

President's Report to the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

NOVEMBER 2013 | DR. KEVIN BOYS, PRESIDENT

Recommended Academic Calendar

On the agenda is a recommended academic calendar for the Board's consideration. The most significant change is the summer schedule which has been adjusted to include several late-start classes to accommodate recent high school graduates who are not available until early June.

Board Meeting Calendar for 2014

Enclosed is a draft calendar of potential regular Board meetings for 2014 for the Board's consideration.

Complete College America Annual Convening

I attended the Complete College America Annual Convening in Salt Lake City with the Ohio delegation which included a state legislator, university provost, president of the Inter-University Council, and representatives from the OACC and the Board of Regents. The research and content was compelling, and themes very similar to other student success initiatives. The emphasis of this group is on the state-wide implementation of "5 Game Changers" which have been identified as most promising for moving the needle on college completion. Ohio is making good progress on several of these. More information will be provided at the Board meeting. The cost of attendees' participation and travel was covered by Complete College America which has generous support of several national foundations.

Annual Ohio Ethics Training

Following the Nov. 13 Board meeting, Mia Yaniko of the Ohio Attorney General's Office will



once again be presenting the required Ohio Ethics training for any board member who has not attended such during 2013. Mia was last here in November 2012.

Upcoming Events

Board members are invited and encouraged to attend any of the following upcoming events:

NOVEMBER

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| 11.10.13 | Veterans Day Concert – Southern State Community Band
3:00 pm Edward K. Daniels Auditorium on Central Campus |
| 11.15.13 | Opening Night for SSCC Theatre’s “Our Town”
7:30 pm Edward K. Daniels Auditorium on Central Campus
<i>Production also plays 11.16.13 at 7:30 pm and 11.17.13 at 3:30 pm</i> |

President’s Activities and Involvement

Since my last report, I have been involved in the following meetings and events:

- Meeting with Leslie Keller-Biehl, President of The Murphy Theatre in Wilmington
- Meeting with Tony Long of Southern Ohio ESC
- Southern Ohio Compact Meeting
- OACC Government Relations Conference Call
- Leadership Clinton - History and Culture of Clinton County Day
- OACC Search Committee Conference Call
- OACC President’s Meeting
- 2013 Trustees Conference at Columbus State Community College
- HSTW Board Meeting and Communication Committee Meeting
- Southern State Community College Foundation Annual Meeting
- Highland County Chamber of Commerce Board Meeting
- Complete College America Convening in Salt Lake City
- Hillsboro Rotary Club Meeting
- Hocking College Visit with President Ron Erikson and Trustee Mike Brooks
- Southern State Community College All-College Meeting

- Human Trafficking Presentation by the Attorney General’s Office
- Higher Ed Funding Commission Conference Call
- SOCHE Executive Board of Trustees Meeting
- Leadership Clinton Program Committee Meeting
- Capital Budget Conference Call
- Articulation Meeting with Dr. Rita Morris of Shawnee State University
- Post-Audit/Exit Conference with Millhuff-Stang
- Southern State Community College Advisory Breakfast
- SOCHE Faculty Awards Banquet at Sinclair Community College
- Ohio School Board Association Meeting in Columbus
- Clinton County Commissioners Meeting

ACADEMIC AFFAIRS

Academic Departments

Math faculty on statewide committee

Linda Chamblin, math faculty member, has been participating on the statewide Ohio Math Steering Committee. The committee’s charge is threefold:

- A review of college algebra in its role as the “course of choice” for non-STEM bachelor degree programs
- A revision of the guidelines for the transfer module which might open up other non-STEM courses without necessarily an intermediate algebra prerequisite
- Perhaps a recommendation for courses like quantitative reasoning or statistics as an alternative to college algebra.

The results of this committee could impact the College Completion Plan, which will be developed and presented to the board for approval in spring of next year. The timeline for the Ohio Math Steering Committee is to:

- Present a draft of a proposal to the meeting of the math chairs on Jan. 10
- Finalize a proposal during a two-day retreat beginning Jan. 10

A special thanks goes to Linda for her willingness to serve on and represent Southern State on this very important committee.

In conjunction with the work Linda is doing, Bill Worpenberg, math faculty, is also researching the potential use of alternative first-year liberal arts math courses such as Quantway, Statway, and quantitative reasoning to determine if one of these options would be appropriate for Southern State.

