center, West Union
- Nov. 23 – Conference Call with the Appalachian Regional Entrepreneurship Group, Adams County Chamber of Commerce, Brown County Chamber of Commerce, and the Highland County Chamber of Commerce

Networking

Coordinator Brewer participated in the following meeting:

- Nov. 18 – Brown County Chamber of Commerce Board Meeting

Events

Coordinator Brewer attended the following event:

- Nov. 5 – Small Business Seminar sponsored by Senator Brown’s Office, Central Campus

Student Affairs/Enrollment Management

Financial Aid

The Financial Aid Office staff members are currently reviewing newly passed Department of Education regulations to determine if there is any impact on current policies and/or processes.

Two staff members attended the Federal Student Aid conference held Nov. 29 through Dec. 3.

Career Services

Career Services mailed 900 handouts to students who were or had family members as dislocated workers. The handout will eventually become part of a Career Services website section called “Career Services for Dislocated Workers.” Information included such resources as securing assistance with prescriptions, food, heating assistance, mortgage, small business start up, and funding for training.

New client numbers in Career Services for December remain the same as do the number of returning students for career counseling and job search assistance.

Career Services sent out follow-up letters to respondents in the graduate survey indicating potential need for job search assistance reminding them of the free services available.

Approximately 1,200 cards were mailed directing students, with 46 hours or more, to the Career Services online tool.

Career Services, in conjunction with the Communications Department, has implemented the next phase of the Career Services Website Renewal Project. This section mirrors the career counseling process and allows students and alumni to utilize various career counseling and job search tools online as well as print off various references.

Tutoring Services

Effective Sept. 1, 2010, the Tutoring Center has gone through major changes. The new full-time coordinator, tutoring specialist, and two permanent part time math/science and writing lab tutors have been put in place to ensure accessible and quality tutoring services to all SSCC students. In addition to the full- and part-time staff, the office has enlisted 34 tutors from the student population, degreed individuals from our local communities, and instructors.

Tutor Resource Manuals were prepared and distributed to each tutor. Ten staff members voluntarily attended an eTutoring training session in September at the Ohio Learning Network library in Columbus.

Tutoring offices have been set up in the back of the LRC at Central Campus. A new tutoring lab has been installed at South Campus.

The SSCC Tutoring Center is going green by offering paperless options. Major revisions have been made on the tutoring webpage. The homepage has the purpose and mission statements of the SSCC Tutoring Center. The Tutoring homepage includes such links as:

- *Request a Tutor* - access forms that can be submitted online;
- *Find a Tutor* - e-Directory which includes open lab hours at all campuses and allows students to directly contact a tutor in his or her subject area; and
- *Become a Tutor* - provides criteria and forms necessary to become a tutor. Other links provide information about the SSCC Tutoring Center and eTutoring services.

The tutoring coordinator visited *College Success* and education classes to speak to the students about services and to encourage students to use tutoring proactively or to consider becoming a peer tutor. A bookmark to assist students in navigating the Tutoring Center webpage and lab schedule posters were created to promote services.

The SSCC Tutoring Center is committed to improving retention by helping students become independent learners. A workshop for all tutors is being planned for Dec. 9 at Central Campus to assist tutors in identifying best practices and strategies necessary for student learning. One of the major workshop themes will be that tutoring is not about failure; it is about academic success. Following the workshop, an appreciation luncheon will be hosted by the

Usage Update for Fall Quarter

- 245 students have requested tutoring
- 178 one-on-one sessions
- 491 open lab sessions have been conducted
- 17 students have used (52) eTutoring sessions out of the 100 sessions allotted per quarter

SSCC Tutoring Center for the tutors, faculty secretaries, and communication staff who have supported our efforts. We seek to connect members of our department by such activities and to underscore the importance of tutoring to the larger academic community.

The SSCC Tutoring Center will continue to monitor usage in an attempt to meet student needs. The staff members are committed to finding ways to reach students who would benefit and to devise ways to provide follow-up activities that would determine the impact tutoring has on student success and retention rates.

Disability Services

The Office of Disability Services has established firm office hours on each campus. The schedule is as follows:

Fayette Campus	Mondays from 8-10 a.m.
North Campus	Wednesdays from 8-10 a.m.
Central Campus	Thursdays from 8-10 a.m.
South Campus	Thursdays from 11 a.m.-1 p.m.

The Disability Services Coordinator is in the process of interviewing prospective students for Winter Quarter as well as determining appropriate accommodations for each student.

Patri-Tots Learning Centers

Karee Shaw and Kathe Chaney (site coordinators) will provide a brief presentation at the meeting detailing information about current happenings in both Patri-Tots Learning Centers.

Fiscal Year-to-Date Tuition Discount Totals:

\$ 522.24 Sibling Discounts
\$ 1,196.40 Student Discounts
\$ 9,696.50 Employee Discounts
\$11,415.14

Enrollment

Enrollment for the 2011 Winter Quarter began on Nov. 15. As of Nov. 23, headcount stands at 2,526 (a 10.5% increase), and FTE stands at 1,878.67 (a 5.8% increase). The full enrollment spreadsheet is attached.

Attachment

- Enrollment Spreadsheet

SOUTHERN STATE COMMUNITY COLLEGE

QUARTERLY ENROLLMENT REPORT

WINTER 2010-11

	CENTRAL		NORTH		SOUTH		FAYETTE		DIST		TOTAL		TOTAL		TOTAL	
	CR HRS		CR HRS		CR HRS		CR HRS		CRHRS		CR HRS		FTE		HEADCT	
DATE	09-10	10-11	09-10	10-11	09-10	10-11	09-10	10-11	09-10	10-11	09-10	10-11	09-10	10-11	09-10	10-11
11/15		5207		1523		3409		2309		3560		16008		1067.20		1433
11/16	4286		1056		3088		1450		2501		12381		825.40		1056	
11/19		9196		3107		5652		4017		4919		26891		1792.73		2409
11/20	9903		2727		5587		3190		4168		25575		1705.00		2184	
11/23	10295	9635	2896	3288	5705	5861	3389	4379	4343	5017	26628	28180	1775.20	1878.67	2286	2526
% Increase*		-6%		13%		2%		29%		15%		5%		5%		10%
Last Wk Numbers		n/a		n/a		n/a		n/a		n/a		n/a		n/a		n/a
Winter 2010 Final	13985		5059		7879		5692		4469		37084		2472.27		3263	