

MAKING AN IMPACT...

EAP feature article for HR and Managers


October 2018

Did You Know... Your IMPACT EAP Website offers a Manager Tools Center with helpful resources and reference guides to assist you in your supervisory role?

Your EAP Website offers easy navigation tiles and a mobile friendly platform that make it ideal for locating the information you need when facing a challenging situation at work. Whether you are addressing an employee performance issue, conflict within a work team, or a critical incident, your **Manager Tools Center** is designed to equip you with important EAP information, services, and resources to address these and other workplace issues.

Key Resources in the IMPACT Manager Tools Center on the Web:

- **Formal Management Referral Tools:** Including FMR Referral and Authorization Forms, Guidelines for employees, and a comprehensive FMR Reference Guide on how to include an EAP referral as part of your performance management plan
- **Critical Incident Response Resources:** Including CIR Debriefing Guidelines for HR and managers and a CIR Handout Packed with commonly experienced stress reactions and coping strategies
- **Manager Toolkits:** Including Coaching for Improved Work Performance, Recognizing Substance Abuse in the Workplace, Manager's Guide to Suicide Prevention and Postvention, Workplace Violence Prevention Toolkit, and more
- **Fitness for Duty Resources:** Including Fitness for Duty and Threat of Violence Evaluation process, procedure and overview
- **Learning & Development:** Containing your complete IMPACT seminar catalog with a wide range of topics on common work/life issues
- **Coming Soon...** Look for our newly updated seminar catalog including **webinar options** and our **NEW Manager Training Series** offering 1/4 day, 1/2 day and full day Retreats.



Manager Tools

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EAP Support

To access your Manager Tools Center visit us on the Web at www.MyImpactSolution.com

MANAGER LOGIN

Username*:

Password*:

Need help logging in? Forgot your username?
Give us a call 800-227-6007

For more information contact IMPACT at 800-227-6007 or visit us on the Web at www.MyImpactSolution.com