Shawnee State University transfer meeting

Dr. Ryan McCall, SSCC Vice President of Academics, met with representatives from Shawnee State University on Oct. 14 to discuss avenues to improve transfer rates between the two institutions. Initial data has been shared concerning the number of transcripts sent to Shawnee and the number of SSCC students who enroll and graduate from Shawnee. Dr. McCall, Dr. Boys, and James Bland, SSCC Vice President of Student Affairs and Enrollment Management, had a follow-up meeting with their senior administration on Nov. 6. We continue to seek ways to increase and create better pathways for SSCC students to transfer to Shawnee.

Higher Learning Commission preliminary approval

The college received preliminary approval from the Higher Learning Commission (HLC) for the closure of the South Campus and the opening of the new Mt. Orab Campus. The proposal has been recommended for approval, and this recommendation will be considered by the Institutional Actions Council at their meeting on Dec. 3. Once the approval is made, the college will be notified within two weeks by HLC.

Cincinnati State shared programming

Dr. McCall, Dr. J.R. Roush, Dean of Core Studies, and John Joy, Dean of Workforce Development and Community Services, met with representatives from Cincinnati State Oct. 29 to continue work on developing shared programming opportunities for students. During the meeting, both institutions have tentatively agreed to begin offering one

program on the other's campus for Fall 2014. Cincinnati State would begin offering a legal assisting program to Southern State students, while Southern State is planning to offer the paraprofessional program at Cincinnati State. The ultimate goal for this partnership is to provide students with opportunities to obtain degrees which neither institution would be able to develop on their own without considerable cost. Both institutions are also in discussion about the addition of shared programs in the coming years.

Workforce Development and Community Services

Truck Driving Academy

Meetings and customized driver training opportunities were conducted with Johnson Controls of Greenfield and Ohio Valley Veneer of Piketon.

Two weeks of customized driver training was provided to the Chillicothe Kenworth plant, generating contract revenue in excess of \$5,000.

The TDA enjoyed the highest regular CDL program enrollment during the past 12 months, with 27 students. The customized Kenworth training, along with two line tech customized training billings, contributed to a modest surplus at month's end. The additional staff hired was a key factor as well, increasing TDA capacity.

An MOU was completed for the partnership with Cincinnati State to offer CDL training at their downtown Middletown campus.

Workforce Development

John Joy attended a meeting hosted in Lynchburg by the Appalachian Gateway Development Board to further discuss a Connect Ohio program called Digital Works. The Digital Works project involves training local people for customer service jobs, most of which can be done from home with broadband access. Southern State has been a Connect Ohio partner for over three years, and Sharon Bedard, the Grow! Highland County Enterprise Facilitator, is on the board. Southern State and the Highland County

Chamber of Commerce are partners in co-sponsoring the Grow! Highland County project. Robust media coverage was provided in both the local papers.

In addition, the Grow! Highland County enterprise facilitation initiative received a runner-up award in Excellence in Volunteerism at the Ohio Economic Development Association conference in Columbus. About 18 projects received some level of recognition, out of about 80 applications.

Southern State again agreed to serve as a partner to the Grow! Highland County project, by continuing its role as fiscal agent. John Joy, Russ Brewer, SSCC Enterprise Center Coordinator, and Katy Farber, Project Manager at Appalachian Partnership for Economic Growth, worked jointly to submit an application for funding with the U. S. Department of Agriculture.

Continuing Education & Departmental Notes

Veterinary assistant classes began at Central Campus on Oct. 19. The class is offered in partnership with Boston Reed College, which is rebranding their organization with a new name: Achieve Health Careers.

Discussion continued on the topic of offering non-credit real estate continuing education on rotating schedule at all four of the Southern State campuses. Dates are being confirmed to offer the series in January at Fayette Campus.

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Admissions & Student Activities

Student Government Association

Human Trafficking

In hopes of educating our students and community, the Student Government Association initiated a presentation on human trafficking. A representative with the Ohio Attorney General's Office led the presentation on Nov. 1. With the help of Gary Heaton, SSCC Security and Emergency Response Coordinator, and the Office of Communications, a marketing campaign for the event went out to students, staff, and the community.

Lobby Lunches

SGA has been providing Lobby Lunches about once every other week at Central Campus. The proceeds from these lunches are earmarked for the Highland County Society for Adults and Children's annual telethon that will collect in March.

Survey

Results of this year's Student Interest Survey have been provided to Dr. Boys.

