

MINUTES

Friday, October 25, 2019

CHAIRPERSON: Karyn Evans

ATTENDEES: Sherri Clark, Stacey Johnson, Mindy Lawson (for Susan Huff), Angie Richmond, Stephanie Terry, Rees Watson (Guest)

| TOPIC | DISCUSSION | ACTION |
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| 1. Call to Order | The meeting was called to order by Karyn Evans | |
| 2. Agenda | Approval of the Agenda | |
| 3. Minutes | Approval of the 2018 Minutes | |
| 4. Program Review | Karyn presented an update on the Program, including the Desk Review for the previous year and current statistics. Two current issues (enrollment and finding instructors) were discussed. | |
| 5. Discussion | How do you want to be involved? Angie felt her staff needs more information. Sherri anticipates more referrals with new regulations in January. Stephanie mentioned some of the areas where they had met with success. Rees asked about services available to their employees who need a diploma. | |
| 6. Discussion | Recommendations for Marketing the Program. Social Media (Shared Facebook with them) Recovery Centers | |

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| 7. Plan of Action | <ol style="list-style-type: none"> 1. Schedule a meeting to provide information for the ACJFS. 2. Provide (additional) Schedule/Brochures, as requested. 3. Connect with staff at various recovery centers. | |
| 8. Adjourn | <p>Reminder of June 11 Recognition. Please save the date.</p> <p>The meeting was adjourned at 9:45 am.</p> | . |