

President's Report to the **BOARD OF TRUSTEES**



SOUTHERN STATE
COMMUNITY COLLEGE

AUGUST 2018 | DR. KEVIN BOYS, PRESIDENT

Strategic Planning

As identified in the Strategic Visioning Goals for 2018, the College will be embarking on a strategic planning process to identify the College's priorities for the next three to five years. We are kicking off that process with faculty-facilitated S.P.O.T. analysis small groups during the Fall Symposium activities on Wednesday, August 15. A Strategic Planning steering group comprised of the College's constituencies will be assembled to shepherd this work to an updated plan that will be presented to the Board of Trustees in early 2019.

Policy and Information Manual Revisions

Included in the packet are recommended updates to the Policy and Information Manual for employees. Many are simple changes referencing the new My eConnect system being implemented by the Human Resources Department. You will see a significant update to the policy dealing with anti-discrimination, harassment and bullying. This recommendation policy reflects best practice and provides more specific direction dealing with this important issue.

Health Science Renovation Planning

As you will recall, the recent capital bill from the state of Ohio has provided \$1.5 M for a renovation at Central Campus to support the Health Sciences. We have advertised for architect services and rated the applications to arrive at a short list for interviews with these firms. A committee of those involved in the health professions will participate in the interviews with these firms. Any trustee that would be available and interested in participating in these interviews should indicate that interest to Robin Tholen as soon as possible.

Civil Rights Review

The Ohio Department of Education completed its civil rights review during the month of June and issued its written findings. The College has responded with a voluntary compliance plan for each finding to be addressed. Most items had to do with minor facility issues that have already been easily remedied. One recommendation requiring the addition of a level landing at the top and bottom of the main ramp at Central Campus will occur along with the planned renovation for the Health Sciences. The complete report is available in the president's office.

Communication from Chancellor Carey on Changing Campus Culture Initiative

Please find the included letter from Chancellor Carey regarding the Changing Campus Culture initiative to address sexual violence among college students. Recognition is extended to James Bland, Vice President of Student Affairs and Enrollment Management, for his leadership in our College's efforts.

Southern State's Participation in the Pathfinder Project with Local Boards of Election

Ohio Secretary of State Jon Husted looked to Ohio's community colleges to assist each county's local board of election in ensuring our elections are protected against cyber-security threats. Executive Director of Information Technology, Brian Rice, has particular expertise and recent specialized training and has stepped forward to contract with several boards of election to provide this service on behalf of the College. Additionally, Mr. Rice has been contacted by other colleges and entities attempting to provide this service and is sharing his expertise with them as well. I have asked Mr. Rice to elaborate during the Board meeting. This is certainly an important way that we add value to the communities and state that we serve.

Letter from Anonymous Citizen

The Board of Trustees received a letter from a concerned citizen. It is included in your packet along with my response to the Board.

President's Activities and Involvement

Since my last report, I have been involved in the following meetings and events:

- Meeting with Senator Joe Uecker
- Meeting with Marriott Executive and Economic Development Leaders
- Leadership Clinton Program Committee
- Highland County Chamber of Commerce Board Meeting
- Farewell to John Joy/Welcome to Jessica Wise and Amy McClellan
- Meeting with Franklin University Representatives re: Potential Online Partnerships
- Meeting to Discuss Clinton/Highland County Board of DD Involvement
- Festival of the Bells events
- Meeting with Adams County Commissioners
- Conference calls with ARC P.O.W.E.R. Grant Consultant
- Guest on WSRW's *Highland Highlights*
- Hillsboro Rotary Club Meetings
- Utility Pipeline Meeting in Adams County
- EAB Navigate – Executive Team Conference Call
- Meetings with BHDP Architecture Representative
- Meeting at Clark State Community College re: Joint Programs
- Default Prevention Services/Call Center Services Vendor
- AACC Board Retreat (Washington, DC)
- ACCT Congress Presentation Preparation Call
- Welcome for Multiple SSCC Orientations
- SSCC All-College Meeting and Strategic Planning Session