PTK

The All-USA/Coca-Cola Community College Academic Team application is now open. Although eligible students apply through the PTK (Phi Theta Kappa) website, they do not have to be PTK members. All applications and nominee selections must be made by 5 p.m. CST (6 p.m. EST) on Dec. 2. Since the Thanksgiving holiday occurs right before this deadline, multiple college departments have leveraged technology to get the word out quickly. An email announcing the scholarship has been sent to all current students as well as SSCC faculty, and scholarship information is featured prominently on the SSCC website and electronic signage. In addition, the PTK officers have staffed information tables on all four campuses as well as application workshops on Central and Fayette campuses. Southern State can nominate eight students (two per campus) for this honor.

Athletics

Women's Volleyball

Southern State Community College's women's volleyball team finished the season with a 0-29 record, and a fourth-place finish in the Ohio Collegiate Athletic Conference (OCAC).

The team's CONNECT for a Cure event raised almost \$1,000 to donate to the Adams County Cancer Center.

Men's Soccer

Southern State Community College's men's soccer team finished the season with a 6-8 record. Tyler Gray was named United States Collegiate Athletic Association (USCAA) Goal Keeper of the Week for Sept. 23-30.

Women's Basketball

Southern State Community College women's basketball team kicked off their season on Friday, Nov. 1, at Ivy Tech - Central Indiana.

Men's Basketball

Southern State Community College men's basketball team kicked off their season on Friday, Nov. 1, at Ivy Tech - Central Indiana.

Financial Aid

The Office of Financial Aid is awarding financial aid for the spring semester. The priority filing date for Free Application for Federal Student Aid (FAFSA) for the spring is Dec. 12.

A Financial Aid Night was conducted at Greenfield McClain High School on Oct. 30. Information was presented to high school seniors and parents on applying for financial aid of all types for the upcoming fall semester of 2014.

Patri-Tots

Central

The Patri-Tots Learning Center at Central Campus received a commendation from Ohio's House of Representatives Cliff Rosenberger on behalf of their *Step Up To Quality* One-Star Award from the Ohio Department of Job and Family Services. Kathe Chaney, SSCC Site Administrator, and staff were pleasantly surprised to learn of this commendation and are very excited to have the recognition, appreciation and validation of Mr. Rosenberger and his colleagues in Columbus.

North

Rainbow Village Child Care in Wilmington closed its doors Oct. 11. Due to its closing, the North Campus Patri-Tots site has enrolled an additional four children, with two others expected to start in the next few months when they reach age 18 months. Additionally, two other families have visited the center and enrollment for their children is pending. Both the pre-K (ages 4 & 5) and preschool (ages 3 & 4) classrooms are full. The toddler classroom is filling up, with a few spots still available. Current staff and administrator schedules are being adjusted to accommodate the added children. Additionally, the Site Administrator is working to quickly fill a teacher aide position that is currently open so that the center can continue to maintain state-mandated ratios.

Records/Registrar

Mid-term grades have been posted and the list of students who may need intervention has been sent to the Advising Center.

Spring registration will open on Nov. 18. Classes begin Jan. 6.

Student Success Center

Staff meetings were held at Central Campus on Sept. 27, Oct. 16, and Oct. 30. In an effort to ensure that advisors and other Student Success staff are provided with accurate, updated program information, faculty and staff members Liz Feliciano, Rhonda Davis, Rainee Angles, Jon Davidson, Linda Chamblin, Kathe Chaney, and Tom Stroup presented information about their programs at these meetings.

The staff is working closely with the Office of Financial Aid to assist those students who are approved for an academic probation plan at the end of the fall term.

The staff is looking at early warning and midterm reports to see if there is a correlation between late registration and poor academic performance, and online learning and poor academic performance.

Tutoring Center

Tutoring Sessions for Fall Semester 2013:

236 Tutor Requests

148 Lab Sessions

135 One-on-One Sessions

Total Sessions: 283 from Sept. 2 through Oct. 15

Over the past month, the writing associate tutor has been embedded in an allied health course to assist students as they created documents using the APA style and in an English 1102 class to assist students with a major paper. The embedded style brings the tutor to the students and frees up time for the instructor to address more content issues while the tutor addresses more of the lower order skills. The tutor will continue to meet with the English class throughout the remainder of the term.

Tutor Success Workshops:

Computer Fundamentals Workshops for spring semester will be conducted on Monday, Dec. 16 at Fayette Campus and Tuesday, Dec. 17, at Central Campus.

Online Success Workshops for students enrolled in online classes will be held on Wednesday, Dec. 18 at Central Campus from 9 a.m. to 12 noon, and at Fayette Campus from 1-4 p.m.

