

New Student Checklist

Your
Steps for Success
as a first-time student

- Apply for Admission** at www.sccc.edu/admissions OR contact Admissions 937.393.3431 x2607
- Submit a Copy of your High School Transcript**
A high school transcript or GED certificate is required in order to receive Financial Aid.
- Transfer Students: Request College Transcript**
Official college or military transcript must be sent to **Admissions; 100 Hobart Dr.; Hillsboro, OH 45133**
- Complete FAFSA**
Free Application for Federal Student Aid, **Financial Aid Office, 937.393.3431 x2610**
- Take the Placement Assessment**
Placement assessment or ACT scores are required of all degree-seeking students. Taking the placement assessment **before** meeting with an advisor is strongly recommended.
- Disabilities Accommodations**
If you need accommodations due to a disability, please contact **Molly Clevenger, Disability Services Coordinator at 937.393.3431 x2604** or mclevenger@sccc.edu.
- Meet with an Advisor**
All full-time and/or degree-seeking students must meet with an advisor prior to registering for classes. Contact the **Student Success Advising Center at 937.393.3431 x2825**.
- Register for Classes**
Visit SSCC website, www.sccc.edu for important registration deadlines including registration, dropping/adding classes, or withdrawing
- Make Payment Arrangements**
Payments or payment arrangements can be made in the **Business Office, 937.393.3431 x2652**
- Online Courses**
Visit www.sccc.edu/academics/online-courses.shtml. This page states requirements that all online students must meet, provides instructions for getting started in an online course, and offers guidelines to help students decide if online learning is right for them.
- Complete the New Student Orientation (now offered online ONLY)**
All first-time students are expected to complete the new student orientation that will be offered online ONLY. Information about the online orientation will be provided to you. Please contact **Jim Barnett at 937.393.3431 x2677** or email jbarnett11@sccc.edu for more information or if you have questions.
- Child Care**
Child Care is available through **YMCA Patri-Tots Learning Center** on Central Campus and North Campus. For information, **937.393.3431 x2629**.



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