

REQUEST FOR PROPOSAL/QUOTE

FOR

INFANT PATIENT SIMULATOR

for

Southern State Community College
100 Hobart Drive
Hillsboro, Ohio 45133

Submission Deadline: SEPTEMBER 10, 2026 5:00 P.M. EASTERN TIME

Southern State Community College requests proposals or quotes for **an Infant patient Simulator**

The vendor must have or be willing to establish a State of Ohio Supplier ID number. The vendor can set up their own account in the Ohio Supplier Portal. <https://supplier.ohio.gov/>

Submitting Proposals

Responses should be emailed to phanson@sscc.edu by 5:00 on the day of the deadline. Reference the project name in the subject line. Vendors must also list their Ohio Supplier ID number in the body of the email.

Inquiries

All questions regarding this RFP must be submitted in writing to:

Peter Hanson, Dean of Academic Affairs

100 Hobart Drive, Hillsboro, OH 45133

Email: phanson@sscc.edu

1. PURPOSE AND BACKGROUND

Southern State Community College is seeking proposals for an infant patient simulation system to strengthen nursing laboratory and simulation education in its Certificate in Practical Nursing, CIP 51.3901, and Associate of Applied Science in Nursing, CIP 51.3801. The system will support education related to Licensed Practical and Licensed Vocational Nurses, SOC 29-2061, and Registered Nurses, SOC 29-1141.

The College seeks a complete operational solution. Proposals must identify and price all hardware, software, computing, connectivity, accessories, curriculum resources, training, technical support, warranty or service coverage, shipping, setup, and other components required for the system to perform as proposed. The College does not intend to purchase an incomplete configuration that requires undisclosed additional products or services.

2. PROJECT OBJECTIVES

The proposed system should enable faculty to design and conduct realistic, repeatable, scenario-based infant-care experiences. The instructional objectives include:

- Infant patient assessment and collection of relevant clinical information.
- Recognition of changes in condition and clinical deterioration.
- Prioritization, role-appropriate intervention, emergency response, and evaluation of patient response.
- Tracheostomy assessment, care, troubleshooting, and communication of findings.
- Clinical judgment and decision-making within the scope of the applicable nursing program.
- Communication with patients' families and healthcare professionals.
- Teamwork, handoff communication, reporting of changes in condition, and structured debriefing.
- Practice that supports nursing curriculum outcomes and NCLEX-style clinical judgment.

3. REQUIRED SYSTEM AND FUNCTIONAL SPECIFICATIONS

The College requests one new infant patient simulation system. Vendors must state whether each requirement is met, exceeded, partially met, or not met and must cite the supporting proposal page or product documentation. A proposal may offer any manufacturer or model that satisfies the requirements.

Category	Minimum requirement
Patient type	A realistic infant patient simulator appropriate for practical nursing and associate degree nursing education.
Primary instructional use	Support nursing care, patient assessment, scenario-based simulation, clinical decision-making, and debriefing.
Tracheostomy capability	Support realistic tracheostomy assessment and care, including the equipment and replaceable components needed for instruction.
Assessment functions	Support assessment of clinically relevant infant findings and instructor-controlled changes in patient condition. The proposal must list all assessment findings and physiologic functions supported.
Airway and breathing	Describe airway, breathing, ventilation, oxygenation, respiratory assessment, and emergency-response functions.
Circulation and monitoring	Describe pulse, blood pressure, cardiac, perfusion, monitoring, and other circulation-related functions.
Medication and procedures	Describe supported medication-administration routes, vascular access, injections, tube placement, suctioning, specimen collection, and other nursing procedures.
Scenario control	Provide instructor control of patient condition, trends, events, interventions, and scenario progression. Identify

	whether operation is wired, wireless, local, cloud-based, or hybrid.
Patient monitor	Include or support a realistic patient-monitor display showing appropriate parameters. All hardware and software required for the proposed monitor must be included.
Audio and communication	Describe patient sounds, instructor voice capability, family or caregiver communication options, and other audio functions.
Recording and debriefing	Describe event logs, learner-performance records, video or audio integration, debriefing tools, reports, and export capabilities.
Curriculum resources	Include or support infant and pediatric nursing scenarios, instructor guides, learning objectives, expected actions, debriefing materials, and case customization.
Clinical judgment	Explain how the system and included scenarios support recognition of cues, analysis, prioritization, action, and evaluation.
Ease of faculty adoption	Describe setup time, scenario creation, controls, instructor interface, available templates, help resources, and typical training required for basic and advanced use.
Mobility and storage	Describe size, weight, portability, carrying cases, storage, security, and any required cart, stand, mount, or furniture.
Durability and useful life	State expected useful life, recommended usage level, replaceable components, routine maintenance, cleaning, and infection-control procedures.
Complete operating configuration	Include all computers, tablets, displays, routers, access points, cables, power supplies, batteries, chargers, software, licenses, accessories, and starter consumables required for acceptance testing and instructional use.

