

REQUEST FOR QUOTE

FOR

Generator Relocation and New Generator Installation Project

for

Southern State Community College

100 Hobart Drive

Hillsboro, Ohio 45133

Submission Deadline: **March 2, 2026**

Southern State Community College (SSCC) is requesting proposals from qualified electrical contractors for the relocation of an existing generator, removal of obsolete equipment, and the supply and installation of a new standby generator system, including associated electrical, structural, and natural gas work.

The selected vendor shall provide engineering, permitting, equipment, installation, testing, and project closeout for a complete and operational standby power solution.

Scope of Work

The scope of this project includes, but is not limited to, the following:

Engineering & Permitting

- Electrical and natural gas engineering required to produce permit-ready construction documents
- Coordination with local authorities having jurisdiction
- Procurement of all required electrical permits

New Generator System

- Furnish and install a new 30kW standby generator
- Furnish and install a new Automatic Transfer Switch (ATS) and associated distribution panel
- Configure system to support critical loads, including the HVAC unit serving the main telecommunications room
- Integrate generator operation with existing electrical infrastructure

Existing Generator Modifications

- Relocate an existing 30kW generator to the main electrical room area
- Provide and install a transformer as required to convert output to 480V
- Utilize the existing 480V transfer switch, where compatible
- Disconnect and remove the existing obsolete generator unit and set aside or dispose of as directed by SSCC

Site & Structural Work

- Provide and install a new concrete generator pad at the main electrical room location
- Ensure all mounting and anchoring meets code and manufacturer requirements

Natural Gas Work

- Furnish and install all required natural gas piping and connections to support both generators
- Coordinate gas work with electrical installation and testing

Testing & Commissioning

- Perform load testing on both generators
- Provide written load test reports and commissioning documentation
- Coordinate and pass all final inspections

General Requirements

- All work shall comply with the National Electrical Code (NEC) and applicable local codes
- All equipment shall be new and manufacturer-authorized
- Vendors must clearly identify any proposed deviations or substitutions
- Project scheduling must be coordinated to minimize campus disruption

Vendor Requirements

The vendor must have or be willing to establish a State of Ohio Supplier ID number. The vendor can set up their own account in the Ohio Supplier Portal. <https://supplier.ohio.gov/>



Submitting Proposals

Responses should be emailed to socull1@sscc.edu by 5:00 on the day of the deadline.

Reference the project name in the subject line. Vendors must also list their Ohio Supplier ID number in the body of the email.

Inquiries

All questions regarding this RFP must be submitted in writing to:

Sheila O'Cull | Accounts Payable

100 Hobart Drive, Hillsboro, OH 45133

Email: socull1@sscc.edu