Upcoming Events

Board members are invited and encouraged to attend any of the following upcoming events:

SEPTEMBER

Sept. 15 **SSCC Theatre Company: "A Night of One Acts"**
Edward K. Daniels Auditorium | Central Campus

OCTOBER

Oct. 24-27 **ACCT Leadership Congress**
New York, NY

ACADEMIC AFFAIRS

Preparation for HLC Multi-Location Site Visit

Institutions with three or more off-campus additional locations are required to undergo a multi-location visit every five years. The visit is conducted by an HLC peer reviewer and involves a representative sample of the institution's additional locations. An additional location is defined as a place where 50 percent or more of a degree is offered. In Southern State's case, a number of our high school CCP sites are considered "locations" due to the offerings hosted there. For this review, the Laurel Oaks Aviation Building and the Manchester High School have been selected for the visit. This review will include a narrative report, due 30 days prior to the visit, and an onsite evaluation. The specific date for the visit is still being coordinated, but will likely occur prior to Thanksgiving.

Application to the HLC Assessment Academy Successful

Aimed at accelerating and advancing efforts to assess and improve student learning, the Commission's Assessment Academy is a voluntary, yet application required, academy designed to help build institution-wide commitment to and engagement in improving student learning. The application submitted in spring was recently accepted. This academy is a four-year endeavor and will include orientation, roundtable exercises, mentor consultation, and impact reporting. Dr. Roades will be representing the institution at the orientation meeting in Chicago in early September.

Industry Certification Annual Report (June 2018-August 2018)

Reported by Office Information Technology faculty member and certification coordinator, Julia Basham, 60.9 percent of the 23 tests administered were successfully certified. These tests include the Microsoft Office Specialists (MOS) suite of tests,

Adobe, and Quickbooks.

Summary of Certifications			
Test	# of Tests	Certified	% Certified
Microsoft Office Specialist (Includes Excel 2013, Outlook 2013, Word 2016, Excel 2016, PowerPoint 2016, Access 2016, and Outlook 2016)	23	13	60.9%
Adobe Certification (Includes Premier Pro, Illustrator, Animate, Photoshop, Dreamweaver)	-	-	-
Quickbooks Certification (Includes QB 2015)	-	-	-
Total	23	13	60.9%

Grants

Carl D. Perkins

The Carl D. Perkins Grant was recently renewed and will continue to fund local, mini-grants aimed at supporting innovative approaches in classroom including, but not limited to, equipment purchases.

Controlling Board Releases RAPIDS Funding

Southern State's application to the State Controlling Board for use of RAPIDS funding was approved and the procurement of engineering equipment has begun. This will bring industry equipment into the engineering lab space – Haas mill and lathe, manual mill and lathe, and a plasma cutter.

Workforce Development, Truck Driving Academy, and Continuing Education

Workforce Development and TDA Transition Going Smoothly

Following the retirement of John Joy, Amy McClellan has been tapped to fulfill the workforce and continuing education programming and oversee the Truck Driving Academy. In her first month of leadership, Amy has capably picked up the reins by

meeting with local employers to market new business and conducted a strategy planning session with her new team members. In subsequent months, new report features will include data related to industry contracts, TDA completions, and other enrollment data relevant to the department.

People in the News

The College is happy to welcome three new faculty members this fall.

Dr. Sara Nielsen | Chemistry

A graduate of Miami University's chemistry program, Dr. Nielsen brings a unique combination of technical skills and interest in understanding the relationships among chemistry self-concept, chemistry achievement, and instructional methods in chemistry classroom settings. Most recently, Dr. Nielsen was a visiting assistant professor of chemistry at Hanover College in Indiana. Dr. Nielsen will be working collaboratively with Dr. Storer and will be located primarily at the Central and North Campuses.