Tutoring tables and web tutorials will be held at each campus during opening week to promote tutoring and to assist new students with the activation of My SSCC student and email accounts. Facilitators for the workshops will be Joe Gruber, Math Associate Tutor

and Erin Smith, Writing Associate Tutor. The tutoring staff will make a presentation of the Online Learning workshop to faculty and staff on Nov. 15.

Writing Tutor Associate

The Tutoring Center welcomes Erin Smith to our staff. Erin has taken the position of Writing Associate Tutor. Erin is a graduate of Asbury College and holds a master's degree in ESL.

CRLA

Tutoring Center staff attended the CRLA (College Reading and Learning Association) conference in Boston on Nov. 6-9. The theme for this year's conference is "Revolutionizing Learning to Enhance Student Success." Sessions will cover management of tutoring centers, first-year experience initiatives, developmental courses, tutor training topics and best practices to better serve students, and other completion initiatives.

Retention

Southern State is pleased to announce that Melissa Scott-Queen has joined Sarah Miller and Austin Young as the AmeriCorps College Completion Coaches for 2013-14. Melissa holds a bachelor's degree in fine arts from Shawnee State University and an associate's degree in electronic media from Ohio University.

The coaches have been invited into the PSYC 1108 classes to conduct workshops on study skills, time management, and career, major, and transfer exploration. Sarah Miller is currently creating a workshop on budgeting for college. She has already created a workshop on choosing a major. The coaches plan to launch these in the spring.

As of Oct. 31, the coaches had distributed the Individual Plan for Academic Completion (IPAC) binders to 19 of the 22 PSYC 1108 classes. The coaches – as stipulated by the AmeriCorps Service Agreement – are currently embedded in 13 of the PSYC 1108 classes where they have introduced the institution's required completion plan, distributed degree audit reports (DARS) to assist students in understanding degree program requirements, and have conducted workshops on time management, study skills, and

learning styles. The coaches have conducted eight workshops and have met one-on-one with 44 students to work on completion plans.

Susan Long and Charles Gorman are looking into syllabus changes to include the completion plan and IPAC as a requirement for PSYC 1108 classes.

The coaches traveled to Wilson Children's Home in West Union on Saturday, Oct. 26, to host a Halloween party for the residents. AmeriCorps Coaches are required to participate in five service day projects. The Halloween party was chosen for Make a Difference Day which is one of the required service days. The coaches supplied food, games, activities such as face painting and making "monster" pudding cups and recruited 11 volunteers, getting them engaged with helping in decorating, serving food and being involved with the children at the home. The children were comfortable enough that they have invited the coaches back for Christmas. The activities made a difference in their young lives.

Advising Center

Advisors have been assisting the director in reaching out to students on academic probation and warning by contacting them and monitoring their progress throughout the semester. The communication has provided valuable information about actions that the students take which jeopardize their academic progress. To ensure that students avoid these mistakes, holds are being placed on all fall academic warning and probation students to keep the student from making changes to their schedules without seeing an advisor.

All students placed on warning were sent a letter in September to explain the process for coming off warning, to inform students about the consequences of moving to academic probation, and to encourage them to attend a Student Success Workshop scheduled on Fridays. Over 80 students responded via phone or the workshop to discuss what steps they need to take to make satisfactory academic progress.

Over 300 early warning submissions have been received. Students have been notified.

Over 732 students were sent midterm reports notifying them of unsatisfactory academic performance in over 1,320 courses.

Career Services

During October, the Office of Career & Counseling Services presented at three College Success (PSYC 1108) classes on three different campuses - Central, Fayette, and South. Topics included an overview of the services provided and employer requirements during difficult economic times plus safeguards that enhance employability.

The Kiersey Temperament Sorter was used in the Fayette Adult Opportunity Center to help students identify their Myers-Briggs Type and learn how this impacts their thinking, decision making, and interactions in the classroom and workplace. Another AOC group presentation is scheduled for November.

Tom Payton, Career & Counseling Services Coordinator, assisted the Fayette One Stop with their job fair and co-presented with Bob Brown to participants on "Preparation Techniques for Interviews."

Mailings went out to all actively enrolled students promoting the mental health services for students and immediate families. The card was also used on the digital signs and featured original artwork by Nicholas Daulton, a student at North Campus. He also did artwork for another mailing to current students and recent graduates for November workshops entitled "Seal the Deal - Tips and Preparation for Interviews that Work." This workshop is open to students, alumni, and community members.

Videos have been added to the Career & Counseling Services website on the following topics: stress, introversion, and self-compassion versus self-esteem. A link for a self-compassion test was added that supports the self-compassion video that students can access.