4. SOFTWARE, LICENSING, CONNECTIVITY, AND DATA

- Identify every software product and license required for operation, scenario control, monitoring, reporting, authoring, and debriefing.
- State whether licenses are perpetual, term-based, subscription-based, device-based, user-based, concurrent-use, or institution-wide.
- Identify initial license term, renewal price or methodology, automatic-renewal provisions, usage limits, storage limits, update rights, and functions that cease when a term expires.
- Describe internet, local-network, wireless, firewall, port, bandwidth, browser, operating-system, device-management, and administrator requirements.

- Identify all student, faculty, scenario, usage, audio, video, transcript, account, or device data collected, processed, stored, or transmitted.
- Identify hosting location, subprocessors, access controls, encryption, retention, deletion, backup, incident notification, and service-continuity practices.
- State whether College data are used to train artificial-intelligence models or improve vendor services and identify available contractual controls.
- Describe data export, reporting, and access to College-created scenarios and records after license expiration or contract termination.
- Provide all applicable license agreements, hosted-service terms, privacy terms, security documentation, and end-user agreements for College review.

No student personally identifiable information should be required unless specifically approved by the College after privacy and security review. Submission of a proposal does not constitute College acceptance of vendor license or service terms.

5. IMPLEMENTATION, TRAINING, SERVICE, AND ACCEPTANCE

Implementation requirements

- Pre-delivery planning with nursing, information technology, facilities, procurement, and business-office representatives.
- Written confirmation of room, electrical, internet, network, storage, mounting, furniture, environmental, and customer-supplied requirements.
- Delivery coordination, packing list, serial numbers, inventory verification, assembly, setup, configuration, software activation, connectivity testing, and installation of required updates.
- Functional testing of the infant simulator, tracheostomy features, instructor controls, patient monitor, software, scenario functions, reports, and other quoted capabilities.
- Delivery of user manuals, administrator documentation, license information, warranty records, support contacts, escalation procedures, and renewal information.

Training requirements

The proposal must include implementation training sufficient for faculty to operate the system safely and effectively. The vendor must state:

- Number of training days or hours and whether training is onsite, remote, or blended.
- Maximum number of participants and any prerequisite training.
- Topics covered, including setup, operation, scenario use, scenario authoring, troubleshooting, maintenance, reporting, and debriefing.
- Training materials, recordings, user resources, follow-up consultations, and access to continuing education or user communities.
- Any travel, lodging, scheduling, cancellation, or additional-participant charges.

Warranty and service requirements

- State the standard warranty for the simulator, computer equipment, displays, networking components, accessories, and software.
- Describe technical-support hours, channels, response targets, escalation, remote diagnostics, loaner equipment, onsite support, and repair turnaround.
- Identify preventive maintenance, inspection, calibration, repair, replacement-part, shipping, labor, and travel coverage.
- Provide prices and terms for included service coverage and optional coverage after the initial period.
- Disclose exclusions, customer responsibilities, consumables, expected replacement schedules, and end-of-support dates.

Acceptance

Acceptance will occur after the College verifies that all quoted components have been delivered; required licenses and services are active; the system performs the mandatory functions; connectivity and patient-monitor features operate as proposed; training has been completed or scheduled as approved; and all required documentation has been received. The vendor must correct shortages, damage, configuration errors, and failed acceptance items without additional charge unless the College approved the exception in writing. Invoice approval may be contingent upon acceptance.

6. REQUIRED VENDOR RESPONSE

- Legal business name, address, contact person, telephone number, email address, and website.
- State of Ohio Supplier ID number, or written commitment to establish one before purchase-order issuance.
- Manufacturer, exact product name, model, SKU, quantity, and country of manufacture.
- A completed compliance matrix for every requirement in this RFP.
- Detailed product literature supporting all claimed capabilities.
- Itemized pricing showing base unit price, required options, software, licenses, computers, displays, connectivity, accessories, consumables, shipping, setup, installation, training, service, warranty, recurring costs, and total price.
- Total cost of ownership for at least five years, including required and optional renewal, service, maintenance, support, consumable, and usage charges.
- Delivery lead time from receipt of an authorized purchase order and an implementation schedule.
- Facility and technology requirements and all customer-supplied responsibilities.
- Warranty, service, support, repair, maintenance, useful-life, and end-of-support information.
- At least three customer references for comparable infant simulation systems in nursing or healthcare education, when available.
- Quote validity period of at least 90 days from the submission deadline, if available.
- All exceptions, assumptions, dependencies, substitutions, and proposed vendor terms.

- Confirmation that no purchase is authorized without a Southern State Community College purchase order.

7. TECHNICAL COMPLIANCE MATRIX

For each requirement, enter Comply, Exceeds, Partially Complies, or Does Not Comply. A response other than Comply or Exceeds must explain the difference and any effect on instruction, implementation, operation, cost, or sustainability.