Mr. Brandon Montoya | Biology

With more than 15 years of teaching experience in a variety of biological sciences, Mr. Montoya joins the Southern State family to fill the absence of retired faculty member, Mr. Jeff Foster. Experienced in biology, anatomy, cross-sectional anatomy, physiology, pathophysiology, and environmental science, Mr. Montoya brings many years of community college and university experience to his role. Immediately prior to joining with Southern State, Mr. Montoya was a professor of biology at Cincinnati State Technical and Community College. Mr. Montoya will join his fellow biology colleagues in delivering quality education to students at the Brown County and Central Campuses.

Mr. Thomas Greenwood | Mathematics

A lifetime mathematics teacher and accomplished education professional, Mr. Greenwood has 34 years of teaching experience including high school and collegiate-level instruction. With a diverse background of mathematics knowledge, Mr. Greenwood brings a blend of technical expertise and a deep-rooted appreciation for the diversity of learners. Replacing retired professor, David Nicholas, Mr. Greenwood will spend much of his time in the northern part of the region providing instruction at the

North and Fayette Campuses primarily.

Personnel Departures

Effective September 1, 2018, Dr. J .R. Roush will resign from his duties as Dean of Core Studies and Brown County Campus Director at Southern State Community College. J.R. has accepted a position as a tenure track faculty member at Shawnee State University in the education department. He will continue to serve as the representative of College Credit Plus Director for Southern State Community College (SSCC) in an independent contractor role. J.R. extends his appreciation for all of the wonderful professional and personal friendships developed over the years, and has no plans on ending those. J.R. is committed to advocate for SSCC and our service area/region in a different role. The College is actively considering alternative arrangements for campus leadership and Dean of Core Studies. For the interim period, Dr. Roades, Amy McClellan, and Lisa Hord will provide day-to-day coverage at Brown County and Jeff Montgomery will assume the duties related to core education.

Kari Siders, Director of Library Services, accepted a new position at Cedarville University late this summer. Kari will be sorely missed. Angel Mootispaw, Director of Instructional Technology, will serve as the interim director in Kari's absence.

North Campus Hosts Clinton County Developmental Disabilities Board

Developmental Disability Board conducted an open house for clients wishing to participate in an educational partnership with Southern State and the Wilmington campus. At the event, clients were able to take a campus tour and also receive courtesy badges from the library and Rebecca Griffith. The program is a part of a joint grant between the Clinton County and Highland County Development Disability Board.

STUDENT AFFAIRS

AND ENROLLMENT MANAGEMENT

Financial Aid

Year-Round Pell

This summer's students had an additional semester of Pell grant funding with the return of the year-round Pell grant. Students significantly impacted would be those who attended full-time in the fall and spring who in prior years would have exhausted their grant funding. The total number of students this summer semester receiving Pell was 384, compared to last summer's 368.

OCOG

The Ohio College Opportunity Grant, which is available to community college students in the summer only, was not awarded due to the additional Pell grant. The OCOG allows grant funds for tuition only after Pell.

A recent change to the OCOG grant now allows veterans who qualify for OCOG, the ability to receive the grant each semester at community colleges.

Summer Scholar EASE Project

The Summer Scholar grant, based on the College's participation in the EASE research project, also saw a significant decline in the amount awarded due to year-round Pell funding. The scholarship/grant funded 14 students compared to last year 27 students after Pell.

SuperStart Scholarship

This scholarship saw a significant increase this year, with 78 students participating compared to last year's number of 61. This scholarship funds tuition for up to six semester hours for qualifying high school graduates during the Summer semester.

Student Success Center

Academic and Career Advising

Advising staff members are experiencing the rush of students' last minute scheduling efforts. While options are limited, most students walk away with a full load of the courses required for their programs. Phone call and email campaigns have delivered the wakeup call that the academic year is about to start.

