



**REQUEST FOR QUOTE**  
**FOR**  
Door Replacement and Hardware Installation Project  
for  
Southern State Community College  
100 Hobart Drive  
Hillsboro, Ohio 45133  
**Submission Deadline: March 2, 2026**

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Southern State Community College (SSCC) is requesting proposals for the removal, furnishing, and installation of commercial door assemblies and associated hardware at its Hillsboro campus.

The intent of this RFP is to obtain competitive pricing for code-compliant, durable door systems suitable for an educational environment. Proposals must include all labor, materials, hardware, and installation services necessary to deliver a complete and operational installation.

### **Scope of Work**

The project includes:

- Replacement of four (4) hollow metal door sets
- Installation of one (1) storefront door with sidelite
- Supply and installation of all required door hardware
- Removal of existing doors and frames as required
- Installation, adjustment, and final commissioning

All work shall be performed in accordance with applicable ADA, life-safety, and building code requirements.

### **Required Door Assemblies**

Hollow Metal Door Sets (Quantity: 4 Sets)

Each door set shall include, at minimum:

- (2) Hollow metal doors per set
  - Approximate size: 30" x 7'10"
  - 18-gauge construction
- Hollow metal frame
  - Approximate size: 60" x 7'10"
  - 5-3/4" jamb depth

### **Hardware Per Set**

- Full mortise ball-bearing hinges (non-removable pin)
- Grade 1 rim exit device, wide stile pushpad, exit-only
- Surface-mounted door closer, adjustable size
- Pull handles and escutcheons
- Keyed rim and mortise cylinders (keyed to owner's system)
- Key-removable mullion (8' nominal height)
- Perimeter seal kit
- Door sweep
- Saddle threshold

### **Storefront Door Assembly (Quantity: 1)**

The storefront assembly shall include:

- Medium-stile storefront door with sidelite
- Medium bronze finish (or approved equivalent)
- 1" insulated glass
- Rim panic device
- Mortise butt hinges
- Heavy-duty closer with drop plate
- ADA-compliant pull handle
- Perimeter seals and door sweep

Note: Low-voltage wiring and power supplies, if required, will be provided by others.

### **Installation & Labor Requirements**

Proposals must include all labor and materials required for:

- Door and frame installation
- Hardware mounting and adjustment
- Alignment and operational testing

- Cleanup and removal of debris
- Coordination with SSCC staff for scheduling

All installations shall occur during normal business hours unless otherwise approved.

### **General Requirements**

- All materials must be new and commercial grade
- Substitutions must be clearly identified and approved
- Pricing must include all trip charges, labor, materials, and hardware
- Vendors must identify anticipated lead times
- Work must comply with all applicable building and safety codes

### **Vendor Requirements**

The vendor must have or be willing to establish a State of Ohio Supplier ID number. The vendor can set up their own account in the Ohio Supplier Portal. <https://supplier.ohio.gov/>

### **Submitting Proposals**

Responses should be emailed to [socull1@sscc.edu](mailto:socull1@sscc.edu) by 5:00 on the day of the deadline. Reference the project name in the subject line. Vendors must also list their Ohio Supplier ID number in the body of the email.

### **Inquiries**

All questions regarding this RFP must be submitted in writing to:

Sheila O'Cull | Accounts Payable  
100 Hobart Drive, Hillsboro, OH 45133  
Email: [socull1@sscc.edu](mailto:socull1@sscc.edu)