SOUTHERN STATE COMMUNITY COLLEGE

Prior Learning Assessment
Application Form – *Page 1* of 2

NOTE: PLEASE COMPLETE THE FOLLOWING AND PAY $45 APPLICATION FEE

Instructions: A $45 non-refundable application fee* must be submitted with this application. **Please return page 1 with your application fee.** Payment can be made to the business office in Hillsboro (please include Page 1 with the payment) or via phone ext. 2652. *Please attach page 2* with all supporting documentation and faculty approval and forward to the appropriate Dean's office. After your application review, if credit is awarded, payment of *$15 per credit hour* for credits received must be made before credit will be posted to student's academic transcript.

Applicant Name (Print) _____ ID# _____

Address _____ City _____ State ____ Zip _____

Email _____ Home Phone _____ Day/Cell Phone _____

Signature of Applicant_____ Date_____

*$45 Application Fees are waived for the following certifications:
ACCT-2230-Computerized Accounting (QuickBooks) – 3 credits
ALTH-1121-Introduction to Pharmacy Technician - 2 credits
ALTH-1122-Pharmacy Technician II - 3 credits (ALTH-123 was embedded in ALTH-1122)
ALTH-1125-Pharmacy Technician Practicum - 1 credit
CSCI 1146 Adobe Animate Animation - 3 credits
CSCI 1147 Adobe Dreamweaver
CSCI 1165 Adobe Photoshop Digital Imaging - 3 credits
CSCI 2220 Adobe Illustrator Vector Graphics - 3 credits
CSCI 2233 - CISCO Introduction to Networks
CSCI-2236-CISCO Routing and Switching Essentials
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CSCI 2268 Adobe Premiere Video Editing - 3 credits
CSCI-1130-Adobe InDesign Electronic Publishing - 3 credits
CSCI-1150-Operating Systems – 3 credits
CSCI-2246-PC Troubleshooting & Repair – 3 credits
CSCI-2213-Access – 3 credits
CSCI-2216-Outlook – 3 credits
CSCI-2217-PowerPoint – 3 credits
CSCI-2218-Excel – 3 credits
CSCI-2234-Server Administration – 3 credits
EDUC-1140-Introduction to Early Childhood Development & Education – 3 credits
ENDS 2230 Computer Graphics I - 3 credits (Effective until end of Summer 2019)
ENDS 1140 Introduction to Engineering Graphics and AutoCad (Effective Fall 2019)
OFIT-1130-Word Processing I – 3 credits

Revised 07/21 ame

Prior Learning Assessment
Application Form – *Page 2* of *2* (attach with all documentation)

Applicant Name (Print) _____ ID#_____

Address_____ City_____ State_____ Zip_____

Email _____ Home Phone_____ Day/Cell Phone _____

Number of hours completed at SSCC_____ (must have completed at least 6 semester hours at SSCC to be eligible) May earn maximum of 30 credit hours through Prior Learning Assessment. If credit is awarded, payment of *$15 per credit hour* for credits received must be made before credit will be posted to student's academic transcript.

Student Requests	Course Number	Course Title	Credit Hours	Faculty Approval
Example:	*ACCT 1104*	*Principles of Accounting I*	*3*	_____
_____	_____	_____	____	_____
_____	_____	_____	____	_____
_____	_____	_____	____	_____
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_____	_____	_____	____	_____
_____	_____	_____	____	_____

DOCUMENTATION REQUIRED: Students applying for Prior Learning Assessment must submit documentation that will support their request for credit. Recommended documents are verification of length of employment and position held, job description, letter of recommendation from supervisor (on company letterhead), certificates of completion for non-credit courses or workshops, etc.

Signature of Applicant_____ Date_____

- **Office use only** -
Based on the documentation presented by the applicant or the documentation requested by the committee, we the undersigned make the following recommendation for Prior Learning Assessment Credit: (only one faculty signature required per area)

_____   _____
Faculty Signature   Date   Faculty Signature   Date

_____   _____
Faculty Signature   Date   Faculty Signature   Date

_____   _____
Dean   Date   Vice President of Academic Affairs   Date

Date forwarded to Records_____ Memo Sent_____ Credit Posted_____
Revised 09/21 ame