The career advising training introduced a new product in the Workforce Development market. *GetWorkerFit* is a resource tool that assesses interests, preferences, and aptitude with options in workplace readiness and self-management certificates. This training was a joint effort with Adams-Brown Ohio Means Jobs. Adams County government, community services and school districts are working on securing a pilot grant to provide county residents with work-ready skills, beginning as early as the 10th grade. Southern State staff is prepared to transition those clients into workforce training.

Career and Counseling Services

In addition to providing career training to staff, the coordinator has developed several programs for the year.

Transfer Fair: (October and March)

- College partners in the 2 + 2 and 3 + 1 alignments will present our students with options for their continued education.

Lunch and Learn Programs: Suicide (October/ November)

- *Stress: I am down to my last nerve and you are standing on it!* (October)
- *How can I know? Helping to notice and help prevent suicide.* (November)

Sexual Assault: (September/January/February)

- *Male Sexual Stereotypes* (September)
- *Sexual Assault Today – Give me a break, more political correctness?* (January)
- *Happy Valentine's Day - Consent Is Sexy?* (February)

Student Activities

Patriot Campus Ministries

Weekly Bible study will resume for fall semester in the student lounge with the date and time to be determined. Dr. B's café will also resume fall semester.

Susan Morris, Student Advisor, is working with InterVarsity Press for increasing engagement for PCM. A conference call was held on Aug. 6 with IVP and James Bland and Dr. Julie Krebs for expanding the campus ministry and implementing new resources for the upcoming year.

PCM is participating in the orientation for new students at all campuses.

Phi Theta Kappa

Invitations for 137 eligible students from spring semester 2017 have been sent. The next scheduled to be induction will be early fall semester at the SSCC Central Campus Lobby. New officer application packets have been received. Three officer positions are currently open: Vice President of Service, Vice President of Scholarship, and Vice President of Communication.

PTK will utilize the new Canvas platform as a means to begin online meetings and post announcements and work on collaborative projects.

Susan Morris, Student Advisor, will represent SSCC by accepting a three-year term to serve on the PTK Regional Advisory Board. The chapter will be working with Ohio's Regional Coordinator to assist with planning for recruitment and active chapter status with work towards 5-Star Chapter confirmation. Interested members will be attending the regional Leadership in Action Conference at Antioch University from Oct. 26-27.

Susan Morris met with Peggy Chalker to research the possibility of a student internship with a partner college to build our chapter and to increase transfer scholarship opportunities by working with AmeriCorps. Susan will also meet with Lisa Hord in fall semester to research the possibility of expanding scholarship awareness to our CCP community to attract students to SSCC to complete a program of study following high

school graduation.

PTK will participate in New Student Orientation and the fall Transfer Fair.

INFORMATION TECHNOLOGY

Data Security Breach

A faculty member accidentally created and distributed an instructional document to assist 31 summer semester students with accessing a software platform. Within the document, the faculty member embedded a master spreadsheet with columns listing all their students' full names, SSCC's system login usernames, and student ID numbers. The faculty member delivered the document to students via the Canvas messaging system, which also follows through with a direct email to each student's email account. The disclosure was discovered on June 13, 2018, with additional investigation revealing similar disclosures by the faculty member the past two semesters.

The disclosure created several issues:

- 1- Student IDs are considered an identifying number, are not listed as directory information, and should be kept confidential.
- 2- When SSCC provides computer and system access credentials to new students, a generic password is provided utilizing a portion of that student's ID number. Students are encouraged to change the password because it is easily guessed by anyone learning their ID number and username.
- 3- This account is used to access several platforms across the College, including computer access, student records, online classes, and email.

Upon learning of the disclosure, all 143 impacted student accounts were suspended from key SSCC systems until given the opportunity to change their password. Further, the incident was reported to the U.S. Department of Education and Ohio Attorney General's office. The College then contracted with CLC Incorporated to provide credit and identity monitoring protection services for a year, and then notified students with a letter on July 17. To date only three students have registered for CLC's services.