Requirement section	Status	Proposal page or documentation	Exception or explanation
Patient and instructional specifications	[ENTER]	[ENTER]	[ENTER]
Tracheostomy and clinical functions	[ENTER]	[ENTER]	[ENTER]
Scenario control, monitoring, and debriefing	[ENTER]	[ENTER]	[ENTER]
Software, licensing, connectivity, and data	[ENTER]	[ENTER]	[ENTER]
Implementation and training	[ENTER]	[ENTER]	[ENTER]
Warranty, service, and useful life	[ENTER]	[ENTER]	[ENTER]
Complete operating configuration	[ENTER]	[ENTER]	[ENTER]

8. PRICING SCHEDULE

Item or cost category	Qty.	Unit price	Extended total
Infant patient simulator and standard accessories	1	\$	\$
Tracheostomy equipment and required accessories	1	\$	\$
Instructor-control software and license	1	\$	\$
Instructor computer or tablet	1	\$	\$
Patient-monitor display and required hardware	1	\$	\$
Networking or connectivity equipment	1	\$	\$
Required accessory and starter-consumable package	1	\$	\$

Shipping and inside delivery	1	\$	\$
Setup, configuration, installation, and acceptance support	1	\$	\$
Implementation training	1	\$	\$
Initial warranty or service coverage	1	\$	\$
Other required cost, identify		\$	\$
TOTAL INITIAL OPERATIONAL PACKAGE			\$

Attach a detailed five-year cost-of-ownership schedule identifying all required and optional software renewals, service coverage, preventive maintenance, repairs, consumables, usage charges, support, training, and other recurring or anticipated costs.

9. EVALUATION AND AWARD

Southern State Community College intends to select the responsive proposal offering the best overall value. Award will not be based solely on the lowest initial price. The College anticipates evaluating proposals using the following framework, subject to final internal approval before release:

Evaluation category	Proposed weight
Mandatory technical compliance and completeness	25 points
Instructional, curriculum, and clinical-judgment fit	25 points
Total cost of ownership and price clarity	20 points
Implementation, training, support, warranty, useful life, and lead time	15 points
Technology, licensing, privacy, security, and service risk	10 points
Vendor qualifications and references	5 points
Total	100 points

The College may request demonstrations, clarifications, references, revised pricing, or best and final offers. A material failure to meet a mandatory requirement, disclose a required cost, provide requested licensing or security information, or accept purchase-order requirements may make a proposal nonresponsive regardless of point score.

The College reserves the right to reject any or all proposals; waive minor informalities; verify information; negotiate permitted terms; award all, part, or none of the request; and make an award in the College's best interest, subject to applicable law, policy, funding, and approvals.

10. TERMS AND CONDITIONS

- Prices must include all costs necessary to deliver a complete operational system unless an exclusion is expressly identified.

- The request does not guarantee an award. Any purchase is contingent upon funding, required approvals, and issuance of an authorized College purchase order.
- A vendor response does not create a contract. No goods or services may be provided in reliance on an anticipated award.
- Vendor licenses, hosted-service terms, privacy terms, click-through agreements, governing-law provisions, and other contract terms are subject to College review and approval.
- The vendor must comply with applicable federal and state laws and Southern State Community College requirements.
- The College is a tax-exempt public institution. Tax-exemption documentation will be supplied to the selected vendor.
- Payment terms must be disclosed. The College will not prepay except where specifically authorized.
- All equipment must be new unless the College expressly approves otherwise.
- The vendor must disclose discontinued products, end-of-life dates, required migrations, third-party dependencies, and known limitations.
- Responses may be subject to Ohio public-records law. Any claimed confidential or proprietary information must be clearly identified.
- Any requested insurance, indemnification, accessibility, cybersecurity, data-protection, or other institutional terms will be addressed during contract review.

11. SUBMITTING PROPOSALS

Responses must follow the submission instructions at the beginning of this document. Reference “Infant Patient Simulation System” in the email subject line. Vendors must include their Ohio Supplier ID number, or their commitment to obtain one, in the body of the submission email.

Submission checklist

- ☐ Signed proposal cover letter.
- ☐ Ohio Supplier ID or commitment to establish one.
- ☐ Completed technical compliance matrix.
- ☐ Detailed product literature.
- ☐ Itemized initial pricing and five-year total cost of ownership.
- ☐ Software, licensing, hosted-service, privacy, and security documentation.
- ☐ Delivery, setup, implementation, training, and acceptance plan.
- ☐ Warranty, service, maintenance, repair, useful-life, and end-of-support information.
- ☐ Facility, network, electrical, storage, and customer-supplied requirements.
- ☐ Customer references.

- ☐ All exceptions, assumptions, dependencies, and proposed terms.

12. PROCUREMENT SCHEDULE

Milestone	Date and time
RFP released	8/27/26]
Deadline for written questions	9/3/26
College responses issued, if applicable	9/7/26
Proposal submission deadline	[9/10/26, 5:00 P.M. EASTERN TIME]
Demonstrations or clarifications, if requested	November 02-December 04, 2026
Anticipated notice of intent to award	January 29, 2027
Purchase order or contract	Contingent upon funding and approvals

13. SIGNATURE AND CERTIFICATION

By signing below, the vendor certifies that the response is accurate, that pricing and terms will remain valid for the period stated, and that the signer is authorized to submit the proposal.

Field	Vendor entry
Legal business name	
Authorized representative	
Title	
Signature	
Date	
Ohio Supplier ID	
Proposal validity through	