

New Student Checklist

Your Steps for Success
as a first-time student

- Apply for Admission** at www.sccc.edu/admissions OR contact Admissions 937.393.3431 x2607
- Submit a Copy of your High School Transcript**
A high school transcript or GED certificate is required in order to receive Financial Aid. Send final transcript to the Admissions Office at 100 Hobart Drive, Hillsboro, OH 45133 or email admissions@sccc.edu.
- Transfer Students: Request College Transcript**
Official college or military transcript must be sent to Records; 100 Hobart Drive; Hillsboro, OH 45133
- Complete FAFSA**
The Free Application for Federal Student Aid can be completed at www.fafsa.ed.gov. Contact the Financial Aid Office at 937.393.3431 x2610 for more information.
- Take the Placement Assessment**
Placement assessment or ACT scores are required of all degree-seeking students. Taking the placement assessment **before** meeting with an advisor is strongly recommended. Contact the Testing Center at 937.393.3431 x2607 to schedule your assessment.
- Meet with an Advisor**
All full-time and/or degree-seeking students must meet with an advisor prior to registering for classes. Contact the Advising Center at 937.393.3431 x2825, studentsuccess@sccc.edu, or download the "Navigate Student" App from the App Store or Google Play.
- Register for Classes**
Visit SSCC website, www.sccc.edu for important registration deadlines including registration, dropping/adding classes, or withdrawing. Meet with your advisor to register for classes.
- Make Payment Arrangements**
Payments or payment arrangements can be made in the Business Office, 937.393.3431 x2652
- Online Courses**
CRDW 1100 Student Canvas Orientation: All first-time students are expected to complete the Canvas Orientation. Please contact your advisor or Angel Mootispaw at amootispaw@sccc.edu for more information or if you have questions.
- Complete the New Student Orientation (now offered online ONLY)**
All first-time students are expected to complete the new student orientation that will be offered online ONLY. Information about the online orientation will be provided to you. Please contact Jimmy Barnett at 937.393.3431 x2677 or email jbarnett11@sccc.edu for more information or if you have questions.
- Child Care**
Child Care is available through the YMCA Patri-Tots Learning Center on Central Campus. For information, please call 937.393.3431 x2629.
- Disabilities Accommodations**
If you need accommodations due to a disability, please contact Molly Clevenger, Disability Services Coordinator at 937.393.3431 x2604 or mclevenger@sccc.edu.

